Version: 1

No Smoking Policy

Introduction

At Reepham Pre-School we are committed to promoting children’s health and well-being. This is of the upmost importance for us as a setting and featured in our core values. Smoking has been proved to be a health risk and therefore in accordance with legislation, our setting operates a strict no smoking policy within its buildings and grounds. It is illegal to smoke in enclosed places and we ensure that the premises and the outside play area will be smoke free. This policy has been developed to protect all employees, children and visitors from exposure to smoke and assist in the compliance of the Health Act 2006.

Aim

* To inform all adults that enter the premises of the rules regarding no smoking within our setting.

Procedures

Reepham Pre-School comply with Health and Safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage (EYFS) in making our setting a no smoking environment – both indoors and outdoors. In order for this to work the following procedures are in place:

* Smoking is prohibited in all areas of the premises and this policy applies to all employees, contractors, parents/carers, volunteers, students and visitors.
* All staff, parents/carers, volunteers, students and visitors are made aware of our No Smoking Policy.
* Appropriate “No Smoking” signs will be clearly displayed at the entrance to and within the premises.
* Reepham Pre-School will offer support to any employee wishing to stop smoking. The free NHS Smokefree National helpline is available on 0300 123 1044
* We actively encourage no smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.
* Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
* Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform, or at least must cover the uniform.
* E-cigarettes are not permitted to be used on the premises.

1

* Staff who smoke e-cigarettes during their scheduled breaks go outside the setting gates, or well away from the premises and cover their uniform.
* Staff who smoke during their break make every effort to reduce the effects of odour and passive smoking for children and colleagues.
* Disciplinary procedures will be followed if a member of staff fails to comply with this policy and those persons who fail to comply with this policy and those persons who fail to comply with the smoke free law of 2007 may be liable to a fixed penalty fine and possible criminal prosecution.
* Any areas of the building that children are expected to use that has previously been used for smoking will be thoroughly ventilated prior to the children using the space to ensure a clear atmosphere.

Relevant Other Policies

Health and Safety

This policy has been adopted by Reepham Pre-School

Signed on behalf of the setting by:

.............................................................................................................. Committee

.............................................................................................................. Manager

Date: ………………………………………………………..

Review Date: ……………………………………………

2