

**SANDS MCCORMICK TOWNHOMES ASSOCIATION (SMTA)**  
8720 E. San Rafael Drive  
Scottsdale, AZ 85258  
[treasurersmta@gmail.com](mailto:treasurersmta@gmail.com)

**LANDLORD RENTAL REGISTRATION FORM—Revised 4/16/24**

Effective May 1, 2024, any SMTA homeowner with a tenant residing at their property in SMTA must provide the information below to the SMTA Board of Directors within ten (10) days of the commencement of the lease. Email this completed form to [treasurersmta@gmail.com](mailto:treasurersmta@gmail.com). Online payments from a homeowner's online banking page may be made by choosing Zelle and typing in the email address [treasurersmta@gmail.com](mailto:treasurersmta@gmail.com) to follow the links. SMTA is registered with Zelle for direct online payments. Please remit the **\$200.00** rental registration payment direct to SMTA electronically.

**Property Address:** \_\_\_\_\_

**Lease Term: Start Date:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Leasing Agent/Property Manager (if any):** \_\_\_\_\_

**Leasing Agent Contacts (Phone, Email):** \_\_\_\_\_

**Tenant's Full Name(s):** \_\_\_\_\_

**Tenant's Phone Number:** \_\_\_\_\_

**Tenant's Email Address:** \_\_\_\_\_

**List of Residents:** \_\_\_\_\_

**Pets (Dog, Cat, Description, Name):** \_\_\_\_\_

By signing below, I hereby acknowledge that I have provided the tenant with copies of the CC&Rs, the Bylaws, the General Rules & Regulations, and any other governing documents for the Sands McCormick Townhomes Association. I also commit to provide the tenant with any changes to these governing documents. Furthermore, I acknowledge that I am ultimately responsible for any violations or fines that may transpire during this tenancy of my property.

**Signature of Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner Phone Number:** \_\_\_\_\_

**Owner Email Address:** \_\_\_\_\_