

**DIAMONDHEAD WATER SUPPLY CORPORATION**  
**28717 Waikiki Lane, Montgomery, TX 77356**  
**<https://diamondheadwatersupplycorporation.com>**

**Water Board Monthly Meeting Minutes:**  
**Monday, November 11, 2024 @ 7:00 P.M.**  
**Community Clubhouse**

**Board Members:**

- Ray Leon, President: Present
- Charlie Michalak, VP: Absent
- Carol Fine, Treasurer: Present
- Dean Kisseberth, Director: Present
- Eddie Hudson, Director: Present
- Cami McSween, Secretary: Present

**Guests:** Becky Radcliff and Rob Johanson

*Sign-in sheet available.*

The meeting commenced at 7:01 pm in the clubhouse. The previous monthly meeting was held on October 14th, 2024.

**Agenda:**

- **Welcome and Call to Order**  
The meeting was called to order by President Ray Leon. Quorum was established.
- **Review of October 2024 Meeting Minutes**  
The monthly minutes were motioned for acceptance by Eddie Hudson and seconded by Dean Kisseberth.
- **Review of October 2024 Treasurer Report**  
The monthly treasurer report was motioned for acceptance by Cami McSween and seconded by Eddie Hudson. Of note, Signatures updated on money market savings account.  
**Capital Expense: EPA- Get the lead out: \$6,862.42. Completed**  
**MOTION** made to approve expenditure of business cards at \$38.95 by Dean Kisseberth and seconded by Eddie Hudson. **VOTE:** All board members present voted to approve.
- **Hays Utility Invoice Reviewed**  
Motioned to accept invoice by Ray Leon and seconded by Eddie Hudson.

- **President's Monthly Notes/ Deliberations**

1. Regulatory Compliance: TOMA and TPIA Training for all Water Board Members.
  - a. Request for all board members to complete and turn in certificates to be filed at the clubhouse.
2. Name change to reflect Articles of Incorporation for Diamond Head Water Supply Corporation. Hereby changing back Diamond Head to 2 words.
3. TCEQ Emergency Preparedness document completed by Ray Leon. Carol will pay the \$50.00 fine and mail to TCEQ via certified mail. Cami will update Diamond Head WSC contacts list with all regulating bodies.
4. Lone Star Groundwater Conservation District permit. Awaiting permit renewal to update well information and legal name.
5. AIA Insurance Property Coverage: Ray has created a detailed spreadsheet to update replacement costs. Requesting help to determine costs for trailer storage facility.

- **Water Wells**

1. G-M Service well inspection report completed. Last inspection 2013, 2014. Results of inspection reported both wells as operating in normal parameters. Of note, Compared to 2014 report, the well volume is within 3gallons today. Well #2 has a pump that was replaced after 2014.
2. Updated Well Quotes from Weisinger and Ballard reviewed. Weisinger substantially less expensive. Pending J&S quote. Pending Hays Utility on Labor and Materials for electrical and plumbing.
3. Update on MUD 4 "interconnect" for emergency backup. Ray conducted exhaustive research on Lake Lorraine Civic Organization's pricing as the only organization that has tied to MUD 4. Costs associated are very prohibitive. Any further investigations require attorney involvement.

- **Drought Contingency Plan**

1. Ray revised and updated drought contingency plan to conserve available water supplies in a drought by implementing strategies inline with TCEQ's recommendations. This document was discussed and reviewed.

**MOTION** made to accept this document as the new Drought Contingency Plan by Dean Kisseberth and seconded by Eddie Hudson.

**VOTE:** All board members present voted to approve the Drought Contingency Plan.

2. We will email residents the new Drought Contingency Plan and place on website.
3. **Motion** made for approval to submit to TCEQ, PUC, Houston Regional H Water Planning Group and Lone Star Ground Water and Conservation for review and formal acceptance by Dean Kisseberth and seconded by Eddie Hudson.

- **Operations**

1. 500-gallon generator propane tank is refilled.
2. Portable generator will need to be driven for filling.

**MOTION:** made to approve the expense for obtaining a trailer license by Dean Kisseberth, seconded by Eddie Hudson.

**VOTE:** all members approved in attendance at meeting.

3. Neptune electric water meters will be completed after the one remaining meter on Tiki Way is changed from 2 inch. Total cost is \$54,338.25 for 159 meters.

- **New Business**

1. Discussion to consider obtaining an Engineer to provide well specs prior to obtaining bids. This is deemed important in regards to variances in our 2 previous well bids about well size.

- **Open to Public Comments**

No public comment

Next Meeting: Scheduled for 7:00pm on December 9th, 2024 at Diamondhead Clubhouse.

Adjournment: The meeting adjourned at 8:20 pm on November 11th, 2024, after a motion to accept by Dean Kisseberth and seconded by Eddie Hudson.