



2026 Vendor Rules & Regulations

Payment Policy

- Event fees are due **within 14 days** of the invoice being emailed to the applicant.
- If payment is not received within 14 days, your application status will change to “**wait list**”. Should a space become available, a Gem County Independence Day Family Festival team member will contact you directly.
- **All vendor fees are non-refundable** unless the festival is canceled due to weather or unforeseen circumstances.
- Nonprofit organizations participate free of charge. Space and booth size will be allocated based on availability and order of registration.

Logistics Information

- An email with event maps, set-up/load-in/load-out instructions, and other important details will be sent approximately one week before the event.
- The GCIDFF Vendor Team will assign booth locations in advance. Assignments are final and will not be altered to accommodate vendor requests.
- Vendors are required to remain set up for the entire event. Breaking down early is not permitted. Vendors must bring enough product for the full duration of the event. (They will not be able to leave to get more)
- Breaking down early without approval may result in permanent exclusion from future events.
- All major lights will be turned off at 10:15 PM for the aerial fireworks show (10:20~11:00 PM). Vehicles may access the grounds for load-out under staff supervision after the show concludes and attendees have safely left the grounds.
- Vendors must provide a fire extinguisher. There will not be any provided.

Set-Up & Tear-Down

- **Thursday, July 3:** 3:00 PM – 9:00 PM
- **Friday, July 4:** 8:00 AM – 12:00 PM
- **Tear-down:** No earlier than 10:30 PM on July 4th

Vendor Space & Booth Specifications

- Vendor spaces are 12' × 10' or 12' × 20' unless additional space is purchased and approved.
- Each space includes display and storage area only; displays may not extend beyond your assigned space.
- Vendors must provide their own tables, chairs, and tents.
- Tents must be weighted with a minimum 20 lbs per leg; no staking allowed.
- Vendors are responsible for cleanliness, safety, security, and insurance of their property.
- Vendors must remove all trash, chemicals, hay/straw, ashes, grease, or other materials from the grounds. Areas at risk of dripping, spilling, or staining must be protected with coverings.
- Vendors must comply with Idaho State sales tax regulations and submit an Idaho ST-124 Tax Declaration to ICP.

Fees & Space

- **\$50** for a 10' × 12' area
- **\$75** for a 20' × 12' area
- Each booth includes **one designated vendor parking spot**.
- Assigned spaces will be mapped one week prior to the event.

Parking, Unloading & Loading

- Vendors are guaranteed one parking spot in the designated vendor area.
- Vendors with trailers must disconnect trailers from vehicles and park within their assigned booth space.
- Vehicles are prohibited outside designated roads and parking areas during the event except during approved set-up and tear-down and under Vendor Team supervision.

Insurance Requirements

- Ready-to-eat food vendors must provide proof of liability insurance.
- Vendors deemed high-risk may be required to list Gem County Family Festival, Inc. as an additional insured.
- Vendors not deemed high-risk must sign a Hold Harmless Liability Waiver.

Food Vendor Requirements

- Must complete the Southwest District Health Department Application and be approved.

Power & Electricity

- Electricity is not guaranteed.
- If bulk power is provided, vendors may be required to use it instead of personal generators (at no cost) to reduce noise and emissions.
- Battery-powered lighting is highly recommended.
- Generators require GCIDFF approval and must meet all safety requirements. No generators directly on the grass. There must be adequate protection between the grass and generator.

Prohibited Items & Activities

- Duplicate vendors selling the same items may be denied.
- Alcohol, tobacco, vaping, cannabis, marijuana, and related paraphernalia are strictly prohibited.
- Sale of counterfeit or bootlegged merchandise is prohibited.
- Contraband and dangerous items are prohibited.

Vendor Selection

- GCFF reserves the right to approve or deny vendors based on event needs.
- Submission of an application does not guarantee acceptance.
- GCIDFF, operating as a 501(c)(3), does not support or oppose political campaigns; political campaign-based vendors are not permitted.

Vendor Conduct & Behavior

By submitting an application, you agree to:

1. Treat all festival participants, vendors, staff, and guests with mutual respect and dignity.
2. Maintain a harassment-free environment.
3. Understand that violation of these policies may result in removal from the event without refund and exclusion from future events.
4. Vendors and vendor staff must not be under the influence of alcohol or drugs at any time during the event.

Rules are subject to change. Vendors will be notified of updates as necessary.