

SAN LEON MUNICIPAL UTILITY DISTRICT  
443 24TH STREET  
SAN LEON, TEXAS 77539

Regular Meeting

Notice is hereby given of the Regular Meeting of the Board of Directors of the San Leon Municipal Utility District at 6:30 p.m., Wednesday, November 20, 2019 at the San Leon Volunteer Fire Department 337 12<sup>th</sup> Street, San Leon, Texas for the purpose of Discuss/Consideration and Act/Approval upon the following matters:

- \* Call Meeting to Order;
- \* Comments from District Residents;
- \* Consider and Approve Health Insurance for the District Employees;
- \* Discuss and Consider Steve Berges with Summer Breeze RV Park for proposed extra spaces for cabins;
- \* Discussion regarding 222 12<sup>th</sup> for Cindy Wright;
- \* Approve the Minutes of the Regular Meeting on October 16, 2019;
- \* Consider and Approve the Engineer's Report;
- \* Discuss and Approve of Pay Est. No. 5, from C. F. McDonald Electric Inc.;
- \* Consider and Approve the Field Superintendent's Report;
- \* District Manager's Report;
- \* Consider and Approve Sludge Haul Contract;
- \* Consider and Approve the Office Manager's Report;
- \* Discuss and Follow up on Outstanding Issues;
- \* Director's Report;
- \* Recess into Executive Session pursuant to Section 551.071/551.072 and 551.07 of the Texas Government Code regarding;
  - \* Consultation with the District's Attorney;
  - \* Discuss and Approve on Employee Evaluations;
  - \* Personnel Matters;
- \* Return to Regular Session and Act on Matters Discussed in Executive Session;
- \* Adjourn Meeting;

*Janice Hoffman*

Prepared by: Janice Hoffman, Office Manager

Filing Date: 11/13/2019 3:12PM

I hereby certify that this instrument was FILED on the date and time stamped hereon and RECORDED in the OFFICIAL PUBLIC RECORDS of Galveston County, Texas.



*Dwight D. Sullivan*

Dwight D. Sullivan, County Clerk  
Galveston County, Texas

# COMMERCIAL BENEFIT SERVICES, INC.

## INSURANCE AND FINANCIAL SERVICES

Employee Benefits • Health • Dental • Disability • Life • Vision  
Voluntary Products • Individual Policies • Pre-Paid Legal • Alternative to Workmen's Compensation

Representing Several "A+" Rated Companies

Insurance Brokers and Employee Benefit Specialist

### SAN LEON MUNICIPAL UTILITY DISTRICT

| Effective - 12/1/19                               |                         |                                  |                                   |                                  |  |  |  |  |  |
|---|-------------------------|----------------------------------|-----------------------------------|----------------------------------|--|--|--|--|--|
| CURRENT - AFA OA AETNA SELECT 3500 100% INT RX CY |                         |                                  |                                   |                                  |  |  |  |  |  |
| BCBS PPO PLAN S661CHC                             |                         |                                  |                                   |                                  |  |  |  |  |  |
| BCBS HMO PLAN G664ADT                             |                         |                                  |                                   |                                  |  |  |  |  |  |
| Plan Name   | In Network              | In Network                       | Out of Network                    | In Network                       |  |  |  |  |  |
| Deductible  | \$3,500                 | \$3,000                          | \$6,000                           | \$2,000                          |  |  |  |  |  |
| Hospital Expenses                                 | 100%                    | 70%                              | 50%                               | 100%                             |  |  |  |  |  |
| Inpatient Deductible                              | \$250 per admit         | \$250 per admit                  | \$350 per admit                   | \$150 per admit                  |  |  |  |  |  |
| Physician Expenses @ Hospital                     | 100%                    | 70%                              | 50%                               | 100%                             |  |  |  |  |  |
| Office Visits                                     | \$25 or \$65 co-pay*    | \$40 or \$80 co-pay*             | 50%                               | \$30 or \$60 co-pay*             |  |  |  |  |  |
| Maternity - Office Visits                         | 100%                    | \$40 or \$80 co-pay*             | 50%                               | \$30 or \$60 co-pay*             |  |  |  |  |  |
| Preventive Care                                   | 100%                    | 100%                             | 50%                               | 100%                             |  |  |  |  |  |
| Mental Health                                     | \$65 co-pay             | \$40 co-pay/70%*                 | 50%                               | \$30 co-pay                      |  |  |  |  |  |
| Emergency Room Care                               | \$250 co-pay            | \$500 co-pay/70%*                | \$500 co-pay/70%*                 | \$300 co-pay                     |  |  |  |  |  |
| Prescription Drugs                                | \$3/\$10/\$45/\$70/20%* | \$0/\$10/\$50/\$100/\$150/\$250* | \$10/\$20/\$70/\$120/\$150/\$250* | \$0/\$10/\$50/\$100/\$150/\$250* |  |  |  |  |  |
| Most Other Charges                                | 100%                    | 70%                              | 50%                               | 100%                             |  |  |  |  |  |
| Out of Pocket Max                                 | \$6,500                 | \$7,350                          | unlimited                         | \$4,000                          |  |  |  |  |  |
| Lifetime Max                                      | unlimited               | unlimited                        | unlimited                         | unlimited                        |  |  |  |  |  |
| Rate Guarantee                                    | 1 year                  | 1 year                           | 1 year                            | 1 year                           |  |  |  |  |  |
| NO LONGER AVAILABLE                               |                         |                                  |                                   |                                  |  |  |  |  |  |
| Tiers   | Count                   | Rates                            | Rates                             | Rates                            |  |  |  |  |  |
| EE Only   |                         | \$395.00                         | \$668.58                          | \$510.78                         |  |  |  |  |  |
| EE + Spouse                                       |                         | \$980.14                         | \$1,337.16                        | \$1,021.57                       |  |  |  |  |  |
| EE + Child(ren)                                   |                         | \$783.32                         | \$1,337.16                        | \$1,021.57                       |  |  |  |  |  |
| EE + Family                                       |                         | \$1,343.84                       | \$2,005.74                        | \$1,532.35                       |  |  |  |  |  |
| Total Employees                                   |                         | \$0.00                           | \$0.00                            | \$0.00                           |  |  |  |  |  |
| Total Cost  |                         |                                  |                                   |                                  |  |  |  |  |  |

\*see plan for specifics

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|-------------------------------|---|----------------------------------|-----------------------|
| Plan Name                     | CURRENT - AFA OA AETNA SELECT 3500 100% INT RX CY | BCBS HMO PLAN S642ADT            | BCBS HMO PLAN B661ADT |
|                               | In Network  | In Network                       | In Network            |
| Deductible                    | \$3,500   | \$3,500                          | \$7,350               |
| Hospital Expenses             | 100%  | 70%                              | 100%                  |
| Inpatient Deductible          | \$250 per admit                                   | \$0                              | \$0                   |
| Physician Expenses @ Hospital | 100%  | 70%                              | 100%                  |
| Office Visits                 | \$25 or \$65 co-pay*                              | \$50 or \$80 co-pay*             | 100%                  |
| Maternity - Office Visits     | 100%  | \$50 or \$80 co-pay*             | 100%                  |
| Preventive Care               | 100%  | 100%                             | 100%                  |
| Mental Health                 | \$65 co-pay                                       | \$50 co-pay/70%*                 | 100%                  |
| Emergency Room Care           | \$250 co-pay                                      | \$500 co-pay/70%*                | 100%                  |
| Prescription Drugs            | \$3/\$10/\$45/\$70/20%*                           | \$0/\$10/\$50/\$100/\$150/\$250* | 100%                  |
| Most Other Charges            | 100%  | 70%                              | 100%                  |
| Out of Pocket Max             | \$6,500   | \$7,900                          | \$7,350               |
| Lifetime Max                  | unlimited   | unlimited                        | unlimited             |
| Rate Guarantee                | 1 year  | 1 year                           | 1 year                |
| NO LONGER AVAILABLE           |   |                                  |                       |
| Tiers                         | Count   | Rates                            | Rates                 |
| EE Only                       |   | \$395.00                         | \$417.78              |
| EE + Spouse                   |   | \$980.14                         | \$835.55              |
| EE + Child(ren)               |   | \$783.32                         | \$835.55              |
| EE + Family                   |   | \$1,343.84                       | \$1,253.33            |
| Total Employees               |   | \$0.00                           | \$0.00                |
| Total Cost                    |   | \$0.00                           | \$0.00                |

\*see plan for specifics



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## SAN LEON MUNICIPAL UTILITY DISTRICT

Effective - 12/1/19

| Plan Name                     | CURRENT - AFA OA AETNA SELECT 3500 100% INT RX CY AETNA ALTERNATE - TX SILVER EPO 6000 80% HUMANA - TX NPOS 19 CANOPY OPT 2 GOLD |                      |                            |
|-------------------------------|--|----------------------|----------------------------|
|                               | In Network   | In Network           | Out of Network             |
| Deductible                    | \$3,500  | \$6,000              | \$3,500                    |
| Hospital Expenses             | 100%   | 80%                  | 50%                        |
| Inpatient Deductible          | \$250 per admit  | \$0                  | \$0                        |
| Physician Expenses @ Hospital | 100%   | 80%                  | 50%                        |
| Office Visits                 | \$25 or \$65 co-pay*   | \$30 or \$75 cp-pay* | \$20 or \$60 co-pay*       |
| Maternity - Office Visits     | 100%   | 100%                 | 50%                        |
| Preventive Care               | 100%   | 100%                 | 50%                        |
| Mental Health                 | \$65 co-pay  | \$75 co-pay/80%*     | \$20 co-pay/80%*           |
| Emergency Room Care           | \$250 co-pay   | \$250 co-pay/80%*    | 80%                        |
| Prescription Drugs            | \$3/\$10/\$45/\$70/20%*  | \$12/\$55/\$95/50%*  | \$5/\$20/\$50/\$100/\$450* |
| Most Other Charges            | 100%   | 80%                  | 50%                        |
| Out of Pocket Max             | \$6,500  | \$7,900              | \$5,500                    |
| Lifetime Max                  | unlimited  | unlimited            | unlimited                  |
| Rate Guarantee                | 1 year   | 1 year               | 1 year                     |

NO LONGER AVAILABLE

| Tiers           | Count | Rates      | Rates      |
|-----------------|-------|------------|------------|
| EE Only         |       | \$395.00   | \$1,072.39 |
| EE + Spouse     |       | \$980.14   | \$2,144.77 |
| EE + Child(ren) |       | \$783.32   | \$2,144.77 |
| EE + Family     |       | \$1,343.84 | \$3,217.16 |
| Total Employees |       | \$0.00     | \$0.00     |
| Total Cost      |       |            | \$0.00     |

\*see plan for specifics



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| Effective - 12/1/19                               |                         |                |                          |
|---|-------------------------|----------------|--------------------------|
| CURRENT - AFA OA AETNA SELECT 3500 100% INT RX CY |                         |                |                          |
| MEMORIAL HERMANN - SELECT 2000 PPO                |                         |                |                          |
| MEMORIAL HERMANN - SELECT 2000 HMO                |                         |                |                          |
| Plan Name   | In Network              | Out of Network | In Network               |
| Deductible  | \$3,500                 | \$4,000        | \$2,000                  |
| Hospital Expenses                                 | 100%                    | 70%            | 100%                     |
| Inpatient Deductible                              | \$250 per admit         | \$0            | \$0                      |
| Physician Expenses @ Hospital                     | 100%                    | 70%            | 100%                     |
| Office Visits                                     | \$25 or \$65 co-pay*    | 70%            | \$25 or \$50 co-pay*     |
| Maternity - Office Visits                         | 100%                    | 70%            | 100%*                    |
| Preventive Care                                   | 100%                    | 70%            | 100%                     |
| Mental Health                                     | \$65 co-pay             | 70%            | \$25 co-pay              |
| Emergency Room Care                               | \$250 co-pay            | \$400 co-pay   | \$400 co-pay             |
| Prescription Drugs                                | \$3/\$10/\$45/\$70/20%* | 50%/45%*       | \$4/\$10/\$50/\$100/45%* |
| Most Other Charges                                | 100%                    | 70%            | 100%                     |
| Out of Pocket Max                                 | \$6,500                 | \$15,000       | \$3,700                  |
| Lifetime Max                                      | unlimited               | unlimited      | unlimited                |
| Rate Guarantee                                    | 1 year                  | 1 year         | 1 year                   |
| NO LONGER AVAILABLE                               |                         |                |                          |
| Tiers   | Count                   | Rates          | Rates                    |
| EE Only   | \$395.00                | \$695.40       | \$723.24                 |
| EE + Spouse                                       | \$980.14                | \$1,390.80     | \$1,446.48               |
| EE + Child(ren)                                   | \$783.32                | \$1,390.80     | \$1,446.48               |
| EE + Family                                       | \$1,343.84              | \$2,086.19     | \$2,169.71               |
| Total Employees                                   | \$0.00                  | \$0.00         | \$0.00                   |
| Total Cost  |                         |                |                          |

\*see plan for specifics

# COMMERCIAL BENEFIT SERVICES, INC.

## INSURANCE AND FINANCIAL SERVICES

|                    |                     |                |                                       |      |        |
|--------------------|---------------------|----------------|---------------------------------------|------|--------|
| Employee Benefits  | Health              | Dental         | Disability                            | Life | Vision |
| Voluntary Products | Individual Policies | Pre-Paid Legal | Alternative to Workmen's Compensation |      |        |

*Insurance Brokers and Employee Benefit Specialist  
Representing Several "A + " Rated Companies*

### SAN LEON MUNICIPAL UTILITY DISTRICT

| Effective - 12/1/19           |   |                              |
|-------------------------------|---|------------------------------|
| Plan Name                     | CURRENT - AFA OA AETNA SELECT 3500 100% INT RX CY | UHC - H. S. A. EPO PLAN AEO7 |
| Deductible                    | In Network<br>\$3,500                             | In Network<br>\$3,750        |
| Hospital Expenses             | 100%  | 80%                          |
| Inpatient Deductible          | \$250 per admit                                   | \$0                          |
| Physician Expenses @ Hospital | 100%  | 80%                          |
| Office Visits                 | \$25 or \$65 co-pay*                              | 80%                          |
| Maternity - Office Visits     | 100%  | 100%                         |
| Preventive Care               | 100%  | 100%                         |
| Mental Health                 | \$65 co-pay                                       | 80%                          |
| Emergency Room Care           | \$250 co-pay                                      | 80%                          |
| Prescription Drugs            | \$3/\$10/\$45/\$70/20%*                           | \$0/\$25/\$50/\$100          |
| Most Other Charges            | 100%  | 80%                          |
| Out of Pocket Max             | \$6,500   | \$6,350                      |
| Lifetime Max                  | unlimited   | unlimited                    |
| Rate Guarantee                | 1 year  | 1 year                       |
| <b>NO LONGER AVAILABLE</b>    |   |                              |
| Tiers                         | Count   | Rates                        |
| EE Only                       |   | \$677.93                     |
| EE + Spouse                   | \$395.00  | \$1,355.86                   |
| EE + Child(ren)               | \$980.14  | \$1,355.86                   |
| EE + Family                   | \$783.32  | \$2,033.79                   |
| Total Employees               | \$1,343.84  |                              |
| Total Cost                    | \$0.00  | \$0.00                       |

\*see plan for specifics

## San Leon MUD

---

**From:** Robert Kelly <robertk@rstis.com>  
**Sent:** Friday, October 04, 2019 1:16 PM  
**To:** Andrew Miller  
**Cc:** San Leon MUD; Ken Keller  
**Subject:** Re: Summer Breeze RV Park Update

Andrew please add Steve Berges to the agenda for the meeting on the 16th.

Thank you,

Robert M. Kelly  
713 253 3031

Sent from my Verizon Samsung Galaxy smartphone

----- Original message -----

**From:** Andrew Miller <amiller@slmud.org>  
**Date:** 10/3/19 4:07 PM (GMT-06:00)  
**To:** robertk@rstis.com  
**Cc:** San Leon MUD <slmud1@slmud.org>, Ken Keller <keller42@slmud.org>  
**Subject:** Summer Breeze RV Park Update

Good afternoon Robert!

Thanks for talking through the situation at Summer Breeze with me! While the county's permitting department has reviewed and approved the as-builts for the park (including the additional spaces and use of cabins), the MUD board had initially authorized only 97 spaces exclusively for RVs, so the changes need to be presented to the board for review and approval. Please have a representative for the project available to answer any questions the board may have regarding these changes; our next meeting will be October 16th, 6:30 PM at the fire station in San Leon (337 12th St, San Leon, TX 77539). Please supply ahead of the meeting any as-builts as well as the permits for the proposed cabins, if they've been issued.

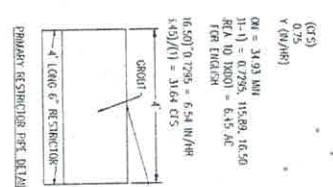
--

Andrew Miller  
District Manager  
San Leon MUD  
(281) 339-1586



OFF CALCS.  
BY HYDRAULICS MANUAL CH-4-12

(C75)  
Q = 4.33 MGD  
A = 11.0728, 11.58, 16.50  
FOR ENGLISH  
6.5077725 = 3.85 M/HR  
6.5077725 = 3.85 CFS  
KOFF CALCS.  
BY HYDRAULICS MANUAL CH-4-12



PIPE SIZE CALCS.  
BY CON DESIGN MANUAL CH-9-14

PIPE SIZE CALCS.  
BY CON DESIGN MANUAL CH-9-14

PIPE SIZE CALCS.  
BY CON DESIGN MANUAL CH-9-14

SEC

| NO. | DATE       | BY | CHKD | REV |
|-----|------------|----|------|-----|
| 1   | 07/22/2019 | JW |      |     |
| 2   | 08/05/2019 | JW |      |     |

WATER SURFACE IS AT 11.00'

| NO. | DATE       | BY | CHKD | REV |
|-----|------------|----|------|-----|
| 1   | 07/22/2019 | JW |      |     |
| 2   | 08/05/2019 | JW |      |     |

STORAGE SUMMARY

| NO. | DATE       | BY | CHKD | REV |
|-----|------------|----|------|-----|
| 1   | 07/22/2019 | JW |      |     |
| 2   | 08/05/2019 | JW |      |     |

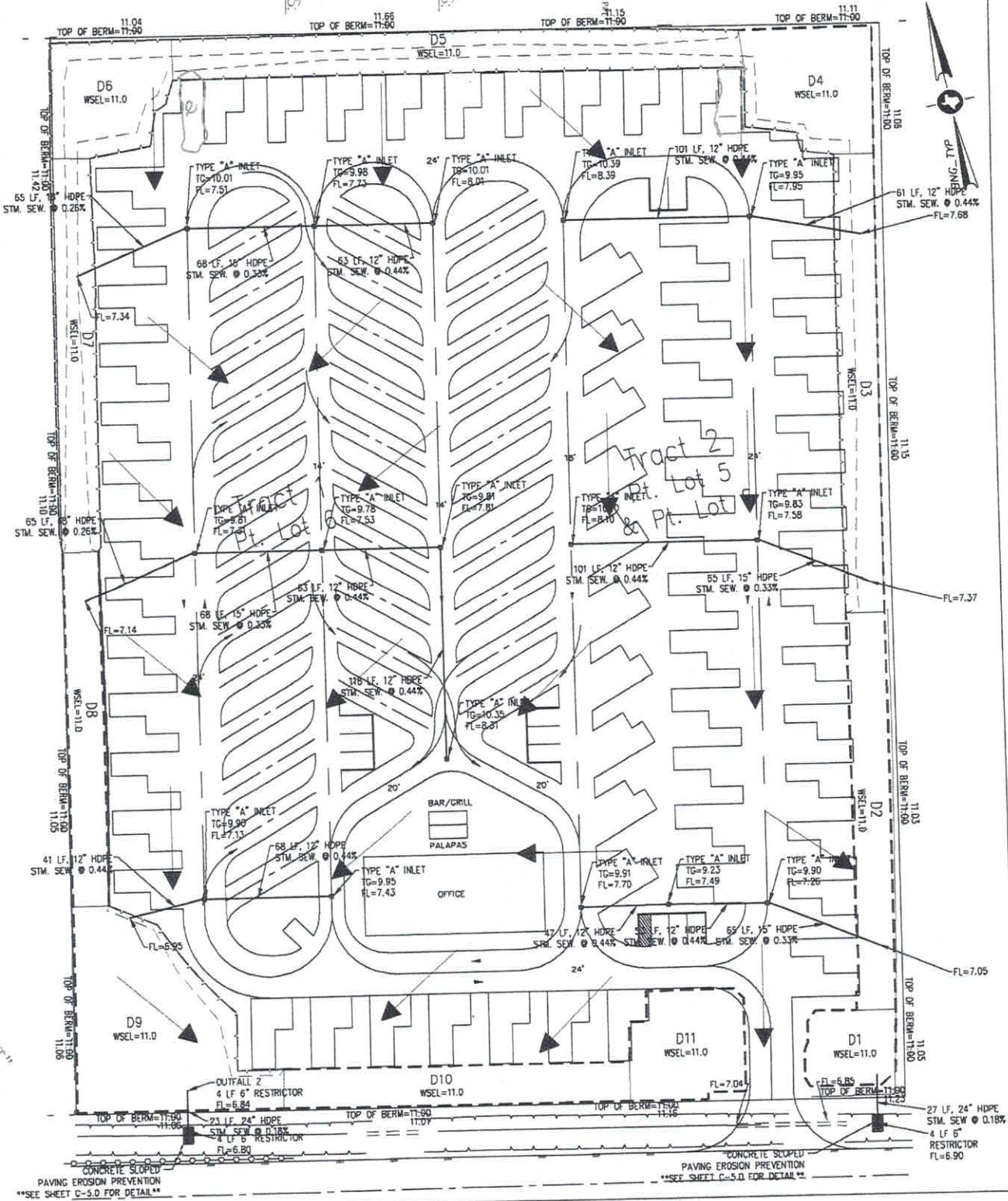
NOTE: EXCESS DETENTION PROVIDED 0.285 CF  
NOTE: NO CHANGE IN DRAINAGE INTO TIDOT (PERMITTED)  
NOTE: ALL BY SEWER CONNECTIONS TO BE ABOVE 11.07  
NOTE: ALL DETURBED AREAS WILL BE SODDED OR HYDRO-SEEDING

Cabins marked in red

OWNER:  
SUMMER BREEZE USA KEMAH LLC  
23207 SUMMERS CREEK CT  
KATY, TX 77494-7586

DETENTION PLAN  
SUMMER BREEZE RV RESORT  
2630 FM 517  
SAN LEON, TX 77539

JULY 22, 2019  
AUGUST 05, 2019  
JOB NO. XXXX



GULF COAST ENGINEERING AND SURVEYING  
P.O. BOX 382 LA MARQUE, TX 77568  
JAMES W. CARTRELL JR., P.E., R.P.L.S.  
FIRM REGISTRATION NUMBER: F-4534  
TEL: 409-935-2482  
TEL: 281-488-8969  
FAX: 409-935-9367

SUMMER BREEZE RV RESORT  
2630 FM 517  
SAN LEON, TX 77539

NON-TRANSFERABLE

PERMIT NO. \_\_\_\_\_

DATE: \_\_\_\_\_

COUNTY OF GALVESTON BUILDING PERMIT  
A-ZONE

ISSUED TO: Summer Breeze RV Resort SA Cabin #1  
AT 2630 FM 517 SAN LEON TX 77539

NO HABITABLE AREA ALLOWED BELOW THE BASE FLOOD ELEVATION (B.F.E.) OF : \_\_\_\_\_ M.S.L. TOP OF FINISHED FLOOR TO BE AT OR ABOVE THE BASE FLOOD ELEVATION.

AREAS ENCLOSED BELOW THE BASE FLOOD ELEVATION MUST HAVE FLOOD VENTS THAT MEET OR EXCEED GALVESTON COUNTY BUILDING REGULATIONS AND MUST BE APPROVED BY THE GALVESTON COUNTY BUILDING DEPARTMENT. ALL STRUCTURES BELOW THE BASE FLOOD ELEVATION MUST BE NON-HABITABLE AND MAY ONLY BE USED FOR BUILDING ACCESS, PARKING, AND LIMITED STORAGE. NO MECHANICAL, ELECTRICAL OR PLUMBING IS ALLOWED BELOW THE BASE FLOOD ELEVATION EXCEPT THOSE SPECIFICALLY APPROVED ON THE PERMIT.

This permit is hereby granted on the express condition and with the agreement from the applicant or his agent that erection of said building or alterations shall conform in all respects to the Building Regulations of the County of Galveston, Texas, regulating the construction of buildings, and may be revoked at any time upon the violation of any of the provisions of said regulation.

THIS PERMIT EXPIRES 180 DAYS FROM THE DATE OF ISSUANCE AND IS VALID ONLY FOR CONSTRUCTION ACCORDING TO THE PLANS SUBMITTED. IF CONSTRUCTION HAS STARTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE IT WILL EXPIRE TWO (2) YEARS AFTER THE DATE OF ISSUANCE. THE WORK PERMITTED MUST BE INSPECTED AND APPROVED BY THE BUILDING OFFICIAL PRIOR TO EXPIRATION OF THE PERMIT.

ANY DEVIATION FROM PLANS, INCLUDING:

1. Alterations of vents; 2. Converting garage and storage areas to habitable living areas.  
IS NOT AUTHORIZED BY THIS PERMIT AND IS IN VIOLATION OF COUNTY BUILDING REGULATIONS.

ANY ALTERATIONS OR ADDITIONS (INCLUDING ENCLOSURES OF NON-HABITABLE STORAGE AREAS BELOW THE BASE FLOOD ELEVATION) DONE AFTER A CERTIFICATE OF COMPLETION IS ISSUED WITHOUT OBTAINING A NEW BUILDING PERMIT MAY RESULT IN DENIAL OR CANCELLATION OF FLOOD INSURANCE, AS WELL AS FINES OR IMPRISONMENT FOR CONTEMPT OF COMMISSIONERS' COURT.

1. IF OTHER THAN BREAKAWAY WALLS ARE USED, A REGISTERED PROFESSIONAL ENGINEER SHALL CERTIFY (BEFORE THE FINAL INSPECTION IS MADE) THAT THE WALLS COMPLY WITH SECTION F. (4).
2. THIS PERMIT BECOMES INVALID IF FILL MATERIAL IS ADDED TO RAISE LOT LEVEL BEFORE OR AFTER STRUCTURE IS BUILT.
3. ANY VIOLATION OF THIS PERMIT OR RULES MAY RESULT IN THE FILING OF A LETTER ON NON COMPLIANCE IN THE REAL PROPERTY RECORDS UNDER THE AUTHORITY GRANTED IN SECTION 240.901 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE REGULATION OF GALVESTON COUNTY TEXAS FOR FLOODPLAIN MANAGEMENT.

\*\*\* THE CONSTRUCTION APPROVED IN THIS PERMIT MUST COMPLY WITH THE GALVESTON COUNTY DUNE PROTECTION & BEACH ACCESS PLAN AS WELL AS ANY TEXAS GENERAL LAND OFFICE COMMENTS ATTACHED TO THIS PERMIT. \*\*\*

ADDITIONAL GLO COMMENTS ATTACHED ☐ YES ☐ NO

\*\*\*MUST SIGN AND RETURN\*\*\*

I HAVE READ AND UNDERSTAND THE ABOVE REGULATIONS AND GLO COMMENTS (IF ATTACHED) AND WILL COMPLY WITH THE REGULATIONS AND GLO COMMENTS (IF ATTACHED)

OWNER SIGNATURE: Steve Begg

TYPE OF BUILDING: \_\_\_\_\_

PERMIT FEE: \_\_\_\_\_

FIRM DATA: ZONE \_\_\_\_\_ PANEL: \_\_\_\_\_ DATE: \_\_\_\_\_ B.F.E. \_\_\_\_\_ BY: \_\_\_\_\_

GALVESTON COUNTY BUILDING DEPARTMENT



County of Galveston  
Building Permit Application

Flood Map Panel: \_\_\_\_\_ Flood Map Date: \_\_\_\_\_ Date: \_\_\_\_\_  
Flood Zone: \_\_\_\_\_ Required Elevation: \_\_\_\_\_ Permit #: \_\_\_\_\_

Location of Building (Address): 7630 FM 517 SAN LEON TEXAS 77539 CABIN #1

CAD Account Number (15 digit): 6246-0029-0005-001 Rep ID 510054

Type of Improvement: ☐ Non Residential ☒ Residential  
☐ New ☐ Addition ☐ Alteration ☐ Repair ☐ M. Home ☐ RV  
☐ Storage ☐ Detached Storage ☐ Deck ☐ Site Work ☐ Other

Value: Sq Ft 500 \* Cost per Sq Ft 93 = Improvement Value \$47,900

Sq Ft \_\_\_\_\_ \* Cost per Sq Ft \_\_\_\_\_ = Improvement Value \_\_\_\_\_

Sq Ft \_\_\_\_\_ \* Cost per Sq Ft \_\_\_\_\_ = Improvement Value \_\_\_\_\_

Fees: Total Fee \_\_\_\_\_ Total Value: \_\_\_\_\_

Foundation: ☐ Slab ☐ Pile ☒ Pier & Beam

Water Supply: ☒ Public ☐ Private Sewage Disposal: ☒ Public ☐ Private

IRC (if applicable): ☐ As published on May 1, 2003 ☐ Current City of Galveston

Number of Bedrooms: 1 Number of Bathrooms: 1 Full ☒ Half \_\_\_\_\_

Owner: Name: STEVE. Berger Phone #: \_\_\_\_\_

Mailing Address: 1322 SPACE PARK DRIVE #180 HOUSTON TX 77058

X Authorized Agent: Name: ROBERT KELLY Phone #: 713-253-3031

Mailing Address: 1126 LAKE VIEW BENICUANE, KEMAH TX 77565

X I hereby authorize, Robert Kelly to act in my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application.

Steve Berger

Signature of Owner

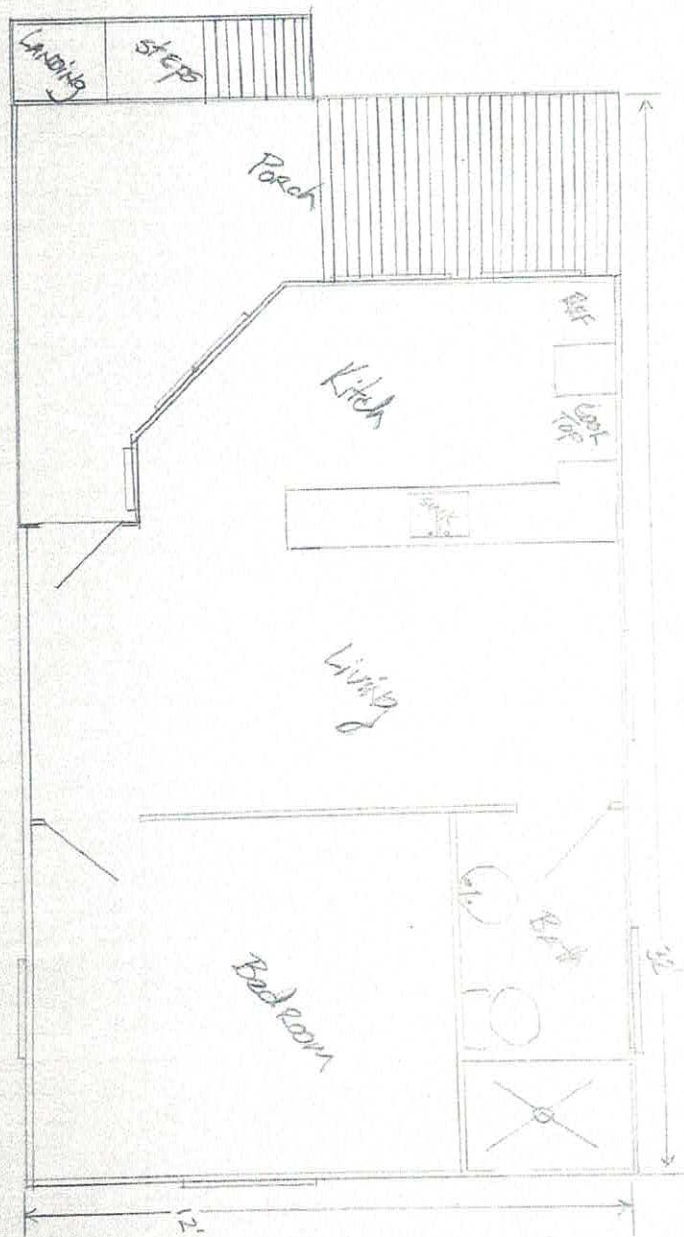
10/3/19

Date

X I, STEVE BERGER (Owner or Authorized Agent) agree to the conditions below.

I acknowledge areas below required elevation can only to be used for parking, storage or building access. No mechanical, electrical or plumbing is allowed below the base flood elevation except those specifically approved on the permit. The receipt, acceptance, and/or deposit of a check, money order or any form of payment to the County does not constitute any approval of a permit.





Summer House - 3000 Linn  
 Unit #1

APT TO SCALE  
 10-7-2019

NON-TRANSFERABLE

PERMIT NO. \_\_\_\_\_  
DATE: \_\_\_\_\_

COUNTY OF GALVESTON BUILDING PERMIT  
A-ZONE

ISSUED TO: Summer Breeze RV Resort SA  
AT 2630 FM 517 SAN LEON TX 77539 Cabin #2

NO HABITABLE AREA ALLOWED BELOW THE BASE FLOOD ELEVATION (B.F.E.) OF:      M.S.L. TOP OF FINISHED FLOOR TO BE AT OR ABOVE THE BASE FLOOD ELEVATION.

AREAS ENCLOSED BELOW THE BASE FLOOD ELEVATION MUST HAVE FLOOD VENTS THAT MEET OR EXCEED GALVESTON COUNTY BUILDING REGULATIONS AND MUST BE APPROVED BY THE GALVESTON COUNTY BUILDING DEPARTMENT. ALL STRUCTURES BELOW THE BASE FLOOD ELEVATION MUST BE NON-HABITABLE AND MAY ONLY BE USED FOR BUILDING ACCESS, PARKING, AND LIMITED STORAGE. NO MECHANICAL, ELECTRICAL OR PLUMBING IS ALLOWED BELOW THE BASE FLOOD ELEVATION EXCEPT THOSE SPECIFICALLY APPROVED ON THE PERMIT.

This permit is hereby granted on the express condition and with the agreement from the applicant or his agent that erection of said building or alterations shall conform in all respects to the Building Regulations of the County of Galveston, Texas, regulating the construction of buildings, and may be revoked at any time upon the violation of any of the provisions of said regulation.

THIS PERMIT EXPIRES 180 DAYS FROM THE DATE OF ISSUANCE AND IS VALID ONLY FOR CONSTRUCTION ACCORDING TO THE PLANS SUBMITTED. IF CONSTRUCTION HAS STARTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE IT WILL EXPIRE TWO (2) YEARS AFTER THE DATE OF ISSUANCE. THE WORK PERMITTED MUST BE INSPECTED AND APPROVED BY THE BUILDING OFFICIAL PRIOR TO EXPIRATION OF THE PERMIT.

ANY DEVIATION FROM PLANS, INCLUDING:

1. Alterations of vents; 2. Converting garage and storage areas to habitable living areas.  
IS NOT AUTHORIZED BY THIS PERMIT AND IS IN VIOLATION OF COUNTY BUILDING REGULATIONS.

ANY ALTERATIONS OR ADDITIONS (INCLUDING ENCLOSURES OF NON-HABITABLE STORAGE AREAS BELOW THE BASE FLOOD ELEVATION) DONE AFTER A CERTIFICATE OF COMPLETION IS ISSUED WITHOUT OBTAINING A NEW BUILDING PERMIT MAY RESULT IN DENIAL OR CANCELLATION OF FLOOD INSURANCE, AS WELL AS FINES OR IMPRISONMENT FOR CONTEMPT OF COMMISSIONERS' COURT.

1. IF OTHER THAN BREAKAWAY WALLS ARE USED, A REGISTERED PROFESSIONAL ENGINEER SHALL CERTIFY (BEFORE THE FINAL INSPECTION IS MADE) THAT THE WALLS COMPLY WITH SECTION F. (4).
2. THIS PERMIT BECOMES INVALID IF FILL MATERIAL IS ADDED TO RAISE LOT LEVEL BEFORE OR AFTER STRUCTURE IS BUILT.
3. ANY VIOLATION OF THIS PERMIT OR RULES MAY RESULT IN THE FILING OF A LETTER ON NON-COMPLIANCE IN THE REAL PROPERTY RECORDS UNDER THE AUTHORITY GRANTED IN SECTION 240.901 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE REGULATION OF GALVESTON COUNTY TEXAS FOR FLOODPLAIN MANAGEMENT.

\*\*\* THE CONSTRUCTION APPROVED IN THIS PERMIT MUST COMPLY WITH THE GALVESTON COUNTY DUNE PROTECTION & BEACH ACCESS PLAN AS WELL AS ANY TEXAS GENERAL LAND OFFICE COMMENTS ATTACHED TO THIS PERMIT. \*\*\*

ADDITIONAL GLO COMMENTS ATTACHED ☐ YES ☐ NO

\*\*\*MUST SIGN AND RETURN\*\*\*

I HAVE READ AND UNDERSTAND THE ABOVE REGULATIONS AND GLO COMMENTS (IF ATTACHED) AND WILL COMPLY WITH THE REGULATIONS AND GLO COMMENTS (IF ATTACHED)

OWNER SIGNATURE: Steve H. Berger  
GALVESTON COUNTY BUILDING DEPARTMENT

TYPE OF BUILDING: \_\_\_\_\_

PERMIT FEE: \_\_\_\_\_

FIRM DATA: ZONE \_\_\_\_\_ PANEL: \_\_\_\_\_ DATE: \_\_\_\_\_ B.F.E. \_\_\_\_\_ BY: \_\_\_\_\_

County of Galveston

Building Permit Application

Flood Map Panel: \_\_\_\_\_ Flood Map Date: \_\_\_\_\_ Date: \_\_\_\_\_  
 Flood Zone: \_\_\_\_\_ Required Elevation: \_\_\_\_\_ Permit #: \_\_\_\_\_

Location of Building (Address): 2630 Fm 517 SAN LEON TEXAS 77539 Cabin #2  
 CAD Account Number (15 digit): 6246-C029-0005-001 Prop ID 510654

Type of Improvement: ☐ Non Residential ☒ Residential  
☐ New ☐ Addition ☐ Alteration ☐ Repair ☐ M. Home ☐ RV  
☐ Storage ☐ Detached Storage ☐ Deck ☐ Site Work ☐ Other

Value: Sq Ft 300 \* Cost per Sq Ft 93 = Improvement Value \$27,900  
 Sq Ft \_\_\_\_\_ \* Cost per Sq Ft \_\_\_\_\_ = Improvement Value \_\_\_\_\_  
 Sq Ft \_\_\_\_\_ \* Cost per Sq Ft \_\_\_\_\_ = Improvement Value \_\_\_\_\_

Fee: Total Fee \_\_\_\_\_ Total Value: \_\_\_\_\_

Foundation: ☐ Slab ☐ Pile ☒ Pier & Beam  
 Water Supply: ☒ Public ☐ Private Sewage Disposal: ☒ Public ☐ Private

IRC (if applicable): ☐ As published on May 1, 2008 ☐ Current City of Galveston

Number of Bedrooms 1 Number of Bathrooms: 1 Full ☒ Half \_\_\_\_\_

Owner: Name: STEVE BURGESS Phone #: \_\_\_\_\_

Mailing Address: 1322 SPACE PARK DRIVE #180 HOUSTON TX 77058

X Authorized Agent: Name: ROBERT KELLY Phone #: 713-253-3031

Mailing Address: 1126 LAKE VIEW BEND LANE, KEMAH TX 77565

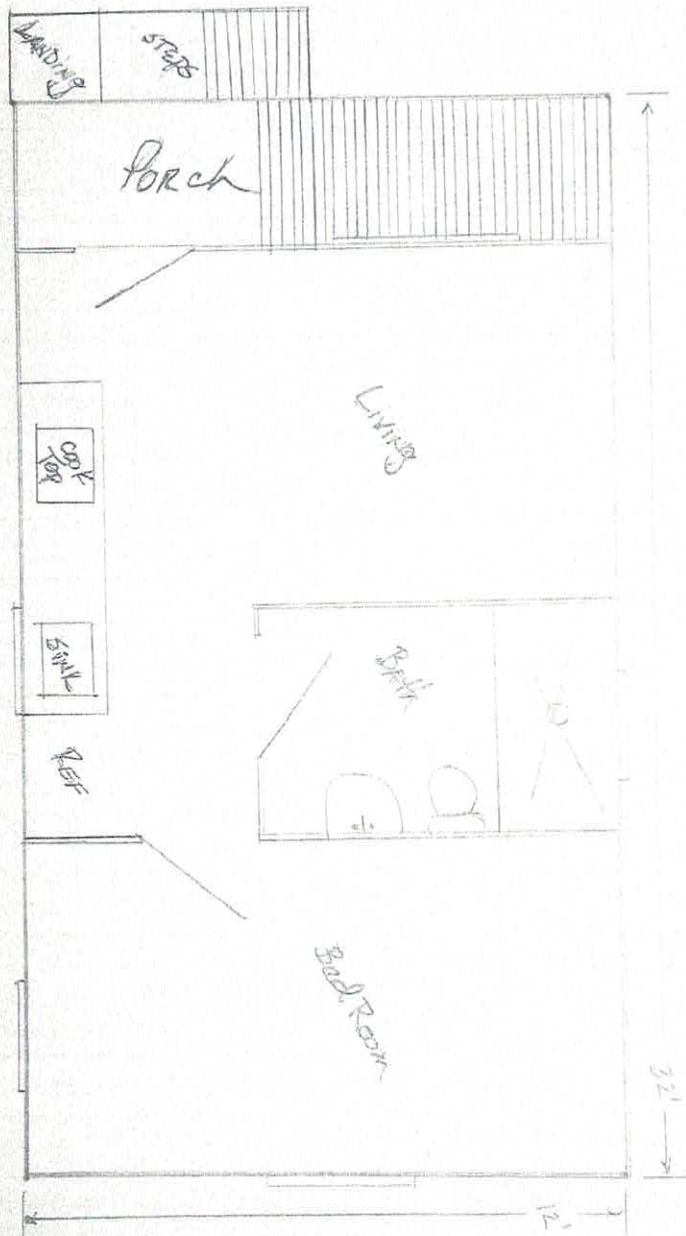
X I hereby authorize, ROBERT KELLY to act in my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application.

Steve Burgess 10/3/19  
 Signature of Owner Date

X I, STEVE BURGESS, (Owner or Authorized Agent) agree to the conditions below:

I acknowledge areas below required elevation can only to be used for parking, storage or building access. No mechanical, electrical or plumbing is allowed below the base flood elevation except those specifically approved on the permit. The receipt, acceptance, and/or deposit of a check, money order or any form of payment to the County does not constitute any approval of a permit.

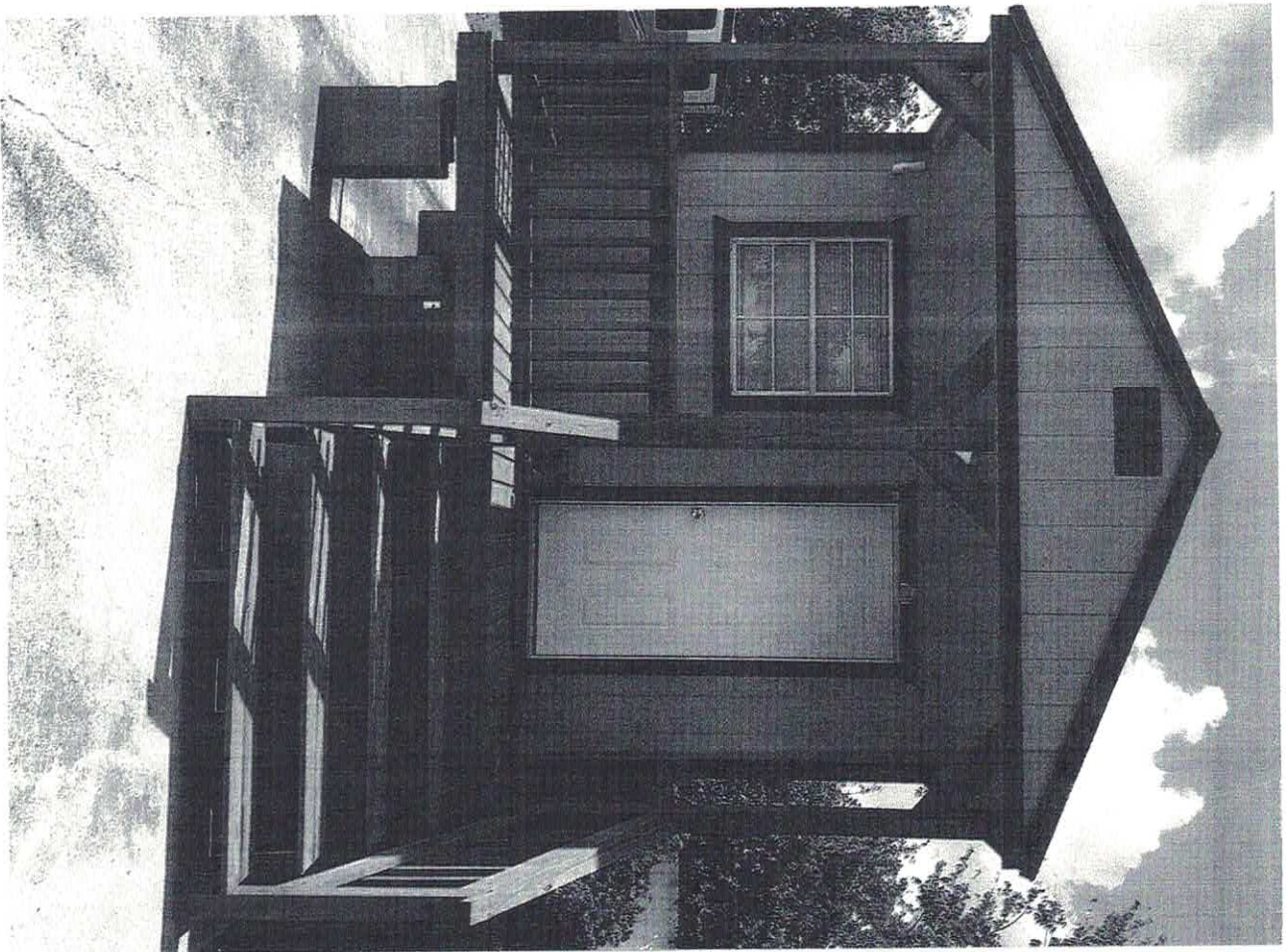
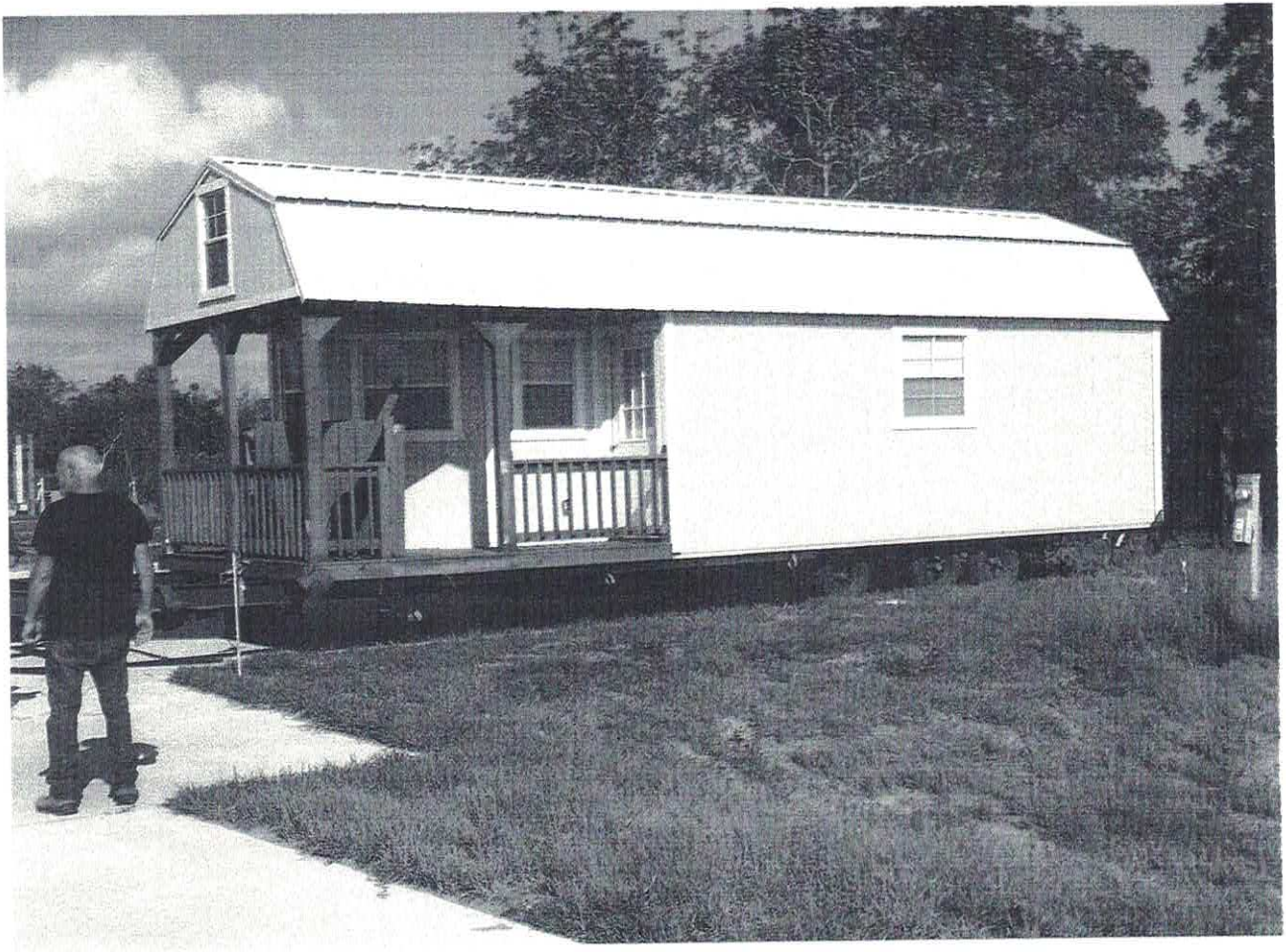




Hand-drawn floor plan of a small house.

NOT TO SCALE  
10-7-2019





## San Leon MUD

---

**From:** Andrew Miller  
**Sent:** Monday, October 28, 2019 10:43 AM  
**To:** San Leon MUD  
**Subject:** RE: Agenda Item

My brain fog is just clearing; I realize what she wants to discuss, so you can put it down reference to 222 12th Street.

--

Andrew Miller  
District Manager  
San Leon MUD  
(281) 339-1586

On 2019-10-28 10:37:45-05:00 Andrew Miller wrote:

A resident, Cindy Wright, called and requested to be placed on the agenda regarding District operations. She did not give any additional information beyond that, simply a statement that "change is good", so I assume it will be in reference to either general operations or elections.

--

Andrew Miller  
District Manager  
San Leon MUD  
(281) 339-1586



MINUTES OF REGULAR MEETING OF  
SAN LEON MUNICIPAL UTILITY DISTRICT

THE STATE OF TEXAS                   §  
  §  
COUNTY OF GALVESTON           §

The Board of Directors of the San Leon Municipal Utility District met in regular session, open to the public, on Wednesday, October 16, 2019, at 6:30 p.m. at the District's regular meeting place at the San Leon Volunteer Fire Department 337 12th Street, San Leon, Texas. Constituting a quorum, the following members of the Board were present, to-wit:

Joe Manchaca, President           Tyson Kennedy, Vice President  
Kenneth Bishop, Treasurer

Not Present: Kelly Neason, Asst. Secretary  
                  Keith Gossett, Secretary

Also present were Janice Hoffman, Office Manager, Ken Keller, Field Superintendent, Andrew Miller, District Manager, Steve Don Carlos District's Attorney, Hal Walker, District's Engineer, Chris Lane, District's Financial Advisor, JoAnn Matthiesen/Teresa Menacho, District's Bond Counsel, Oscar Gutierrez, Commercial Benefits and Perry Larvin, Security.

**Call Meeting to Order;**

Meeting called to order at 6:30 pm.

**Comments from District Residents;**

There were no comments from District residents.

**Review bids and award sale of Series 2019 Bonds; Approve and adopt Bond Order for Series 2019 Bonds; Approve and execute Federal Tax Certificate and authorize attorneys and Attorney General to date same; Approve and execute Signature Identification and No-Litigation Certificate and authorize Attorney General and attorneys to date same; Adopt General Certificate and related certificates in regard to bond issue; Approve and execute Bond Registrar, Paying Agent and Transfer Agency Agreement; Authorize attorneys to finalize the transcript of proceedings for the Series 2019 Bonds and obtain approval of the Attorney General and registration by Comptroller of Series 2019 Bonds; Approve and authorize the use of CUSIP numbers; Authorize attorneys or paying agent for the District to receive the Bonds from the Comptroller of Public Accounts; Authorize District representative to sign and special tax counsel and financial advisor to complete, and file Form 8038-G; Approve agreement with DTC regarding book entry bonds; Approve agreement with special tax counsel related to sale of Series 2019 Bonds and confirm receipt and acknowledgment of form 1295 from Paying Agent, purchaser and special tax counsel (unless exempt) and Execute all documents and take all actions necessary for the issuance of the Series 2019 Bonds;**

C. Lane started the discussion with the summary of bids. There were four (4) bids and C. Lane recommends that the Board accepts the lowest bid from BofA/Merrill at 2.95413. J. Matthiesen gave a summary of all of the items listed. Tyson Kennedy made the motion to approve all items regarding the Bond Sale, seconded by Ken Bishop. All in favor, motion carried unanimously.



**Discuss and Consider Steve Berges with Summer Breeze RV Park for proposed extra spaces for cabins;**

Tabled

**Discuss and Consider Approval regarding Developments for Dale Brown;**

Dale Brown started the discussion regarding his proposed development to build several homes w/septic systems and to get water service. D. Brown said that he is working with the county road department to make sure that the roads are put in right. Cindy Palmer road; the county has inspected and okayed the road. Start date on the development would be December 1<sup>st</sup>. J. Manchaca said to make sure the county approves the septic system and to make sure that the roads will be maintained. There were discussions regarding a lift station for this development instead of septic system. Nothing was formally approved.

**Consider and Approve Health Insurance for the District Employees;**

Oscar Gutierrez said that Aetna is not going to renew the District's contract, so we need to get a comparable to what the District has now, the employees had to fill out an application with the medical information to see if any level and/or self-funded companies will approve or disapprove the group and none will. O. Gutierrez said at this point the District should go with multiple plans with in the same company with a three (3) tier approach. There was several discussions regarding the employee's insurance. Tabled until next meeting.

**Approve the Minutes of the Regular Meeting for September 18, 2019;**

Ken Bishop made the motion to approve of the Minutes of the Regular Meeting for September 18, 2019, seconded by Tyson Kennedy. All in favor, motion carried unanimously.

**Engineer's Report, the Pay Est. No. 4, from C. F. McDonald Electric Inc., the Field Superintendent's Report, the Office Manager's Report, and the Third Quarter Investment Report Ending September 30, 2019;**

**Hal Walker presented the Engineer's Report and Pay Est. No. 4, from C. F. McDonald Electric Inc.**

WWTP Expansion; still working on the structural electrical and plan on having a set of plans for K. Keller and A. Miller for review by November 4<sup>th</sup>. If all goes well, we should be opening bids either before Christmas or first of January. WWTP Generator; is about 70% complete, still waiting on the arrival of the generator. McDonald Electric has submitted Pay Est. No. 4 in the amount of \$27,174.60 and Costello recommends payment to McDonald for the work provided. Bond Report; nothing to report other than everyone received copies of the order from TCEQ approving the project and the issuant of Bond. Utility Master Update; no progress.

**Ken Keller presented the Field Superintendent's Report.**

K. Keller said there was about 15 inches of rain. There was a lot of water wasted due to flushing the lines trying to bring up the residual, which is why the accountability is at 10%. There was a leak found and repair on the transmission line on FM 517.

**Janice Hoffman presented the Office Manager's Report.**

**Ken Bishop, District's Investment Office present the Third Quarter Investment Report Ending September 30, 2019.**

Tyson Kennedy made the motion to approve of the Engineer's Report, the Pay Est. No. 4, from C. F. McDonald Electric Inc., the Field Superintendent's Report and the Office Manager's Report, and the Third Quarter Investment Report Ending September 30, 2019, seconded by Ken Bishop. All in favor, motion carried unanimously.

**District Manager's Report;**

Went to Dallas for training by EPA; there are new requirements on risk and resiliency assessment. Continue working with the Attorney General and Public Utility Commission regarding several disgruntled residents. iTrackers; working on getting data. Looking into getting additional funds coming out of the Bond to be able to improve the 2 inch lines. Received a quote from a company to doing a valve survey to verify the integrity of the valves the District has in the ground and their location. Met with Hal Walker at the WWTP to walk through on what needs to be done, what has been done and how it was constructed. On-going conversations regarding the contracted services for sludge haul proposals. Received proposals for trash haul services. Taps for this month; there were twenty-two (22) taps requested, thirteen (13) were available and nine (9) were unavailable and quoted for line improvements. There were discussions regarding 1438 24<sup>th</sup> Street; only three (3) existing taps available, so more taps will be necessary for any additional development.

**Discuss and Follow up on Outstanding Issues;**

There were no outstanding issues.

**Director's Report;**

There were no Directors Reports.

**Recess into Executive Session Pursuant to Section 551.0711551.072 and 551.074 of the Texas Government Code;**

Recess into Executive Session at 7:43 p. m.

**Return to Regular Session and Act on Matters Discussed in Executive Session;**

Returned to Regular Session at 7:59 pm and acted on matters discussed in Executive Session. There were discussions regarding one (1) employee's annual appraisal in Executive Session and the Board agreed on what was discussed. There was nothing approved, discussions only.

**Adjourn Meeting;**

Ken Bishop made the motion to adjourn the meeting at 8:00 pm, seconded by Tyson Kennedy. All in favor, motion carried unanimously.

Approved:

Attest:

---

Joe Manchaca  
President, Board of Directors

---

Tyson Kennedy  
Vice President, Board of Directors





# **SAN LEON MUNICIPAL UTILITY DISTRICT**

## **ENGINEER'S REPORT FOR NOVEMBER 20, 2019**

**CI Project NO. 2018145-000-DS**  
Prepared on 11/14/2019

This report provides the District with current information regarding updates, progress, or documentation on the projects below as authorized by the District.

**1) WWTP EXPANSION DESIGN**

FEMA has raised the Base Flood Elevation at the plant from 11 feet to 14 feet. We are currently checking structural calculations and revising placement of equipment.

**2) WWTP EMERGENCY GENERATOR AND CONTROLS CONSTRUCTION**

Construction is complete with the exception of the startup and walk through, which remains to be scheduled. **Pay Estimate No. 5**, in the amount of **\$96,500.00** has been submitted for review and approval. The work performed appears to be performed in accordance with the plans and specifications. It is our recommendation to pay McDonald Electric for the work provided.

**3) BOND REPORT**

An Alternate Capacity Requirement (ACR) was requested during the application review, which turned out to be a 90-day process. We are working with the TCEQ on finalizing the request.

**4) UTILITY MASTER PLAN UPDATE**

No work performed since the previous meeting.

**Prepared by:**

Harry B. "Hal" Walker, P.E.

Senior Project Manager

TBPE Firm Registration No. 280

A handwritten signature in blue ink, reading "Harry B. Walker", written over a horizontal line.



November 12, 2019

Ms. Janice Hoffman  
San Leon Municipal Utility District  
443 24<sup>th</sup> Street  
San Leon, Texas 77539

RE: San Leon MUD  
Wastewater Treatment Plant Emergency Generator Replacement  
Pay Estimate No. 5  
CI Job No. 2018145-202-DS

Dear Ms. Hoffman:

The fifth application for partial payment from C.F. McDonald Electric, Inc. for the above-referenced project is enclosed. The Contractor included a "progress estimate spreadsheet" and "Partial Waiver of Lien" and "Affidavit of Bills Paid" with this application. Attached are additional details of the current project status for your review. The work completed to date appears to have been performed in general conformance with the plans and specifications.

We recommend payment of this application in the amount of **\$76,950.00**. This amount represents the completion of all equipment installation. Load testing and start-up remain prior to final walk through. A 10% retainage has been withheld in accordance with the contract requirements.

Please call if you have any questions or need any additional information.

Sincerely,  
**Costello, Inc.**

Harry B. "Hal" Walker, P.E.  
Senior Project Manager

hw/rm

cc:  
Mr. Wayne Berkenmeier - C.F. McDonald Electric, Inc.  
Mr. Stephen DonCarlos - Reid Strickland & Gillette, LLP

W:\2018\2018145 San Leon MUD\202-Wastewater Treatment Plant Emergency Generator Replacement\102 CPS\Pay Estimates\Pay Estimate 5\Pay Estimate No. 5 \_CL.docx



**Construction Progress Report for Pay Estimate No. 5**

Period: October 1, 2019

to: October 31, 2019

**Wastewater Treatment Plant Emergency Generator Replacement**

**CI Project No. 2018145-202-DS**

**CI Project Manager: Harry B. "Hal" Walker, P.E.**

|    |  |                              |
|----|--|------------------------------|
| A. | Contractor:                            | C.F. McDonald Electric, Inc. |
| B. | Contract Date:                         | May 2, 2019                  |
| C. | Authorization to Proceed:              | May 24, 2019                 |
| D. | Calendar Days to Complete the Project: | 210                          |
| E. | Time Extension (in Calendar Days):     | 0                            |
| F. | Completion Date:                       | December 20, 2019            |
| G. | Contract Time Used (in Calendar Days): | 160                          |

I. Status of Project:  
All equipment and materials have been delivered to the site and installed. Load testing and start-up remains.

II. Change Orders:  
None to date

III. Completion Report:

A. Construction Cost

|    |  |    |                   |
|----|--|----|-------------------|
| 1. | Contract Bid Price                               | \$ | 289,469.00        |
| 2. | Change Orders ( <i>none currently approved</i> ) |    | -                 |
| 3. | Final Quantity Adjustment                        |    | -                 |
| 4. | <b>Total Estimated Contract Price</b>            |    | <b>289,469.00</b> |
|    | <b>as of this Report</b>                         |    |                   |

|    |                                     |                  |
|----|-------------------------------------|------------------|
| B. | Actual Cost as of this Report       | 289,469.00       |
| C. | Materials on Site                   | -                |
| D. | Total Previously Paid to Contractor | 183,572.10       |
| E. | Amount Retained at: 10%             | 28,946.90        |
| F. | Estimated Cost Remaining            | -                |
| G. | Percent Construction Complete       | 100.0%           |
| H. | <b>Amount Due</b>                   | <b>76,950.00</b> |

Developers Share of Amount Due

|          |    |           |
|----------|----|-----------|
| Meritage | \$ | 51,300.00 |
| Pulte    | \$ | 25,650.00 |

Signature

  
Harry B. "Hal" Walker, P.E.

11/7/2019



**INVOICE****CONTRACTORS • ENGINEERS**

5044 Timber Creek • Houston, TX 77017 • (713) 921-1368

Sold To:

San Leon MUD  
C/O Costello, Inc.  
2107 City West Blvd, 3<sup>rd</sup> Floor  
Houston, TX 77042

Date: 10/24/19

Invoice No.

W020171-5

| P.O. NO. | PROJECT NAME<br>AND / OR ADDRESS        | SUBCONTACT NO. |
|----------|---|----------------|
|          | WWTP Emergency Generator<br>Replacement | 2018145-202-DS |

NOTICE: Invoice due upon receipt. A Service charge equal to the maximum legal rate of interest allowable per month will be charged on any payment not received within 30 days after date of this invoice.

"Regulated by The Texas Department of Licensing and Regulations, License #18339, P.O. Box 12167, Austin, TX 78711, 1-800-803-9202, 512-463-6599, website: [www.license.state.tx.us/complaints](http://www.license.state.tx.us/complaints)"

Base Contract Amount ----- \$289,469.00

Progress Billing - Tax Exempt -

\$289,469.00

Less 10% Retained

\$28,946.90

---

\$260,522.10

Less Previous Billings

---

\$183,572.10

TOTAL THIS INVOICE -----

\$76,950.00

**Thank You!**

## APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO OWNER: San Leon MUD

PROJECT:

WWTP Emergency Generator  
Replacement

Distribution to:

5

APPLICATION NO:

APPLICATION DATE:

10/24/19

PERIOD TO:

10/31/19

FROM CONTRACTOR: McDonald Electric, Inc.  
5044 Timber Creek dr.  
Houston, Texas 77017

VIA ENGINEER:

PD PROJECT NO: 2018145-202-DS

CONTRACT DATE:

CONTRACT NO:

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

|   |    |            |
|---|----|------------|
| 1. ORIGINAL CONTRACT SUM                                  | \$ | 289,469.00 |
| 2. Net Change by Change Orders                            | \$ | 0.00       |
| 3. CONTRACT SUM TO DATE (LINE 1 + 2)                      | \$ | 289,469.00 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on G703) | \$ | 289,469.00 |

## 5. RETAINAGE:

|   |    |           |
|---|----|-----------|
| a. 10 % of Completed Work<br>(Column D + E on G703)             | \$ | 28,946.90 |
| b. 5 % of Stored Material<br>(Column F on G703)                 | \$ |           |
| Total Retainage (Lines 5a + 5b or<br>Total in Column I of G703) | \$ | 28,946.90 |

## 6. TOTAL EARNED LESS RETAINAGE

|  |    |            |
|--|----|------------|
| (Line 4 Less Line 5 Total)   | \$ | 260,522.10 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT<br>(Line 6 from Prior Certificate) | \$ | 183,572.10 |

## 8. CURRENT PAYMENT DUE

|  |    |           |
|--|----|-----------|
|  | \$ | 76,950.00 |
|--|----|-----------|

## 9. BALANCE TO FINISH, INCLUDING RETAINAGE

|                      |    |           |
|----------------------|----|-----------|
| (Line 3 Less Line 6) | \$ | 28,946.90 |
|----------------------|----|-----------|

| CHANGE ORDER SUMMARY                               | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | \$0.00    | \$0.00     |
| Total approved this Month                          | \$0.00    | \$0.00     |
| TOTALS   | \$0.00    | \$0.00     |
| NET CHANGES by Change Order                        |           | \$0.00     |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: C. F. McDonald Electric, Inc.

By: Wayne Berkenmeier

Date: 10/24/19

State of: Texas

County of: Harris

Subscribed and sworn to before me on:

Notary Public:

My Commission expires: 11/10/2022



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).  
ENGINEER:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.







## PARTIAL WAIVER OF LIEN

THE STATE OF TEXAS  
COUNTY OF HARRIS

The undersigned contracted with San Leon to furnish labor and materials in connection with certain improvements to real property located in Harris County, Texas and owned by San Leon which improvements are described as follows:

### WWTP Emergency Generator Replacement

In consideration of Pay Estimate No. 5 in the amount of Seventy Six Thousand Nine Hundred Fifty Dollars 00/100 (\$ 76,950.00 ) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanics' lien or materialmen's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property of accounts of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

C. F. McDonald Electric, Inc.  
Contractor

Wayne Berkenmeier

Vice President Special Projects

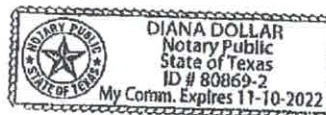
Signature

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 24th day of October., 2019,  
to certify which witness my hand and seal of office.

Notary Public in and for the State Of Texas

Diana Dollar

My Commission Expires 11/10/22



AFFIDAVIT OF BILLS PAID

STATE OF TEXAS

COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared Wayne Berkenmeier party to that certain Contract entered into between San Leon (Owner) and C. F. McDonald Electric, Inc. (Contractor) for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit

WWTP Emergency Generator Replacement

Said party being by me duly sworn states upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications therefore.

Deponent further states that he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

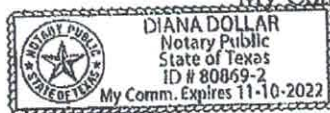
This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained therein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by Owner, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify, defend, and hold Owner safe and harmless from and against all losses, damages, costs and expenses of any character whatsoever specifically including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above described premises.

C. F. McDonald Electric, Inc.

Wayne Berkenmeier,  
Vice President Special Projects

Subscribed and sworn to before me, the undersigned authority, on this the 24th day of October, 2019

Notary Public in and for Harris County  
My Commission Expires: 11/10/22





# San Leon Municipal Utility District

## Operations Report for October 2019

### Water Treatment Plant

GCWA Received: 19,070,000  
 Pumped into system: 19,670,000  
 Meters billed: 13,486.000  
 Gallons lost (leaks/flushing): 5,378,300  
 Accountability: 4 %

Active meters: 2,853

9 bacteriological samples taken and tested  
 (8 distribution, 1 well); all results were good,  
 no coliform organisms found

### Wastewater Treatment Plant

|                 | <u>Permitted</u>  | <u>Actual</u>    |
|-----------------|-------------------|------------------|
| Flow            | <0.95 MGD         | .977             |
| BOD             | 158 lbs/day       | 11.31lbs/day     |
| TSS             | 158 lbs/day       | 6.2 lbs/day      |
| DO              | 2.0 mg/L          | 6.6 mg/L         |
| CL <sup>2</sup> | 1.0 min - 4.0 max | 1.1 min - 3.8max |

Total flow: gallons 30,294.000  
 Daily average flow: .977 MGD  
 Average solids level: 318 mg/L  
 Sludge hauled: 0 tankers & 10 containers  
 Total rainfall: 9.8 inches

MGD: Million gallons per day  
 mg/L: Milligrams per liter

### Distribution & Collection

#### Taps, Inspections, & Extensions

|                    |                      |
|--------------------|----------------------|
| Water Taps: 26     | Water Taps YTD: 156  |
| Sewer Taps: 26     | Sewer Taps YTD: 156  |
| Inspections: 13    | Inspections YTD: 100 |
| Line extensions: 0 | Extensions YTD: 3    |

#### Account Activity

Active Accounts: 2853  
 Taps & Payments: 26 taps, \$39,000 collected  
 Inspections & Fees: 13 inspections, \$810  
 Capacity Fee: n/a  
 Lock-off for non-payment: 0 accounts  
 Locked-off accounts paid: 0 accounts  
 Pulled meters & fees: 0 pulled, \$0 collected

#### Service Orders

|                      |    |
|----------------------|----|
| ken                  | 6  |
| Leo                  | 27 |
| randy                | 67 |
| Mack                 | 18 |
| Anthony              | 12 |
| Re-Reads             | 0  |
| Connects             | 4  |
| Disconnects          | 27 |
| Occupants change     | 9  |
| Pool fills           | 2  |
| Reconnects           | 16 |
| After Hours          | 4  |
| Water/Sewer Taps:    | 26 |
| Plumbing Inspection: | 26 |

# Monthly Water Audit

**Month: October 2019**

## UN METERED

LOSS

METER READS

**Meters**                      5%                      **674,300.000**                      **13,486,000.000**

**Fire Department**                      **200,000**

**Hydrants Flushing**                      **2,504,000**                      1,000 X 10 MIN

**Water Leaks**                      **2,000,000**

**Stolen Water**                      **0**

**Galveston Co.**                      **0**

**Not Metered Total**                      **5,378,300.000**

**GCWA**                      **19,070,000**                      10/1/19 - 10/31/19

**Water Office Meters**                      **19,670,000**                      10/1/19 - 10/31/19

**Water Meter Use**                      **13,486,000**

**Difference**                      **6,184,000.000**

**Total % of**                      **805,700.000**  
**Unaccounted for water**                      **4%**



## WORK ORDERS SEPT. 19TH. THRU OCT. 16TH. 2019

|                    |    |
|--------------------|----|
| KEN                | 6  |
| LEO                | 27 |
| RANDY              | 67 |
| MACK               | 18 |
| ANTHONY            | 12 |
| BRANDON            | 26 |
| OTHER              | 0  |
| TAPS               | 7  |
| LINE EXTENSION     | 0  |
| CONNECTS           | 23 |
| DISCONNECTS        | 27 |
| OCCUPANT CHANGES   | 9  |
| POOL FILLS         | 2  |
| RECONNECTS         | 4  |
| AFTER HOURS        | 4  |
| RE-READ            | 0  |
| LOCATE & MARK TAPS | 0  |

|        |     |
|--------|-----|
| TOTAL: | 232 |
|--------|-----|

### CUSTOMER COMPLAINTS:

|                      |   |
|----------------------|---|
| 323 20TH. ST. UNIT A | LOCATE CUSTOMER VALVE                   |
| 2770 AVE. L          | CHECK FOR LEAK                          |
| 903 29TH. ST. UNIT A | INSTALL NEW METER BOX                   |
| 1007 23RD.           | REPLACE METER BOX LID                   |
| 527 6TH. ST.         | CHECK FOR LEAK                          |
| 903 29TH. ST. UNIT A | INSTALL NEW METER TOP                   |
| 1035 21ST. ST.       | CUSTOMER STATES WATER IS OFF / METER ON |
| 105 10TH. ST.        | LOT NEXT DOOR HAS LEAK                  |
| 1535 BROADWAY        | REINSTALL METER                         |
| 655 24TH. ST.        | FIX LEAK, INSTALL NEW BOX               |
| 907 8TH. ST.         | CHECK FOR LEAK                          |
| 224 3RD. ST.         | CHECK READING                           |
| 1019 STAR            | REPLACE CURBSTOP                        |
| 2437 AVE J           | REPLACE CURBSTOP                        |
| 315 7TH. ST.         | REPLACE CURBSTOP                        |
| 1012 16TH. ST.       | REPLACE CURBSTOP                        |
| 818 15TH. ST.        | REPLACE CURBSTOP                        |
| 1425 JOHN            | REPLACE CURBSTOP                        |
| 1526 24TH. ST.       | REPLACE CURBSTOP                        |
| 1918 AVE. B          | REPLACE CURBSTOP                        |
| 927 PAULETTE         | CHECK FOR LEAK                          |

## WORK ORDERS SEPT. 19TH. THRU OCT. 16TH. 2019

|                |  |
|----------------|--|
| 1127 12TH. ST. | TURN OFF FOR REPAIRS                   |
| 509 16TH. ST.  | CHECK FOR LEAK                         |
| 103 AVE. C 1/2 | INSTALL NEW METER TOP                  |
| 412 4TH. ST.   | CHECK FOR LEAK                         |
| 2523 AVE. C    | CHECK FOR LEAK                         |
| 827 6TH. ST.   | TURN OFF FOR REPAIRS                   |
| 1034 24TH. ST. | CHECK FOR LEAK                         |
| 539 BROADWAY   | CHECK FOR LEAK                         |
| 725 26TH. ST.  | SEWER BACK-UP                          |
| 2708 AVE. H    | SEWER BACK-UP                          |
| 2412 AVE. P    | LOW OR NO WATER PRESSURE               |
| 536 4TH. ST.   | CHECK FOR LEAK                         |
| 918 24TH. ST.  | REPAIR LEAK AT METER                   |
| 207 7TH. ST.   | REPLACE CURBSTOP                       |
| 1619 DICKBAY   | REPAIR VALVE BOX -HYDRANT              |
| 901 6TH. ST.   | CHECK FOR LEAK                         |
| 2724 AVE. D    | SEWER REPAIR                           |
| 415 15TH. ST.  | COUNTY RAN OVER VALVE GOING TO HYDRANT |
| 222 21ST. ST.  | REPAIR LEAK AT METER                   |

### PROFILED METERS:

334 TENNYSON  
611 24TH. ST. UNIT B

### MAIN REPAIRS:

### VIOLATIONS:

|                |                                       |
|----------------|---------------------------------------|
| 222 12TH. ST.  | TIED INTO SEWER                       |
| 1038 15TH. ST. | MULTIPLE CONNECTIONS                  |
| 214 12TH. ST.  | SUPPLYING NEIGHBOR WITH WATER         |
| 1535 BROADWAY  | SUPPLYING NEIGHBOR WITH WATER         |
| 319 4TH. ST.   | NOT CONNECTED TO SEWER - RV VIOLATION |

### METER INSTALLATION / TAPS:

|                      |                   |
|----------------------|-------------------|
| 323 20TH. ST. UNIT A | INSTALL NEW METER |
| 927 PAULETTE         | INSTALL NEW METER |
| 413 3RD. ST. UNIT A  | INSTALL NEW METER |
| 1442 JOHN            | INSTALL NEW METER |
| 805 BROADWAY         | INSTALL NEW METER |



## WORK ORDERS SEPT. 19TH. THRU OCT. 16TH. 2019

|                |                   |
|----------------|-------------------|
| 315 24TH. ST.  | INSTALL NEW METER |
| 2731 AVE. J    | INSTALL NEW METER |
| 2839 BROADWAY  | INSTALL NEW METER |
| 2923 BUFFALO   | INSTALL NEW METER |
| 1031 8TH. ST.  | INSTALL NEW METER |
| 346 15TH. ST.  | INSTALL NEW METER |
| 2896 AVE. J    | INSTALL NEW METER |
| 2349 AVE. A    | INSTALL NEW METER |
| 1007 RULYNN    | INSTALL NEW METER |
| 636 14TH. ST.  | TAPS              |
| 319 16TH. ST.  | TAPS              |
| 624 13TH. ST.  | TAPS              |
| 1034 26TH. ST. | TAPS              |
| 312 24TH. ST.  | TAPS              |
| 427 11TH. ST.  | TAPS              |

### LINE EXTENSIONS:

### PLUMBING INSPECTIONS:

|                     |                              |
|---------------------|------------------------------|
| 413 3RD. UNIT A     |                              |
| 129 23RD. 1/2       | ROUGH-IN                     |
| 319 22ND. ST.       | SERVICE LINE / RV CONNECTION |
| 818 5TH. ST.        | ROUGH-IN                     |
| 317 5TH. ST.        | RV CONNECTION                |
| 2414 RUE DE LAFITTE | ROUGH-IN                     |
| 536 4TH. ST.        | INSPECT REPAIRS              |
| 1013 21ST. ST.      | SERVICE LINE                 |
| 2619 AVE. J         | INSPECT REPAIRS              |
| 531 18TH. ST.       | INSPECT REPAIRS              |
| 1129 8TH. ST.       | RV CONNECTION                |
| 315 24TH. ST.       | RV CONNECTION                |
| 415 15TH. ST.       | INSPECT REPAIRS              |
| 2851 BROADWAY       | SERVICE LINE                 |
| 2863 BROADWAY       | SERVICE LINE                 |

\*\*\*\*\*MAJORITY OF REPLACE CURBSTOP DUE TO THEFT\*\*\*\*\*

## District Manager Report

November 20, 2019

### Regional Agencies

Gulf Coast Water Authority (GCWA): As previously reported, in August GCWA promoted Brandon Wade to the position of General Manager and Chief Executive Officer, replacing Ivan Langford who now serves as a senior advisor after having spent 7 years as General Manager. Over the past few months, Brandon has been reviewing processes and made several organizational shifts to encourage efficiency and transparency: Tony Garcia (previously a plant operator) has been elevated to superintendent of the Thomas Mackey facility, Jake Hollingsworth (previously superintendent) has been placed in a new position in charge of future planning, and Ricky Kettler (previously an assistant to Jake) has been promoted to a position that supervises all GCWA operations. In addition to these structural changes, all GCWA customer contracts are being reviewed to update and streamline the language to be more concise and clear. The contracts may be adjusted, with approval of the customers, to provide steadier rates for the next 5-10 years and roll the majority of rate fluctuations as a result of bond issuance into the bonds themselves. With regards to facility improvements, they are in the process of rerunning electrical through the facility in an underground trench, a new pump station is in the works to increase deliverable pressure, and a portion of the fence at the Thomas Mackey facility is being replaced. An advisement was given during the meeting that TCEQ inspections are becoming more thorough, as their recent inspection took 5 hours to complete with the entire grounds and all documents reviewed in detail. One positive note is that the Authority is working to rerate the facility, resulting in an increase in capacity and freeing up additional water for purchase. Not all of the available water will be sold, with a portion being retained by the Authority for future sale as they didn't want to shortchange existing customers simply because of their inability to accurately predict future needs.

Galveston County: At the November 4<sup>th</sup> Commissioners Court, Lee Crowder, the county's Road Administrator, brought a petition (attached) to accept 14<sup>th</sup> Street into the County Road Maintenance System. The petition was passed unanimously, so the county will soon update the drainage and provide an asphalt paved road on the designated section of 14<sup>th</sup>.

Texas Commission for Environmental Quality (TCEQ): The Environmental Protection Agency has recently published proposed changes to the Lead and Copper Rules to "strengthen public health protection and improve implementation of the regulation in the following areas: Lead tap sampling; [corrosion control treatment]; [lead service line replacement]; consumer awareness; and public education". The proposed rule is available for public comment until January 13<sup>th</sup> at the following website: <https://www.regulations.gov/document?D=EPA-HQ-OW-2017-0300-0001>.

Public Utility Commission: A complaint was filed regarding unlawful termination of service, but documentation was provided showing a cross-contamination concern, as well as a section of our service agreement that disallows multiple connections to a single tap. The case was closed and considered in our favor.



## **Facilities and Distribution**

Water treatment plant: No significant updates.

Sewer treatment plant: The new generator is on site and is in the process of getting connected; a temporary rental is still on site and capable of being utilized in the event of an emergency.

Collection & distribution: We experienced a loss of power at 24<sup>th</sup> & Avenue L lift station and there were some subsequent issues with the generator. Centerpoint came and repaired their line and we performed diagnostics and maintenance on our generator to restore services. Additional parts have been ordered to keep on hand as the sensor in question was discovered to be a well-documented failure, we've just not had issues to this point. The hand rail at the office was found damaged last week; security footage was recovered and reported to the authorities for follow up. We performed a survey and determined how many road reflectors would be necessary to identify hydrant locations, to the benefit of the District as well as the fire department. A quote was received and will be acted upon shortly, hopefully with a cost-sharing arrangement with the fire department as it would be to their benefit as well.

## **Consultants**

Attorney: No significant updates.

Engineer: We are continuing to work with the TCEQ regarding the storage capacity requirements based on their regulations. We currently are not experiencing a shortage of water supply, but using their calculations there may be additional storage requirements. We are working with the engineer to contest their figures through providing our statistical consumptions and projected needs to prove that no additional storage capacity is required for the time being.

Financial Advisor: We had some final documentation to wrap up the bond sale, but everything is going well and we don't anticipate any delays in resolving the sale shortly and facilitating the start of the sewer plant expansion. Janice has already set up the necessary accounts to handle the transfer of funds once the sale is finalized.

District Services: We are continuing to maintain communication with the 2 solid waste and recycling service providers we previously established are willing to service our area. We will request updated proposals from them and our current provider as we draw closer to the end of our contract with Decker in February. We are continuing to work on fine-tuning the Payscale application for salary and benefits benchmarking; if any board member is interested in reviewing the data, we are able to set up additional log-ins. We've deferred action on a website hosting service with Off Cinco or Civic Plus as there currently aren't enough legal requirements from the state to merit the cost of transitioning and increased monthly costs for hosting/monitoring. I submitted a letter to the fire department detailing the costs for the hydrant reflector project; they will be having some additional discussion regarding sharing in the costs for materials purchasing and will advise us as soon as possible of their decision.

### Community Engagement

**Resident communications:** Tax bills have been received by much of the community, so several residents reached out to discuss the increase on their bills, some of which was a result of the well-published increase from 45 cents to 63 cents and some of which was a result of an increase of appraisal values by Galveston County Appraisal District. Clayton Homes has several projects going on in the area, including a recently completed line upgrade for several taps on 4<sup>th</sup> Street, so their office has been in constant communication regarding those projects. Several residents who were quoted for line improvements or extensions inquired about the process of drilling a well or having on-site septic systems, so I discussed the reason for the cost of improvements, the governing authority of HGSD and their likelihood of refusing a well permit when services were available, as well as the jurisdiction of the Galveston County Health District regarding on-site septic. A resident from the community met with me and conveyed a desire of her neighbors to attend the District's meetings, but expressed concern that there existed a language barrier to their participation as they only spoke Spanish; I expressed my appreciation for their interest and said I would see what accommodations could be afforded for future participation. One resident expressed concern for paying for trash service when it wasn't being used, as they are only at their home on the weekends and take their trash with them when they leave.

**Public relations:** A representative handling the Dickinson Community Guide contacted the District asking if we wanted to advertise; we declined at this time, but may consider it in the future. The article for local publication this month covered proper address markings for commercial and residential buildings, as well as contact information for mosquito control and drainage concerns. I also had a brief conversation about our upcoming bond's debt service schedule with the Municipal Advisory Council of Texas, a non-profit organization "dedicated to providing comprehensive financial information regarding municipal debt issuers."

**Tap requests:** 15 taps requested; 8 were ok with existing infrastructure, 7 were unavailable as is and were quoted for line extensions/improvements. 1 quote for a water line extension down 22<sup>nd</sup> Street was quoted in anticipation of development between Avenue D and Broadway.

### Upcoming Projects

We are in the process of reviewing and updated our GIS. This will assist our engineer in the master plan process as well as facilitate targeted repairs on existing infrastructure. This review will encompass a priority listing of 2" water mains that are at capacity, sewer lines that require immediate or near-future replacement, valves that require location, rehab, or replacement, as well as manholes that may require interior or exterior rehab or replacement. We are also putting the finishing touches on the Payscale compensation comparison tool and will have it ready for the next round of employee evaluations coming up.





# The County of Galveston

Road and Bridge Department  
Seawall Maintenance Department  
Bolivar Peninsula Beach Maintenance  
Fleet Service Department  
Lee Crowder, Road Administrator Office 281-534-5152

Date: October 21, 2019

To: Darrel Apffel  
County Commissioner Pct.1

From: Lee Crowder  
Road Administrator

Re: Consideration to accept 1600 feet of 14<sup>th</sup> St in San Leon into the County Road Maintenance System

The Road and Bridge Department has received multiply inquires, request, and demands to accept 1,600 feet of 14<sup>th</sup> St in San Leon in to the road maintenance system.

In 2017, Commissioner Court approved the opening of 15<sup>th</sup> St, 16<sup>th</sup> St, Ave D and part of 14<sup>th</sup> St using the FEMA funded San Leon Road Reconstruction Project contract. Most of the consternation from constituents come from the segment of 14<sup>th</sup> St between Broadway and FM 517 being left out of this contract, while 15<sup>th</sup> and 16<sup>th</sup> Streets were built through from FM 517 to Bayshore Dr. The red lined roads on the map to the right are the roads included in the San Leon Road Reconstruction Project, the green highlighted yellow line is the omitted segment of 14<sup>th</sup> St.



I have received request to improve 14<sup>th</sup> St form San Leon MUD and San Leon VFD. The San Leon Mud made a request due to the lack of access to the public utilities in the right of way, i.e. reading meters, repairing water and sewer leaks etc. The San Leon Fire has expressed concerns about lack of access for First Responders to provide adequate public safety. In wet conditions VFD fire trucks cannot travel the unopened right of way. The un-opened portion of 14<sup>th</sup> St has little to no drainage, a narrow trail of gravel, is pitted with deep holes restricting any vehicular traffic for days after a rain fall event.

The Road and Bridge Department estimates to provide drainage and build an asphalt paved road for 1600 feet in the 14<sup>th</sup> St right of way would cost \$ 148,010.00



San Leon Mud  
Attention: Andrew

July 16, 2019

**RE: Sludge Net**

Magna-Flow Environmental is pleased to submit a proposal for the service to dewater and remove Sludge from the digester at San Leon Waste Water Treatment Plant.

**SAN LEON MUD WILL SUPPLY THE FOLLOWING:**

1. Access to the area where the work is to be performed.
2. Water supply for the operation of the Sludge net
3. Notice to proceed in order to schedule equipment.
4. All analytical (TCLP) for the disposal of material removed.
5. Electricity supply within 150 ft (220) for the operation of the equipment
6. Decant area drain for return water of belt press

**MAGNA-FLOW ENVIRONMENTAL WILL SUPPLY THE FOLLOWING:**

1. All equipment needed to complete job.
2. All labor needed to complete job.
3. Removal, transportation, and disposal to a TCEQ permitted site.

Magna-Flow Environmental agrees to supply all equipment and labor for the removal and disposal of 150,000 gallons of sludge, from the plant digester for the sum of **\$0.0669/gallon**. Magna-Flow Environmental looks forward to a successful working relationship with San Leon Mud, providing quick response and quality service. If you should have any questions, please call me at 281-448-8585

Sincerely

Victor Sanchez Jr.  
Sales Manager  
Magna-Flow Environmental  
[Victor.sanchezjr@magna-flow.com](mailto:Victor.sanchezjr@magna-flow.com)  
281-212-4039

# TRINITY

Wastewater Solutions

10/7/2019

Andrew Miller  
San Leon M.U.D.  
1111 27<sup>th</sup> Street  
San Leon, TX 77539

RE: San Leon M.U.D. WWTP Dewatering Proposal

Dear Andrew:

Trinity Wastewater Solutions is pleased to submit a proposal to provide mobile dewatering services for San Leon MUD. Trinity will provide dewatering services for the rate of **\$0.06 per gallon**. This price is based on a 150,000 gallon per event minimum and includes all equipment, labor, materials, transportation, and disposal costs associated with the job. **No fuel surcharge will be invoiced.** In addition, Trinity will prepare the annual DMR on behalf of the District and submit it to you for review and approval.

Dewatering service will be performed at the wastewater treatment plant site with a mobile belt filter press. Our belt press operators are licensed by the State as required by TCEQ regulations. A list of Trinity's licensed operators is attached. The dewatered biosolids will be transported by end dump trailer to an approved composting facility for disposal.

We maintain insurance in excess of industry standards including Environmental Pollution Liability coverage. A sample certificate of insurance will be provided upon request.

Trinity Wastewater Solutions stands prepared to meet your demands for a cost effective, efficient and environmentally sound bio-solids management program.

Sincerely,



Jordan Thomas

Vice President



# TRINITY

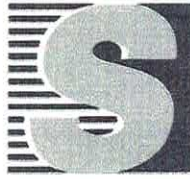
Wastewater Solutions

## LICENSED BELTPRESS OPERATORS

- |                    |           |
|--------------------|-----------|
| 1) Jared Citizen   | WW0039361 |
| 2) Walter Hamilton | WW0030259 |
| 3) Jeremy Bowser   | WW0052225 |
| 4) Charles Wright  | WW0062892 |
| 5) Jordan Thomas   | WW0050085 |
| 6) Cody Carden     | WW0055886 |

Explanation from TCEQ regarding licensing requirements for beltpress operators:

Beltpress operators must be licensed if the effluent from the beltpress is returned to the head of the treatment facility. The quality and amount of the effluent would affect the operation of the plant and is therefore considered process control.



## Sprint Waste Services

P.O. Box 940820 • Houston, Texas 77094 • Telephone (713) 316-5050

July 25, 2019

RE: San Leon MUD

Dear Andrew:

Sprint Waste Services will provide sludge dewatering and disposal services for San Leon MUD at their WWTP. Liquid sludge will be dewatered on site using mobile belt press units. The cake material will be transported in end dump trailers and disposed of at a TCEQ approved disposal site. Dispatch (713-316-5050) must be notified two weeks in advance for dewatering. Sprint Waste holds a TCEQ Sludge Transporter Registration (No.23833) allowing for off-site transportation of the sludge. Prior to hauling any sludge, Sprint Waste must receive current analytical testing of the sludge (TCLP, PCB). These tests are required for legal hauling and disposal of the sludge and must be no older than one year.

Sprint Waste will provide the above services at the rate of **\$0.065 per gallon with a minimum of 125,000 gallons**. This price includes all equipment, labor, materials, transportation, and disposal costs associated with the job.

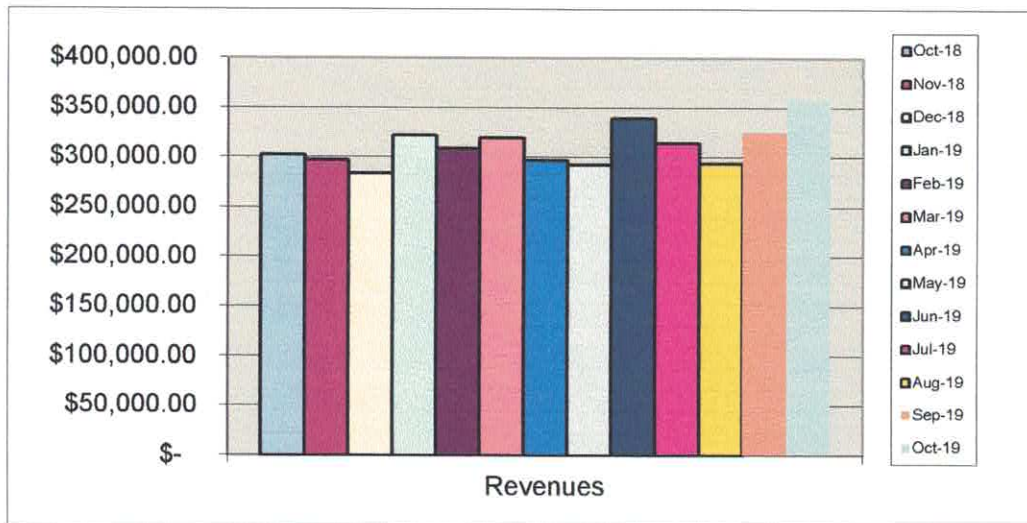
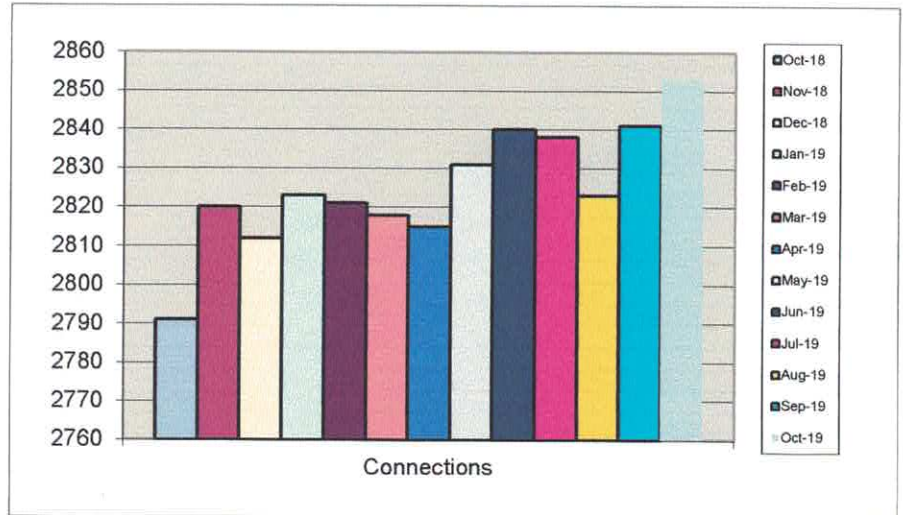
Sprint Waste Services will provide necessary sludge disposal information for the annual DMR reporting on behalf of the district and submit it to you for your review and approval.

Sprint Waste Services stands prepared to meet your needs for a cost effective, efficient and environmentally sound residuals management program. If you have any questions or need any additional information, I can be reached at (281) 512-7840 or [clyle@sprintwaste.com](mailto:clyle@sprintwaste.com)

Sincerely,

Charles Lyle  
Account Manager  
Cell: 281-512-7840  
Office: 713-316-5050  
Sprint Waste Services

|        | Revenues      | Connections |
|--------|---------------|-------------|
| Oct-18 | \$ 302,211.07 | 2791        |
| Nov-18 | \$ 296,988.91 | 2820        |
| Dec-18 | \$ 283,901.61 | 2812        |
| Jan-19 | \$ 321,750.75 | 2823        |
| Feb-19 | \$ 308,501.14 | 2821        |
| Mar-19 | \$ 319,068.03 | 2818        |
| Apr-19 | \$ 296,784.67 | 2815        |
| May-19 | \$ 292,694.27 | 2831        |
| Jun-19 | \$ 339,252.65 | 2840        |
| Jul-19 | \$ 314,432.55 | 2838        |
| Aug-19 | \$ 294,033.74 | 2823        |
| Sep-19 | \$ 324,173.02 | 2841        |
| Oct-19 | \$ 357,829.74 | 2853        |





October 2019

| GENERAL OPER FUND     | TP OP           | TEX 1ST OP        | TFB OP ACCRU    | TEX 1ST P/R    | AMOCO SVG. | AMOCO/18      | TOTALS          |
|-----------------------|-----------------|-------------------|-----------------|----------------|------------|---------------|-----------------|
| BEGINNING GL BALANCE  | \$ 1,125,111.52 | \$ 451,547.16     | \$ 1,015.35     | \$ 28,455.51   | \$ 250.26  | \$ 213,283.54 | \$ 1,819,663.34 |
| REVENUES              |                 |                   |                 |                |            |               |                 |
| DEPOSIT RECEIPTS      | \$ -            | \$ 362,452.22     | \$ -            | \$ -           | \$ -       | \$ -          | \$ 362,452.22   |
| INTEREST              | \$ 1,826.57     | \$ 217.07         | \$ 0.09         | \$ 7.31        | \$ 0.01    | \$ 153.97     | \$ 2,205.02     |
| M/O TAX DEPOSITS      | \$ -            | \$ 4,902.75       | \$ -            | \$ -           | \$ -       | \$ -          | \$ 4,902.75     |
| VOIDED CHECKS (2)     | \$ -            | \$ -              | \$ -            | \$ 277.05      | \$ -       | \$ -          | \$ 277.05       |
| PR TRANSFER           | \$ -            | \$ -              | \$ -            | \$ 55,749.52   | \$ -       | \$ -          | \$ 55,749.52    |
|                       | \$ 1,126,938.09 | \$ 819,119.20     | \$ 1,015.44     | \$ 84,489.39   | \$ 250.27  | \$ 213,437.51 | \$ 2,245,249.90 |
| EXPENSES              |                 |                   |                 |                |            |               |                 |
| PAYROLL ENTRIES       | \$ -            | \$ -              | \$ -            | \$ (82,910.53) | \$ -       | \$ -          | \$ (82,910.53)  |
| ACCTS PAYABLE         | \$ -            | \$ (350,466.13)   | \$ -            | \$ -           | \$ -       | \$ -          | \$ (350,466.13) |
| AETNA EMP INS DRAFTED | \$ -            | \$ (12,798.22)    | \$ -            | \$ -           | \$ -       | \$ -          | \$ (12,798.22)  |
| TRANSFERS PAYROLL     | \$ -            | \$ (55,749.52)    | \$ -            | \$ -           | \$ -       | \$ -          | \$ (55,749.52)  |
| RET CKS               | \$ -            | \$ (1,218.96)     | \$ -            | \$ -           | \$ -       | \$ -          | \$ (1,218.96)   |
| RET CK FEE (3)        | \$ -            | \$ (18.00)        | \$ -            | \$ -           | \$ -       | \$ -          | \$ (18.00)      |
| MERCH CHRГ            | \$ -            | \$ (964.90)       | \$ -            | \$ -           | \$ -       | \$ -          | \$ (964.90)     |
| ENDING GL BALANCE     | \$ 1,126,938.09 | \$ 397,903.47     | \$ 1,015.44     | \$ 1,578.86    | \$ 250.27  | \$ 213,437.51 | \$ 1,741,123.64 |
| OUTSTANDING CKS       | \$ -            | \$ 50,905.37      | \$ -            | \$ 877.29      | \$ -       | \$ -          | \$ 51,782.66    |
| DEPOSIT IN TRANSIT    | \$ -            | \$ (3,162.05)     | \$ -            | \$ -           | \$ -       | \$ -          | \$ (3,162.05)   |
| ENDING BANK BALANCE   | \$ 1,126,938.09 | \$ 445,646.79     | \$ 1,015.44     | \$ 2,456.15    | \$ 250.27  | \$ 213,437.51 | \$ 1,789,744.25 |
| CUSTOMER DEP FUND     | TP DEP          | TEX 1ST DEP       | TOTALS          |                |            |               |                 |
| BEGINNING GL BALANCE  | \$ 226,581.80   | \$ 165,721.69     | \$ 392,303.49   |                |            |               |                 |
| REVENUES              |                 |                   |                 |                |            |               |                 |
| DEPOSIT RECEIPTS      | \$ -            | \$ 5,100.00       | \$ 5,100.00     |                |            |               |                 |
| INTEREST              | \$ 367.82       | \$ 49.41          | \$ 417.23       |                |            |               |                 |
|                       | \$ 226,949.62   | \$ 170,871.10     | \$ 397,820.72   |                |            |               |                 |
| EXPENSES              |                 |                   |                 |                |            |               |                 |
| FINAL REFUNDS         | \$ -            | \$ (3,974.30)     | \$ (3,974.30)   |                |            |               |                 |
| ENDING GL BALANCE     | \$ 226,949.62   | \$ 166,896.80     | \$ 393,846.42   |                |            |               |                 |
| OUTSTANDING CKS       | \$ -            | \$ 1,529.32       | \$ 1,529.32     |                |            |               |                 |
| ENDING BANK BALANCE   | \$ 226,949.62   | \$ 168,426.12     | \$ 395,375.74   |                |            |               |                 |
| DEBT SERVICE FUND     | TP TAX          | TS D/S            | TEX 1ST D/S     | TOTALS         |            |               |                 |
| BEGINNING GL BALANCE  | \$ 411,900.82   | \$ 256,644.63     | \$ 159,317.38   | \$ 827,862.83  |            |               |                 |
| REVENUES              |                 |                   |                 |                |            |               |                 |
| INTEREST              | \$ 668.73       | \$ 403.46         | \$ 48.24        | \$ 1,120.43    |            |               |                 |
| D/S TAX DEPOSITS      | \$ -            | \$ -              | \$ 5,312.65     | \$ 5,312.65    |            |               |                 |
|                       | \$ 412,569.55   | \$ 257,048.09     | \$ 164,678.27   | \$ 834,295.91  |            |               |                 |
| EXPENSES              |                 |                   |                 |                |            |               |                 |
| 2017 BOND PYMT        | \$ -            | \$ -              | \$ -            | \$ -           |            |               |                 |
| 2013 BOND PYMT        | \$ -            | \$ -              | \$ -            | \$ -           |            |               |                 |
| 2012 BOND PYMT        | \$ -            | \$ -              | \$ -            | \$ -           |            |               |                 |
| ENDING GL BALANCE     | \$ 412,569.55   | \$ 257,048.09     | \$ 164,678.27   | \$ 834,295.91  |            |               |                 |
| OUTSTANDING CKS       | \$ -            | \$ -              | \$ -            | \$ -           |            |               |                 |
| ENDING BANK BALANCE   | \$ 412,569.55   | \$ 257,048.09     | \$ 164,678.27   | \$ 834,295.91  |            |               |                 |
| BOND 2017 FUNDS       | TS BOND 2017    | TEX 1ST 2017 BOND | TOTALS          |                |            |               |                 |
| BEGINNING GL BALANCE  | \$ 809,909.80   | \$ 189,873.70     |                 |                |            |               |                 |
| REVENUES              |                 |                   |                 |                |            |               |                 |
| INTEREST              | \$ 540.05       | \$ 357.80         | \$ 897.85       |                |            |               |                 |
| TRANSFERRED           | \$ -            | \$ 500,000.00     | \$ 500,000.00   |                |            |               |                 |
|                       | \$ 810,449.85   | \$ 690,231.50     | \$ 1,500,681.35 |                |            |               |                 |
| EXPENSES              |                 |                   |                 |                |            |               |                 |
| PAYABLES              | \$ -            | \$ (27,856.04)    | \$ (27,856.04)  |                |            |               |                 |
| TRANSFERRED           | \$ (500,000.00) | \$ -              | \$ (500,000.00) |                |            |               |                 |
| ENDING GL BALANCE     | \$ 310,449.85   | \$ 662,375.46     | \$ 972,825.31   |                |            |               |                 |
| OUTSTANDING CKS       | \$ -            | \$ 208.06         | \$ 208.06       |                |            |               |                 |
| ENDING BANK BALANCE   | \$ 310,449.85   | \$ 662,583.52     | \$ 973,033.37   |                |            |               |                 |
|                       | G/L BALANCE     | BANK BALANCE      |                 |                |            |               |                 |
| GENERAL OPER FUND     | \$ 1,741,123.64 | \$ 1,789,744.25   |                 |                |            |               |                 |
| CUSTOMER DEP FUND     | \$ 393,846.42   | \$ 395,375.74     |                 |                |            |               |                 |
| DEBT SERVICE FUND     | \$ 834,295.91   | \$ 834,295.91     |                 |                |            |               |                 |
| BOND 2017             | \$ 972,825.31   | \$ 973,033.37     |                 |                |            |               |                 |
| TOTALS                | \$ 3,942,091.28 | \$ 3,992,449.27   |                 |                |            |               |                 |

SAN LEON MUD  
Income Statement  
For the Four Months Ending October 31, 2019

|                                | Current Month        | Year to Date           |
|--------------------------------|----------------------|------------------------|
| <b>Revenues</b>                |                      |                        |
| Water Tap Fees                 | \$ 18,000.00         | \$ 45,500.00           |
| Sewer Tap Fees                 | \$ 18,000.00         | \$ 43,500.00           |
| Penalty                        | \$ 386.63            | \$ 6,660.58            |
| Inspection Fees                | \$ 1,020.00          | \$ 3,495.00            |
| Water Service                  | \$ 132,433.15        | \$ 482,688.20          |
| Sewer Service                  | \$ 97,658.79         | \$ 366,952.98          |
| Reconnection Fees              | \$ 400.00            | \$ 3,225.00            |
| Return Check/T-Tech Fees       | \$ 30.00             | \$ 270.00              |
| Line Extensions                | \$ -                 | \$ 70,650.00           |
| Misc Income (see attached)     | \$ 4,622.48          | \$ 16,857.48           |
| Interest/Dividend Income       | \$ 2,622.25          | \$ 11,736.75           |
| Maint. & Operat. Tax           | \$ 4,902.75          | \$ 53,622.17           |
| Street Light Revenue           | \$ 10,576.25         | \$ 41,892.30           |
| VFD Revenue                    | \$ 30,619.24         | \$ 105,132.67          |
| Trash/Garbage                  | \$ 47,579.10         | \$ 188,502.35          |
| <b>Total Revenues</b>          | <b>\$ 368,850.64</b> | <b>\$ 1,440,685.48</b> |
| <b>Expenses</b>                |                      |                        |
| Salaries (3 payrolls)          | \$ 82,255.45         | \$ 245,984.68          |
| Alliance Payroll Serv.         | \$ 319.30            | \$ 1,025.70            |
| Payroll Tax Expense            | \$ 6,153.21          | \$ 18,253.63           |
| Employee Pension Expense       | \$ 2,054.80          | \$ 6,099.27            |
| State Unemployment Taxes       | \$ 1.76              | \$ 8.15                |
| Auditing Fees                  | \$ -                 | \$ 15,000.00           |
| Bank/Global/TTech Charges      | \$ 982.90            | \$ 3,838.59            |
| Auto & Vehicle Expense         | \$ 835.86            | \$ 997.28              |
| Equipment Expense              | \$ 7,351.31          | \$ 26,757.34           |
| Chemicals Expense              | \$ 1,343.50          | \$ 5,374.00            |
| Pest Control                   | \$ 94.00             | \$ 368.00              |
| Computer Expenses              | \$ 3,265.08          | \$ 20,644.05           |
| Annual Support Serv Agreements | \$ -                 | \$ 72.00               |
| Education Courses/Materia      | \$ -                 | \$ 2,265.00            |
| Life/Dental/LTD/STD Ins.       | \$ 1,258.47          | \$ 5,634.13            |
| Group Insurance - Health       | \$ 13,372.02         | \$ 51,249.85           |
| Laboratory Fees                | \$ 207.70            | \$ 4,117.70            |
| Filing/Posting Agendas/Notices | \$ 23.00             | \$ 92.00               |
| Advertised Legal Notices       | \$ 1,493.40          | \$ 3,743.40            |
| Laboratory Equip./Supplies     | \$ 1,584.25          | \$ 4,316.06            |
| Permits                        | \$ -                 | \$ 46.20               |
| Mileage/Lodging Exp            | \$ 514.22            | \$ 1,385.15            |
| Misc Expense (see attached)    | \$ 9,500.00          | \$ 10,125.00           |
| Fuel & Lube                    | \$ -                 | \$ 2,624.25            |

SAN LEON MUD  
Income Statement  
For the Four Months Ending October 31, 2019

|                                |                       |                        |
|--------------------------------|-----------------------|------------------------|
| Small Hand Tools/Tools         | \$ 1,379.87           | \$ 2,042.65            |
| Office Supplies                | \$ 1,840.78           | \$ 5,686.52            |
| Printing                       | \$ -                  | \$ 2,269.00            |
| Postage                        | \$ -                  | \$ 6,263.57            |
| Shipping/Handling Expense      | \$ 496.25             | \$ 1,557.46            |
| Security System Monitoring     | \$ 183.54             | \$ 318.54              |
| Legal Fees                     | \$ -                  | \$ 4,950.00            |
| Engineering Fees               | \$ 26,496.29          | \$ 84,818.83           |
| Rentals and Leases             | \$ 141.90             | \$ 644.58              |
| Water Line Ext.                | \$ -                  | \$ 34,980.00           |
| Sewer Line Ext.                | \$ -                  | \$ 37,145.20           |
| Director Per Diems             | \$ 138.52             | \$ 3,784.18            |
| WTP - Repair/Expense           | \$ 625.86             | \$ 7,700.80            |
| WWTP - Repair/Expense          | \$ 1,576.00           | \$ 5,520.58            |
| Repair & Maintenance-Water     | \$ 982.52             | \$ 46,881.73           |
| Repair & Maintenance-Sewer     | \$ 5,917.95           | \$ 38,167.71           |
| Sludge System Expenses         | \$ 8,018.85           | \$ 43,126.45           |
| Safety Equip/Supplies/Training | \$ 266.25             | \$ 917.70              |
| Contracted Services            | \$ 90,075.42          | \$ 253,415.42          |
| Water - Tap Exp                | \$ 7,000.00           | \$ 29,000.00           |
| Sewer - Tap Exp                | \$ 7,000.00           | \$ 27,000.00           |
| Consumable Supplies & Material | \$ 343.59             | \$ 815.23              |
| Testing (Employee Drug)        | \$ -                  | \$ 53.00               |
| Telephone                      | \$ -                  | \$ 3,227.19            |
| Mobile/Comm Exp                | \$ 268.66             | \$ 8,468.52            |
| Tax Collection Expense         | \$ -                  | \$ 1,723.21            |
| Uniform Expense                | \$ 16.99              | \$ 2,844.31            |
| Street Light Expense           | \$ 7,461.14           | \$ 24,793.75           |
| Security/Locks @ Entryways     | \$ 100.00             | \$ 400.00              |
| Waste Disposal                 | \$ 49,667.50          | \$ 199,821.16          |
| Utilities                      | \$ 8,860.91           | \$ 35,993.53           |
| Lawn Service                   | \$ 3,550.00           | \$ 7,550.00            |
| VFD Expense                    | \$ 30,620.00          | \$ 105,134.00          |
| GCWA - Dist Sys - Cap - North  | \$ 1,927.88           | \$ 7,612.22            |
| GCWA - Dist Sys - Cap - Bayshr | \$ 1,280.34           | \$ 5,136.96            |
| GCWA - Capital Charge          | \$ 10,082.36          | \$ 38,877.62           |
| GCWA - Raw Water Charge        | \$ 17,614.69          | \$ 69,365.17           |
| GCWA - Operating Budget        | \$ 13,769.41          | \$ 54,405.22           |
| <b>Total Expenses</b>          | <b>\$ 430,313.70</b>  | <b>\$ 1,632,433.44</b> |
| <b>Net Income</b>              | <b>\$ (61,463.06)</b> | <b>\$ (191,747.96)</b> |



**SAN LEON MUD****General Ledger****For the Period From Oct 1, 2019 to Oct 31, 2019**

Filter Criteria includes: 1) IDs from 34510 to 34510. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

| Accou<br>Accou | Date   | Refere | Jrn | Trans Description                           | Debit A | Credit Am | Balance          |
|----------------|--------|--------|-----|---|---------|-----------|------------------|
| 34510          | 10/1/1 |        |     | Beginning Balance                           |         |           | -12,235.0        |
| Misc In        | 10/4/1 | OCT 1  | CR  | MISC. INCOME - SEPT 2019 PRIN DIVIDEND PYMT |         | 55.00     |                  |
|                | 10/4/1 | OCT 1  | CR  | MISC. INCOME - SEPT 2019 FINALS APPLIED     |         | 3,253.30  |                  |
|                | 10/31/ | OCT 1  | CR  | MISC. INCOME - EXCESS PROCEEDS FROM TAX SA  |         | 1,314.18  |                  |
|                |        |        |     | Current Period Change                       |         | 4,622.48  | -4,622.48        |
|                | 10/31/ |        |     | <b>Ending Balance</b>                       |         |           | <b>-16,857.4</b> |

**SAN LEON MUD****General Ledger****For the Period From Oct 1, 2019 to Oct 31, 2019**

Filter Criteria includes: 1) IDs from 61000 to 61000. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

| Account<br>Account | Date   | Referen | Jrn | Trans Description                     | Debit Amt | Cr | Balance   |
|--------------------|--------|---------|-----|---------------------------------------|-----------|----|-----------|
| 61000              | 10/1/1 |         |     | Beginning Balance                     |           |    | 625.00    |
| Misc Ex            | 10/16/ | 4746    | CD  | TEXAS ATTORNEY GENERAL - BOND SALE 20 | 9,500.00  |    |           |
|                    |        |         |     | Current Period Change                 | 9,500.00  |    | 9,500.00  |
|                    | 10/31/ |         |     | Ending Balance                        |           |    | 10,125.00 |

**SAN LEON MUD**  
**Check Register**  
**For the Period From Oct 1, 2019 to Oct 31, 2019**

| Check # | Date     | Payee                                   | Cash Acct | Amount       |
|---------|----------|---|-----------|--------------|
| 4725    | 10/4/19  | CENTERPOINT ENERGY                      | 10400     | \$ 170.46    |
| 4726    | 10/4/19  | GENSOLUTIONS LLC                        | 10400     | \$ 1,885.23  |
| 4727    | 10/4/19  | CINTAS CORPORATION #081                 | 10400     | \$ 266.25    |
| 4728    | 10/4/19  | MP2 ENERGY                              | 10400     | \$ 13,773.39 |
| 4729    | 10/4/19  | GALVESTON COUNTY TAX ASSESSOR           | 10400     | \$ 593.40    |
| 4730    | 10/4/19  | ANDREW MILLER                           | 10400     | \$ 106.70    |
| 4731    | 10/4/19  | ELITE PUMPS & MECHANICAL SERVICES       | 10400     | \$ 540.00    |
| 4732    | 10/4/19  | EAGLE POINT PRESS                       | 10400     | \$ 450.00    |
| 4733    | 10/4/19  | WATER, SEWER REPAIR & MORE              | 10400     | \$ 27,500.00 |
| 4734    | 10/4/19  | DECKER DISPOSE-ALL & RECYCLING SERVICES | 10400     | \$ 49,400.00 |
| 4735    | 10/4/19  | ROCKET FRANCHISING, INC.                | 10400     | \$ 312.93    |
| 4736    | 10/4/19  | CENTERPOINT ENERGY                      | 10400     | \$ 1,579.00  |
| 4737    | 10/4/19  | CARDMEMBER SERVICE                      | 10400     | \$ 52.17     |
| 4738    | 10/4/19  | OFFICE DEPOT CREDIT PLAN                | 10400     | \$ 1,574.94  |
| 4739    | 10/4/19  | ASCO                                    | 10400     | \$ 491.39    |
| 4740    | 10/4/19  | USA BLUE BOOK                           | 10400     | \$ 1,790.47  |
| 4741V   | 10/4/19  | VOID                                    | 10400     | \$ -         |
| 4742    | 10/4/19  | FORTILINE, INC.                         | 10400     | \$ 5,443.04  |
| 4743    | 10/4/19  | DXI INDUSTRIES, INC.                    | 10400     | \$ 1,273.50  |
| 4744    | 10/4/19  | COSTELLO, INC.                          | 10400     | \$ 26,496.29 |
| 4745    | 10/4/19  | AMERICAN FUNDS SERVICE CO.              | 10400     | \$ 1,991.27  |
| 4746    | 10/16/19 | TEXAS ATTORNEY GENERAL                  | 10400     | \$ 9,500.00  |
| 4747    | 10/18/19 | CASH                                    | 10400     | \$ 153.98    |
| 4748    | 10/18/19 | DOCTOR COOL & PROFESSOR HEAT, INC.      | 10400     | \$ 99.00     |
| 4749    | 10/18/19 | WATER, SEWER REPAIR & MORE              | 10400     | \$ 64,100.42 |
| 4750    | 10/18/19 | ASAP SECURITY SERVICES                  | 10400     | \$ 45.00     |
| 4751    | 10/18/19 | R. S. SMOKE TEST & MULTI SERVICES       | 10400     | \$ 16,025.00 |
| 4752    | 10/18/19 | AFLAC                                   | 10400     | \$ 364.09    |
| 4753    | 10/18/19 | WORLDWIDE POWER PRODUCTS                | 10400     | \$ 4,917.00  |
| 4754    | 10/18/19 | GULF COAST WATER AUTHORITY              | 10400     | \$ 44,674.68 |
| 4755    | 10/18/19 | ROCKET FRANCHISING, INC.                | 10400     | \$ 312.93    |
| 4756    | 10/18/19 | ERROR COMPUTER REPAIR, LLC              | 10400     | \$ 500.00    |
| 4757    | 10/18/19 | BIRD NEST SERVICES, INC.                | 10400     | \$ 249.00    |
| 4758    | 10/18/19 | DECKER DISPOSE-ALL & RECYCLING SERVICES | 10400     | \$ 267.50    |
| 4759    | 10/18/19 | ANDREW MILLER                           | 10400     | \$ 459.12    |
| 4760    | 10/18/19 | BADGERMETER, INC.                       | 10400     | \$ 780.00    |
| 4761    | 10/18/19 | IMPACT WASTE, LLC                       | 10400     | \$ 8,018.85  |
| 4762    | 10/18/19 | MATHESON TRI-GAS                        | 10400     | \$ 141.90    |
| 4763    | 10/18/19 | TERMINIX PROCESSING CENTER              | 10400     | \$ 94.00     |
| 4764    | 10/18/19 | COMCAST                                 | 10400     | \$ 312.33    |
| 4765    | 10/18/19 | DXI INDUSTRIES, INC.                    | 10400     | \$ 70.00     |
| 4766    | 10/18/19 | DSHS BILLING BRANCH - MC 2004           | 10400     | \$ 207.70    |
| 4767    | 10/18/19 | TYLER TECHNOLOGIES, INC                 | 10400     | \$ 2,203.75  |
| 4768    | 10/18/19 | VERIZON WIRELESS                        | 10400     | \$ 197.07    |
| 4769    | 10/18/19 | CINTAS CORPORATION #081                 | 10400     | \$ 799.20    |
| 4770    | 10/18/19 | ACE BACLIFF BUILDERS SUPPLY             | 10400     | \$ 556.06    |



**SAN LEON MUD**  
**Check Register**  
**For the Period From Oct 1, 2019 to Oct 31, 2019**

| Check #      | Date     | Payee                               | Cash Acct | Amount              |
|--------------|----------|-------------------------------------|-----------|---------------------|
| 4771         | 10/18/19 | ELITE PUMPS & MECHANICAL SERVICES   | 10400     | \$ 920.00           |
| 4772         | 10/18/19 | SAM'S CLUB                          | 10400     | \$ 236.67           |
| 4773         | 10/18/19 | LOWES BUSINESS ACCOUNT              | 10400     | \$ 701.56           |
| 4774         | 10/18/19 | KEMAH HARDWARE & LUMBER             | 10400     | \$ 500.00           |
| 4775         | 10/18/19 | TIRE KINGDOM/NTB                    | 10400     | \$ 835.86           |
| 4776         | 10/18/19 | LEAGUE CITY OUTDOOR POWER           | 10400     | \$ 86.71            |
| 4777         | 10/18/19 | USA BLUE BOOK                       | 10400     | \$ 904.28           |
| 4778V        | 10/18/19 | VOID                                | 10400     | \$ -                |
| 4779         | 10/18/19 | AMERICAN FUNDS SERVICE CO.          | 10400     | \$ 2,139.72         |
| 4780         | 10/18/19 | BURTON ACCOUNTING P.L.L.C.          | 10400     | \$ 2,500.00         |
| 4781         | 10/31/19 | SAN LEON VFD                        | 10400     | \$ 30,620.00        |
| 4782         | 10/31/19 | SEABREEZE                           | 10400     | \$ 450.00           |
| 4783         | 10/31/19 | USABLE LIFE                         | 10400     | \$ 589.75           |
| 4784         | 10/31/19 | ALWAYS CARE BENEFITS, INC.          | 10400     | \$ 91.62            |
| 4785         | 10/31/19 | DENTAL SELECT                       | 10400     | \$ 577.10           |
| 4786         | 10/31/19 | FIDELITY SECURITY LIFE INS. COMPANY | 10400     | \$ 573.80           |
| 4787         | 10/31/19 | COSTELLO, INC.                      | 10400     | \$ 18,000.05        |
| <b>Total</b> |          |                                     |           | <b>\$350,466.13</b> |





|                                |                |              |              |              |              |              |  |  |  |  |  |  |  |  |  |  |  |                |              |
|--------------------------------|----------------|--------------|--------------|--------------|--------------|--------------|--|--|--|--|--|--|--|--|--|--|--|----------------|--------------|
| Misc Expense (see attached)    | \$5,000.00     | \$416.67     | \$0.00       | \$0.00       | \$625.00     | \$9,500.00   |  |  |  |  |  |  |  |  |  |  |  | \$10,125.00    | \$2,531.25   |
| Fuel & Lube                    | \$11,000.00    | \$916.67     | \$1,413.00   | \$0.00       | \$1,211.25   | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$2,624.25     | \$656.06     |
| Small Hand Tools               | \$10,000.00    | \$833.33     | \$116.42     | \$96.41      | \$449.95     | \$1,379.87   |  |  |  |  |  |  |  |  |  |  |  | \$2,042.65     | \$510.66     |
| Office Supplies                | \$12,000.00    | \$1,000.00   | \$1,717.35   | \$890.90     | \$1,237.49   | \$1,840.78   |  |  |  |  |  |  |  |  |  |  |  | \$5,686.52     | \$1,421.63   |
| Printing                       | \$6,500.00     | \$541.67     | \$1,686.00   | \$583.00     | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$2,269.00     | \$567.25     |
| Postage                        | \$20,000.00    | \$1,666.67   | \$1,684.40   | \$1,520.99   | \$3,058.18   | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$6,263.57     | \$1,565.89   |
| Shipping/Handling Exp          | \$4,000.00     | \$333.33     | \$564.92     | \$327.50     | \$168.79     | \$496.25     |  |  |  |  |  |  |  |  |  |  |  | \$1,557.46     | \$389.37     |
| Security Sys Monitoring        | \$500.00       | \$41.67      | \$45.00      | \$45.00      | \$45.00      | \$183.54     |  |  |  |  |  |  |  |  |  |  |  | \$318.54       | \$79.64      |
| Legal Fees                     | \$30,000.00    | \$2,500.00   | \$1,562.50   | \$1,450.00   | \$1,937.50   | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$4,950.00     | \$1,237.50   |
| Engineering Fees               | \$90,000.00    | \$7,500.00   | \$8,031.08   | \$2,064.55   | \$0.00       | \$2,073.46   |  |  |  |  |  |  |  |  |  |  |  | \$12,169.09    | \$3,042.27   |
| Engineering Fees Spec Projects | \$0.00         | \$0.00       | \$23,098.81  | \$25,128.10  | \$0.00       | \$24,422.83  |  |  |  |  |  |  |  |  |  |  |  | \$72,649.74    | \$18,162.44  |
| Financial Advisor Fees         | \$3,000.00     | \$250.00     | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| Rentals and Leases             | \$50,000.00    | \$4,166.67   | \$164.40     | \$169.14     | \$169.14     | \$141.90     |  |  |  |  |  |  |  |  |  |  |  | \$644.58       | \$161.15     |
| Social Sec Assess Fee          | \$50.00        | \$4.17       | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| Water Line Ext.                | \$50,000.00    | \$4,166.67   | \$20,460.00  | \$0.00       | \$14,520.00  | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$34,980.00    | \$8,745.00   |
| Sewer Line Ext.                | \$25,000.00    | \$2,083.33   | \$0.00       | \$7,040.00   | \$30,105.20  | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$37,145.20    | \$9,286.30   |
| Road Bore                      | \$0.00         | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| Director Per Diems             | \$10,000.00    | \$833.33     | \$2,537.46   | \$554.10     | \$554.10     | \$138.52     |  |  |  |  |  |  |  |  |  |  |  | \$3,784.18     | \$946.05     |
| Cap. Imp. - Impact Fee         | \$0.00         | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| WTP - Repair/Expense           | \$40,000.00    | \$3,333.33   | \$1,537.84   | \$2,998.81   | \$2,538.29   | \$625.86     |  |  |  |  |  |  |  |  |  |  |  | \$7,700.80     | \$1,925.20   |
| WWTP - Repair/Expense          | \$45,000.00    | \$3,750.00   | \$0.00       | \$3,860.58   | \$84.00      | \$1,576.00   |  |  |  |  |  |  |  |  |  |  |  | \$5,520.58     | \$1,380.15   |
| R & M-Water                    | \$150,000.00   | \$12,500.00  | \$34,570.93  | \$6,371.33   | \$4,956.95   | \$982.52     |  |  |  |  |  |  |  |  |  |  |  | \$46,881.73    | \$11,720.43  |
| R & M-Sewer                    | \$100,000.00   | \$8,333.33   | \$7,574.33   | \$3,989.27   | \$20,686.16  | \$5,917.95   |  |  |  |  |  |  |  |  |  |  |  | \$38,167.71    | \$9,541.93   |
| Sludge Sys Expenses            | \$120,000.00   | \$10,000.00  | \$12,196.60  | \$12,601.05  | \$10,309.95  | \$8,018.85   |  |  |  |  |  |  |  |  |  |  |  | \$43,126.45    | \$10,781.61  |
| Safety Equip Expense           | \$7,500.00     | \$625.00     | \$119.05     | \$484.52     | \$47.88      | \$266.25     |  |  |  |  |  |  |  |  |  |  |  | \$917.70       | \$229.43     |
| Contracted Services            | \$300,000.00   | \$25,000.00  | \$48,790.00  | \$28,300.00  | \$86,250.00  | \$90,075.42  |  |  |  |  |  |  |  |  |  |  |  | \$253,415.42   | \$63,353.86  |
| Inflow & Infiltration          | \$250,000.00   | \$20,833.33  | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| Water - Tap Expense            | \$120,000.00   | \$10,000.00  | \$6,000.00   | \$12,000.00  | \$4,000.00   | \$7,000.00   |  |  |  |  |  |  |  |  |  |  |  | \$29,000.00    | \$7,250.00   |
| Sewer - Tap Expense            | \$120,000.00   | \$10,000.00  | \$5,000.00   | \$11,000.00  | \$4,000.00   | \$7,000.00   |  |  |  |  |  |  |  |  |  |  |  | \$27,000.00    | \$6,750.00   |
| Cons Supplies & Mtrls.         | \$3,500.00     | \$291.67     | \$13.48      | \$345.26     | \$112.90     | \$343.59     |  |  |  |  |  |  |  |  |  |  |  | \$815.23       | \$203.81     |
| Testing (Employee Drug)        | \$250.00       | \$20.83      | \$0.00       | \$53.00      | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$53.00        | \$13.25      |
| Telephone                      | \$13,000.00    | \$1,083.33   | \$1,272.47   | \$1,111.70   | \$843.02     | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$3,227.19     | \$806.80     |
| Mobile/Nextel Expense          | \$4,500.00     | \$375.00     | \$197.99     | \$7,488.12   | \$513.75     | \$268.66     |  |  |  |  |  |  |  |  |  |  |  | \$8,468.52     | \$2,117.13   |
| Tax Collection Expense         | \$14,000.00    | \$1,166.67   | \$0.00       | \$1,723.21   | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$1,723.21     | \$430.80     |
| Uniform Expense                | \$10,000.00    | \$833.33     | \$728.36     | \$965.38     | \$1,133.58   | \$16.99      |  |  |  |  |  |  |  |  |  |  |  | \$2,844.31     | \$711.08     |
| Street Lights Exp              | \$75,000.00    | \$6,250.00   | \$5,827.32   | \$5,780.67   | \$5,724.62   | \$7,461.14   |  |  |  |  |  |  |  |  |  |  |  | \$24,793.75    | \$6,198.44   |
| Sec/Locks @ Entryways          | \$8,000.00     | \$666.67     | \$0.00       | \$100.00     | \$200.00     | \$100.00     |  |  |  |  |  |  |  |  |  |  |  | \$400.00       | \$100.00     |
| Waste Disposal                 | \$615,000.00   | \$51,250.00  | \$50,142.50  | \$49,587.99  | \$50,423.17  | \$49,667.50  |  |  |  |  |  |  |  |  |  |  |  | \$199,821.16   | \$49,955.29  |
| Utilities                      | \$100,000.00   | \$8,333.33   | \$8,827.68   | \$9,527.64   | \$8,777.30   | \$8,860.91   |  |  |  |  |  |  |  |  |  |  |  | \$35,993.53    | \$8,998.38   |
| TCEQ Permit                    | \$15,000.00    | \$1,250.00   | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| Water Assess. Fee              | \$12,000.00    | \$1,000.00   | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| Lawn Service                   | \$15,000.00    | \$1,250.00   | \$1,300.00   | \$0.00       | \$2,700.00   | \$3,550.00   |  |  |  |  |  |  |  |  |  |  |  | \$7,550.00     | \$1,887.50   |
| VFD Expense                    | \$275,000.00   | \$22,916.67  | \$22,848.00  | \$21,816.00  | \$29,850.00  | \$30,620.00  |  |  |  |  |  |  |  |  |  |  |  | \$105,134.00   | \$26,283.50  |
| GCWA-Note Pymt                 | \$0.00         | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| GCWA - Dist Sys - Cap-North    | \$22,000.00    | \$1,833.33   | \$1,894.78   | \$1,894.78   | \$1,894.78   | \$1,927.88   |  |  |  |  |  |  |  |  |  |  |  | \$7,612.22     | \$1,903.06   |
| GCWA - Dist Sys - Cap-Bysr     | \$16,000.00    | \$1,333.33   | \$1,285.54   | \$1,285.54   | \$1,285.54   | \$1,280.34   |  |  |  |  |  |  |  |  |  |  |  | \$5,136.96     | \$1,284.24   |
| GCWA-Capital Charge            | \$125,000.00   | \$10,416.67  | \$9,598.42   | \$9,598.42   | \$9,598.42   | \$10,082.36  |  |  |  |  |  |  |  |  |  |  |  | \$38,877.62    | \$9,719.41   |
| GCWA - Raw Wtr Charge          | \$205,000.00   | \$17,083.33  | \$17,250.16  | \$17,250.16  | \$17,250.16  | \$17,614.69  |  |  |  |  |  |  |  |  |  |  |  | \$69,365.17    | \$17,341.29  |
| GCWA-Operating Budget          | \$160,000.00   | \$13,333.33  | \$13,545.27  | \$13,545.27  | \$13,545.27  | \$13,769.41  |  |  |  |  |  |  |  |  |  |  |  | \$54,405.22    | \$13,601.31  |
| GCWA-Excess Water              | \$0.00         | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| GCWA-Line Repairs              | \$0.00         | \$0.00       | \$0.00       | \$0.00       | \$0.00       | \$0.00       |  |  |  |  |  |  |  |  |  |  |  | \$0.00         | \$0.00       |
| Total Expenses                 | \$4,487,300.00 | \$373,941.67 | \$416,940.94 | \$366,044.09 | \$419,134.71 | \$430,313.70 |  |  |  |  |  |  |  |  |  |  |  | \$1,632,433.44 | \$408,108.36 |
| Net Income                     | \$2,500.00     | \$208.33     | -\$59,097.74 | \$9,091.89   | -\$80,279.05 | -\$61,463.06 |  |  |  |  |  |  |  |  |  |  |  | -\$191,747.96  | -\$15,979.00 |