



LEARNING CYCLE TUTORS
Where Your Learning Begins!

Private Tutoring Contract

This contract will serve as the basis for all tutoring arrangements between Tutor and Student for the entirety of lessons until the termination date as agreed by all parties.

The parties subject to this agreement are:

TUTOR DETAILS

Name of Tutor	
Contact Number(s)	
Email Address	

STUDENT DETAILS

Name of Student	
Student Address	
Contact Number(s)	
Email Address	
Name of Parent/Guardian	
Parent/Guardian Address (if different from above)	
Contact Number(s) (Parent)	
Contact Number(s) (Student)	
Email Address	

Does the student have any learning difficulties? Yes ☐ No ☐ if so, please state what the learning difficulty is:

The Tutor will provide support to the student in the following subjects:

	Math	English	Science
GCSE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keystage 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keystage 1	<input type="checkbox"/>	<input type="checkbox"/>	
Lower Keystage 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Upper Keystage 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grammar School Preparation	11+ <input type="checkbox"/>	12+ <input type="checkbox"/>	13+ <input type="checkbox"/>
Other (pls specify)			

Lessons will take place either:

☐ Online via Zoom conference call

or

☐ In person at the following address:

_____ as agreed by Tutor,
Student and Parent/Guardian

Online lessons will be recorded and shared via private link with the Tutee and Parent/Guardian so they can be reviewed at a later date.

The location of 'In Person' lessons may be changed by agreement of all parties.

Fees payable to the Tutor:

Fees shall be calculated at a rate of £_____ per hour of tutoring, which is inclusive of travel fees and any preparation time required for lessons.

The Tutor may adjust their fees at any time and will provide the student with 30 days written notice in such cases.

Terms of Payment

Payment shall be made **at the end of each lesson / weekly/monthly by invoice** as agreed by all parties (delete as appropriate).

Accepted methods of payment:

☐ BACS transfer

☐ Cash

Name of person responsible for the payment of fees:	
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Lesson Schedule Tutoring shall commence on the _____ and continue thereafter at the following times:

Obligations of the Tutor

1. The Tutor agrees to carry out all necessary research prior to each lesson so as to maximise the student's learning time.
2. The Tutor agrees to keep all information regarding the student's education confidential unless written permission has been granted by the student to disclose. This includes any work that the student has produced during or out with lesson times.
3. The Tutor agrees to carry out all lessons in person unless a prior arrangement has been made to conduct lessons online. The Tutor shall not sub-contract to another tutor for lessons that are intended to be conducted by him or herself.
4. The Tutor shall not complete homework or any other classroom assignments that are intended for completion by the student.

Obligations of the Student

1. The student agrees to attend all scheduled lessons and be pro-active in making suggestions about their own education.
2. The student agrees to complete any homework or classwork assignments set by the Tutor in a timely manner as agreed prior to the task being set.

3. The student understands that it is not within the Tutor's remit to complete homework or classroom exercises on behalf of the student and that the Tutor's role is one of support.

Termination of Tutoring Contract

This tutoring contract can be terminated by Tutor, Student or Parent/Guardian at any time with 30 days prior notice.

The agreed date of termination is _____

Or

Tutoring shall commence on the _____ and continue thereafter on an ad hoc basis as agreed by Tutor and Student.

Declaration

Signed by Tutor		Date:
Signed by Student		Date:
Signed by Parent/Guardian		Date:

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STUDENT DETAILS

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Student Address	
Contact Number(s)	
Email Address	
Name of Parent/Guardian	
Parent/Guardian Address (if different from above)	
Contact Number(s) (Parent)	
Contact Number(s) (Student)	
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Obligations of the Tutor

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7. The Tutor agrees to carry out all lessons in person unless a prior arrangement has been made to conduct lessons online. The Tutor shall not sub-contract to another tutor for lessons that are intended to be conducted by him or herself.
8. The Tutor shall not complete homework or any other classroom assignments that are intended for completion by the student.

Obligations of the Student

4. The student agrees to attend all scheduled lessons and be pro-active in making suggestions about their own education.
5. The student agrees to complete any homework or classwork assignments set by the Tutor in a timely manner as agreed prior to the task being set.

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