Little Loves Learning Center

INDIVIDUALS PERMITTED TO PICK UP CHILD 2024-2025

Dear Parents/Guardian,

We must have on file the names and phone numbers of all individuals permitted to pick up your child from preschool. If someone arrives to pick up your child, and their name is not on this list, we **CANNOT** & **WILL NOT** dismiss your child to them.

In the event that something arises and a person other than the ones listed, need to pick up your child, a note, text message, or email to the administrator is required. The administrator, teacher and child should be made aware of any changes in normal dismissal routines.

Also a phone call needs to be made to the administrator in the event that your child will be absent from school.

Please list below any person's name and phone number who might arrive to collect your child so we can avoid any embarrassment or inconvenience.

If there are any changes through the school year, please let the administrator know so that your child's pick up form may be updated.

***If there is custody documentation they MUST be submitted with this form.**
_____YES,There is custody documentation that needs to be on file for my child.
_____NO, There are no custody documentation that needs to be on file for my child.

Thank you for your cooperation!

PLEASE DO NOT DETACH.

_____, may be picked up from **Little Loves Learning Center** by the following:
(child's name)

	FIRST & LAST NAME	PHONE NUMBER	RELATIONSHIP TO CHILD	WHAT DOES YOUR CHILD CALL THIS PERSON
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Parent or Guardian's Signature:_____ Date:_____