

SAN LEON MUNICIPAL UTILITY DISTRICT  
443 24TH STREET  
SAN LEON, TEXAS 77539

Regular Meeting

Notice is hereby given of the Regular Meeting of the Board of Directors of the San Leon Municipal Utility District at 6:30 p.m., Wednesday, May 15, 2019 at the San Leon Volunteer Fire Department 337 12<sup>th</sup> Street, San Leon, Texas for the purpose of Discuss/Consideration and Act/Approval upon the following matters:

- \* Call Meeting to Order;
- \* Comments from District Residents;
- \* Consider and act on Order Canvassing Bond Election;
- \* Discuss and Approve Proposed Development at 1100 blk. of 10th for Bellanira Arteaga;
- \* Consider and Approve Insurance with Gallagher for the District;
- \* Discuss and Approve Insurance for District Employees, renewing on July 1, 2019;
- \* Approve the Minutes of the Regular Meeting for April 17, 2019;
- \* Consider and Approve the Engineer's Report;
- \* Authorize consultants to prepare reports for 2019 Bond Sale;
- \* Consider and Approve the Field Superintendent's Report;
- \* District Manager's Report;
- \* Discuss and approve public information request limit pursuant to Texas Government Code § 552.275;
- \* Consider and Approve Reimbursement Resolution from the 2017 Bond;
- \* Consider and Approve the Office Manager's Report and Budget Comparison;
- \* Discuss and Follow up on Outstanding Issues;
- \* Director's Report;
- \* Recess into Executive Session pursuant to Section 551.071/551.072 and 551.07 of the Texas Government Code regarding;
  - \* Consultation with District's Attorney Regarding Threatened or Pending Litigation;
  - \* Personnel Matters;
- \* Return to Regular Session and Act on Matters Discussed in Executive Session;
- \* Adjourn Meeting;

Prepared by:

*Janice Hoffman*

Janice Hoffman, Office Manager

Filing Date: 05/08/2019 1:43PM

I hereby certify that this instrument was FILED on the date and time stamped hereon and RECORDED in the OFFICIAL PUBLIC RECORDS of Galveston County, Texas.



*Dwight D. Sullivan*

Dwight D. Sullivan, County Clerk  
Galveston County, Texas

MINUTES OF REGULAR MEETING OF  
SAN LEON MUNICIPAL UTILITY DISTRICT

THE STATE OF TEXAS               §  
   §  
COUNTY OF GALVESTON       §

The Board of Directors of the San Leon Municipal Utility District met in regular session, open to the public, on Wednesday, April 17, 2019, at 6:30 p.m. at the District's regular meeting place at the San Leon Volunteer Fire Department 337 12<sup>th</sup> Street, San Leon, Texas. Constituting a quorum, the following members of the Board were present, to-wit:

Joe Manchaca, President	Tyson Kennedy, Vice President
Kenneth Bishop, Treasurer	Keith Gossett, Secretary

Not Present: Kelly Neason, Asst. Secretary

Also present were Janice Hoffman, Office Manager, Ken Keller, Field Superintendent, Andrew Miller, District Manager, Steve DonCarlos, District's Attorney, Hal Walker, District's Engineer, Perry Larvin, Security.

**Call Meeting to Order:**

Meeting called to order at 6:30 pm.

**Comments from District Residents:**

Wally Jakubas said that before we get the Bond, the District needs to get the I & I in check. David Haskett had a comment and questions regarding the letter that Joe Manchaca submitted to the Seabreeze. Paul Marcaccio discussed the request for records, the District needs to charge an impact fee to help the District with future improvements, the yellow letter him and his wife received in the mail that talked about if the Bond wasn't approved that State was going to come down here and straighten everybody out and it maybe be serious to the homeowners and in the Galveston Daily, comments made by officials, that if this Bond was not approved, our water bills are going to triple, contact with Andrew Miller the District manager about one of the District's vendors, election of officers and the tax rate that the District will charge once the Bond is approved and the engineers report he requested. There were many discussions regarding impact fees, Bond issue, and tax rates.

**Consider and Approve Insurance with Gallagher for the District:**

Tabled until next month.

**Discuss, Consider and Approve Sewer Lines down Ave H between 23<sup>rd</sup> and 24<sup>th</sup> for Volker Manns:**

Volker Manns said that the sewer line needs to be hooked up properly because the sewer keeps getting backed up into his house. There were many discussions regarding the sewer line down Ave H, between 23<sup>th</sup> and 24<sup>th</sup> Street that was put in by G. Willis several years ago. J. Manchaca said there is a plan to fix the problem with the sewer line on Ave H.

**Approve the Minutes of the Regular Meeting for March 20, 2019:**

Tyson Kennedy made the motion to approve the Minutes of the Regular Meeting for March 20, 2019, seconded by Keith Gossett. All in favor, motion carried unanimously.



**Consider and Approve the Engineer's Report;**

Hal Walker presented the Engineer's Report to the Board. WWTP Expansion Design; going to start on the electrical engineering next week. WWTP Emergency Generator; Costello received the contractors bond and insurance for the project went through the documents and sent them to S. DonCarlos for review. S. DonCarlos said there is a date that is incorrect and needs to be changed, there are two (2) insurance certificates that do not have the District as additional insured and they need to add, they do have a provision at the front where they name the District as additional insured but would like it if they add the District to the two (2) specific writers. The contract is good other than the changes. WWTP Permit; is still sitting right where it was before, in the request hearing period, if there is no request then it will go to the secretary for the executive director. TCEQ Request for Funds; is still in technical review, they say it usually takes three (3) months for that stage and we still have about another month. Good news received from the WWTP, this is the first time the District has been down below .7 on the flow. Ken Bishop made the motion to approve the Engineer's Report, seconded by Keith Gossett. All in favor, motion carried unanimously.

**Authorize Engineer to update Master Utility Plan;**

The Board authorizes Hal Walker, District's Engineer to go ahead and update the Master Utility Plan for the District.

**Consider and Approve the Field Superintendent's Report;**

Ken Keller presented the Field Superintendent's Report to the Board. The field crew did a lot of flushing due to the GCWA's chlorine burn out last week. Tyson Kennedy made the motion to approve the Field Superintendent's Report, seconded by Ken Bishop. All in favor, motion carried unanimously.

**District Manager's Report;**

GCWA; working on filling out a Water Conservation Survey. Galveston County delivered the early election equipment this week. Attended the AWWA conference this week. Been in communication with Center Point regarding more street lights. MCC work on the tower is continuing, Center Point just energized Monday, so there is power to the tower, will be working this week with McDonald, so next week we will be switching over to the new MCC. Ten (10) of the iTrackers were installed last week. Met with Gallagher regarding the insurance for the District. Talk with Payscale regarding wages for the District employees. Bond Town Hall meeting April 9<sup>th</sup>, there were about 60 individuals, well attended, there were good questions and very positive. There will be another Town Hall meeting April 22<sup>nd</sup>, 6:30 pm. Met with Volker Manns regarding 23<sup>rd</sup> and Ave H sewer line. Met with several residents with questions regarding information on the Bond. There was a huge increase on taps, twenty-three (23) requests for service, twenty-one (21) were available, two (2) were quoted for line improvements. Working on public information act request. Outstanding receivables, one (1) account was collected this month. Upcoming Projects; town hall meeting mentioned earlier and open meetings training.

**Consider and Approve Reimbursement Resolution from the 2017 Bond;**

Ken Bishop made the motion to approve the Reimbursement Resolution from the 2017 Bond in the amount of \$312.50, seconded by Tyson Kennedy. All in favor, motion carried unanimously.

**Consider and Approve the Office Manager's Report and Budget Comparison;**

Janice Hoffman presented the Office Manager's Report and Budget Comparison to the Board. Ken Bishop made the motion to approve the Office Manager's Report; seconded by Keith Gossett. All in favor, motion carried unanimously.

**Discuss and Approve the 1<sup>st</sup> Quarter Investment Report Ending March 31, 2019;**

Tyson Kennedy made the motion to approve the 1<sup>st</sup> Quarter Investment Report Ending March 31, 2019, seconded by Keith Gossett. All in favor, motion carried unanimously.

**Discuss and Follow up on Outstanding Issues:**

There were no outstanding issues.

**Director's Report:**

There were no Directors Reports.

**Recess into Executive Session Pursuant to Section 551.071/551.072 and 551.074 of the Texas Government Code:**

Recess into Executive Session at 7:57 p. m.

**Return to Regular Session and Act on Matters Discussed in Executive Session:**

Returned to Regular Session at 8:05 pm and acted on matters discussed in Executive Session. There was much discussion in Executive Session. Ken Bishop made the motion to approve the one (1) employee annual appraisal as discussed in Executive Session, seconded by Tyson Kennedy. All in favor, motion carried unanimously.

**Adjourn Meeting:**

Ken Bishop made the motion to adjourn the meeting at 8:09 pm, seconded by Keith Gossett. All in favor, motion carried unanimously.

Approved:

Attest:

---

Joe Manchaca  
President, Board of Directors

---

Keith Gossett  
Secretary, Board of Directors





# **SAN LEON MUNICIPAL UTILITY DISTRICT**

## **ENGINEER'S REPORT**

**FOR**

**MAY 15, 2019**

**CI Project NO. 2018145-000-DS**

Prepared on 5/8/2019

This report provides the District with current information regarding updates, progress, or documentation on the projects below as authorized by the District.

**1) WWTP EXPANSION DESIGN**

Costello continues to work on the mechanical and civil drawings. Electrical design and drawings are being prepared.

**2) WWTP EMERGENCY GENERATOR**

The preconstruction meeting is scheduled the week of May 13th. Notice to Proceed was given to begin 10 days from the meeting with 210 days to complete. The generator submittal has already been received and approved by Costello on April 8<sup>th</sup>, which the Contractor then placed an early order for the unit. It is estimated that the generator may arrive by August.

**3) WWTP PERMIT**

The permit has been forwarded to the Executive Director for signature.

**4) TCEQ Request of Funds**

The request for use of funds of the 2017 Bond Funding is still in the technical review stage. TCEQ Reviewer Kyle Seger was contacted and stated that it is currently in his processing queue and does not have an ETA for it.

**Prepared by:**

Harry B. "Hal" Walker, P.E.

Senior Project Manager

TBPE Firm Registration No. 280

# San Leon Municipal Utility District

## Operations Report for April 2019

### Water Treatment Plant

GCWA Received: 19,255.000  
Pumped into system: 18,350.000  
Meters billed: 14,231.000  
Gallons lost (leaks/flushing): 630,000  
Accountability: 3%

Active meters: 2,815

9 bacteriological samples taken and tested  
(8 distribution, 1 well); all results were good,  
no coliform organisms found

### Wastewater Treatment Plant

	<u>Permitted</u>	<u>Actual</u>
Flow	<0.95 MGD	.569 MGD
BOD	158 lbs/day	9.82 lbs/day
TSS	158 lbs/day	8.61 lbs/day
DO	2.0 mg/L	7.1 mg/L
CL <sup>2</sup>	1.0 min - 4.0 max	1.3 min - 3.2 max

Total flow: 17,070,000 gallons

Daily average flow: .569 MGD

Average solids level: 340 mg/L

Sludge hauled: 0 tankers & 10 containers

Total rainfall: 2.67 inches

*MGD: Million gallons per day  
mg/L: Milligrams per liter*

### Distribution & Collection

#### Taps, Inspections, & Extensions

Water Taps: 21	Water Taps YTD: 56
Sewer Taps: 21	Sewer Taps YTD: 56
Inspections: 9	Inspections YTD: 35
Line extensions: 0	Extensions YTD: 0

#### Account Activity

Active Accounts: 2,815  
Taps & Payments: 21 taps, \$31,500 collected  
Inspections & Fees: 8 inspections, \$720 collected  
Capacity Fee: n/a  
Lock-off for non-payment: 43 accounts  
Locked-off accounts paid: 22 accounts  
Pulled meters & fees: 0 pulled, \$0 collected

#### Service Orders

Connects: 29  
Finals: 16  
Rereads: 17  
Meter Changeouts: 0  
Profile Meter: 2  
Meter Testing: 0  
Meter Box Maintenance: 3  
Sewer Backup: 2  
Manhole Repair: 0  
Meter Leak Repair: 0  
Main Break Repair: 0  
Line Extension: 0  
Water/Sewer Taps: 21  
Plumbing Inspection: 9



**San Leon Wastewater Treatment Facility**

**1111 27<sup>th</sup> San Leon, Texas**

**281-339-1751**

**2019**

**During the month of: April**

- (1) The solids level is for the month is 340 mg / L.**
- (2) We have had 0 tankers and 10 containers of sludge hauled this month.**
- (3) A total of 2.67 inches of rainfall were recorded for the month.**
- (4) Total flow 17,070,000 gallons for a 30day average of .569 MGD.**
- |   |                                       |
|---|---------------------------------------|
| <b>(5) B.O.D. permitted 158 lbs/day</b> | <b>B.O.D. reported 9.82lbs/da</b>     |
| <b>T.S.S. permitted 158 lbs/day</b>     | <b>T.S.S. reported 8.6lbs/da</b>      |
| <b>D.O. permitted 2.0mg/l/min.</b>      | <b>D.O. reported 7.1mg/l.</b>         |
| <b>Cl/2 permitted 1.0 min/4.0 max.</b>  | <b>Cl/2 reported 1.3 min/ 3.2max.</b> |

*Michael Dillon*

Wastewater Treatment  
Chief Plant Operator

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
DISCHARGE MONITORING REPORT (DMR)**

Form Approved  
OMB No. 2040-0004

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: SAN LEON MUD  
ADDRESS: 443 24TH ST  
SAN LEON, TX 77539  
FACILITY: SAN LEON WWTF  
LOCATION: 111 27TH ST NE INTX AVE L AND 27TH ST  
SAN LEON, TX 77539  
ATTN:

TX0071978	001-A
PERMIT NUMBER	DISCHARGE NUMBER
MONITORING PERIOD	
MM/DD/YYYY	MM/DD/YYYY
4-1-2019	4-30-2019

DMR Mailing ZIP CODE: 77539  
MINOR \$  
(SJB 12)  
DOMESTIC FACILITY - 001  
External Outfall

No Discharge ☐

PARAMETER	QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
	VALUE	UNITS	VALUE	VALUE	UNITS				
Oxygen, dissolved [DO]									
00300 1 O Effluent Gross				7.1			0		
BOD, 5-day, 20 deg. C				2				Weekly	GRAB
00310 1 O Effluent Gross	9.82						0		
pH	158	lb/d		2.3	20	DAILY AV			
00400 1 O Effluent Gross	DAILY AV					DAILY MX		Weekly	COMPOS
Solids, total suspended				7.3			0		
00530 1 O Effluent Gross				6		MINIMUM		Twice per Month	GRAB
Flow, in conduit or thru treatment plant	8.6					MAXIMUM	0		
50050 1 O Effluent Gross	158	lb/d						Weekly	COMPOS
Chlorine, total residual	569		1.182				0		
50060 1 O Effluent Gross	.95	MGD	Req. Mon. DAILY MX					Continuous	TOTALZ
Enterococci				1.3			0		
61211 1 O Effluent Gross				1		MO MIN		Daily	GRAB
							0		
				9.5	35	DAILY AV	0		
						DAILY MX	89	Twice per Month	GRAB

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified persons who are properly trained and certified in the collection, analysis, and reporting of environmental data have performed the sampling, analysis, and reporting. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	TELEPHONE	DATE
		AREA Code	NUMBER
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)		MM/DD/YYYY	

Michael Dillon  
TYPED OR PRINTED



SERVICE ORDERS March 21ST. THRU April 17TH., 2019

KEN	2
LEO	86
RANDY	0
MACK	19
ANTHONY	9
MISC. CUSTOMER	
SERVICE	9
TAPS	10
DISCONNECTS	16
CONNECTS	29
OCCUPANT CHANGE	17
RECONNECTS	14

TOTAL: 211

CUSTOMER COMPLAINTS / CUSTOMER SERVICE:

1315 23RD. ST.	CHECK FOR LEAK
539 8TH. ST.	REPLACE METER BOX LID
221 7TH. ST.	POOL FILL READING.
236 13TH. ST.	REPLACE METER BOX LID
125 3RD. ST.	CHECK FOR LEAK
123 3RD. ST. #A	CHECK FOR LEAK
123 3RD. ST. #B	CHECK FOR LEAK
223 6TH. ST.	TEMP. TURN OFF FOR REPAIRS
339 17TH. ST.	POOL FILL READING.
912 10TH. ST.	CHECK FOR LEAK
918 24TH. ST.	TEMP. TURN OFF FOR REPAIRS
209 22ND. ST.	LEAK TRACED TO VALVE BOX ON N.E. CORNER OF BAYSHORE AND 22ND. ST.
1212 BROADWAY	TEMP. TURN OFF FOR REPAIRS
122 20TH. ST.	CHECK FOR LEAK
750 4TH. ST.	SEWER BACK-UP
1245 8TH. ST.	POOL FILL READING.
133 11TH. ST.	LOCATE AND MARK
14TH. ST. AND BAYSHORE	BROKEN MANHOLE
1007 23RD. ST.	AFTER HOURS - BROKEN WATER LINE
637 CRYSTAL	CHECK FOR LEAK
1002 5TH. ST.	LEAK AT METER FROM HOUSE FIRE.
2884 BROADWAY	REPLACED DAMAGED 4" SEWER TEE AND INSTALLED NEW 4" CLEANOUT.
20TH. ST. AND AVE C	CHECK FOR MAIN LEAK
1126 3K'S	LEAK REPAIR
1227 7TH. ST.	LOW WATER PRESSURE.
915 25TH. ST.	SEWER BACK-UP
2619 AVE. J	POOL FILL READING.

SERVICE ORDERS March 21ST. THRU April 17TH., 2019

PROFILED METERS:

123 3RD. ST. #B  
524 3RD. ST.

MAIN REPAIRS:

VIOLATIONS:

331 20TH. ST.	CHECK FOR VIOLATION
661 24TH. ST.	RV VIOLATION
240 19TH. ST.	TAMPERING

METER INSTALLATION / TAPS:

238 4TH. ST.	REPLACE METER TOP.
701 16TH. ST.	INSTALL NEW METER
2890 BROADWAY	INSTALL METER
203 6TH. ST.	INSTALL METER
710 15TH. ST.	TAPS
701 16TH. ST.	TAPS
1030 10TH. ST.	TAPS
622 10TH. ST.	TAPS
2890 BROADWAY	TAPS
324 15TH. ST.	TAPS
328 15TH. ST.	TAPS
309 8TH. ST.	TAPS
1025 28TH. ST. UNIT E	TAPS

LINE EXTENSIONS:

PLUMBING INSPECTIONS:

2421 AVE D	LEAK REPAIR
223 6TH. ST.	LEAK REPAIR
355 10TH. ST.	SERVICE LINES
2890 BROADWAY	SERVICE LINES
428 12TH. ST. #B	MOBILE HOME CONNECTION.
2465 AVE A	SERVICE LINES
630 6TH. ST.	LEAK REPAIR
438 15TH. ST.	SERVICE LINES
2700 AVE B	LEAK REPAIR

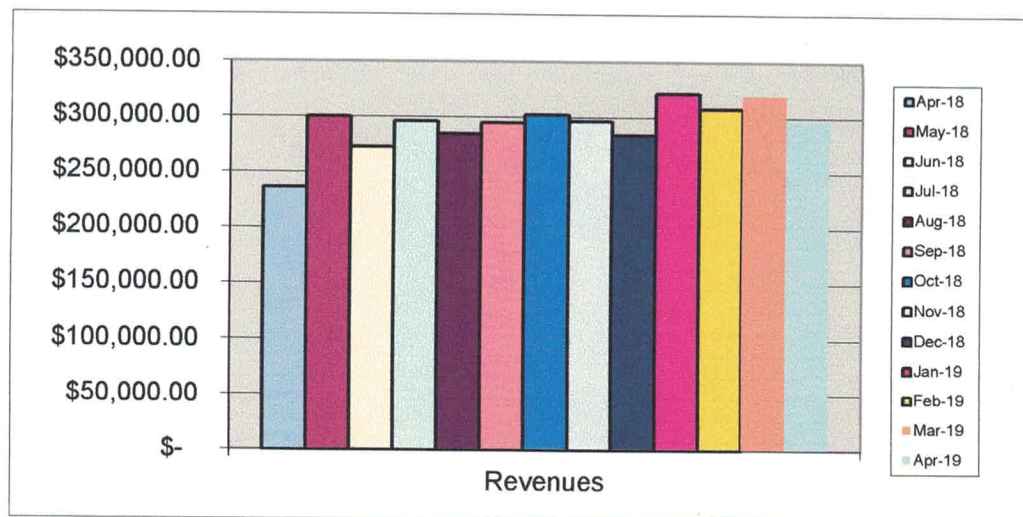
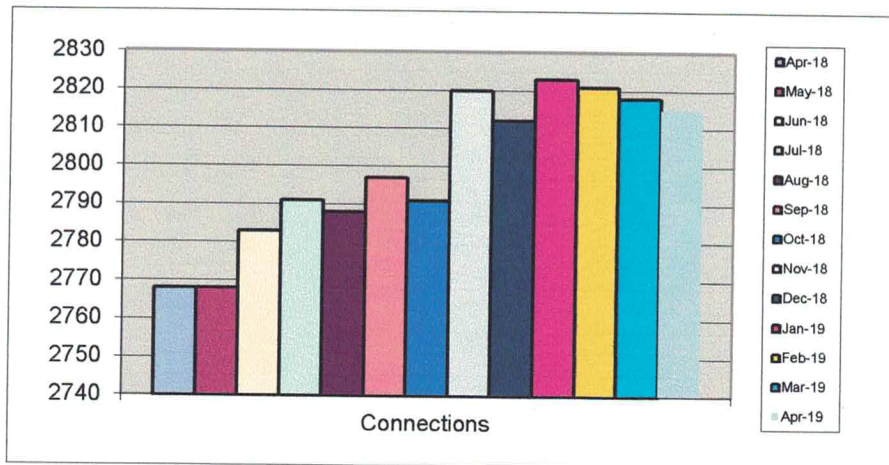


# District Manager Report

5.15.19

- Current Projects
  - Regional agency updates
    - Gulf Coast Water Authority (GCWA)
    - Harris Galveston Subsidence District
    - Galveston County
    - Texas Commission for Environmental Quality (TCEQ)
  - San Leon facilities and distribution
    - Impact fee (confirming TCEQ requirements and authorization)
    - Summer Breeze RV park - septic haul off
    - O'Shosky RV Park - purchase and expansion of smaller RV park
  - Consultant meetings
    - Chris Lane - Additional bond details
    - Stephen DonCarlos - Impact fee, tax freeze
    - Harry Peyton - District insurance information
    - Hal Walker - Master utility plan
    - Payscale
    - McCain Waterworks
  - Community engagement
    - 21 requests for service; 9 available as is, remainder (12) quoted for line improvements
    - Town halls: ~130 people between both
    - Open records requests - Jetelina (2 new ones, 3 responded), Marcaccio (1 responded)
    - Resident communications
      - Johnson - Taxes and per diems
      - Multiple residents - 2" line restrictions and proposed upgrades, bond information, wastewater plant expansion details
    - Girl Scout tour of facilities (League City Troop 586)
  - Outstanding receivables
- Upcoming Projects
  - AWBD Conference

	Revenues	Connections
Apr-18	\$ 235,876.79	2768
May-18	\$ 300,202.87	2768
Jun-18	\$ 272,826.87	2783
Jul-18	\$ 295,966.68	2791
Aug-18	\$ 284,456.79	2788
Sep-18	\$ 294,967.70	2797
Oct-18	\$ 302,211.07	2791
Nov-18	\$ 296,988.91	2820
Dec-18	\$ 283,901.61	2812
Jan-19	\$ 321,750.75	2823
Feb-19	\$ 308,501.14	2821
Mar-19	\$ 319,068.03	2818
Apr-19	\$ 296,784.67	2815



April 2019

GENERAL OPER FUND	TP OP	TEX 1ST OP	TFB OP ACCRU	TEX 1ST P/R	AMOCO SVG.	AMOCO/18	TOTALS
BEGINNING GL BALANCE	\$ 1,112,095.76	\$ 540,593.87	\$ -	\$ 2,235.26	\$ 250.20	\$ 212,376.87	\$ 1,867,551.96
REVENUES							
DEPOSIT RECEIPTS	\$ -	\$ 300,570.28	\$ -	\$ -	\$ -	\$ -	\$ 300,570.28
INTEREST	\$ 2,225.20	\$ 253.95	\$ -	\$ 6.18	\$ 0.01	\$ 148.37	\$ 2,633.71
M/O TAX DEPOSITS	\$ -	\$ 26,931.74	\$ -	\$ -	\$ -	\$ -	\$ 26,931.74
AMS MISTAKE EB400	\$ -	\$ 86.20	\$ -	\$ -	\$ -	\$ -	\$ 86.20
AMS MISTAKE B2001	\$ -	\$ 71.15	\$ -	\$ -	\$ -	\$ -	\$ 71.15
SHORT IN REG MAR B-37	\$ -	\$ 20.01	\$ -	\$ -	\$ -	\$ -	\$ 20.01
PR TRANSFER	\$ -	\$ -	\$ -	\$ 74,801.34	\$ -	\$ -	\$ 74,801.34
	\$ 1,114,320.96	\$ 868,527.20	\$ -	\$ 77,042.78	\$ 250.21	\$ 212,525.24	\$ 2,272,666.39
EXPENSES							
PAYROLL ENTRIES	\$ -	\$ -	\$ -	\$ (51,384.63)	\$ -	\$ -	\$ (51,384.63)
ACCTS PAYABLE	\$ -	\$ (365,539.11)	\$ -	\$ -	\$ -	\$ -	\$ (365,539.11)
AETNA EMP INS DRAFTED	\$ -	\$ (11,596.64)	\$ -	\$ -	\$ -	\$ -	\$ (11,596.64)
TRANSFERS PAYROLL	\$ -	\$ (74,801.34)	\$ -	\$ -	\$ -	\$ -	\$ (74,801.34)
RET CKS	\$ -	\$ (443.50)	\$ -	\$ -	\$ -	\$ -	\$ (443.50)
REV AMS MISTAKE EB400	\$ -	\$ (86.20)	\$ -	\$ -	\$ -	\$ -	\$ (86.20)
REV AMS MISTAKE B2001	\$ -	\$ (71.15)	\$ -	\$ -	\$ -	\$ -	\$ (71.15)
RET CK FEE (5)	\$ -	\$ (30.00)	\$ -	\$ -	\$ -	\$ -	\$ (30.00)
MERCH CHRG	\$ -	\$ (863.03)	\$ -	\$ -	\$ -	\$ -	\$ (863.03)
ENDING GL BALANCE	\$ 1,114,320.96	\$ 415,096.23	\$ -	\$ 25,658.15	\$ 250.21	\$ 212,525.24	\$ 1,767,850.79
OUTSTANDING CKS	\$ -	\$ 100,993.45	\$ -	\$ 415.56	\$ -	\$ -	\$ 101,409.01
DEPOSIT IN TRANSIT	\$ -	\$ (22,169.35)	\$ -	\$ -	\$ -	\$ -	\$ (22,169.35)
ENDING BANK BALANCE	\$ 1,114,320.96	\$ 493,920.33	\$ -	\$ 26,073.71	\$ 250.21	\$ 212,525.24	\$ 1,847,090.45

CUSTOMER DEP FUND	TP DEP	TEX 1ST DEP	TOTALS
BEGINNING GL BALANCE	\$ 223,960.62	\$ 163,352.94	\$ 387,313.56
REVENUES			
DEPOSIT RECEIPTS	\$ -	\$ 5,500.00	\$ 5,500.00
INTEREST	\$ 448.12	\$ 47.14	\$ 495.26
	\$ 224,408.74	\$ 168,900.08	\$ 393,308.82
EXPENSES			
FINAL REFUNDS	\$ -	\$ (4,900.00)	\$ (4,900.00)
ENDING GL BALANCE	\$ 224,408.74	\$ 164,000.08	\$ 388,408.82
OUTSTANDING CKS	\$ -	\$ 1,347.26	\$ 1,347.26
ENDING BANK BALANCE	\$ 224,408.74	\$ 165,347.34	\$ 389,756.08

DEBT SERVICE FUND	TP TAX	TS D/S	TEX 1ST D/S	TOTALS
BEGINNING GL BALANCE	\$ 1,069,465.18	\$ 253,699.00	\$ 75,594.12	\$ 1,398,758.30
REVENUES				
INTEREST	\$ 2,139.94	\$ 505.49	\$ 25.22	\$ 2,670.65
D/S TAX DEPOSITS	\$ -	\$ -	\$ 19,918.67	\$ 19,918.67
	\$ 1,071,605.12	\$ 254,204.49	\$ 95,538.01	\$ 1,421,347.62
EXPENSES				
2017 BOND PYMT	\$ -	\$ -	\$ -	\$ -
2013 BOND PYMT	\$ -	\$ -	\$ -	\$ -
2012 BOND PYMT	\$ -	\$ -	\$ -	\$ -
ANNUAL CORP TRUST FEE	\$ -	\$ -	\$ (300.00)	\$ (300.00)
ENDING GL BALANCE	\$ 1,071,605.12	\$ 254,204.49	\$ 95,238.01	\$ 1,421,047.62
OUTSTANDING CKS	\$ -	\$ -	\$ -	\$ -
ENDING BANK BALANCE	\$ 1,071,605.12	\$ 254,204.49	\$ 95,238.01	\$ 1,421,047.62

BOND 2017 FUNDS	TS BOND 2017	TEX 1ST 2017 BOND	TOTALS
BEGINNING GL BALANCE	\$ 1,298,438.78	\$ 230,247.51	\$ 1,528,686.29
REVENUES			
INTEREST	\$ 2,587.18	\$ 62.56	\$ 2,649.74
	\$ 1,301,025.96	\$ 230,310.07	\$ 1,531,336.03
EXPENSES			
PAYABLES	\$ -	\$ (27,386.66)	\$ (27,386.66)
ENDING GL BALANCE	\$ 1,301,025.96	\$ 202,923.41	\$ 1,503,949.37
OUTSTANDING CKS	\$ -	\$ -	\$ -
ENDING BANK BALANCE	\$ 1,301,025.96	\$ 202,923.41	\$ 1,503,949.37

	G/L BALANCE	BANK BALANCE
GENERAL OPER FUND	\$ 1,767,850.79	\$ 1,847,090.45
CUSTOMER DEP FUND	\$ 388,408.82	\$ 389,756.08
DEBT SERVICE FUND	\$ 1,421,047.62	\$ 1,421,047.62
BOND 2017	\$ 1,503,949.37	\$ 1,503,949.37
TOTALS	\$ 5,081,256.60	\$ 5,161,843.52



SAN LEON MUD  
Income Statement  
For the Ten Months Ending April 30, 2019

	Current Month	Year to Date
<b>Revenues</b>		
Water Tap Fees	\$ 16,500.00	\$ 107,500.00
Sewer Tap Fees	\$ 15,000.00	\$ 93,250.00
Penalty	\$ 2,416.82	\$ 28,985.13
Inspection Fees	\$ 795.00	\$ 6,795.00
Water Service	\$ 101,149.88	\$ 1,089,087.07
Sewer Service	\$ 79,231.23	\$ 854,942.77
Reconnection Fees	\$ 725.00	\$ 13,075.00
Return Check/T-Tech Fees	\$ 120.00	\$ 1,830.00
Line Exentions	\$ -	\$ 28,600.00
Move Meter Fee	\$ -	\$ 550.00
Misc Income (see attached)	\$ 3,785.61	\$ 40,993.53
Interest/Dividend Income	\$ 3,128.97	\$ 16,323.10
Maint. & Operat. Tax	\$ 26,931.74	\$ 918,044.25
Street Light Revenue	\$ 10,504.50	\$ 104,027.31
VFD Revenue	\$ 22,188.72	\$ 220,817.58
Trash/Garbage	\$ 47,268.89	\$ 468,528.54
<b>Total Revenues</b>	<b>\$ 329,746.36</b>	<b>\$ 3,993,349.28</b>

<b>Expenses</b>		
Salaries	\$ 50,974.77	\$ 535,326.36
Alliance Payroll Serv.	\$ 195.10	\$ 2,235.70
Payroll Tax Expense	\$ 3,817.28	\$ 40,805.13
Employee Pension Expense	\$ 1,324.13	\$ 13,733.24
State Unemployment Taxes	\$ 119.45	\$ 2,165.64
Auditing Fees	\$ -	\$ 20,000.00
Bank/Global/TTech Charges	\$ 893.03	\$ 9,844.87
Auto & Vehicle Expense	\$ 248.49	\$ 3,708.59
Equipment Expense	\$ 2,328.96	\$ 23,162.05
Chemicals Expense	\$ 895.29	\$ 19,736.95
Pest Control	\$ 90.00	\$ 888.00
Computer Expenses	\$ 8,874.24	\$ 34,400.55
Conferences & Seminars	\$ 2,591.00	\$ 4,361.00
Dues & Subscriptions	\$ 170.00	\$ 960.00
Education Courses/Materia	\$ 800.00	\$ 3,740.00
Insurance	\$ 76,945.00	\$ 76,945.00
Life/Dental/LTD/STD Ins.	\$ 1,407.86	\$ 14,484.39
Group Insurance - Health	\$ 12,394.44	\$ 148,971.43
Laboratory Fees	\$ 1,114.70	\$ 11,233.29
Filing/Posting Agendas/Notices	\$ 23.00	\$ 298.10
Advertised Legal Notices	\$ 450.00	\$ 5,239.40
Laboratory Equip./Supplies	\$ 873.60	\$ 5,992.79
License Expense	\$ 111.00	\$ 1,221.00
Permits	\$ -	\$ 46.20
Mileage/Lodging Exp	\$ 124.47	\$ 2,919.71
Misc Expense (see attached)	\$ 248.99	\$ 5,348.99

SAN LEON MUD  
Income Statement  
For the Ten Months Ending April 30, 2019

Fuel & Lube	\$	-	\$	8,263.53
Small Hand Tools/Tools	\$	219.85	\$	8,645.17
Office Supplies	\$	663.53	\$	11,979.92
Printing	\$	192.00	\$	5,068.00
Postage	\$	1,726.04	\$	15,918.41
Shipping/Handling Expense	\$	452.76	\$	3,617.36
Security System Monitoring	\$	45.00	\$	405.00
Legal Fees	\$	2,312.50	\$	19,175.00
Engineering Fees	\$	33,524.74	\$	278,603.80
Financial Advisor Fees	\$	-	\$	2,500.00
Rentals and Leases	\$	1,129.66	\$	40,087.12
Social Security Assessment Fee	\$	-	\$	35.00
Water Line Ext.	\$	-	\$	97,832.00
Sewer Line Ext.	\$	-	\$	39,200.00
Director Per Diems	\$	554.08	\$	7,653.30
WTP - Repair/Expense	\$	1,752.93	\$	31,988.54
WWTP - Repair/Expense	\$	2,629.61	\$	37,296.21
Repair & Maintenance-Water	\$	14,051.01	\$	166,707.23
Repair & Maintenance-Sewer	\$	-	\$	57,486.21
Sludge System Expenses	\$	10,309.95	\$	114,350.35
Safety Equip/Supplies/Training	\$	579.33	\$	5,912.13
Contracted Services	\$	34,850.00	\$	496,864.36
Inflow & Infiltration	\$	550.00	\$	327,066.00
Water - Tap Exp	\$	14,000.00	\$	72,000.00
Sewer - Tap Exp	\$	13,000.00	\$	68,500.00
Consumable Supplies & Material	\$	6.99	\$	2,980.89
Testing (Employee Drug)	\$	53.00	\$	92.00
Telephone	\$	-	\$	10,542.54
Mobile/Comm Exp	\$	246.72	\$	2,562.62
Tax Collection Expense	\$	-	\$	10,158.90
Uniform Expense	\$	731.30	\$	7,919.08
Street Light Expense	\$	5,827.50	\$	60,723.14
Security/Locks @ Entryways	\$	400.00	\$	7,535.99
Waste Disposal	\$	49,506.50	\$	499,483.02
Utilities	\$	8,748.51	\$	82,425.02
TCEQ Permit	\$	-	\$	13,768.98
Water Assess. Fee	\$	-	\$	10,559.06
Lawn Service	\$	-	\$	13,650.00
VFD Expense	\$	22,192.00	\$	220,472.00
GCWA - Dist Sys - Cap - North	\$	1,894.78	\$	17,587.66
GCWA - Dist Sys - Cap - Bayshr	\$	1,285.54	\$	12,623.02
GCWA - Capital Charge	\$	9,598.42	\$	101,043.79
GCWA - Raw Water Charge	\$	17,250.16	\$	165,560.17
GCWA - Operating Budget	\$	13,545.27	\$	126,098.25
<b>Total Expenses</b>	<b>\$</b>	<b>430,844.48</b>	<b>\$</b>	<b>4,270,709.15</b>
<b>Net Income</b>	<b>\$</b>	<b>(101,098.12)</b>	<b>\$</b>	<b>(277,359.87)</b>

## SAN LEON MUD

## General Ledger

## For the Period From Apr 1, 2019 to Apr 30, 2019

Filter Criteria includes: 1) IDs from 34510 to 34510. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Descri	Date	Referen	Jrn	Trans Description	Debit Amt	Credit Amt	Balance
34510	4/1/19			Beginning Balance			-37,207.9
Misc Income	4/3/19	APR 19	CR	MISC. INCOME - MARCH 2019 PRINCIPAL DIVIDEND PYM		54.00	
	4/5/19	APR 19	CR	MISC. INCOME - APR 19 FINALS APPLIED		3,731.61	
				Current Period Change		3,785.61	
	4/30/1			Ending Balance			-3,785.61
							-40,993.5



# SAN LEON MUD

## General Ledger

For the Period From Apr 1, 2019 to Apr 30, 2019

Filter Criteria includes: 1) IDs from 61000 to 61000. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Descr	Date	Referen	Jrn	Trans Description	Debit Amt	Credit Amt	Balance
61000	4/1/19			Beginning Balance			5,100.00
Misc Expense	4/19/1	4381	CD	KARA HICKEY - REPAIR FOR SEWER BACKING UP	248.99		
	4/30/1			Current Period Change	248.99		248.99
				Ending Balance			5,348.99

**SAN LEON MUD****Check Register****For the Period From Apr 1, 2019 to Apr 30, 2019**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Accou	Amount
4305	4/5/19	MP2 ENERGY	10400	14,387.67
4306	4/5/19	CARDMEMBER SERVICE	10400	3,145.46
4307	4/5/19	CASH	10400	293.09
4308	4/5/19	FEDERAL EXPRESS CORP.	10400	62.34
4309	4/5/19	WASTE MANAGEMENT OF SOUTH TEXAS	10400	238.00
4310	4/5/19	R. S. SMOKE TEST & MULTI SERVICES	10400	1,800.00
4311	4/5/19	WATER, SEWER REPAIR & MORE	10400	22,300.00
4312	4/5/19	CENTERPOINT ENERGY	10400	188.34
4313	4/5/19	BLACKBOARD, INC.	10400	5,732.13
4314	4/5/19	COSTELLO, INC.	10400	33,524.74
4315	4/5/19	COLONIAL LIFE	10400	402.64
4316	4/5/19	ASAP SECURITY SERVICES	10400	45.00
4317	4/5/19	DOCTOR COOL & PROFESSOR HEAT, INC.	10400	279.00
4318	4/5/19	ANDREW MILLER	10400	109.79
4319	4/5/19	DECKER DISPOSE-ALL & RECYCLING SERVI	10400	49,268.50
4320	4/5/19	DISA GLOBAL SOLUTIONS INC	10400	53.00
4321	4/5/19	ROCKET FRANCHISING, INC.	10400	312.93
4322	4/5/19	ERROR COMPUTER REPAIR, LLC	10400	500.00
4323	4/5/19	BIRD NEST SERVICES, INC.	10400	261.00
4324	4/5/19	JESUS DURAN	10400	99.99
4325	4/5/19	AMERICAN FUNDS SERVICE CO.	10400	1,909.22
4326	4/5/19	ACE BACLIFF BUILDERS SUPPLY	10400	338.99
4327	4/5/19	ACT PIPE & SUPPLY	10400	496.00
4328	4/5/19	USA BLUE BOOK	10400	779.69
4329	4/5/19	FORTILINE, INC.	10400	2,693.98
4330	4/5/19	T-BAR-H-TRUCKING & TRACTOR SERVICE	10400	1,440.00
4331	4/5/19	MAINLAND TOOL & SUPPLY, INC.	10400	9.49
4332	4/5/19	OFFICE DEPOT CREDIT PLAN	10400	427.28
4333	4/19/1	CINTAS CORPORATION #081	10400	556.32
4334	4/19/1	BADGERMETER, INC.	10400	780.00

**SAN LEON MUD****Check Register****For the Period From Apr 1, 2019 to Apr 30, 2019**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Accou	Amount
4335	4/19/1	EASTEX ENVIRONMENTAL LAB	10400	907.00
4336	4/19/1	ACCURATE UTILITY SUPPLY, LLC	10400	6,250.00
4337	4/19/1	IMPACT WASTE, LLC	10400	10,309.95
4338	4/19/1	TYLER TECHNOLOGIES, INC	10400	2,056.25
4339	4/19/1	MATHESON TRI-GAS	10400	161.39
4340	4/19/1	REID,STRICKLAND, GILLETTE	10400	2,312.50
4341	4/19/1	TERMINIX PROCESSING CENTER	10400	90.00
4342	4/19/1	CNH INDUSTRIAL CAPITAL AMERICA LLC	10400	968.27
4343	4/19/1	COMCAST	10400	312.33
4344	4/19/1	BACLIFF M. U. D.	10400	841.00
4345	4/19/1	ASSOC.OF WATER BOARD DIR	10400	1,405.00
4346	4/19/1	DXI INDUSTRIES, INC.	10400	70.00
4347	4/19/1	VERIZON WIRELESS	10400	195.25
4348	4/19/1	AFLAC	10400	364.09
4349	4/19/1	ALWAYS CARE BENEFITS, INC.	10400	784.60
4350	4/19/1	UNUM	10400	623.26
4351	4/19/1	SEABREEZE	10400	450.00
4352	4/19/1	CINTAS CORPORATION #081	10400	576.97
4353	4/19/1	FIDELITY SECURITY LIFE INS. COMPANY	10400	395.16
4354	4/19/1	ANDREW MILLER	10400	73.00
4355	4/19/1	GULF COAST WATER AUTHORITY	10400	43,574.17
4356	4/19/1	THE SIGN SHOP	10400	192.00
4357	4/19/1	CASH	10400	213.50
4358	4/19/1	AMERICAN FUNDS SERVICE CO.	10400	1,895.80
4359	4/19/1	WATER, SEWER REPAIR & MORE	10400	38,300.00
4360	4/19/1	GENSOLUTIONS LLC	10400	2,328.96
4361	4/19/1	DSHS BILLING BRANCH - MC 2004	10400	207.70
4362	4/19/1	USA BLUE BOOK	10400	1,347.70
4363	4/19/1	O'REILLY AUTOMOTIVE, INC.	10400	224.58
4364	4/19/1	LOWES BUSINESS ACCOUNT	10400	142.98



**SAN LEON MUD****Check Register****For the Period From Apr 1, 2019 to Apr 30, 2019**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Accou	Amount
4365	4/19/1	SAM'S CLUB	10400	188.82
4366	4/19/1	FORTILINE, INC.	10400	3,831.03
4367	4/19/1	MOODY BROS., INC.	10400	2,125.27
4368	4/19/1	ARTHUR J. GALLAGHER	10400	46,647.00
4369	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	10,038.00
4370	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	708.00
4371	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	5,595.00
4372	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	913.00
4373	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	5,054.00
4374	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	2,081.00
4375	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	889.00
4376	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	1,187.00
4377	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	1,084.00
4378	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	1,084.00
4379	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	819.00
4380	4/19/1	HARFORD INSURANCE CO. OF THE MIDWES	10400	846.00
4381	4/19/1	KARA HICKEY	10400	248.99
4382	4/30/1	SAN LEON VFD	10400	22,192.00
<b>Total</b>				<b>365,539.11</b>



Budget Comparison		2018 - 2019		2018 - 2019																		
Revenues		Annual Budget	Monthly Budget	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL	AP2:P2Average					
Capacity Fee	\$0.00	\$0.00	\$0.00	\$14,000.00	\$8,000.00	\$10,000.00	\$0.00	\$5,000.00	\$12,000.00	\$9,000.00	\$6,000.00	\$15,000.00	\$16,500.00	\$0.00		\$0.00	\$107,500.00	\$10,750.00				
Water Tap Fees	\$70,000.00	\$5,833.33	\$10,000.00	\$8,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$6,250.00	\$7,500.00	\$6,000.00	\$13,500.00	\$12,000.00	\$15,000.00	\$93,250.00		\$9,325.00	\$9,325.00					
Sewer Tap Fees	\$70,000.00	\$5,833.33	\$10,000.00	\$8,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$6,250.00	\$7,500.00	\$6,000.00	\$13,500.00	\$12,000.00	\$15,000.00	\$93,250.00		\$9,325.00	\$9,325.00					
Penalty	\$32,500.00	\$2,708.33	\$2,240.80	\$2,865.02	\$2,394.46	\$2,962.98	\$2,962.98	\$3,195.05	\$1,821.98	\$4,332.79	\$3,326.27	\$3,428.96	\$2,416.82	\$28,985.13		\$2,898.51	\$2,898.51					
Inspection Fees	\$10,000.00	\$833.33	\$900.00	\$705.00	\$450.00	\$660.00	\$1,095.00	\$765.00	\$765.00	\$300.00	\$600.00	\$525.00	\$795.00	\$6,795.00		\$679.50	\$6,795.00					
Water Service	\$1,400,000.00	\$116,666.67	\$105,216.40	\$95,851.03	\$105,561.14	\$117,036.37	\$108,652.45	\$107,120.50	\$122,390.89	\$107,199.65	\$118,908.76	\$101,149.88	\$1,089,087.07	\$108,908.71		\$108,908.71	\$1,089,087.07					
Sewer Service	\$1,300,000.00	\$108,333.33	\$82,475.76	\$77,939.72	\$86,894.88	\$91,009.31	\$85,570.45	\$82,587.99	\$94,006.94	\$86,804.05	\$88,422.44	\$79,231.23	\$854,942.77	\$85,494.28		\$85,494.28	\$854,942.77					
Reconnection Fees	\$15,000.00	\$1,250.00	\$1,100.00	\$2,075.00	\$2,075.00	\$25.00	\$375.00	\$2,275.00	\$1,125.00	\$925.00	\$2,375.00	\$2,375.00	\$725.00	\$13,075.00		\$1,307.50	\$13,075.00					
Returned Check Fees	\$1,500.00	\$125.00	\$210.00	\$120.00	\$120.00	\$240.00	\$90.00	\$300.00	\$180.00	\$180.00	\$210.00	\$180.00	\$120.00	\$1,830.00		\$183.00	\$1,830.00					
Line Ext.	\$7,500.00	\$625.00	\$0.00	\$9,500.00	\$9,500.00	\$0.00	\$19,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,600.00		\$2,860.00	\$28,600.00					
Meter Tampering Fee	\$500.00	\$41.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00					
Meter Move/Repair Fee	\$100.00	\$8.33	\$0.00	\$0.00	\$0.00	\$50.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00		\$55.00	\$550.00					
Misc Income	\$0.00	\$0.00	\$5,164.23	\$6,345.61	\$3,734.94	\$4,898.52	\$1,514.99	\$3,314.48	\$3,314.48	\$3,702.15	\$3,696.78	\$2,836.22	\$3,785.61	\$40,993.53		\$4,099.35	\$40,993.53					
Interest Income	\$10,000.00	\$833.33	\$1,230.99	\$1,654.87	\$1,124.93	\$1,077.95	\$1,077.95	\$944.49	\$1,104.63	\$1,210.98	\$1,615.43	\$3,229.86	\$3,128.97	\$16,323.10		\$1,632.31	\$16,323.10					
Maint. & Operat. Tax	\$925,000.00	\$77,083.33	\$12,314.32	\$13,705.37	\$5,216.50	\$11,933.96	\$75,793.85	\$163,046.51	\$401,017.48	\$161,037.46	\$47,047.06	\$26,931.74	\$918,044.25	\$91,804.43		\$91,804.43	\$918,044.25					
Street Light Revenue	\$125,000.00	\$10,416.67	\$10,311.67	\$10,303.40	\$10,204.13	\$10,273.16	\$10,560.10	\$9,524.43	\$11,366.96	\$10,446.88	\$10,532.08	\$10,504.50	\$104,027.31	\$10,402.73		\$10,402.73	\$104,027.31					
VFD Revenue	\$275,000.00	\$22,916.67	\$21,821.68	\$22,518.35	\$21,647.89	\$21,682.23	\$22,355.91	\$20,234.05	\$24,007.37	\$21,997.55	\$22,363.83	\$22,188.72	\$220,817.58	\$22,081.76		\$22,081.76	\$220,817.58					
Trash/Garbage	\$600,000.00	\$50,000.00	\$46,780.40	\$45,729.79	\$46,057.33	\$46,617.40	\$47,768.27	\$47,768.27	\$42,940.89	\$51,188.46	\$46,911.38	\$47,265.73	\$47,268.89	\$468,528.54		\$46,852.85	\$468,528.54					
Total Revenues	\$4,842,100.00	\$403,508.33	\$313,766.25	\$307,313.16	\$304,101.20	\$338,216.88	\$378,275.56	\$450,265.46	\$726,629.02	\$473,920.45	\$371,114.94	\$329,746.36	\$0.00	\$0.00	\$0.00	\$3,993,349.28	\$399,334.93					
Expenses		Annual Budget	Monthly Budget	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL	AVERAGE					
Salaries	\$650,000.00	\$54,166.67	\$52,020.63	\$47,851.81	\$51,584.90	\$48,793.06	\$82,070.08	\$51,471.10	\$50,696.44	\$50,610.36	\$49,253.21	\$50,974.77	\$535,326.36	\$53,532.64		\$53,532.64	\$535,326.36					
Alliance Payroll Serv.	\$3,500.00	\$291.67	\$193.85	\$193.55	\$194.90	\$199.20	\$302.90	\$194.95	\$194.85	\$374.90	\$191.50	\$195.10	\$2,235.70	\$223.57		\$223.57	\$2,235.70					
Payroll Tax Expense	\$50,000.00	\$4,166.67	\$3,981.50	\$3,662.59	\$3,982.05	\$3,749.36	\$6,344.62	\$3,943.65	\$3,801.41	\$3,835.33	\$3,687.34	\$3,817.28	\$40,805.13	\$4,080.51		\$4,080.51	\$40,805.13					
Empl Pension Expense	\$18,000.00	\$1,500.00	\$1,294.32	\$1,245.67	\$1,322.44	\$1,244.70	\$1,978.52	\$1,366.28	\$1,333.26	\$1,338.73	\$1,285.19	\$1,324.13	\$13,733.24	\$1,373.32		\$1,373.32	\$13,733.24					
State Unemploy Taxes	\$2,000.00	\$166.67	\$0.00	\$7.20	\$27.72	\$32.63	\$59.04	\$29.88	\$914.41	\$705.58	\$269.73	\$0.00	\$0.00	\$216.56		\$216.56	\$2,165.64					
Employee Medical Exp.	\$500.00	\$41.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00					
Auditing Fees	\$25,000.00	\$2,083.33	\$0.00	\$0.00	\$13,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00		\$2,000.00	\$20,000.00					
Bank/Global/T-Tech Charges	\$9,000.00	\$750.00	\$747.04	\$1,280.44	\$961.00	\$809.21	\$245.74	\$228.93	\$240.63	\$1,295.48	\$966.71	\$248.49	\$9,844.87	\$984.49		\$984.49	\$9,844.87					
Auto & Vehicle Expense	\$15,000.00	\$1,250.00	\$30.89	\$43.95	\$162.89	\$245.74	\$30.79	\$8,984.30	\$9.50	\$624.81	\$151.14	\$2,328.96	\$3,708.59	\$370.86		\$370.86	\$3,708.59					
Equipment Expense	\$50,000.00	\$4,166.67	\$4,190.74	\$42.73	\$614.36	\$6,184.72	\$390.79	\$1,984.30	\$9.50	\$624.81	\$151.14	\$2,328.96	\$23,162.05	\$2,316.21		\$2,316.21	\$23,162.05					
Chemicals	\$25,000.00	\$2,083.33	\$2,595.55	\$416.77	\$1,566.37	\$2,775.22	\$3,960.84	\$1,343.50	\$2,135.01	\$1,343.50	\$2,704.90	\$895.29	\$19,736.95	\$1,973.70		\$1,973.70	\$19,736.95					
Pest Control	\$1,500.00	\$125.00	\$86.00	\$86.00	\$86.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$88.80		\$88.80	\$888.00					
Computer Expenses	\$20,000.00	\$1,666.67	\$9,958.06	\$1,263.62	\$2,866.06	\$2,424.31	\$1,579.33	\$1,079.33	\$3,292.49	\$1,281.33	\$1,781.78	\$8,874.24	\$34,400.55	\$3,440.06		\$3,440.06	\$34,400.55					
Conferences & Seminars	\$9,000.00	\$750.00	\$0.00	\$0.00	\$0.00	\$1,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,591.00	\$436.10		\$436.10	\$2,591.00					
Dues & Subscriptions	\$1,000.00	\$83.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96.00		\$96.00	\$960.00					
Annual Sup Agreements	\$1,000.00	\$83.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00					
Educ Courses/Materia	\$5,000.00	\$416.67	\$0.00	\$140.00	\$0.00	\$790.00	\$1,210.00	\$0.00	\$405.00	\$350.00	\$45.00	\$800.00	\$3,740.00	\$374.00		\$374.00	\$3,740.00					
Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00					
Insurance	\$80,000.00	\$6,666.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,945.00	\$7,694.50		\$7,694.50	\$76,945.00					
Life/Dental/LTD/STD Ins.	\$20,000.00	\$1,666.67	\$1,445.61	\$1,445.61	\$1,529.23	\$1,487.42	\$1,487.42	\$692.06	\$2,146.76	\$1,434.56	\$1,407.86	\$1,407.86	\$14,484.39	\$1,448.44		\$1,448.44	\$14,484.39					
Group Insurance - Health	\$230,000.00	\$19,166.67	\$17,773.52	\$16,627.26	\$17,200.39	\$17,200.39	\$17,575.39	\$18,093.53	\$7,431.68	\$12,201.37	\$12,473.46	\$12,394.44	\$148,971.43	\$14,897.14		\$14,897.14	\$148,971.43					
Laboratory Fees	\$15,000.00	\$1,250.00	\$2,173.70	\$935.00	\$994.70	\$755.00	\$1,112.00	\$783.00	\$962.70	\$1,559.00	\$843.49	\$1,114.70	\$11,233.29	\$1,123.33		\$1,123.33	\$11,233.29					
Filing/Posting Agendas/Notices	\$500.00	\$41.67	\$46.00	\$0.00	\$23.00	\$45.10	\$23.00	\$46.00	\$23.00	\$23.00	\$46.00	\$23.00	\$23.00	\$29.81		\$29.81	\$298.10					
Advertisd Legal Notices	\$7,000.00	\$583.33	\$450.00	\$450.00	\$450.00	\$1,043.40	\$146.00	\$900.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$523.94		\$523.94	\$5,239.40					
Lab Equip./Supplies	\$8,000.00	\$666.67	\$402.15	\$1,139.06	\$69.90	\$1,453.17	\$889.53	\$0.00	\$36.06	\$0.00	\$1,129.32	\$873.60	\$599.28	\$59.92		\$59.92	\$5,992.79					
License Expense	\$700.00	\$58.33	\$0.00	\$222.00	\$0.00	\$222.00	\$111.00	\$333.00	\$111.00	\$0.00	\$111.00	\$111.00	\$111.00	\$122.10		\$122.10	\$1,221.00					
Permits	\$200.00	\$16.67	\$0.00	\$0.00	\$46.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.62		\$4.62	\$46.20					
Mileage/Lodging Expense	\$5,000.00	\$416.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124.47	\$2,919.71		\$291.97	\$2,919.71					



