

DIAMOND HEAD WATER SUPPLY CORPORATION
28717 Waikiki Lane, Montgomery, TX 77356
<https://diamondheadwatersupplycorporation.com>

Water Board Monthly Meeting Minutes:
Monday, May 12th, 2025 @ 7:00 P.M.
Diamondhead Clubhouse

Board Members:

- Ray Leon, President: Present
- Charlie Michalak, VP: Present
- Carol Fine, Treasurer: Present
- Dean Kisseberth, Director: Present
- Eddie Hudson, Director: Present
- Cami McSween, Secretary: Present
- Jerry Yanello, Director: Present

Guests: No guests present throughout meeting.

Sign-in sheet available.

The meeting commenced at 6:57 pm in the clubhouse. The previous monthly meeting was held on April 14th, 2025.

Agenda:

1. Welcome and Call to Order

The meeting was called to order by President Ray Leon.

2. Quorum established

All board members present

3. Review of April 2025 Meeting Minutes

The monthly minutes were motioned for acceptance by Dean Kisseberth and seconded by Charlie Michalak.

4. Review of April 2025 Treasurer Report

4.1 The monthly treasurer report was motioned for acceptance by Charlie Michalak and seconded by Cami McSween.

4.2 Financial approval requests – Ray fixed portable generator and purchased and installed a new battery tender, installed new starter pull line and filled gas tank. Ray also purchased and installed new gas chlorine signs for the Water Plant. Requests approved by all members of Water Board.

5. President's Monthly Notes/ Deliberations

5.1 Water Plant Property Deed Transfer to Diamond Head WSC Update. Pending.

5.2 Article of Incorporation – Pending with attorney.

5.3 Lone Star Groundwater Conservation District Operating Permit has been approved and **completed** at hearing on May 2nd, 2025.

6. Administrative Work

6.1 Diamond Head WSC By-law Review and Updates. All board members received a written copy of By-laws. Item by item review includes update for Annual Meeting Date, updated Water Plant address, removed past President name, reviewed By-laws for shareholder certificates, update for email as correspondence to property owners and time to notify property owners prior to meetings. These updates will be submitted to our attorney for approval and council before being presented to property owners for their review and consideration.

7. New Business

7.1 Board is presently interviewing and in discussions with two engineering firms regarding the following approved projects:

- a)** TCEQ Sanitary Control Easement Exception
- b)** TCEQ Engineering As-Built submission for permitting Well #1 registration.
- c)** South Lift Station rehabilitation.

8. Open to Public Comments

None

9. Adjourned time 9:23PM. Next meeting May 9th, 2025.