

MISSION STATEMENT

Lake Country Christian School provides academically able students with a superior education in a Christian worldview.

STATEMENT OF FAITH

We believe the Bible is the infallible, inspired, authoritative, inerrant Word of God.

We believe there is one God, existent in three persons—Father, Son, and Holy Spirit.

We believe in the deity of Jesus Christ, His sinless life, atoning death, resurrection, ascension to the right hand of God, and His return in glory.

Our motto is “If I can do it, I can learn it.”



\$5,625 per year

\$625 per month, payable September 1, 2018 through May 1, 2019

Enrollment Fee: \$100 due August 1, 2018

- ◆ LCCS is a private school that operates on the tuition paid by each child. LCCS is not subsidized by any church or organization. It is a non-profit, 501(c)3 corporation. Therefore, it is imperative that your tuition and fees are paid promptly and regularly in order to allow us to meet our financial obligations.
- ◆ The monthly tuition is due on, or before, the first of the month, unless other arrangements have been made. Tuition can also be paid quarterly or yearly (in September).
- ◆ Tuition payments can be given to the Director, placed in the black mailbox by the office door, or mailed to our address. We do not take credit or debit cards.
- ◆ Any account delinquent after the 5th of the month will be charged a late fee of \$20.00.
- ◆ Any account delinquent after the 10th of the month will be considered as non-payment, and all monies will be due at once, and your enrollment at LCCS will be terminated.
- ◆ If your payment will be in jeopardy because of an unexpected emergency, please contact us.

Extended Care

LCCS students only are eligible for Extended Care.

- ◆ Hours are 7:30 a.m. to 8:25 a.m., and 3:00 p.m. to 5:30 p.m.
- ◆ Charges are \$3 per hour with a maximum of \$9 per day.
- ◆ LCCS closes at 5:30 p.m. Please make arrangements to pick up your student no later than 5:30 p.m. There will be a \$5 per minute charge for any child left at LCCS past 5:30 p.m.
- ◆ The check in-out computer program does the billing each weekend. Your print-out will be in your file Monday morning. Extended Care fees are due that Wednesday.
- ◆ If you do not check out, the computer bills you until 5:30.

EDUCATIONAL PHILOSOPHY

Lake Country Christian School is a family-oriented, non-profit (501 [c]3) Christian school. It is not sponsored by any church, but operates on students' tuition and contributions.

We will:

- ◆ teach by daily Bible lessons (not teaching any church's specific doctrines) that God is the creator of the universe, Jesus is His Son, and the Holy Spirit is our guiding force.
- ◆ teach by lesson and example that God made each of us special with a plan for our lives and that He loves us.
- ◆ provide an environment that gives our students the opportunity to learn by doing—moving from concrete, hands-on experiences, to more abstract concept development which develops a lifetime of creative living and learning.
- ◆ encourage social development by providing opportunities for dealing in and with appropriate and positive social situations.
- ◆ provide experiences to develop responsibility for one's own actions in self-help, health, and interpersonal areas, and to exercise appropriate independence.
- ◆ encourage physical development through participation in athletic activities.
- ◆ encourage creativity by offering many kinds of materials and experiences in music, art, dramas, literature, and oral skills.
- ◆ provide project-based experiences, especially in Science and Social Studies.

Parents and the student must visit Lake Country Christian School before applying for enrollment. During the visit, the parents will have an interview with the Director, DeeAnn Herje, and a tour.

Parents must complete the enrollment forms which include a health care summary and immunization record, as well as required family and emergency information. Parents and Secondary students will also be required to sign the Parents Contract for Enrollment, which states that the parents and students have read the LCCS Handbook, agree with LCCS policies, and accept the required financial responsibility.

No student will be admitted who has ever been expelled or suspended from any other school, public or private.

SAFETY / SECURITY

LCCS conducts monthly fire and tornado drills with all students. The security system on the front door is for your child's safety and requires a security fob to get in. These are available for \$10 in the office. The front doors of the building are lined with shatter-proof security film. There are security cameras inside and outside the building.

Lake Country Christian School, Inc., admits students of any race, color, national origin to all the rights, privileges, programs, and activities, generally accorded to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship, athletic, and other school-administered programs.

Field Trips

Your permission form for field trips is in your Enrollment Packet. The field trips are listed on the calendar, however, sometimes unscheduled activities arise of which we want to take advantage. LCCS staff will always know where we are. I will text you about any unscheduled field trip. You are always welcome to go on field trips.

Meals

NO STUDENT MAY BRING IN BREAKFAST AND EAT IT IN THE SCHOOL.

All students need to bring a lunch every day that is easy to manage and has everything that is needed (spoon, drink, napkin, etc.) Please bring it at the time your child comes to school. Do not bring in a restaurant lunch for your child.

- ◆ Put your student's name on the lunch box, thermos, and containers.
- ◆ DO NOT SEND:
 1. Vienna sausages in the can. Take them out of the can.
 2. candy, gum, pop
 3. unpeeled oranges or hard-boiled eggs
 4. pizza, hamburger, hot dog, taco, or chicken nugget
 - Lunchables
 5. Go-Gurts

Snack will be served to Extended Care students at 4:00. All snacks must be eaten in the Playroom. Snack cannot leave the Playroom.

Absence

If a student is absent, the parents must call the office before 8:00, otherwise it will be considered an unexcused absence

Bad Weather Policy

LCCS will be closed due to bad weather IF the Sand Springs Public Schools are closed. If they are open, we are open.

Calendar

Please check the LCCS Secondary School calendar. LCCS does not necessarily follow the Sand Springs Public School calendar.

Dress Code

Students are not required to wear uniforms, however they are required to dress appropriately and modestly.

Girls: no midriffs or navels showing; no short shorts; no spaghetti strap tops; no underwear showing; shorts or leggings must be worn under dresses or skirts.

Boys: pants must be heel length maximum; no navels showing; hair maximum collar length and bangs maximum eyebrow length; no sagging pants; no underwear showing.

Both: no shirts with words or pictures that are inappropriate in a Christian School; must maintain personal hygiene.

Outdoor Play

Outdoor play is an important part of LCCS students' day and total health. Unless it is raining, students will go outside each day. All children who are well enough to be at school are expected to go outside. Please do not request that your child stay inside if others are going out. Parents are responsible for seeing that their student brings appropriate clothes for outside play. Send a coat if it is cool. During the winter please send gloves/mittens and a hat to keep at school. We REALLY do go outside every day.

Students may be withdrawn from LCCS with a one-month written notice. If a student attends any days (from 1 to 20+) in a month before withdrawal, full tuition is required for that month.

If the LCCS administration and staff feel that a student's needs are not being met by this school, we reserve the right to terminate enrollment on a timeline that is in the child's best interest.

REASONS FOR TERMINATION OF ENROLLMENT

- ◆ Non-payment and/or lack of adherence to LCCS tuition policies.
- ◆ Lack of cooperation from the parents with the school's effort to resolve differences and/or meet the student's needs through parent/staff conferences.
- ◆ Abusive behaviors and/or verbal threats by parents or students toward LCCS staff, other parents, or other students.
- ◆ Parents disciplining, in any way, students other than their own while at LCCS or any LCCS activity.
- ◆ Students exhibiting special needs or needs related to a serious injury that are not possible to be met at LCCS.
- ◆ More than three (3) unexcused absences.
- ◆ Inappropriate dress.
- ◆ Tardiness
- ◆ Using any social media while on school property.
- ◆ Abusing personal electronics device usage.
- ◆ Vandalism of school property.

PARENT COMMUNICATION

Lake Country Christian School is a family-oriented school, and we try to maintain personal contact with parents as often as possible. By sharing information concerning each student's activities and welfare, we can work together to meet the student's needs. We have an open-door policy, and parents are welcome to visit and participate in classes and activities.

- ◆ A monthly calendar will keep parents informed of school activities.
- ◆ Parent-Teacher conferences will be scheduled in October and May, and if parents would like additional conferences, DeeAnn Herje will schedule them.
- ◆ Evaluations will be sent home every quarter.
- ◆ The administration will make every attempt to notify parents via phone, email, text, and written notes whenever a situation arises about which we feel they should be aware. We require that parents keep the staff informed of their needs, concerns, and feelings concerning their student. Parents are expected to be a partner in their child's education.
- ◆ Each student is expected to be responsible for his/her own belongings.
- ◆ Please label your student's belongings, including coats.
- ◆ Look for notes in your File every day; check your email daily.

You will be asked to sign up for Mrs. Herje's texting app.

Please enter the parking lot from Maple Drive and exit onto 41st Street.

ARRIVAL / DEPARTURE

Extended Care Students A parent or designated adult MUST accompany children 5, 6, or 7 years of age into the building and check the student in on the computer, then see that he/she puts his/her book bag in the locker, then accompany him/her to the Playroom or Playground. Upon departure, a parent or designated adult MUST come personally get the student, check him/her out, and inform the teacher on duty that you are leaving.

Day School Students A parent or designated adult MUST accompany students ages 5, 6 or 7 to the classroom door between 8:20 and 8:25 a.m. and check out students under the age of 8 at 3:00. There is a 20-minute grace period before you would be charged Extended Care.

****Class begins promptly at 8:30. If you are tardy, please do not come in and disrupt the class. Be here by 8:25 a.m.**

LCCS STAFF WILL NOT ALLOW A STUDENT TO LEAVE WITH ANYONE WHO IS NOT DESIGNATED IN WRITING ON THE ENROLLMENT FORM BY THE PARENTS OR GUARDIANS.

NO CHILD UNDER THE AGE OF 8 IS ALLOWED TO

USE THE CLOCK-IN/OUT COMPUTER.

ILLNESS / INJURY

LCCS is concerned with the total health of its students. We consider the health of each individual child, as well as the chance of an ill student exposing others. If the LCCS administration determines that a student is sick, the student will go to the school office, and the parents will be phoned. The sick student must be picked up within one (1) hour.

A student must be fever-free for 24 hours before returning to school without medication. Medication CANNOT be sent in a student's book bag. It must be given to a teacher and a medication form signed. A teacher will administer the meds.

Minor injuries will be handled at school. In case of major injuries, parents will be called immediately while first aid is being administered.