



SWEPCO LabTecSM Account Set-Up Form

TO BE ASSIGNED BY SWEPCO

Acct No: SWP _ _ _ - _ _ _ - _ _ _

TO ESTABLISH A SWEPCO LABTECSM ACCOUNT -- Please complete this form and fax it to 800-736-5823. You can designate two recipients for test reports below and the method for report delivery to each. Shipping address is the address for shipping of the LabTecSM sampling equipment and supplies you order. If you buy SWEPCO Lubricants under more than one account number, submit a different Account Set-Up Form for each.

TO ORDER SAMPLING EQUIPMENT & SUPPLIES -- Complete a SWEPCO LabTecSM Sampling Equipment & Supplies Order Form and fax it in with this form.

Billing Address:

Company: _____
Attention: _____
Address: _____
City: _____
State/Prov: _____ Zip/Post Cde: _____
Country: _____
Phone: _____ Fax: _____
E-mail: _____

Shipping Address: ☐ (check if same as billing)

Company: _____
Attention: _____
Address (no PO Boxes): _____
City: _____
State/Prov: _____ Zip/Post Cde: _____
Country: _____
Phone: _____ Fax: _____
E-mail: _____

Report Recipient #1:

(Normally the Maintenance Supervisor)

Company: _____
Attention: _____
Title: _____
Phone: _____ Fax: _____
E-mail: _____

Report Delivery Options (choose only 1)

- ☐ Online look-up plus email *notice* of all reports
- ☐ Online look-up plus email *notice* of critical reports
- ☐ Email all reports in *full PDF format*
- ☐ Email all reports in *full PDF format* & fax critical reports
- ☐ Fax all reports (US & Canada ONLY)

Online User Name: _____

Online Password: _____

(Initial password can be reset online by you at any time.)

Report Recipient #2:

Company: _____
Attention: _____
Title: _____
Phone: _____ Fax: _____
E-mail: _____

Report Delivery Options (choose only 1)

- ☐ Online look-up plus email *notice* of all reports
- ☐ Online look-up plus email *notice* of critical reports
- ☐ Email all reports in *full PDF format*
- ☐ Email all reports in *full PDF format* & fax critical reports
- ☐ Fax all reports (US & Canada ONLY)

Online User Name: _____

Online Password: _____

(Initial password can be reset online by you at any time.)

Field Service Rep Number: _____ Name: _____

To set up your SWEPCO LabTecSM account, complete and fax this form to 800-736-5823