



# Little Loves Learning Center

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## TUITION AND FEES POLICY

### ***Important Notice***

All payment and fee processing will be completed by Mrs. Stacy Corll. She will be in charge of collecting tuition and other fees and contacting families regarding payment issues. If you have a question or concern regarding a payment or fee, please contact Mrs. Stacy Corll.

### ***Tuition Rates***

Pre-K (Kindergarten Readiness) Rate (3 days):     \$180.00 per month

Preschool Rate (2 days):     \$150.00 per month

Families contract for a specific weekly schedule as indicated on the *Enrollment Application* Form. Payment for this contracted schedule is required every month from September-May whether or not your child attends; this enables us to pay teachers a stable salary every week. No credits are given for sick or vacation days, holidays, staff training closure or closure due to inclement weather.

### ***Payment***

Payment is always due in advance with no deduction for any absences, holidays, or closures due to inclement weather, power outages, or other situations beyond our control. Payment is due monthly by 12 AM on the 1<sup>st</sup> of each month, as outlined in the *Enrollment Application*.

A non-refundable registration fee of \$55 (if enrolled on or before 5/23/24) and \$65 (if enrolled after 5/23/24) is due annually upon registration.

### ***Methods of Payment***

Several methods of payment are available for families' convenience. Families can pay by cash, check, money order, automatic electronic funds transfer or credit card. To set up automatic, recurring payments, please contact Mrs. Stacy Corll.

### ***Late Payment Charges***

Late payments can pose serious problems for our programs and as a result, the business does not have the latitude to allow families to accrue a balance equal to more than one month of tuition. **Late payments will result in the imposition of late payment fees. Failure to pay child care payments will result in preschool services being suspended until the balance is paid.**

If payment is not received on the day that it is due, a late fee of \$30.00 will be added to your next tuition payment for each month that it is late. Repeated late payments will result in your family being required to set up automatic payments or credit card payments.

Any payments made will be applied to the oldest charges and late fees may still apply if the account is not paid in full by the next tuition due date.

If payment is more than 60 business days past due, we may attempt to recover payment in small claims court and/or your account may be sent to a 3<sup>rd</sup> party collections agency. You will be responsible for all expenses associated with these actions including all court and attorney fees.

### **Returned Checks/Rejected Transaction Charges**

All returned checks or rejected ACH (automatic debits) or credit card transactions will be charged a fee of \$30.00. This charge may be collected electronically. Two or more returned checks or rejected transactions will result in your account being placed on “cash only” status.

### **Other Fees**

- From time-to-time there will be additional fees associated with special activities or field trips. These fees are due prior to the event, activity or trip.

### **Credits & No Credits**

- **Families contract for a specific weekly schedule** as completed on the *Enrollment Application* Form. Payment for this contracted schedule is required every month from September-May whether or not your child attends; this enables us to pay teachers a stable salary every week all year. No credits are given for sick or vacation days, holidays, staff training closure or closure due to inclement weather, infectious disease ‘public health emergency such as a pandemic, or weather-related or environmental emergencies.

I certify that I have read, understand, and accept all of the terms and conditions described in this tuition and fees policy.

_____	_____	_____	_____
Primary Parent/Guardian/Sponsor Signature	Date	Administrator Signature	Date