SAN LEON MUNICIPAL UTILITY DISTRICT
443 24TH STREET
SAN LEON, TEXAS 77539

Regular Meeting

Notice is hereby given of the Regular Meeting of the Board of Directors of the San Leon Municipal Utility District at 6:30 p.m., Wednesday, October 16, 2019 at the San Leon Volunteer Fire Department 337 12th Street, San Leon, Texas for the purpose of Discuss/Consideration and Act/Approval upon the following matters:

* Call Meeting to Order;
* Comments from District Residents;
* Discuss and Consider Steve Berges with Summer Breeze RV Park for proposed extra spaces for cabins;
* Discuss and Consider Approval regarding Developments for Dale Brown;
* Review bids and award sale of Series 2019 Bonds; Approve and adopt Bond Order for Series 2019 Bonds; Approve and execute Federal Tax Certificate and authorize attorneys and Attorney General to date same; Approve and execute Signature Identification and No-Litigation Certificate and authorize Attorney General and attorneys to date same; Adopt General Certificate and related certificates in regard to bond issue; Approve and execute Bond Registrar, Paying Agent and Transfer Agency Agreement; Authorize attorneys to finalize the transcript of proceedings for the Series 2019 Bonds and obtain approval of the Attorney General and registration by Comptroller of Series 2019 Bonds; Approve and authorize the use of CUSIP numbers; Authorize attorneys or paying agent for the District to receive the Bonds from the Comptroller of Public Accounts; Authorize District representative to sign and special tax counsel and financial advisor to complete, and file Form 8038-G; Approve agreement with DTC regarding book entry bonds; Approve agreement with special tax counsel related to sale of Series 2019 Bonds and confirm receipt and acknowledgment of form 1295 from Paying Agent, purchaser and special tax counsel (unless exempt) and Execute all documents and take all actions necessary for the issuance of the Series 2019 Bonds;
* Consider and Approve Health Insurance for the District Employees;
* Approve the Minutes of the Regular Meeting on September 18, 2019;
* Consider and Approve the Engineer's Report;
* Discuss and Approve of Pay Est. No. 4, from C. F. McDonald Electric Inc.;
* Consider and Approve the Field Superintendent's Report;
* District Manager's Report;
* Consider and Approve the Office Manager's Reports and Budget Comparison;
* Consider and Approve Third Quarter Investment Report Ending September 30, 2019;
* Discuss and Follow up on Outstanding Issues;
* Director's Report;
* Recess into Executive Session pursuant to Section 551.071/551.072 and 551.07 of the Texas Government Code regarding,
    * Consultation with District's Attorney
    * Personnel Matters;
* Return to Regular Session and Act on Matters Discussed in Executive Session;
* Adjourn Meeting;

Prepared by: Janice Hoffman, Office Manager

Filing Date: 10/09/2019 3:10PM

I hereby certify that this instrument was FILED on the date and time stamped hereon and RECORDED in the OFFICIAL PUBLIC RECORDS of Galveston County, Texas.

THE STATE OF TEXAS
COUNTY OF GALVESTON

Dwight D. Sullivan, County Clerk
Galveston County, Texas

DO NOT DESTROY - *Warning, this document is part of the Official Public Record.*

San Leon MUD

From:	Robert Kelly <robertk@rstis.com>
Sent:	Friday, October 04, 2019 1:16 PM
To:	Andrew Miller
Cc:	San Leon MUD; Ken Keller
Subject:	Re: Summer Breeze RV Park Update

Andrew please add Steve Berges to the agenda for the meeting on the 16th.

Thank you,

Robert M. Kelly
713 253 3031

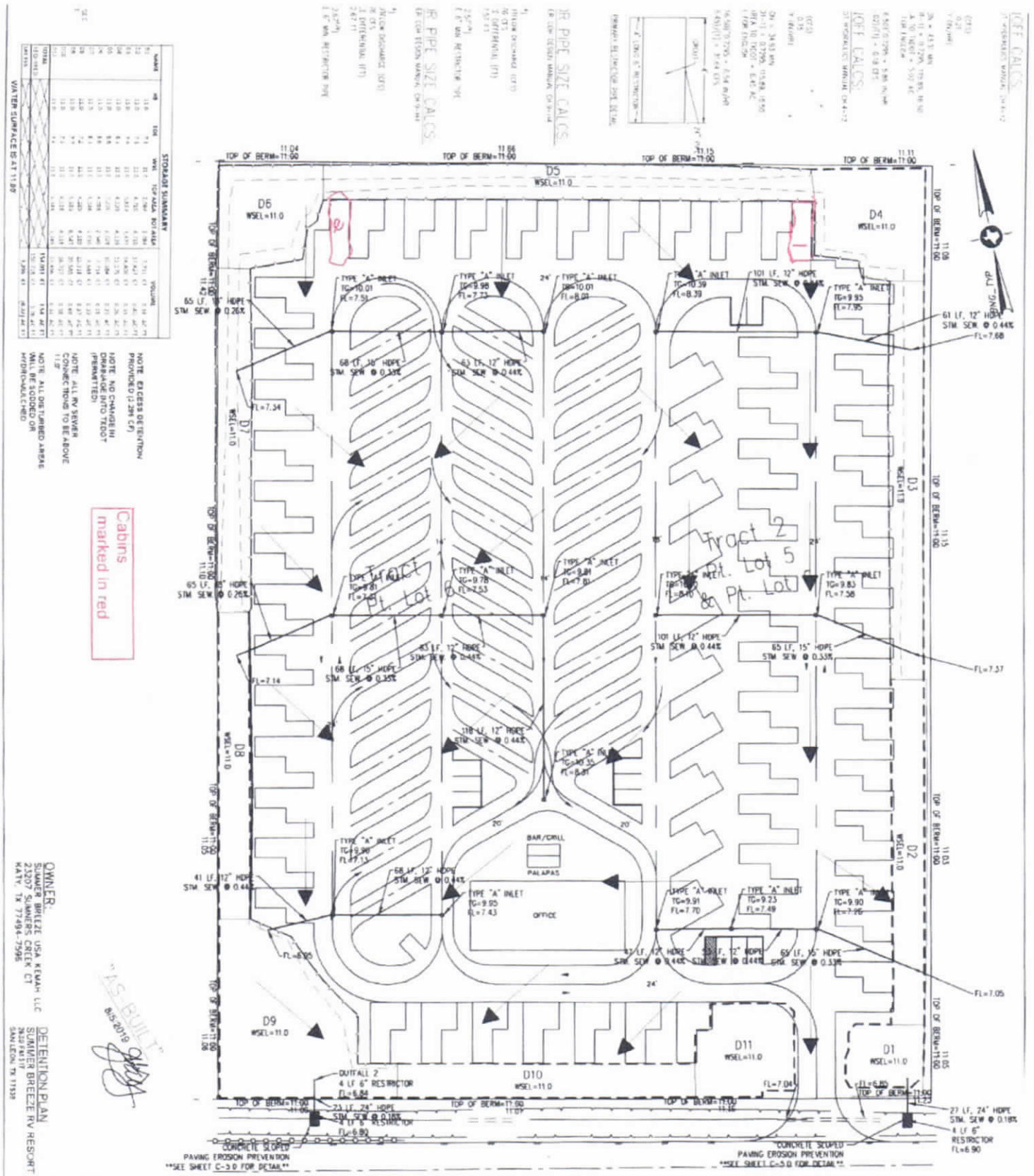
Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Andrew Miller <amiller@slmud.org>
Date: 10/3/19 4:07 PM (GMT-06:00)
To: robertk@rstis.com
Cc: San Leon MUD <slmud1@slmud.org>, Ken Keller <keller42@slmud.org>
Subject: Summer Breeze RV Park Update

Good afternoon Robert!

Thanks for talking through the situation at Summer Breeze with me! While the county's permitting department has reviewed and approved the as-builts for the park (including the additional spaces and use of cabins), the MUD board had initially authorized only 97 spaces exclusively for RVs, so the changes need to be presented to the board for review and approval. Please have a representative for the project available to answer any questions the board may have regarding these changes; our next meeting will be October 16th, 6:30 PM at the fire station in San Leon (337 12th St, San Leon, TX 77539). Please supply ahead of the meeting any as-builts as well as the permits for the proposed cabins, if they've been issued.

--
Andrew Miller
District Manager
San Leon MUD
(281) 339-1586



STORAGE SUMMARY						
NAME	HB	TOE	WSEL	TOP AREA	BOT AREA	VOLUME
D1	13.0	11.0	11.0	2,964	1,964	7,711 CF
D2	13.0	11.0	11.0	4,761	3,761	12,621 CF
D3	13.0	11.0	11.0	4,733	3,733	12,475 CF
D4	13.0	11.0	11.0	3,613	2,613	9,126 CF
D5	13.0	11.0	11.0	3,613	2,613	9,126 CF
D6	13.0	11.0	11.0	3,613	2,613	9,126 CF
D7	13.0	11.0	11.0	3,613	2,613	9,126 CF
D8	13.0	11.0	11.0	3,613	2,613	9,126 CF
D9	13.0	11.0	11.0	3,613	2,613	9,126 CF
D10	13.0	11.0	11.0	3,613	2,613	9,126 CF
D11	13.0	11.0	11.0	3,613	2,613	9,126 CF
TOTAL				154,951 CF		
1.0 FT				155,715 CF	1,764 CF	154,951 CF
2.0 FT				3,246 CF	1,764 CF	154,951 CF

VIA TEN SURFACE IS AT 11.00

NOTE: EXCESS DETENTION PROVIDED (2,284 CF)

NOTE: NO CHANGE IN DRAINAGE INTO TXDOT (PERMITTED)

NOTE: ALL RV SEWER CONNECTIONS TO BE ABOVE 11.0'

NOTE: ALL DISTURBED AREAS WILL BE SODDED OR HYDRO-MULCHED

OWNER:
SUMMER BREEZE USA KEMAH LLC
23207 SUMMERS CREEK CT
KATY, TX 77494-7596

DETENTION PLAN
SUMMER BREEZE RV RESORT
2630 FM 517
SAN LEON, TX 77539

JULY 22, 2019
AUGUST 05, 2019

JOB NO. XXXX

SHEET NO.

GULF COAST ENGINEERING AND SURVEYING
P.O. BOX 382 LA MARQUE, TX 77568

JAMES W. CARTRELL JR., P.E., R.P.L.S.
TEL. 409-935-2482
TEL. 281-486-6969
FAX. 409-935-9367

FIRM REGISTRATION NUMBER: F-4534

SUMMER BREEZE RV RESORT
2630 FM 517
SAN LEON, TX 77539

NON-TRANSFERABLE

PERMIT NO. _____

DATE: _____

COUNTY OF GALVESTON BUILDING PERMIT

A-ZONE

ISSUED TO: Summer Breeze RV Resort SA Cabin #9

AT 2630 FM 517 SAN LEON TX 77539

NO HABITABLE AREA ALLOWED BELOW THE BASE FLOOD ELEVATION (B.F.E.) OF : ___ M.S.L. TOP OF FINISHED FLOOR TO BE AT OR ABOVE THE BASE FLOOD ELEVATION.

AREAS ENCLOSED BELOW THE BASE FLOOD ELEVATION MUST HAVE FLOOD VENTS THAT MEET OR EXCEED GALVESTON COUNTY BUILDING REGULATIONS AND MUST BE APPROVED BY THE GALVESTON COUNTY BUILDING DEPARTMENT. ALL STRUCTURES BELOW THE BASE FLOOD ELEVATION MUST BE NON-HABITABLE AND MAY ONLY BE USED FOR BUILDING ACCESS, PARKING, AND LIMITED STORAGE. NO MECHANICAL, ELECTRICAL OR PLUMBING IS ALLOWED BELOW THE BASE FLOOD ELEVATION EXCEPT THOSE SPECIFICALLY APPROVED ON THE PERMIT.

This permit is hereby granted on the express condition and with the agreement from the applicant or his agent that erection of said building or alterations shall conform in all respects to the Building Regulations of the County of Galveston, Texas, regulating the construction of buildings, and may be revoked at any time upon the violation of any of the provisions of said regulation.

THIS PERMIT EXPIRES 180 DAYS DROM THE DATE OF ISSUANCE AND IS VALID ONLY FOR CONSTRUCTION ACCORDING TO THE PLANS SUBMITTED. IF CONSTRUCTION HAS STARTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE IT WILL EXPIRE TWO (2) YEARS AFTER THE DATE OF ISSUANCE. THE WORK PERMITTED MUST BE INSPECTED AND APPROVED BY THE BUILDING OFFICIAL PRIOR TO EXPIRATION OF THE PERMIT.

ANY DEVIATION FROM PLANS, INCLUDING:

1. Alterations of vents; 2. Converting garage and storage areas to habitable living areas.

IS NOT AUTHORIZED BY THIS PERMIT AND IS IN VIOLATION OF COUNTY BUILDING REGULATIONS.

ANY ALTERATIONS OR ADDITIONS (INCLUDING ENCLOSURES OF NON-HABITABLE STORAGE AREAS BELOW THE BASE FLOOD ELEVATION) DONE AFTER A CERTIFICATE OF COMPLETION IS ISSUED WITHOUT OBTAINING A NEW BUILDING PERMIT MAY RESULT IN DENIAL OR CANCELLATION OF FLOOD INSURANCE, AS WELL AS FINES OR IMPRISONMENT FOR CONTEMPT OF COMMISSIONERS' COURT.

1. IF OTHER THAN BREAKAWAY WALLS ARE USED, A REGISTERED PROFESSIONAL ENGINEER SHALL CERTIFY (BEFORE THE FINAL INSPECTION IS MADE) THAT THE WALLS COMPLY WITH SECTION F. (4).
2. THIS PERMIT BECOMES INVALID IF FILL MATERIAL IS ADDED TO RAISE LOT LEVEL BEFORE OR AFTER STRUCTURE IS BUILT.
3. ANY VIOLATION OF THIS PERMIT OR RULES MAY RESULT IN THE FILING OF A LETTER ON NON COMPLIANCE IN THE REAL PROPERTY RECORDS UNDER THE AUTHORITY GRANTED IN SECTION 240.901 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE REGULATION OF GALVESTON COUNTY TEXAS FOR FLOODPLAIN MANAGEMENT.

**** THE CONSTRUCTION APPROVED IN THIS PERMIT MUST COMPLY WITH THE GALVESTON COUNTY DUNE PROTECTION & BEACH ACCESS PLAN AS WELL AS ANY TEXAS GENERAL LAND OFFICE COMMENTS ATTACHED TO THIS PERMIT. ****

ADDITIONAL GLO COMMENTS ATTACHED ☐ YES ☐ NO

*****MUST SIGN AND RETURN*****

I HAVE READ AND UNDERSTAND THE ABOVE REGULATIONS AND GLO COMMENTS (IF ATTACHED) AND WILL COMPLY WITH THE REGULATIONS AZND GLO COMMENTS (IF ATTACHED)

OWNER SIGNATURE: Steve Beggs

TYPE OF BUILDING: _____

PERMIT FEE: _____

GALVESTON COUNTY BUILDING DEPARTMENT

FIRM DATA: ZONE ____ PANEL: _____ DATE: _____ B.F.E. ____ BY: _____

[illegible]

[illegible] Application

[illegible]

[illegible] 2631 FM 519 SAN LEON 12 MIS 77539 Galveston

[illegible] $246,000.00 [illegible] 5 [illegible]

[illegible] ✓ [illegible]

[illegible] $4,900.00

[illegible]

[illegible] ✓ [illegible]

[illegible] ✓ [illegible] ✓ [illegible]

[illegible] 1 [illegible] 1 [illegible]

[illegible] Steve Berger [illegible]

[illegible] 1522 SYMCO [illegible] 4150 Houston TX 77027

[illegible] Robert Kelly [illegible]

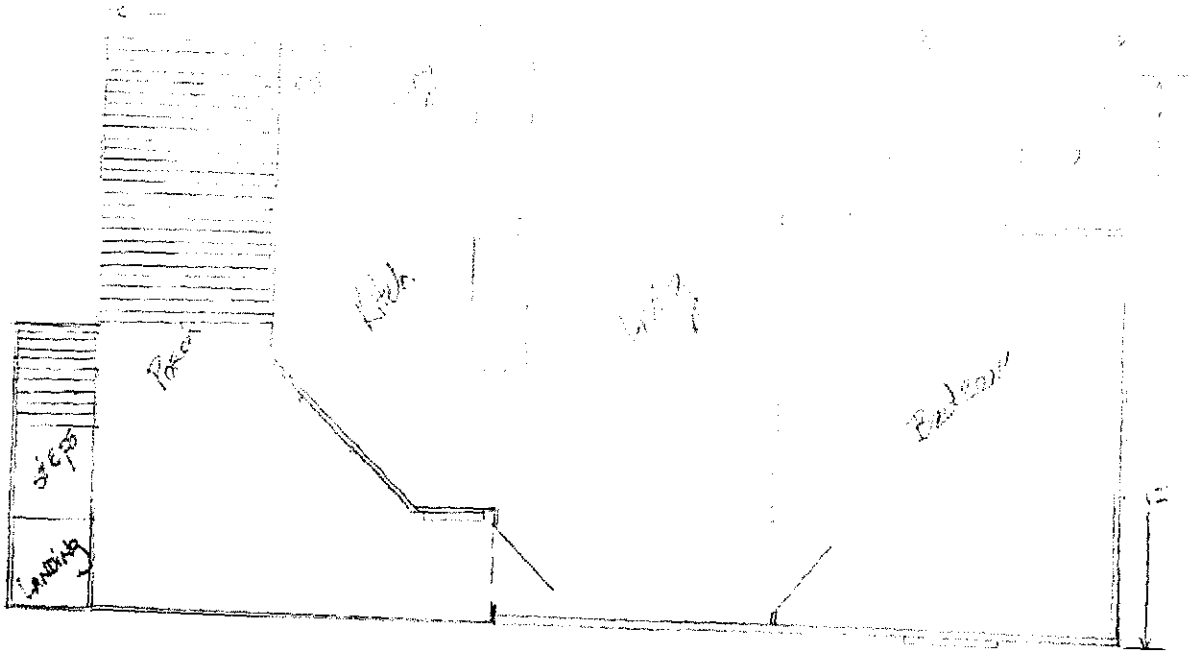
[illegible] 1122 LAKESIDE DRIVE Kemah TX 77565

[illegible] Robert Kelly [illegible]

Steve Berger 10/3/19

[illegible] STEVE Berger [illegible]

[illegible]



NOT TO SCALE
12-7-2019

NON TRANSFERABLE

PERMIT NO. _____
DATE: _____

COUNTY OF GALVESTON BUILDING PERMIT
A-ZONE

ISSUED TO: [illegible]
AT [illegible] Galveston TX

NO HABITABLE AREA ALLOWED BELOW THE BASE FLOOD ELEVATION (B.F.E.) OF: ___ M.S.L. TOP OF LOWEST FLOOR TO BE AT OR ABOVE THE BASE FLOOD ELEVATION.

AREAS ENCLOSED BELOW THE BASE FLOOD ELEVATION MUST HAVE FLOOD VENTS THAT MEET OR EXCEED GALVESTON COUNTY BUILDING REGULATIONS AND MUST BE APPROVED BY THE GALVESTON COUNTY BUILDING DEPARTMENT. ALL STRUCTURES BELOW THE BASE FLOOD ELEVATION MUST BE NON-HABITABLE AND MAY ONLY BE USED FOR BUILDING ACCESS, PARKING, AND LIMITED STORAGE. NO MECHANICAL, ELECTRICAL OR PLUMBING IS ALLOWED BELOW THE BASE FLOOD ELEVATION EXCEPT THOSE SPECIFICALLY APPROVED ON THE PERMIT.

This permit is hereby granted on the express condition and with the agreement from the applicant or his agent that erection of said building or alterations shall conform in all respects to the Building Regulations of the County of Galveston, Texas, regulating the construction of buildings, and may be revoked at any time upon the violation of any of the provisions of said regulation.

THIS PERMIT EXPIRES 180 DAYS FROM THE DATE OF ISSUANCE AND IS VALID ONLY FOR CONSTRUCTION ACCORDING TO THE PLANS SUBMITTED. IF CONSTRUCTION HAS STARTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE IT MUST CONTINUE TWO (2) YEARS AFTER THE DATE OF ISSUANCE. THE WORK PERMITTED MUST BE INSPECTED AND APPROVED BY THE BUILDING OFFICIAL PRIOR TO EXPIRATION OF THE PERMIT.

ANY DEVIATION FROM PLANS, INCLUDING:
1. Alterations of units, 2. Converting garage and storage areas to habitable living areas.
IS NOT AUTHORIZED BY THIS PERMIT AND IS IN VIOLATION OF COUNTY BUILDING REGULATIONS.

ANY ALTERATIONS OR ADDITIONS (INCLUDING ENCLOSURES OF NON-HABITABLE STORAGE AREAS BELOW THE BASE FLOOD ELEVATION) DONE AFTER A CERTIFICATE OF COMPLETION IS ISSUED WITHOUT OBTAINING A NEW BUILDING PERMIT MAY RESULT IN DENIAL OR CANCELLATION OF FLOOD INSURANCE, AS WELL AS FINES OR IMPRISONMENT FOR CONTEMPT OF COMMISSIONERS COURT.

1. IF OTHER THAN BREAKAWAY WALLS ARE USED, A REGISTERED PROFESSIONAL ENGINEER SHALL CERTIFY (BEFORE THE FINAL INSPECTION IS MADE) THAT THE WALLS COMPLY WITH SECTION [illegible] (B).
2. THIS PERMIT BECOMES INVALID IF FILL MATERIAL IS ADDED TO MAKE LOT LEVEL BEFORE OR AFTER STRUCTURE IS BUILT.
3. ANY VIOLATION OF THIS PERMIT OR RULES MAY RESULT IN THE FILING OF A LETTER OF NON COMPLIANCE IN THE REAL PROPERTY RECORDS UNDER THE AUTHORITY GRANTED IN SECTION 240.001 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE REGULATION OF GALVESTON COUNTY TEXAS FOR FLOODPLAIN MANAGEMENT.

ALL CONSTRUCTION PLANS SUBMITTED FOR THIS PERMIT MUST COMPLY WITH THE GALVESTON COUNTY LINE PROTECTION & BEACH ACCESS PLANS AS WELL AS ANY TEXAS GENERAL LAND OFFICE COMMENTS ATTACHED TO THIS PERMIT.

ALL GLO COMMENTS ATTACHED ☐ YES ☐ NO

READ BEFORE SIGNING AND RETURNING

I HAVE READ AND UNDERSTOOD THE ABOVE REGULATIONS AND GLO COMMENTS (IF ATTACHED) AND WILL COMPLY WITH THE REGULATIONS AND GLO COMMENTS (IF ATTACHED).

OWNER SIGNATURE: [signature]

TYPE OF BUILDING: _____ GALVESTON COUNTY BUILDING DEPARTMENT
PERMIT FEE: _____
FIRM DATA: SOIL: ____ PANEL: ____ DATE: ____ F.I.C. ____ BY: ____

[illegible]

Building Permit Application

Flood Map Panel [illegible] Flood Map Date [illegible] Zone [illegible]

[illegible]

Location of Lot/Property (address) [illegible]

[illegible] 6246 0009 0005 001 Prop ID 51006[illegible]

[illegible] ✓ Residential

[illegible]

[illegible] Improvement Value $[illegible]

[illegible] Improvement Value [illegible]

[illegible] Improvement Value [illegible]

[illegible] Land Value [illegible]

[illegible] ✓ [illegible]

[illegible] ✓ [illegible] ✓ Public [illegible]

[illegible]

[illegible] Total [illegible]

[illegible] Phone [illegible]

Mailing Address [illegible]

[illegible] Robert [illegible] Phone [illegible]

[illegible]

[illegible] Robert [illegible] [illegible] application [illegible] in support of this permit application.

10/3/19

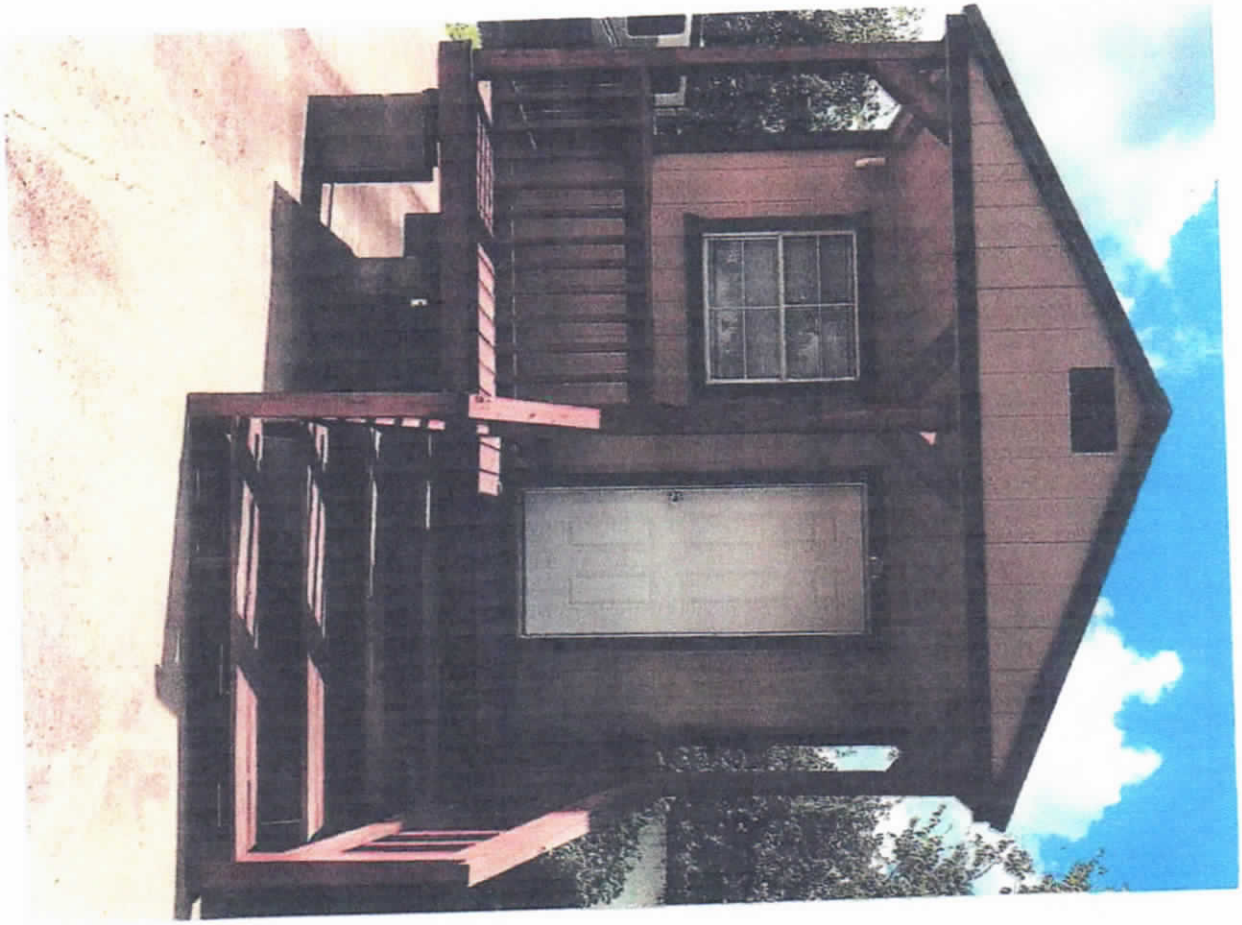
Signature of [illegible] Date

[illegible]

[illegible]

[illegible]

NOT TO SCALE
11-1-2019



San Leon MUD

From:	DaleABrown <daleabrown@aol.com>
Sent:	Monday, September 23, 2019 4:08 PM
To:	San Leon MUD; Andrew Miller; daleabrown@aol.com; lekai1206@gmail.com; daniel@capitalmgllc.com; tchasepvu@gmail.com; cindypalmer1975@gmail.com
Subject:	Avenue D development fron 23rd to 20th streets San Leon
Attachments:	2019-09-23 SLMUD letter to the board SLCS Letterhead.doc; SITE Map Survey job # 16-0055 revised 4 Blocks AVE D.pdf; 2019-07-10 SLMUD Quote for Avenue D Water Line Extension.jpg; 2019-07-11 Quote for Avenue D Water Line Extension Andrew Miller.pdf

Dear Janice & Andrew,

This letter is to inform the San Leon Municipal Utility District, and the Board of Directors, an request time on the agenda to present and explain my current real estate project, at the next Boar meeting, scheduled for October 16, 2019.

The project will be getting water service along Avenue D, from 23rd street; eastward down Avenue D to 20th Street; for the beginning of a development of Blocks 18-B, 18-A, 84 & 83. Our goal is to build 75 homes in this 4-block area. My investors and I would like to present our preliminary building plans.

CenterPoint's mapping will assign these new addresses. CenterPoint will be bring power down Avenue D, as well down each of the streets coming south from Avenue D.

Please see the attached diagrams & drawings. The building permits for these 1,500 to 2,000 sq. ft. single family piling homes are in the process and have been, and will be applied for at the Galveston County Permits office.

This project will need your approval for water services. If you have any questions, please call on me.

Sincerely,

Dale A. Brown

Dale A. Brown, MBA
Owner & Founding Director

AVENUE D

(60' R.O.W.-NOT OPEN)

S 75°40' E 284.00'

N 14°20'00" E 225.00'

BLOCK 18-B
SAN LEON ANNEX
VOL. 8, PG. 31 O.C.M.R.

N 75°40' W 142.00'

N 14°20'00" E 175.00'

S 14°20'00" W 400.00'

N 75°40' W 142.00'

S 75°40' 00"E 284.00'

N 14°20'00" E 575.00'

BLOCK 18-A
SAN LEON ANNEX
VOL. 8, PG. 31 O.C.M.R.

N 14°20'00" E 575.00'

N 77°41'47" W 284.00'

AVENUE E

(60' R.O.W.-NOT OPEN)

22ND STREET

(60' R.O.W.-NOT OPEN)

S 75°40'00" E 288.00'

N 14°20'00" E 600.00'

BLOCK 84
SAN LEON TOWNSITE
VOL. 8, PG. 32 O.C.M.R.

S 14°20'00" W 600.00'

N 77°41'47" W 288.00'

21ST STREET

(60' R.O.W.-NOT OPEN)

N 14°20'00" E 500.00'

AVENUE E

(60' R.O.W.-NOT O

SCALE: 1" = 40'

Dale L. Hurdy

GeoSurv

Registered Professional
Land Surveyors

P.O. Box 848, Lake City, Texas 77974
361-364-7788 409-798-5888 Fax: 361-364-5888

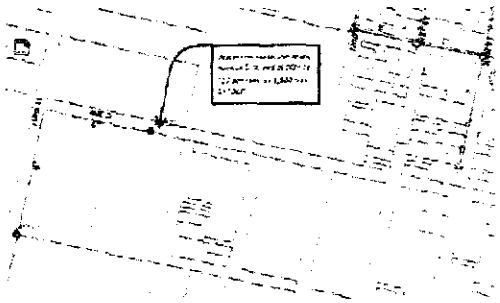
From: Andrew Miller <amiller@slmud.org>
To: daleabrown@aol.com <daleabrown@aol.com>
Subject: Quote for Avenue D Water Line Extension
Date: Fri, Jul 12, 2019 8:23 am
Attachments: Dale Brown Quote.jpg (159K)

Good morning!

Per our conversation, see the attached quote for extending the 6" water line down Avenue D from it's current termination near 23rd on down to 20th Street. At $25 per foot, the 1500' run will cost $37,500. If you have any questions, please let me know.

--
Andrew Miller
District Manager
San Leon MUD
(281) 339-1586

1 Attached Images



SAN LEON CONSTRUCTION SERVICES

A SAN LEON PRODUCTIONS COMPANY

September 23, 2019

Dear Janice & Andrew,

This letter is to inform the San Leon Municipal Utility District, and the Board of Directors, and request time to present and explain my current real estate project, at the next Board meeting, scheduled for October 16, 2019.

The project will be getting water service along Avenue D, from 23rd street; eastward down Avenue D to 20th Street; for the beginning of a development of Blocks 18-B, 18-A, 84 & 83. Our goal is to build 75 homes in this 4-block area. My investors and I would like to present our preliminary building plans.

CenterPoint's mapping will assign these new addresses. CenterPoint will be bring power down Avenue D, as well down each of the streets coming south from Avenue D.

Please see the attached diagrams & drawings. The building permits for these 1,500 to 2,000 sq. ft. single family piling homes are in the process and have been, and will be applied for at the Galveston County Permits office.

This project will need your approval for water services. If you have any questions, please call on me.

Sincerely,

Dale A. Brown

Dale A. Brown, MBA
Owner & Founding Director
San Leon Construction Services
Property Owner

COMMERCIAL BENEFIT SERVICES, INC.

INSURANCE AND FINANCIAL SERVICES

Employee Benefits • Health • Dental • Disability • Life • Vision
Voluntary Products • Individual Policies • Pre-Paid Legal • Alternative to Workmen's Compensation

Insurance Brokers and Employee Benefit Specialist
Representing Several "A+" Rated Companies

SAN LEON MUNICIPAL UTILITY DISTRICT

Effective - 12/1/19 — **BLUE CROSS BLUE SHIELD OF TEXAS**

Plan Name	PPO PLAN S661CHC		HMO PLAN G664ADT
	In Network	Out of Network	In Network
Deductible	$3,000	$6,000	$2,000
Hospital Expenses	70%	50%	100%
Inpatient Deductible	$250 per admit	$350 per admit	$150 per admit
Physician Expenses @ Hospital	70%	50%	100%
Office Visits	$40 or $80 co-pay*	50%	$30 or $60 co-pay*
Maternity - Office Visits	$40 or $80 co-pay*	50%	$30 or $60 co-pay*
Preventive Care	100%	50%	100%
Mental Health	$40 co-pay/70%*	50%	$30 co-pay
Emergency Room Care	$500 co-pay/70%*	$500 co-pay/70%*	$300 co-pay
Prescription Drugs	$0/$10/$50/$100/$150/$250*	$10/$20/$70/$120/$150/$250*	$0/$10/$50/$100/$150/$250*
Most Other Charges	70%	50%	100%
Out of Pocket Max	$7,350	unlimited	$4,000
Lifetime Max	unlimited		unlimited
Rate Guarantee	1 year		1 year

Tiers	*Count*	*Rates*	*Rates*
EE Only	2	$668.58	$510.78
EE + Spouse	6	$1,337.16	$1,021.57
EE + Child(ren)	0	$1,337.16	$1,021.57
EE + Family	5	$2,005.74	$1,532.35
Total Employees	13		
Total Cost		$19,388.82	$14,812.73

*see plan for specifics

COMMERCIAL BENEFIT SERVICES, INC.

INSURANCE AND FINANCIAL SERVICES

Employee Benefits • Health • Dental • Disability • Life • Vision
Voluntary Products • Individual Policies • Pre-Paid Legal • Alternative to Workmen's Compensation

Insurance Brokers and Employee Benefit Specialist
Representing Several "A+" Rated Companies

SAN LEON MUNICIPAL UTILITY DISTRICT

Effective - 12/1/19	BLUE CROSS BLUE SHIELD OF TEXAS	
Plan Name	HMO PLAN S642ADT	HMO PLAN B661ADT
	In Network	In Network
Deductible	$3,500	$7,350
Hospital Expenses	70%	100%
Inpatient Deductible	$0	$0
Physician Expenses @ Hospital	70%	100%
Office Visits	$50 or $80 co-pay *	100%
Maternity - Office Visits	$50 or $80 co-pay *	100%
Preventive Care	100%	100%
Mental Health	$50 co-pay/70%*	100%
Emergency Room Care	$500 co-pay/70%*	100%
Prescription Drugs	$0/$10/$50/$100/$150/$250*	100%
Most Other Charges	70%	100%
Out of Pocket Max	$7,900	$7,350
Lifetime Max	unlimited	unlimited
Rate Guarantee	1 year	1 year

Tiers	*Count*	*Rates*	*Rates*
EE Only	2	$417.78	$321.47
EE + Spouse	6	$835.55	$642.95
EE + Child(ren)	0	$835.55	$642.95
EE + Family	5	$1,253.33	$964.42
Total Employees	13		
Total Cost		$12,115.51	$9,322.74

*see plan for specifics

MINUTES OF REGULAR MEETING OF
SAN LEON MUNICIPAL UTILITY DISTRICT

THE STATE OF TEXAS §
§
COUNTY OF GALVESTON §

The Board of Directors of the San Leon Municipal Utility District met in regular session, open to the public, on Wednesday, September 18, 2019, at 6:30 p.m. at the District's regular meeting place at the San Leon Volunteer Fire Department 337 12th Street, San Leon, Texas. Constituting a quorum, the following members of the Board were present, to-wit:

Joe Manchaca, President
Kenneth Bishop, Treasurer
Keith Gossett, Secretary
Tyson Kennedy, Vice President
Kelly Neason, Asst. Secretary

Also present were Janice Hoffman, Office Manager, Ken Keller, Field Superintendent, Andrew Miller, District Manager, Steve Don Carlos, District's Attorney and Perry Larvin, Security.

Present by Conference Call: Chris Lane, District's Financial Advisor

Not Present: Hal Walker, District's Engineer

Call Meeting to Order;
Meeting called to order at 6:30 pm.
Comments from District Residents;
There were no other comments from District residents.
Consider and Approve a Proposed Development at 1438 24th for Rajiv Patel;
R. Patel started the discussion regarding his development on 1438 24th and handed out a diagram of the property/development to the Board members and said there are eight (8) taps there and we would need additional seven (7) and four (4) of the eight (8) taps are connected. J. Manchaca stated that if there are four (4) active connections at the property that you're paying an active bill, you can develop those, but anything past that; the moratorium is still in place and won't be lifted until the sewer plant is completed. J. Manchaca said the Board will give approval for the four (4) active taps with one or two a month to be connected and to follow the procedures, pending inspect from Ken Keller, Field Superintendent to verify what is on the property. There was discussions regarding development at 1438 24th Street.
Discuss and Approve Audit for Fiscal Year End June 30, 2019;
Kelly Neason made the motion to approve the Audit for Fiscal Year Ending June 30, 2019, seconded by Ken Bishop. All in favor, motion carried unanimously.
Conduct a Public Hearing Concerning Adoption of District Tax Rate, Close Public Hearing and Adopt a District Tax Rate;
Public hearing open, J. Manchaca asked if there were any questions or comments regarding the tax rate. There were no questions or comments regarding the Tax Rate. Closed Public Hearing. Keith Gossett made the motion to adopt the tax rate, Debt Service Tax $0.45 and Maintenance and Operations Tax $0.18 ($0.63 total), seconded by Ken Bishop. All in favor, motion carried unanimously.

Approval of the POS; Approve a date for the sale of the bonds in October; Approve submittal of documents to Moody's and bond insurance companies; Authorize advertisement in the Galveston Daily News and the Texas Bond Reporter; Select a Paying Agent and Escrow Agent; Anything else necessary to complete the bond sale; Approve engagement of special tax counsel;

Ken Bishop made the motion to approve the POS, seconded by Keith Gossett. All in favor, motion carried unanimously. Tyson Kennedy made the motion to approve of the sale of bonds in October, the submittal of documents to Moody's and the bond insurance companies, to authorize advertisement in the new papers, to select Amegy as Paying and Escrow Agent and to approve Orrick, Special Tax Counsel, seconded by Kelly Neason. All in favor, motion carried unanimously.

Approve the Minutes of the Regular Meeting for July 17, 2019, the Engineer's Report, the Field Superintendent's Report and the Office Manager's Report;

Kelly Neason made the motion to approve of the Minutes to the Regular Meeting for July 17, 2019, the Engineer's Report, the Field Superintendent's report and the Office Manager's report, seconded by Ken Bishop. All in favor, motion carried unanimously.

District Manager's Report;

Regional Agencies: met with the Census Bureau. Gulf Coast Water; K. Keller attended the meeting this month. Emergency Radios were tested and running. Attorney General; continuing communication on the information requests. Facilities and distribution; WWTP lost power last Saturday, but everything was back up and running. iTrackers; pulled the data so there will be good base line information for all of the rain we are having. Consultants; met with the attorney and engineer. Community engagement; updated the articles in both newspapers. Future projects; manholes rehabilitations and exercising the valves on the water mains. Continuing classes for B licenses.

Discuss and Follow up on Outstanding Issues;

There were no outstanding issues.

Director's Report;

There were no Directors Reports.

Executive Session Pursuant to Section 551.071/551.072 and 551.074 of the Texas Government Code;

There was no Executive Session.

Adjourn Meeting;

Ken Bishop made the motion to adjourn the meeting at 6:53 pm, seconded by Tyson Kennedy. All in favor, motion carried unanimously.

Approved:

Joe Manchaca
President, Board of Directors

Attest:

~~Keith Gossett~~ Tyson Kennedy
~~Secretary~~, Board of Directors
Vice President

Costello

SAN LEON MUNICIPAL UTILITY DISTRICT

ENGINEER'S REPORT

FOR

OCTOBER 16, 2019

CI Project NO. 2018145-000-DS
Prepared on 10/10/2019

This report provides the District with current information regarding updates, progress, or documentation on the projects below as authorized by the District.

1) **WWTP EXPANSION DESIGN**
   Structural and electrical are still in progress.

2) **WWTP EMERGENCY GENERATOR AND CONTROLS CONSTRUCTION**
   Construction remains at approximately 70% complete. The facility is operating off the new MCC for about a month. Two incidences cause the main breaker to trip. McDonald was notified and corrected the problem. No further issues have been reported. The manufacturer is currently testing the generator and will ship thereafter. Arrival is expected the week of 10/21. **Pay Estimate No. 4**, in the amount of **$27,174.60** has been submitted for review and approval. The amount represents completion of the new motor control center. The work performed appears to be perform in accordance with the plans and specifications. It is our recommendation to pay McDonald Electric for the work provided.

3) **BOND REPORT**
   The TCEQ issued certified copies of the "Order" approving the WWTP project and issuance of Bonds. Copies went to the District, Attorney General Office and consultants on the bond team.

4) **UTILITY MASTER PLAN UPDATE**
   No work performed since the previous meeting.

Prepared by:
Harry B. "Hal" Walker, P.E.
Senior Project Manager
TBPE Firm Registration No. 280

Harry B. Walker

Costello

October 11, 2019

Ms. Janice Hoffman
San Leon Municipal Utility District
443 24th Street
San Leon, Texas 77539

RE: San Leon MUD
Wastewater Treatment Plant Emergency Generator Replacement
Pay Estimate No. 4
CI Job No. 2018145-202-DS

Dear Ms. Hoffman:

The fourth application for partial payment from C.F. McDonald Electric, Inc. for the above-referenced project is enclosed. The Contractor included a "progress estimate spreadsheet" and "Partial Waiver of Lien" and "Affidavit of Bills Paid" with this application. Attached are additional details of the current project status for your review. The work completed to date appears to have been performed in general conformance with the plans and specifications.

We recommend payment of this application in the amount of **$27,174.60**. This amount represents the completion of the new motor control center. A 10% retainage has been withheld in accordance with the contract requirements.

Please call if you have any questions or need any additional information.

Sincerely,
Costello, Inc.

Harry B. "Hal" Walker, P.E.
Senior Project Manager

hw/rm

cc:
Mr. Wayne Berkenmeier - C.F. McDonald Electric, Inc.
Mr. Stephen DonCarlos – Reid Strickland & Gillette, LLP

W:\2018\2018145 San Leon MUD\202-Wastewater Treatment Plant Emergency Generator Replacement\102 CPS\Pay Estimates\Pay Estimate 4\Pay Estimate No. 4 _CL.docx

Costello

Construction Progress Report for Pay Estimate No. 4

Period: August 1, 2019

to: September 30, 2019

Wastewater Treatment Plant Emergency Generator Replacement

CI Project No. 2018145-202-DS

CI Project Manager: Harry B. "Hal" Walker, P.E.

A.	Contractor:	**C.F. McDonald Electric, Inc.**
B.	Contract Date:	May 2, 2019
C.	Authorization to Proceed:	May 24, 2019
D.	Calendar Days to Complete the Project:	210
E.	Time Extension (in Calendar Days):	0
F.	Completion Date:	December 20, 2019
G.	Contract Time Used (in Calendar Days):	129

I. Status of Project:

Awaiting delivery of generator and fuel tank to the site for installation.

II. Change Orders:

None to date

III. Completion Report:

A. Construction Cost

1.	Contract Bid Price	$	289,469.00
2.	Change Orders *(none currently approved)*		-
3.	Final Quantity Adjustment		-
4.	**Total Estimated Contract Price as of this Report**		**289,469.00**

B. Actual Cost as of this Report		203,969.00
C. Materials on Site		-
D. Total Previously Paid to Contractor		156,397.50
E. Amount Retained at:	10%	20,396.90
F. Estimated Cost Remaining		85,500.00
G. Percent Construction Complete		70.5%
H. Amount Due		**27,174.60**

Signature _____ 10/11/2019

Harry B. "Hal" Walker, P.E.

INVOICE

C.F. McDONALD ELECTRIC, INC.

CONTRACTORS • ENGINEERS

5044 Timber Creek • Houston, TX 77017 • (713) 921-1368

Sold To:

San Leon MUD
C/O Costello, Inc.
2107 City West Blvd, 3rd Floor
Houston, TX 77042

Date: 9/18/19

Invoice No. W020171-4R

P.O. NO.	PROJECT NAME AND / OR ADDRESS	WWTP Emergency Generator Replacement	SUBCONTACT NO. 2018145-202-DS

NOTICE: Invoice due upon receipt. A Service charge equal to the maximum legal rate of interest allowable per month will be charged on any payment not received within 30 days after date of this invoice.
"Regulated by The Texas Department of Licensing and Regulations, License #18339, P.O. Box 12157, Austin, TX 78711, 1-800-803-9202, 512-463-6599, website: www.license.state.tx.us/complaints"

Base Contract Amount	$289,469.00
Progress Billing - Tax Exempt -	$203,969.00
Less 10% Retained	$20,396.90
	$183,572.10
Less Previous Billings	$156,397.50
TOTAL THIS INVOICE	$27,174.60

Thank You!

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: San Leon MUD

PROJECT: WWTP Emergency Generator Replacement

APPLICATION NO: 4

APPLICATION DATE: 9/18/19

PERIOD TO: 9/30/19

PD PROJECT NO: 2018145-202-DS

CONTRACT DATE:

Distribution to:
- [x] OWNER
- [x] ENGINEER
- [x] CONTRACTOR

FROM CONTRACTOR: McDonald Electric, Inc.
5044 Timber Creek dr.
Houston, Texas 77017

VIA ENGINEER:

CONTRACT FOR:

CONTRACT NO.

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$	289,469.00
2. Net Change by Change Orders		$	0.00
3. CONTRACT SUM TO DATE (LINE 1 + 2)		$	289,469.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$	203,969.00
5. RETAINAGE:			
a. 10 % of Completed Work (Column D + E on G703)	$ 20,396.90		
b. 5 % of Stored Material (Column F on G703)	$		
Total Retainage (Lines 5a + 5b or Total in Colum I of G703	$ 20,396.90		
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$	183,572.10
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificate)		$	156,397.50
8. CURRENT PAYMENT DUE		$	27,174.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 Less Line 6)	$ 105,896.90		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: C. F. McDonald Electric, Inc.

By: _____ Date: 9/18/19
Wayne Berkenmeier

State of: Texas
County of: Harris
Subscribed and sworn to before me on: September 18, 2019
Notary Public:
My Commission expires: 11/10/2022

DIANA DOLLAR
Notary Public
State of Texas
ID # 60869-2
My Comm. Expires 11-10-2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).
ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET AIA DOCUMENT G703 PROJECT: 0.00 PAGE 2 OF 3

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached
In tabulations below, amounts are stated to the nearest dollar.
Use Column 1 on Contracts where variable retainage for line items may apply

Application No: 4
Application Date: 09/16/19
Period To: 09/30/19
Project No: 2018145-20?-DS

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK 0.00	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATIONS	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	COMPLETED AND STORED TO DATE	PERCENT %	BALANCE TO FINISH	RETAINAGE 5%
BASE CONTRACT									
	Base Bid Items - Diesel Generator	$ -	$ -	$ -	$ -	$ -	100%	$ -	$ -
1	Mobilization	$ 2,500.00	$ 2,500.00	$ -	$ -	$ 2,500.00	100%	$ -	$ 125.00
2	Bonds and Insurance	$ 15,000.00	$ 15,000.00	$ -	$ -	$ 15,000.00	100%	$ -	$ 750.00
3	Demo of concrete slab (38SF) and construction of new concrete slab (38 FS) for generator	$ 20,000.00	$ 20,000.00	$ -	$ -	$ 20,000.00	100%	$ -	$ 1,000.00
4	Remove and dispose of existing generator	$ 5,000.00	$ 4,000.00	$ -	$ -	$ 4,000.00	80%	$ 1,000.00	$ 200.00
5	Provide and install 500KW Diesel fueled generator with sound attenuated enclosure with 500 gallon sub base fuel tank	$ 75,000.00	$ -	$ -	$ -	$ -	0%	$ 75,000.00	$ -
6	Electrical work including installation of service rated ATS, main distribution panel, auxiliary load feeders, motor and equipment feeders, alarms, conduit and conductors, removal of existing electrical equipment and temporary power connections	$ 150,969.00	$ 120,775.00	$ 30,194.00	$ -	$ 150,969.00	100%	$ -	$ 7,548.45
7	Supplemental Bid Items	$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
8	Remove and replace 1000 gallon double walled diesel fuel tank	$ 23,000.00	$ 17,500.00	$ -	$ -	$ 11,500.00	50%	$ 11,500.00	$ 575.00
9		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
10		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -		$ -	0%		$ -
[illegible]		$ 289,469.00	$ 173,775.00	$ 30,194.00	[illegible]	$ 203,969.00	[illegible]	$ 85,500.00	$ 10,158.45
	Miscellaneous Items								
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
	[illegible]	$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
TOTAL BASE CONTRACT		[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
CHANGE ORDERS									
1		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
2		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
3		$ -	$ -	$ -	$ -	$ -	0%	$ -	$ -
SUBTOTAL Change Orders		[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
	GRAND TOTAL	$ 289,469.00	$ 173,775.00	$ 30,194.00	$ -	$ 203,969.00	70%	$ 85,500.00	$ 10,158.45

AFFIDAVIT OF BILLS PAID

STATE OF TEXAS

COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared Wayne Berkenmeier party to that certain Contract entered into between San Leon (Owner) and C. F. McDonald Electric, Inc. (Contractor) for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit

WWTP Emergency Generator Replacement

Said party being by me duly sworn states upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications therefore.

Deponent further states that he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained therein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by Owner, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify, defend, and hold Owner safe and harmless from and against all losses, damages, costs and expenses of any character whatsoever specifically including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above described premises.

C. F. McDonald Electric, Inc.

Wayne Berkenmeier,
Vice President Special Projects

Subscribed and sworn to before me, the undersigned authority, on this the 18th day of September, 2019

Notary Public in and for Harris County
My Commission Expires: 11/10/22

DIANA DOLLAR
Notary Public
State of Texas
ID # 86869-2
My Comm. Expires 11-10-2022

PARTIAL WAIVER OF LIEN

THE STATE OF TEXAS
COUNTY OF HARRIS

The undersigned contracted with San Leon MUD to furnish labor and materials in connection with certain improvements to real property located in Galveston County, Texas and owned by San Leon MUD which improvements are described as follows:

WWTP Emergency Generator Replacement

In consideration of Pay Estimate No. 4 in the amount of Twenty Seven Thousand One Hundred Seventy Four Dollars 60/100 ($ 27,174.60) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanics' lien or materialmen's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property of accounts of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

C. F. McDonald Electric, Inc.
Contractor

Wayne Berkenmeier

Vice President Special Projects

Signature

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 18th day of September, 2019, to certify which witness my hand and seal of office.

Notary Public in and for the State Of Texas

Diana Dollar
My Commission Expires 11/10/22

DIANA DOLLAR
Notary Public
State of Texas
ID # 80869-2
My Comm. Expires 11-10-2022

San Leon Municipal Utility District

Operations Report for September 2019

Water Treatment Plant

GCWA Received: 18,831.000
Pumped into system: 20,530.00
Meters billed: 13,065,000
Gallons lost (leaks/flushing): 2,107,750
Accountability: 10%

Active meters: 2,823

9 bacteriological samples taken and tested (8 distribution, 1 well); all results were good, no coliform organisms found

Wastewater Treatment Plant

	Permitted	Actual
Flow	<0.95 MGD	.94MGD
BOD	158 lbs/day	9.4lbs/day
TSS	158 lbs/day	4.91 lbs/day
DO	2.0 mg/L	6 mg/L
CL^2	1.0 min - 4.0 max	1.1 min - 3.7max

Total flow: gallons 27,747,000
Daily average flow: .925 MGD
Average solids level: 318 mg/L
Sludge hauled: 0 tankers & 7 containers
Total rainfall: 15.35 inches

MGD: Million gallons per day
mg/L: Milligrams per liter

Distribution & Collection

Taps, Inspections, & Extensions

Water Taps: 14	Water Taps YTD: 130
Sewer Taps: 14	Sewer Taps YTD: 130
Inspections: 14	Inspections YTD: 87
Line extensions:0	Extensions YTD: 3

Account Activity

Active Accounts: 2,841
Taps & Payments: 14 taps, $21,000 collected
Inspections & Fees: 14 inspections, $1,260
Capacity Fee: n/a
Lock-off for non-payment: 0 accounts
Locked-off accounts paid: 0 accounts
Pulled meters & fees: 0 pulled, $0 collected

Service Orders

ken	9
Leo	42
randy	68
Mack	42
Anthony	16
Re-Reads	8
Connects	36
Disconnects	15
Occupants change	15
Pool fills	8
Reconnects	16
After Hours	1
Water/Sewer Taps:	14
Plumbing Inspection:	14

Monthly Water Audit

Month: Sept 2019		UN METERED LOSS	METER READS	
Meters	5%	653,250.000	13,065,000.000	
Fire Department		200,000		
Hydrants Flushing		2,504,000	1,000 X 10 MIN	
Water Leaks		2,000,000		
Stolen Water		0		
Galveston Co.		0		
Not Metered Total		5,357,250.000		
GCWA		18,831,000	9/1/19 - 9/31/19	
Water Office Meters		20,530,000	9/1/19 - 9/31/19	
Water Meter Use		13,065,000		
Difference		7,465,000.000	Total % of Unaccounted for water	2,107,750.000 10%

WORK ORDERS - AUG. 22ND. THRU SEPT. 18TH. 2019

105 16TH. ST.	INSTALL NEW METER
1301 AVE. A 1/2	INSTALL NEW METER
443 16TH. ST.	INSTALL NEW METER
731 15TH. ST.	TAPS
635 16TH. ST.	TAPS
810 9TH. ST.	TAPS
812 9TH. ST.	TAPS
105 16TH. ST.	TAPS
443 16TH. ST.	TAPS

LINE EXTENSIONS:

26TH. ST. TO 27TH. ST. ON AVE. L (1500FT.)

PLUMBING INSPECTIONS:

827 23RD. ST.
2793 AVE J
1231 9TH. ST.
105 16TH. ST.
830 22ND. ST. #A
837 16TH. ST.
827 23RD. ST.
619 28TH. ST.
904 6TH. ST.
2906 AVE J #A
809 AVE H
1301 AVE. A 1/2
530 13TH. 1/2 ST.#B
2601 AVE. A
355 10TH. ST.
635 16TH. ST.
603 23RD. ST.
2369 AVE. L
828 10TH. ST.
826 10TH. ST.
818 5TH. ST.
1030 9TH. ST.
218 14TH. ST.
1235 DICKBAY
2009 AVE. A
1341 9TH. ST.
1029 28TH. ST.

WORK ORDERS - AUG. 22ND. THRU SEPT. 18TH. 2019

PROFILED METERS:

302 19TH. ST.
919 7TH. ST.
210 27TH. ST. #2
445 18TH. ST.
1409 AVE K
430 24TH. ST.
2700 AVE B
1025 STAR
1010 22ND. ST.
2843 BROADWAY

MAIN REPAIRS:

VIOLATIONS:

822 28 1/2	CHECK # OF UNITS
317 AVE A	CUT AND CAPPED
1038 15TH. ST.	
317 7TH. ST.	PULL METER - TAMPERING CODE
615 29TH. ST.	WATER USAGE AFTER DISCONNECTS / METER PULLED
1918 AVE. B	PULL METER
1028 14TH. ST.	PULL METER
1627 25TH. ST.	PULL METER
132 15TH. ST.	PULL METER
1019 STAR	PULL METER

METER INSTALLATION / TAPS:

826 10TH. ST.	INSTALL NEW METER
828 10TH. ST.	INSTALL NEW METER
635 16TH. ST.	INSTALL NEW METER
2601 AVE A	INSTALL NEW METER
1235 DICKBAY	INSTALL NEW METER
603 23RD. ST.	INSTALL NEW METER

WORK ORDERS - AUG. 22ND. THRU SEPT. 18TH. 2019

KEN	9
LEO	42
RANDY	68
MACK	42
BRANDON	21
ANTHONY	16
OTHER	1
TAPS	6
LINE EXTENSION	1
CONNECTS	36
DISCONNECTS	15
OCCUPANT CHANGES	15
POOL FILLS	8
RECONNECTS	16
AFTER HOURS	1
RE-READ	8
LOCATE & MARK TAPS	4
TOTAL:	309

CUSTOMER COMPLAINTS:

2793 AVE J	CHECK FOR LEAK
1220 10TH. ST.	TURN OFF - LEAK INSIDE HOUSE
130 7TH. ST.	CHECK FOR LEAK
1701 BROADWAY	CHECK FOR LEAK
118 11TH. ST.#A	REPLACE METER BOX LID
1034 STAR	CHECK FOR LEAK
1130 STAR #A	CHECK FOR LEAK
2660 BAYSHORE	CHECK FOR LEAK
624 18TH. ST.	MAKE SURE WATER IS ON.
819 22ND. ST.	CHECK FOR LEAK
408 5TH. ST.	CHECK FOR LEAK
946 7TH. ST.	REPLACE METER BOX LID
611 9TH. ST.	MAKE SURE WATER IS ON.
2422 RUE DE LAFITTE	TURN OFF FOR LEAK
324 21ST. ST.	SEWER BACK UP
1570 RAILROAD	SEWER BACK UP
603 23RD. ST.	SEWER BACK UP
607 29TH. ST.	SEWER BACK UP
830 22ND. ST.	SEWER BACK UP

District Manager Report

October 16, 2019

Regional Agencies

Gulf Coast Water Authority (GCWA): Ivan Lankford retired and Brandon Wade has been named the new General Manager. Additionally, Ricky Kettler, who previously managed the Thomas Mackey Water Treat Plant as Superintendent was relocated to another division with Tony Garcia, a tenured operator, stepping up into his role.

Galveston County: The Galveston County Commissioners Court adopted a budget for Fiscal Year 2020 in a unanimous 5-0 vote at a special meeting held last month. For the ninth year in a row, the Commissioners have cut the ad valorem tax rate below the effective rate. The budget passed is nearly a 3% decrease under the last fiscal year and a 17.91% decrease since 2011.

Texas Commission for Environmental Quality (TCEQ): An EPA sponsored workshop in Dallas briefed myself and other industry leaders on the updated requirements for risk assessments and resiliency plans as a result of the American Water Infrastructure Act of 2018. There has been much discussion in the industry regarding the exact application of AWIA, so the one-day symposium provided much needed clarity on what the EPA is requiring of all water systems serving more than 3,300 people. AWIA is intended to replace the Public Health Security and Bioterrorism Preparedness and Response Act of 2002 and act as an amendment to the Safe Water Drinking Act. Compliance for San Leon will not be required until June 2021, providing plenty of time to do the required documentation and planning.

Attorney General: The District has continued to communicate with the Attorney General's office regarding appropriate billing and response to open records requests; no fault has been found in our current practices, though we'll continue to work with their Open Records Division to ensure compliance.

Facilities and Distribution

Water treatment plant: No current discussion points.

Sewer treatment plant: After evaluating our sludge haul proposals, an additional valve was deemed necessary for the digesters to properly handle the direction of air flow during mobile belt press haul offs. We are currently waiting for the quote from Elite Pump and expect it to be here within the next week.

iTrackers: The area targeted for analysis is between 19th & 23rd, south of FM 517. After a little over a month of baseline data, Imelda provided much needed rain flow data to compare and evaluate the system for I&I. The data is being reviewed by Eastech as the iTrackers experienced a technical malfunction and the data needs to be deciphered.

GIS Survey and Update: Large section maps have been printed off with the District's plotter and are being manually reviewed by Ken and Andrew for accuracy. Updates are being performed to the GIS system as outdated information is found, and we are simultaneously identifying projects for rehabilitation throughout the distribution and collection system, chiefly 2" mains that are at capacity for the distribution system and most aged mains and manholes under tidal influence in the collection system.

Community entrance sign: We continue to design and request bids for an entrance sign for the community that would not only welcome residents and visitors, but serve as another method of communicating with the public. An electronic sign advertise such things as the monthly meeting & quarterly townhall, as well as serve as a notification system for weather emergencies or relevant, county-related news.

Consultants
Attorney: No current discussion points.

Engineer: We walked through the existing facility with Mike Dillon to discuss where the proposed construction will take place and how it will affect process control. We also reviewed the air flow setup to the aeration basin and digesters to determine the best method of sludge hauling and process control.

Financial Advisor: The bond documentation has been moving along, no additional discussion points.

District Services: Attached are 3 sludge haul proposals that I recently reaffirmed with the companies that their bids are still good. The mobile belt press will be the best method for cost efficiency and consistency of hauled sludge. While the sludge haul contract is until March 2020, I am recommending we begin the process of contract termination due to several issues that have been recurring over the past year, including two instances of illegal dumping at our facility, increased difficulty in getting hauls when needed, and an issue with documentation that has impacted our DMR two years in a row. Also attached are 2 trash proposals. While the contract with Decker is not up until February, I felt it would behoove the District to be proactive and determine who would be willing to service our area.

Community Engagement
Resident communications: I met with the operator and contractor for Summer Breeze RV regarding permitting and service connections to the proposed cabins. I also met with Chuck Jardina regarding the remodeling, service connection, and billing for his building at FM 517.

Public relations: The Seabreeze and Eagle Point articles this month focused on several different policies the District has in place, educating the public on the bulk trash and recycling available through our contract with Decker, as well as the requirements the District has for building numbers and temporary RV connections.

Tap requests: 18 taps requested, 11 of which were ok with existing infrastructure and 7 of which were unavailable with existing infrastructure. 3 quotes were given for line extensions/upgrades to facilitate service. A note for 1438 24th Street: Ken and I investigated the property and determined that only 3 taps are currently existing at that property, so an additional 12 taps would be necessary to facilitate the 15 total structures they requested at last month's meeting. The infrastructure in the area is capable of handling the additional taps, though they will need to upgrade their existing sewer tap if they want to facilitate all 15 structures through the single tap.

Upcoming Projects
We're intending to continue evaluating our system for improvements and upgrades that will benefit both existing and future residents of San Leon. I have several additional classes I'm taking for certifications that should allow for receiving my B licenses in Groundwater and Wastewater by the beginning of the year.

San Leon Mud
Attention: Andrew

July 16, 2019

RE: Sludge Net

Magna-Flow Environmental is pleased to submit a proposal for the service to dewater and remove Sludge from the digester at San Leon Waste Water Treatment Plant.

SAN LEON MUD WILL SUPPLY THE FOLLOWING:

1. Access to the area where the work is to be performed.
2. Water supply for the operation of the Sludge net
3. Notice to proceed in order to schedule equipment.
4. All analytical (TCLP) for the disposal of material removed.
5. Electricity supply within 150 ft (220) for the operation of the equipment
6. Decant area drain for return water of belt press

MAGNA-FLOW ENVIRONMENTAL WILL SUPPLY THE FOLLOWING:

1. All equipment needed to complete job.
2. All labor needed to complete job.
3. Removal, transportation, and disposal to a TCEQ permitted site.

Magna-Flow Environmental agrees to supply all equipment and labor for the removal and disposal of 150,000 gallons of sludge, from the plant digester for the sum of **$0.069/gallon** Magna-Flow Environmental looks forward to a successful working relationship with San Leon Mud, providing quick response and quality service. If you should have any questions, please call me at 281-448-8585

Sincerely

Victor Sanchez Jr.
Sales Manager
Magna-Flow Environmental
Victor.sanchezjr@magna-flow.com
281-212-4039

TRINITY
Wastewater Solutions

10/7/2019

Andrew Miller
San Leon M.U.D.
1111 27th Street
San Leon, TX 77539

RE: San Leon M.U.D. WWTP Dewatering Proposal

Dear Andrew:

Trinity Wastewater Solutions is pleased to submit a proposal to provide mobile dewatering services for San Leon MUD. Trinity will provide dewatering services for the rate of **$0.06 per gallon.** This price is based on a 150,000 gallon per event minimum and includes all equipment, labor, materials, transportation, and disposal costs associated with the job. **No fuel surcharge will be invoiced.** In addition, Trinity will prepare the annual DMR on behalf of the District and submit it to you for review and approval.

Dewatering service will be performed at the wastewater treatment plant site with a mobile belt filter press. Our belt press operators are licensed by the State as required by TCEQ regulations. A list of Trinity's licensed operators is attached. The dewatered biosolids will be transported by end dump trailer to an approved composting facility for disposal.

We maintain insurance in excess of industry standards including Environmental Pollution Liability coverage. A sample certificate of insurance will be provided upon request.

Trinity Wastewater Solutions stands prepared to meet your demands for a cost effective, efficient and environmentally sound bio-solids management program.

Sincerely,

Jordan Thomas

Vice President

TRINITY
Wastewater Solutions

LICENSED BELTPRESS OPERATORS

1) Jared Citizen WW0039361
2) Walter Hamilton WW0030259
3) Jeremy Bowser WW0052225
4) Charles Wright WW0062892
5) Jordan Thomas WW0050085
6) Cody Carden WW0055886

Explanation from TCEQ regarding licensing requirements for beltpress operators:

Beltpress operators must be licensed if the effluent from the beltpress is returned to he head of the treatment facility. The quality and amount of the effluent would affect the operation of the plant and is therefore considered process control.

Sprint Waste Services

P.O. Box 940820 • Houston, Texas 77094 • Telephone (713) 316-5050

July 25, 2019

RE: San Leon MUD

Dear Andrew:

Sprint Waste Services will provide sludge dewatering and disposal services for San Leon MUD at their WWTP. Liquid sludge will be dewatered on site using mobile belt press units. The cake material will be transported in end dump trailers and disposed of at a TCEQ approved disposal site. Dispatch (713-316-5050) must be notified two weeks in advance for dewatering. Sprint Waste holds a TCEQ Sludge Transporter Registration (No.23833) allowing for off-site transportation of the sludge. Prior to hauling any sludge, Sprint Waste must receive current analytical testing of the sludge (TCLP, PCB). These tests are required for legal hauling and disposal of the sludge and must be no older than one year.

Sprint Waste will provide the above services at the rate of **$0.065 per gallon with a minimum of 125,000 gallons.** This price includes all equipment, labor, materials, transportation, and disposal costs associated with the job.

Sprint Waste Services will provide necessary sludge disposal information for the annual DMR reporting on behalf of the district and submit it to you for your review and approval.

Sprint Waste Services stands prepared to meet your needs for a cost effective, efficient and environmentally sound residuals management program. If you have any questions or need any additional information, I can be reached at (281) 512-7840 or clyle@sprintwaste.com

Sincerely,

Charles Lyle
Account Manager
Cell: 281-512-7840
Office: 713-316-5050
Sprint Waste Services

rjngroup
Engineering

www.rjn.com

October 1, 2019

Andrew Miller
San Leon Municipal Utility District
District Manager
443 24th Street
San Leon, TX 77539

Subject: Proposal for Professional Services
Water Transmission System Valve Condition Assessment
San Leon Municipal Utility District

Dear Mr. Miller,

RJN appreciates the opportunity to submit this proposal to assist the San Leon Municipal Utility District (San Leon) with a study to assess and exercise selected water valves within the San Leon service area. RJN understands that San Leon has identified approximately 200 valves and would like to verify the location, valve operation and condition.

For over 40 years, RJN has been providing condition assessment and engineering services and we look forward to working with the San Leon on this study to develop a long plan that meets both short and long term goals.

RJN proposes to perform the scope of services as outlined in **Attachment "A"** for a total project cost of **$22,214.00**. The breakdown of the costs may be found in **Attachment "B"**. If additional valves are added to the project, the work will be performed at the unit rate included in this proposal.

We appreciate the opportunity to submit this proposal and continue our working relationship with the San Leon. If you have any questions or comments, please do not hesitate to contact us.

Respectfully Submitted,

RJN GROUP, INC.

Jason Maldonado
Client Manager

SAN LEON MUNICIPAL UTILITY DISTRICT

PROPOSAL FOR PROFESSIONAL SERVICES
WATER TRANSMISSION SYSTEM VALVE CONDITION ASSESSMENT

ATTACHMENT "A"

SCOPE OF SERVICES

This scope outlines the services to be provided for the Water Transmission System Valve Condition Assessment.

A.1.1 Project Administration

Meetings with San Leon Municipal Utility District ("San Leon") will be held at the project kickoff and project delivery. Perform general consultation with appointed San Leon representative(s) on an as-needed basis. Provide general overview opportunities for San Leon personnel for observing regularly scheduled field inspection activities. Coordinate with San Leon staff on a periodic basis to update previous investigative work, coordinate upcoming work, and to receive any input from staff.

RJN will perform internal project control procedures on a monthly basis including schedule and budget control, quality control review, and monthly progress reports.

A.1.2 Valve Assessment and Exercising Services

A.1.2.1 RJN will conduct assessments and exercising services on valves identified by the City. The following items will be documented:

- Identifying number consistent with the City's current naming convention (if one exists, if not RJN will work with San Leon to create a proper numbering convention)
- Size of Valve
- Type of Valve (e.g. Gate, Butterfly, Other)
- Valve Box/Vault
- Depth of Operating Nut
- Location information
    - Street Name
    - Cross Street Name
    - House Number (if available)
    - Estimate of centerline distances from each street centerline (N-S, E-W) in feet
    - Site Location (Street, Parkway, Driveway, Easement, Centerline)
- Box/ Vault Condition
- Status of Valve Box
- Status of Valve Vault

- Is the valve paved over
- Valve Box: misaligned or buried
- Operational Conditions of Valve
- Operation on arrival/departure
- Valve when found: open or closed
- Valve when left: open or closed
- Final Number of turns to close
- Final Position
- Date Turned
- Crew performing operation
- Valve Problems (e.g. bent stems, packing Leaks, missing operating nut, rounded operating nut, broken stem, inaccessible, "lost", etc.)
- GPS location
- Comments

All data will be collected on a mobile field device that will be used to integrate with San Leon's GIS records.

RJN has conducted a preliminary recon to determine the general location of valves and determined that several were not easily found or in general not visible to the naked eye. RJN understands there may be a need for time to search for some of the valves in the event they are buried or no longer there.

A.1.3 Valve Recon in Areas with Cross Connecting Water Lines

A.1.3.1 RJN will provide a field crew for one day to search for valves on areas where San Leon's maps indicate a cross-connecting water line but no valves. RJN will use a metal detector to assist in verifying any potential undocumented valve. RJN anticipates completing recon on approximately 25 intersections. RJN will coordinate with San Leon to identify the locations for recon during the kickoff meeting. Any valves found will be exercised, documented, and GIS layers updated with new valve locations.

A.1.4 Data Reporting

A.1.4.1 RJN will provide valve location maps with corrections to existing maps. RJN will also provide updated GIS layers to San Leon.

A.1.4.2 RJN will provide a summary report with valves located, exercised, condition, and valves attempted to verify and considered "lost" (if any).

A.1.5 General Assumptions

A.1.5.1 The following are general assumptions related to this proposal:

- San Leon will provide maps, any available GIS information, old valve cards or additional information that would assist in valve location and operation exercising activities.
- Assumption of non-located valves. Should valves not be located after twenty minutes, the field crew will consult with San Leon, the valves will be deemed "lost valves". RJN would seek a pro-rated unit cost for lost valves at half the cost of the valves (see Attachment "B").
- Provide existing valve IDs that are consistent with the San Leon current naming convention.
- Provide assistance to gain entry to sites that may be difficult to access due to security concerns (if needed).
- RJN is not responsible for valves damaged during the assessment and exercising activities. The San Leon will have a contact person on-call in the event a valve is broken and needs repair.

-- END --

SAN LEON MUNICIPAL UTILITY DISTRICT

PROPOSAL FOR PROFESSIONAL SERVICES
WATER TRANSMISSION SYSTEM VALVE CONDITION ASSESSMENT

ATTACHMENT "B"

COMPENSATION

RJN proposes to conduct the valve assessment and exercising services according to the table below. The number of valves included are based on the quantity requested by San Leon. San Leon can add or delete valves. Compensation will be adjusted as per unit price provided in table below:

Task	Unit	Unit Price (Each)	Price
Project Administration	1	$ 1,300	$ 1,300
Valve Exercising and Locating			
6" - 36" Valves	200	$ 82	$ 16,400
Recon for Valves in Cross Streets	1	$ 1,664	$ 1,664
Project Summary Report	1	$ 2,850	$ 2,850
Grand Total			**$ 22,214**

For all valves listed on the provided maps but not located in the field, RJN will search for up to twenty minutes. After consulting with the City and if still not located, the valve will be classified as "lost" and invoiced for half the unit cost of each lost valve.

SAN LEON MUNICIPAL UTILITY DISTRICT
SECOND QUARTER INVESTMENT REPORT
PERIOD ENDING SEPTEMBER 30, 2019

Operating Funds

TexPool/Operating Reserve	
Beginning Balance as of July 1, 2019	$1,118,778.17
Market Value as of July 1, 2019	$1,118,778.17
Interest This Quarter:	$ 6,333.35
Ending Balance as of September 30, 2019	$1,125,111.52
Market Value as of September 30, 2019	$1,125,111.52
Average Monthly Yield 2.1635%	
Texas First Bank/Operating	
Beginning Balance as of July 1, 2019	$ 696,177.98
Interest This Quarter:	$ 865.24
Transfers from:	$ 0.00
Ending Balance as of September 30, 2019	$ 468,981.84
Annual Percentage Yield Earned 0.65%	
Texas First Bank/Operating	
Beginning Balance as of July 1, 2019	$ 1,000.07
Deposits for Line Extensions:	$ 72,150.00
Transfers to Operating:	$ 72,150.00
Interest This Quarter:	$ 15.28
Ending Balance as of September 30, 2019	$ 1,015.35
Annual Percentage Yield Earned 0.35%	
Texas First Bank/Payroll	
Beginning Balance as of July 1, 2019	$ 27,648.51
Interest This Quarter:	$ 21.95
Ending Balance as of September 30, 2019	$ 29,148.13
Annual Percentage Yield Earned 0.30%	
Amoco Federal Credit Union	
Account #1 Amoco Saving	
Beginning Balance as of July 1, 2019	$ 250.23
Interest This Quarter:	$ 00.03
Ending Balance as of September 30, 2019	$ 250.26
Annual Percentage Yield Earned 0.09%	
Account #7/18 Months	
Beginning Balance as of July 1, 2019	$ 212,827.25
Market Value as of July 1, 2019	$ 212,827.25
Interest This Quarter:	$ 456.29
Ending Balance as of September 30, 2019	$ 213,283.54
Market Value as of September 30, 2019	$ 213,283.54
Cert. Maturity Date is May 23, 2020	
Div. Rate 0.85%	

Customer Deposit Funds

TexPool/Deposit	
Beginning Balance as of July 1, 2019	$ 225,306.34
Market Value as of July 1, 2019	$ 225,306.34
Interest This Quarter:	$ 1,275.46
Ending Balance as of September 30, 2019	$ 226,581.80
Market Value as of September 30, 2019	$ 226,581.80
Average Monthly Yield 2.1635%	
Texas First Bank/Deposit	
Beginning Balance as of July 1, 2019	$ 165,027.20
Interest This Quarter:	$ 146.90
Ending Balance as of September 30, 2019	$ 167,612.66
Annual Percentage Yield Earned 0.35%	

Debt Service Funds

TexPool/Tax	
Beginning Balance as of July 1, 2019	$1,075,891 44
Market Value as of July 1, 2019	$1,075,891 44
Interest This Quarter	$ 4,821.89
Wire Transfer from Texas First Bank Debt Service	$ 0.00
Refunding Bonds Series 2012 Payment Withdrawal This Quarter	$ 255,175.00
Tax Bonds Series 2013 Payment Withdrawal This Quarter	$ 275,409.38
Bonds Series 2017 Payment Withdrawal This Quarter	$ 138,228.13
Ending Balance as of September 30, 2019	$ 411,900.82
Market Value as of September 30, 2019	$ 411,900.82
Average Monthly Yield 2.1635%	
TexStar/Debt Service	
Beginning Balance as of July 1, 2019	$ 255,221.68
Market Value as of July 1, 2019	$ 255,221.68
Interest This Quarter:	$ 1,422.95
Ending Balance as of September 30, 2019	$ 256,644.63
Market Value as of September 30, 2019	$ 256,644.63
End of the Month Interest Rate 1.9989%	
Texas First Bank/Debit Service	
Beginning Balance as of July 1, 2019	$ 121,952.01
D/S Tax Deposits This Quarter:	$ 37,238.49
Wire Transfer to TexPool Tax Acct.	$ 0.00
Interest This Quarter:	$ 126.88
Ending Balance as of September 30, 2019	$ 159,317.38
Annual Percentage Yield Earned .35%	

2017 Bond Funds

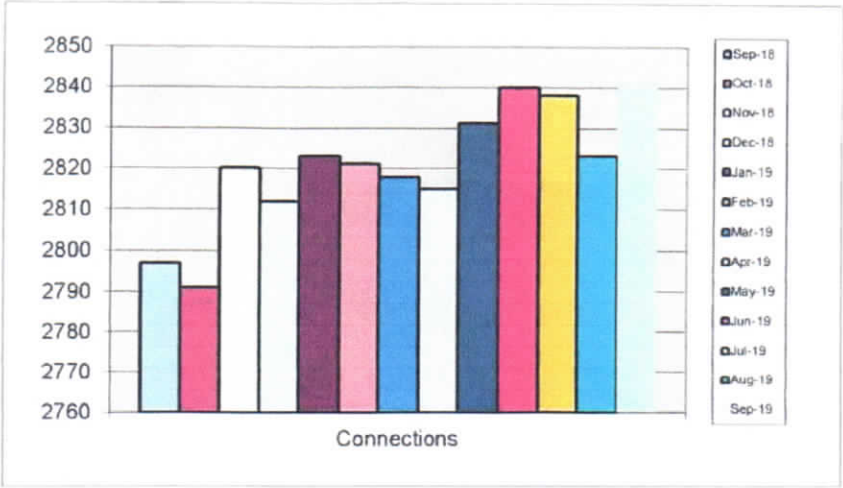
TexStar Bond 2017 Account	
Beginning Balance as of July 1, 2019	$ 805,419.28
Market Value as of July 1, 2019	$ 805,419.28
Wire Transfer	$ 0.00
Interest This Quarter:	$ 4,490.52
Ending Balance as of September 30, 2019	$ 809,909.80
Market Value as of September 30, 2019	$ 809,909.80
End of the Month Interest Rate 1.9989%	
Texas First Bank/2017 Bond	
Beginning Balance as of July 1, 2019	$ 390,890.45
Transfer from TexStar Bond 2017	$ 0.00
Wire Fee	$ 0.00
Interest This Quarter:	$ 319.32
Bond Reimbursement to the General Fund	$ 0.00
Ending Balance as of September 30, 2019	$ 189,873.70
Annual Percentage Yield Earned 0.35%	

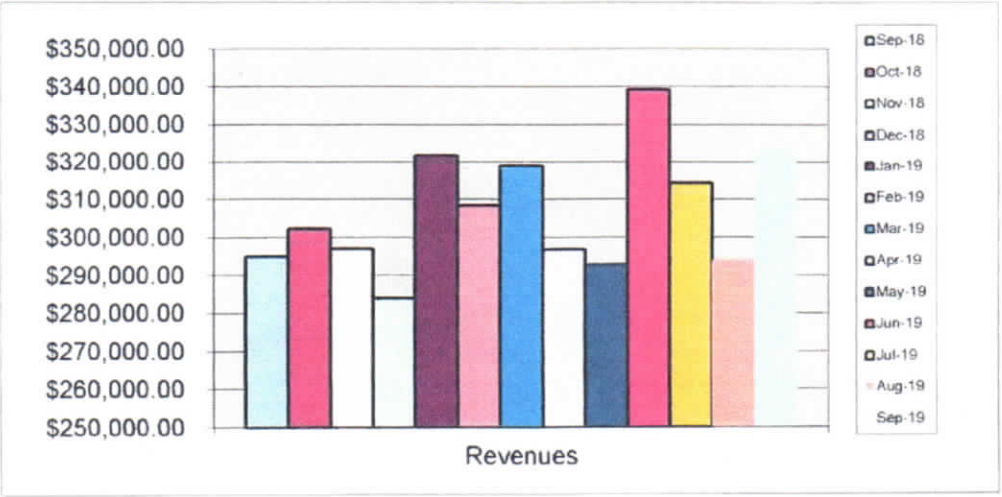
The District's investments are in compliance with the investment strategy expressed in the investment policy and relevant provisions of Chapter 2256 of the Texas Government Code. Compliance Training – HB675 states that the Investment Officer must attend at least one training seminar for six (6) hours within twelve (12) months of taking office and requires at least four (4) hours of training within each two (2) year period.

Ken Bishop, Treasurer/Investment Officer
06/2018-PFIA Training Seminar- Hrs.

Janice Hoffman, Office Manager/Bookkeeper
07/2018-PFIA Training Seminar-4 Hrs.

	Revenues	Connections
Sep-18	$ 294,967.70	2797
Oct-18	$ 302,211.07	2791
Nov-18	$ 296,988.91	2820
Dec-18	$ 283,901.61	2812
Jan-19	$ 321,750.75	2823
Feb-19	$ 308,501.14	2821
Mar-19	$ 319,068.03	2818
Apr-19	$ 296,784.67	2815
May-19	$ 292,694.27	2831
Jun-19	$ 339,252.65	2840
Jul-19	$ 314,432.55	2838
Aug-19	$ 294,033.74	2823
Sep-19	$ 324,173.02	2841





September 2019

GENERAL OPER FUND	TP OP	TEX 1ST OP	TFB OP ACCRU	TEX 1ST P/R	AMOCO SVG.	AMOCO/18	TOTALS
BEGINNING GL BALANCE	**$ 1,123,114.36**	**$ 478,964.76**	**$ 52,907.70**	**$ 28,366.32**	**$ 250.25**	**$ 213,134.64**	**$ 1,896,738.03**
REVENUES							
DEPOSIT RECEIPTS	$ -	$ 328,739.15	$ -	$ -	$ -	$ -	$ 328,739.15
INTEREST	$ 1,997.16	$ 246.60	$ 7.65	$ 7.35	$ 0.01	$ 148.90	$ 2,407.67
PAYROLL W/S ADJ	$ -	$ -	$ -	$ 220.37	$ -	$ -	$ 220.37
M/O TAX DEPOSITS	$ -	$ 8,324.69	$ -	$ -	$ -	$ -	$ 8,324.69
TRANSFR FROM ACCRUAL	$ -	$ 51,900.00	$ -	$ -	$ -	$ -	$ 51,900.00
PR TRANSFER	$ -	$ -	$ -	$ 55,723.33	$ -	$ -	$ 55,723.33
	$ 1,125,111.52	**$ 868,175.20**	**$ 52,915.35**	**$ 84,317.37**	**$ 250.26**	**$ 213,283.54**	**$ 2,344,053.24**
EXPENSES							
PAYROLL ENTRIES	$ -	$ -	$ -	$ (55,861.86)	$ -	$ -	$ (55,861.86)
ACCTS PAYABLE	$ -	$ (346,662.77)	$ -	$ -	$ -	$ -	$ (346,662.77)
TRANSFR TO OPER	$ -	$ -	$ (51,900.00)	$ -	$ -	$ -	$ (51,900.00)
AETNA EMP INS DRAFTED	$ -	$ (12,798.22)	$ -	$ -	$ -	$ -	$ (12,798.22)
TRANSFERS PAYROLL	$ -	$ (55,723.33)	$ -	$ -	$ -	$ -	$ (55,723.33)
RET CKS	$ -	$ (522.48)	$ -	$ -	$ -	$ -	$ (522.48)
RET CK FEE (2)	$ -	$ (12.00)	$ -	$ -	$ -	$ -	$ (12.00)
MERCH CHRG	$ -	$ (909.24)	$ -	$ -	$ -	$ -	$ (909.24)
ENDING GL BALANCE	**$ 1,125,111.52**	**$ 451,547.16**	**$ 1,015.35**	**$ 28,455.51**	**$ 250.26**	**$ 213,283.54**	**$ 1,819,663.34**
OUTSTANDING CKS	$ -	$ 35,459.65	$ -	$ 692.62	$ -	$ -	$ 36,152.27
DEPOSIT IN TRANSIT	$ -	$ (18,024.97)	$ -	$ -	$ -	$ -	$ (18,024.97)
ENDING BANK BALANCE	**$ 1,125,111.52**	**$ 468,981.84**	**$ 1,015.35**	**$ 29,148.13**	**$ 250.26**	**$ 213,283.54**	**$ 1,837,790.64**

CUSTOMER DEP FUND	TP DEP	TEX 1ST DEP	TOTALS
BEGINNING GL BALANCE	**$ 226,179.62**	**$ 164,723.67**	**$ 390,903.29**
REVENUES			
DEPOSIT RECEIPTS	$ -	$ 5,950.00	$ 5,950.00
INTEREST	$ 402.18	$ 48.02	$ 450.20
	$ 226,581.80	**$ 170,721.69**	**$ 397,303.49**
EXPENSES			
FINAL REFUNDS	$ -	$ (5,000.00)	$ (5,000.00)
ENDING GL BALANCE	**$ 226,581.80**	**$ 165,721.69**	**$ 392,303.49**
OUTSTANDING CKS	$ -	$ 1,890.97	$ 1,890.97
ENDING BANK BALANCE	**$ 226,581.80**	**$ 167,612.66**	**$ 394,194.46**

DEBT SERVICE FUND	TP TAX	TS D/S	TEX 1ST D/S	TOTALS
BEGINNING GL BALANCE	**$ 411,169.69**	**$ 256,201.11**	**$ 152,543.47**	**$ 819,914.27**
REVENUES				
INTEREST	$ 731.13	$ 443.52	$ 45.19	$ 1,219.84
D/S TAX DEPOSITS	$ -	$ -	$ 6,728.72	$ 6,728.72
	$ 411,900.82	**$ 256,644.63**	**$ 159,317.38**	**$ 827,862.83**
EXPENSES				
2017 BOND PYMT	$ -	$ -	$ -	$ -
2013 BOND PYMT	$ -	$ -	$ -	$ -
2012 BOND PYMT	$ -	$ -	$ -	$ -
ENDING GL BALANCE	**$ 411,900.82**	**$ 256,644.63**	**$ 159,317.38**	**$ 827,862.83**
OUTSTANDING CKS	$ -	$ -	$ -	$ -
ENDING BANK BALANCE	**$ 411,900.82**	**$ 256,644.63**	**$ 159,317.38**	**$ 827,862.83**

BOND 2017 FUNDS	TS BOND 2017	TEX 1ST 2017 BOND	TOTALS
BEGINNING GL BALANCE	**$ 808,510.11**	**$ 189,818.48**	**$ 998,328.59**
REVENUES			
INTEREST	$ 1,399.69	$ 55.22	$ 1,454.91
	$ 809,909.80	**$ 189,873.70**	**$ 999,783.50**
EXPENSES			
PAYABLES	$ -	$ -	$ -
ENDING GL BALANCE	**$ 809,909.80**	**$ 189,873.70**	**$ 999,783.50**
OUTSTANDING CKS	$ -	$ -	$ -
ENDING BANK BALANCE	**$ 809,909.80**	**$ 189,873.70**	**$ 999,783.50**

	G/L BALANCE	BANK BALANCE
GENERAL OPER FUND	$ 1,819,663.34	$ 1,837,790.64
CUSTOMER DEP FUND	$ 392,303.49	$ 394,194.46
DEBT SERVICE FUND	$ 827,862.83	$ 827,862.83
BOND 2017	$ 999,783.50	$ 999,783.50
TOTALS	**$ 4,039,613.16**	**$ 4,059,631.43**

SAN LEON MUD

Income Statement

For the Three Months Ending September 30, 2019

Revenues		
Water Tap Fees	$ 7,500.00	$ 27,500.00
Sewer Tap Fees	$ 7,500.00	$ 25,500.00
Penalty	$ 604.22	$ 6,273.95
Inspection Fees	$ 975.00	$ 2,475.00
Water Service	$125,416.32	$ 350,255.05
Sewer Service	$ 94,446.62	$ 269,294.19
Reconnection Fees	$ 1,225.00	$ 2,825.00
Return Check/T-Tech Fees	$ 90.00	$ 240.00
Line Extenions	$ -	$ 70,650.00
Misc Income **(see attached)**	$ 4,566.13	$ 12,235.00
Interest/Dividend Income	$ 2,857.87	$ 9,114.50
Maint. & Operat. Tax	$ 8,324.69	$ 48,719.42
Street Light Revenue	$ 10,095.96	$ 31,316.05
VFD Revenue	$ 29,849.14	$ 74,513.43
Trash/Garbage	$ 45,404.71	$ 140,923.25
Total Revenues	**$338,855.66**	**$ 1,071,834.84**
Expenses		
Salaries	$ 55,055.98	$ 163,729.23
Alliance Payroll Serv.	$ 211.95	$ 706.40
Payroll Tax Expense	$ 3,916.18	$ 12,100.42
Employee Pension Expense	$ 1,368.37	$ 4,044.47
State Unemployment Taxes	$ 2.19	$ 6.39
Auditing Fees	$ -	$ 15,000.00
Bank/Global/TTech Charges	$ 921.24	$ 2,855.69
Auto & Vehicle Expense	$ -	$ 161.42
Equipment Expense	$ 4,999.56	$ 19,406.03
Chemicals Expense	$ 1,343.50	$ 4,030.50
Pest Control	$ 94.00	$ 274.00
Computer Expenses	$ 1,905.33	$ 17,378.97
Annual Support Serv Agreements	$ -	$ 72.00
Education Courses/Materia	$ 1,990.00	$ 2,265.00
Life/Dental/LTD/STD Ins.	$ 1,258.47	$ 4,375.66
Group Insurance - Health	$ 13,372.02	$ 37,877.83
Laboratory Fees	$ 907.00	$ 3,910.00
Filing/Posting Agendas/Notices	$ 23.00	$ 69.00
Advertised Legal Notices	$ 900.00	$ 2,250.00
Laboratory Equip./Supplies	$ -	$ 2,731.81
Permits	$ -	$ 46.20
Mileage/Lodging Exp	$ 58.58	$ 870.93
Misc Expense **(see attached)**	$ 625.00	$ 625.00
Fuel & Lube	$ 1,211.25	$ 2,624.25
Small Hand Tools/Tools	$ 449.95	$ 662.78
Office Supplies	$ 1,237.49	$ 3,845.74
Printing	$ -	$ 2,269.00

SAN LEON MUD

Income Statement

For the Three Months Ending September 30, 2019

Postage	$ 3,058.18	$ 6,263.57
Shipping/Handling Expense	$ 168.79	$ 1,061.21
Security System Monitoring	$ 45.00	$ 135.00
Legal Fees	$ 1,937.50	$ 4,950.00
Engineering Fees	$ -	$ 58,322.54
Rentals and Leases	$ 169.14	$ 502.68
Water Line Ext.	$ 14,520.00	$ 34,980.00
Sewer Line Ext.	$ 30,105.20	$ 37,145.20
Director Per Diems	$ 554.10	$ 3,645.66
WTP - Repair/Expense	$ 2,538.29	$ 7,074.94
WWTP - Repair/Expense	$ 84.00	$ 3,944.58
Repair & Maintenance-Water	$ 4,956.95	$ 45,899.21
Repair & Maintenance-Sewer	$ 20,686.16	$ 32,249.76
Sludge System Expenses	$ 10,309.95	$ 35,107.60
Safety Equip/Supplies/Training	$ 47.88	$ 651.45
Contracted Services	$ 86,250.00	$ 163,340.00
Water - Tap Exp	$ 4,000.00	$ 22,000.00
Sewer - Tap Exp	$ 4,000.00	$ 20,000.00
Consumable Supplies & Material	$ 112.90	$ 471.64
Testing (Employee Drug)	$ -	$ 53.00
Telephone	$ 843.02	$ 3,227.19
Mobile/Comm Exp	$ 513.75	$ 8,199.86
Tax Collection Expense	$ -	$ 1,723.21
Uniform Expense	$ 1,133.58	$ 2,827.32
Street Light Expense	$ 5,724.62	$ 17,332.61
Security/Locks @ Entryways	$ 200.00	$ 300.00
Waste Disposal	$ 50,423.17	$ 150,153.66
Utilities	$ 8,777.30	$ 27,132.62
Lawn Service	$ 2,700.00	$ 4,000.00
VFD Expense	$ 29,850.00	$ 74,514.00
GCWA - Dist Sys - Cap - North	$ 1,894.78	$ 5,684.34
GCWA - Dist Sys - Cap - Bayshr	$ 1,285.54	$ 3,856.62
GCWA - Capital Charge	$ 9,598.42	$ 28,795.26
GCWA - Raw Water Charge	$ 17,250.16	$ 51,750.48
GCWA - Operating Budget	$ 13,545.27	$ 40,635.81
Total Expenses	**$419,134.71**	**$ 1,202,119.74**
Net Income	**$ (80,279.05)**	**$ (130,284.90)**

SAN LEON MUD

General Ledger

For the Period From Sep 1, 2019 to Sep 30, 2019

Filter Criteria includes: 1) IDs from 34510 to 34510. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Descri	Date	Referen	Jrn	Trans Description	Debit	Credit A	Balance
34510	9/1/19			Beginning Balance			-7,668.87
Misc Income	9/3/19	SEP 19	CR	MISC. INCOME - W/C REFUND FROM AUDIT 2		486.00	
	9/9/19	SEP 19	CR	MISC. INCOME - AUG 2019 FINAL APPLIED		4,080.13	
				Current Period Change		4,566.13	-4,566.13
	9/30/1			**Ending Balance**			**-12,235.0**

SAN LEON MUD

General Ledger

For the Period From Sep 1, 2019 to Sep 30, 2019

Filter Criteria includes: 1) IDs from 61000 to 61000. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Descri	Date	Ref	Jrn	Trans Description	Debit Amt	Cr	Balance
61000	9/1/19			Beginning Balance			
Misc Expense	9/6/19	469	CD	DALE BROWN - REFUND ON OVER PAY FOR LINE E	625.00		
				Current Period Change	625.00		625.00
	9/30/1			**Ending Balance**			**625.00**

SAN LEON MUD
Check Register
For the Period From Sep 1, 2019 to Sep 30, 2019

Check #	Date	Payee	Cash Acct	Amount
4669	9/6/19	CENTERPOINT ENERGY	10400	$ 159.80
4670	9/6/19	DECKER DISPOSE-ALL & RECYCLING SERVICES	10400	$ 50,142.50
4671	9/6/19	WASTE MANAGEMENT OF SOUTH TEXAS	10400	$ 280.67
4672	9/6/19	DOCTOR COOL & PROFESSOR HEAT, INC.	10400	$ 84.00
4673	9/6/19	MP2 ENERGY	10400	$ 14,342.12
4674	9/6/19	SWIFTCOMPLY	10400	$ 850.00
4675	9/6/19	ANDREW MILLER	10400	$ 51.60
4676	9/6/19	EAGLE POINT PRESS	10400	$ 450.00
4677	9/6/19	CARDMEMBER SERVICE	10400	$ 2,544.05
4678	9/6/19	BIRD NEST SERVICES, INC.	10400	$ 243.00
4679	9/6/19	ACT PIPE & SUPPLY	10400	$ 890.00
4680	9/6/19	WATER, SEWER REPAIR & MORE	10400	$ 81,140.00
4681	9/6/19	R. S. SMOKE TEST & MULTI SERVICES	10400	$ 8,700.00
4682	9/6/19	FORTILINE, INC.	10400	$ 5,939.89
4683	9/6/19	LEAGUE CITY OUTDOOR POWER	10400	$ 82.56
4684	9/6/19	OFFICE DEPOT CREDIT PLAN	10400	$ 769.54
4685	9/6/19	KEMAH HARDWARE & LUMBER	10400	$ 419.32
4686	9/6/19	AMERICAN FENCE & SUPPLY	10400	$ 271.70
4687	9/6/19	JARDINA GARDEN CENTER	10400	$ 2,016.00
4688	9/6/19	LEE OIL CO., INC.	10400	$ 1,248.75
4689	9/6/19	ACE BACLIFF BUILDERS SUPPLY	10400	$ 223.75
4690	9/6/19	DALE BROWN	10400	$ 625.00
4691	9/20/19	AMERICAN FUNDS SERVICE CO.	10400	$ 1,992.20
4692	9/20/19	WATER, SEWER REPAIR & MORE	10400	$ 39,050.00
4693	9/20/19	R. S. SMOKE TEST & MULTI SERVICES	10400	$ 16,900.00
4694	9/20/19	TERMINIX PROCESSING CENTER	10400	$ 94.00
4695	9/20/19	IMPACT WASTE, LLC	10400	$ 10,309.95
4696	9/20/19	MATHESON TRI-GAS	10400	$ 169.14
4697	9/20/19	EASTEX ENVIRONMENTAL LAB	10400	$ 907.00
4698	9/20/19	COMCAST	10400	$ 312.33
4699	9/20/19	WORLDWIDE POWER PRODUCTS	10400	$ 4,917.00
4700	9/20/19	BUYATHREAD L.L.C. dba SCRIBBLES	10400	$ 250.00
4701	9/20/19	FRONTIER	10400	$ 843.02
4702	9/20/19	REID,STRICKLAND, GILLETTE	10400	$ 1,937.50
4703	9/20/19	VERIZON WIRELESS	10400	$ 196.83
4704	9/20/19	ERROR COMPUTER REPAIR, LLC	10400	$ 500.00
4705	9/20/19	GULF COAST WATER AUTHORITY	10400	$ 43,574.17
4706	9/20/19	ASAP SECURITY SERVICES	10400	$ 45.00
4707	9/20/19	SEABREEZE	10400	$ 450.00
4708	9/20/19	ANDREW MILLER	10400	$ 58.58
4709	9/20/19	FIDELITY SECURITY LIFE INS. COMPANY	10400	$ 573.80
4710	9/20/19	AFLAC	10400	$ 364.09
4711	9/20/19	ALWAYSCARE BENEFITS, INC.	10400	$ 91.62
4712	9/20/19	CASH	10400	$ 328.07
4713	9/20/19	PURCHASE POWER	10400	$ 3,041.98
4714	9/20/19	CINTAS CORPORATION #081	10400	$ 780.62

SAN LEON MUD
Check Register
For the Period From Sep 1, 2019 to Sep 30, 2019

Check #	Date	Payee	Cash Acct	Amount
4715	9/20/19	SAM'S CLUB	10400	$ 251.99
4716	9/20/19	FORTILINE, INC	10400	$ 6,723.28
4717	9/20/19	ACT PIPE & SUPPLY	10400	$ 4,060.00
4718	9/20/19	USA BLUE BOOK	10400	$ 696.50
4719	9/20/19	DXI INDUSTRIES, INC.	10400	$ 1,343.50
4720	9/20/19	BYRKETT ELECTRIC COMPANY	10400	$ 160.00
4721	9/20/19	MOSHERFLO PUMPS	10400	$ 3,249.50
4722	9/24/19	USAble LIFE	10400	$ 589.75
4723	9/25/19	DENTAL SELECT	10400	$ 577.10
4724	9/30/19	SAN LEON VFD	10400	$ 29,850.00
Total				**$346,662.77**

Budget Comparison

Revenues	2019 - 2020 Annual Budget	2019 - 2020 Monthly Budget	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL	AP2:P24verage
Capacity Fee	$0.00	$0.00	$0.00	$0.00	$0.00										$0.00	$0.00
Water Tap Fees	$180,000.00	$15,000.00	$10,500.00	$9,500.00	$7,500.00										$27,500.00	$9,166.67
Sewer Tap Fees	$180,000.00	$15,000.00	$9,000.00	$9,000.00	$7,500.00										$25,500.00	$8,500.00
Penalty	$36,000.00	$3,000.00	$2,877.78	$2,791.95	$604.22										$6,273.95	$2,091.32
Inspection Fees	$10,000.00	$833.33	$990.00	$510.00	$975.00										$2,475.00	$825.00
Water Service	$1,350,000.00	$112,500.00	$117,581.07	$107,257.66	$125,416.32										$350,255.05	$116,751.68
Sewer Service	$1,050,000.00	$87,500.00	$90,685.25	$84,162.32	$94,446.62										$269,294.19	$89,764.73
Reconnection Fees	$15,500.00	$1,291.67	$625.00	$975.00	$1,225.00										$2,825.00	$941.67
Returned Check Fees	$2,200.00	$183.33	$90.00	$60.00	$90.00										$240.00	$80.00
Line Ext.	$20,000.00	$1,666.67	$18,750.00	$51,900.00	$0.00										$70,650.00	$23,550.00
Meter Tampering Fee	$500.00	$41.67	$0.00	$0.00	$0.00										$0.00	$0.00
Meter Move/Repair Fee	$600.00	$50.00	$0.00	$0.00	$0.00										$0.00	$0.00
Misc Income	$0.00	$0.00	$3,978.35	$3,690.52	$4,566.13										$12,235.00	$4,078.33
Interest Income	$35,000.00	$2,916.67	$3,266.82	$2,989.81	$2,857.87										$9,114.50	$3,038.17
Maint. & Operat. Tax	$630,000.00	$52,500.00	$16,937.39	$23,457.34	$8,324.69										$48,719.42	$16,239.81
Street Light Revenue	$130,000.00	$10,833.33	$10,854.46	$10,365.63	$10,095.96										$31,316.05	$10,438.68
VFD Revenue	$275,000.00	$22,916.67	$22,849.85	$21,814.44	$29,849.14										$74,513.43	$24,837.81
Trash/Garbage	$575,000.00	$47,916.67	$48,857.23	$46,661.31	$45,404.71										$140,923.25	$46,974.42
Reimbursement for Bond Funds	$0.00	$0.00	$0.00	$0.00	$0.00										$0.00	$0.00
Total Revenues	**$4,489,800.00**	**$374,150.00**	**$357,843.20**	**$375,135.98**	**$338,855.66**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$1,071,834.84**	**$357,278.28**

Expenses	2019 - 2020 Annual Budget	2019 - 2020 Monthly Budget	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL	AVERAGE
Salaries	$660,000.00	$55,000.00	$55,701.91	$52,971.34	$55,055.98										$163,729.23	$54,576.41
Alliance Payroll Serv.	$2,700.00	$225.00	$196.40	$298.05	$211.95										$706.40	$235.47
Payroll Tax Expense	$50,000.00	$4,166.67	$4,196.57	$3,987.67	$3,916.18										$12,100.42	$4,033.47
Empl Pension Expense	$17,000.00	$1,416.67	$1,331.17	$1,344.93	$1,368.37										$4,044.47	$1,348.16
State Unemploy Taxes	$2,500.00	$208.33	$2.33	$1.87	$2.19										$6.39	$2.13
Employee Medical Exp.	$500.00	$41.67	$0.00	$0.00	$0.00										$0.00	$0.00
Auditing Fees	$21,000.00	$1,750.00	$0.00	$15,000.00	$0.00										$15,000.00	$5,000.00
Bank/Global/T-Tech Charges	$12,000.00	$1,000.00	$989.38	$945.07	$921.24										$2,855.69	$951.90
Auto & Vehicle Expense	$10,000.00	$833.33	$62.96	$98.46	$0.00										$161.42	$53.81
Equipment Expense	$40,000.00	$3,333.33	$9,489.47	$4,917.00	$4,999.56										$19,406.03	$6,468.68
Chemicals	$25,000.00	$2,083.33	$1,343.50	$1,343.50	$1,343.50										$4,030.50	$1,343.50
Pest Control	$1,200.00	$100.00	$90.00	$90.00	$94.00										$274.00	$91.33
Computer Expenses	$40,000.00	$3,333.33	$11,228.31	$4,245.33	$1,905.33										$17,378.97	$5,792.99
Conferences & Seminars	$6,000.00	$500.00	$0.00	$0.00	$0.00										$0.00	$0.00
Dues & Subscriptions	$1,500.00	$125.00	$0.00	$0.00	$0.00										$0.00	$0.00
Annual Sup Agreements	$1,000.00	$83.33	$72.00	$0.00	$0.00										$72.00	$24.00
Educ Courses/Materia	$5,000.00	$416.67	$0.00	$275.00	$1,990.00										$2,265.00	$755.00
Election Expenses	$15,000.00	$1,250.00	$0.00	$0.00	$0.00										$0.00	$0.00
Insurance	$75,000.00	$6,250.00	$0.00	$0.00	$0.00										$0.00	$0.00
Life/Dental/LTD/STD Ins.	$18,000.00	$1,500.00	$1,858.72	$1,258.47	$1,258.47										$4,375.66	$1,458.55
Group Insurance - Health	$180,000.00	$15,000.00	$12,113.93	$12,391.88	$13,372.02										$37,877.83	$12,625.94
Laboratory Fees	$15,000.00	$1,250.00	$1,920.00	$1,083.00	$907.00										$3,910.00	$1,303.33
Filing/Posting Agendas/Notices	$500.00	$41.67	$23.00	$23.00	$23.00										$69.00	$23.00
Advertised Legal Notices	$6,500.00	$541.67	$450.00	$900.00	$900.00										$2,250.00	$750.00
Lab Equip./Supplies	$8,000.00	$666.67	$1,456.88	$1,274.93	$0.00										$2,731.81	$910.60
License Expense	$1,000.00	$83.33	$0.00	$0.00	$0.00										$0.00	$0.00
Permits	$100.00	$8.33	$0.00	$46.20	$0.00										$46.20	$15.40
Mileage/Lodging Expense	$5,000.00	$416.67	$812.35	$0.00	$58.58										$870.93	$290.31

Misc Expense	$5,000.00	$416.67	$0.00	$0.00	$625.00										$625.00	$208.33
Fuel & Lube	$11,000.00	$916.67	$1,413.00	$0.00	$1,211.25										$2,624.25	$874.75
Small Hand Tools	$10,000.00	$833.33	$116.42	$96.41	$449.95										$662.78	$220.93
Office Supplies	$12,000.00	$1,000.00	$1,717.35	$890.90	$1,237.49										$3,845.74	$1,281.91
Printing	$6,500.00	$541.67	$1,686.00	$583.00	$0.00										$2,269.00	$756.33
Postage	$20,000.00	$1,666.67	$1,684.40	$1,520.99	$3,058.18										$6,263.57	$2,087.86
Shipping/Handling Exp	$4,000.00	$333.33	$564.92	$327.50	$168.79										$1,061.21	$353.74
Security Sys Monitoring	$500.00	$41.67	$45.00	$45.00	$45.00										$135.00	$45.00
Legal Fees	$30,000.00	$2,500.00	$1,562.50	$1,450.00	$1,937.50										$4,950.00	$1,650.00
Engineering Fees	$90,000.00	$7,500.00	$8,031.08	$2,064.55	$0.00										$10,095.63	$3,365.21
Engineering Fees Spec Projects	$0.00	$0.00	$23,098.81	$25,128.10	$0.00										$48,226.91	$16,075.64
Financial Advisor Fees	$3,000.00	$250.00	$0.00	$0.00	$0.00										$0.00	$0.00
Rentals and Leases	$50,000.00	$4,166.67	$164.40	$169.14	$169.14										$502.68	$167.56
Social Sec Assess Fee	$50.00	$4.17	$0.00	$0.00	$0.00										$0.00	$0.00
Water Line Ext.	$50,000.00	$4,166.67	$20,460.00	$0.00	$14,520.00										$34,980.00	$11,660.00
Sewer Line Ext.	$25,000.00	$2,083.33	$0.00	$7,040.00	$30,105.20										$37,145.20	$12,381.73
Road Bore	$0.00	$0.00	$0.00	$0.00	$0.00										$0.00	$0.00
Director Per Diems	$10,000.00	$833.33	$2,537.46	$554.10	$554.10										$3,645.66	$1,215.22
Cap. Imp. - Impact Fee	$0.00	$0.00	$0.00	$0.00	$0.00										$0.00	$0.00
WTP - Repair/Expense	$40,000.00	$3,333.33	$1,537.84	$2,998.81	$2,538.29										$7,074.94	$2,358.31
WWTP - Repair/Expense	$45,000.00	$3,750.00	$0.00	$3,860.58	$84.00										$3,944.58	$1,314.86
R & M-Water	$150,000.00	$12,500.00	$34,570.93	$6,371.33	$4,956.95										$45,899.21	$15,299.74
R & M-Sewer	$100,000.00	$8,333.33	$7,574.33	$3,989.27	$20,686.16										$32,249.76	$10,749.92
Sludge Sys Expenses	$120,000.00	$10,000.00	$12,196.60	$12,601.05	$10,309.95										$35,107.60	$11,702.53
Safety Equip Expense	$7,500.00	$625.00	$119.05	$484.52	$47.88										$651.45	$217.15
Contracted Services	$300,000.00	$25,000.00	$48,790.00	$28,300.00	$86,250.00										$163,340.00	$54,446.67
Inflow & Infiltration	$250,000.00	$20,833.33	$0.00	$0.00	$0.00										$0.00	$0.00
Water - Tap Expense	$120,000.00	$10,000.00	$6,000.00	$12,000.00	$4,000.00										$22,000.00	$7,333.33
Sewer - Tap Expense	$120,000.00	$10,000.00	$5,000.00	$11,000.00	$4,000.00										$20,000.00	$6,666.67
Cons Supplies & Mtrls.	$3,500.00	$291.67	$13.48	$345.26	$112.90										$471.64	$157.21
Testing (Employee Drug)	$250.00	$20.83	$0.00	$53.00	$0.00										$53.00	$17.67
Telephone	$13,000.00	$1,083.33	$1,272.47	$1,111.70	$843.02										$3,227.19	$1,075.73
Mobile/Nextel Expense	$4,500.00	$375.00	$197.99	$7,488.12	$513.75										$8,199.86	$2,733.29
Tax Collection Expense	$14,000.00	$1,166.67	$0.00	$1,723.21	$0.00										$1,723.21	$574.40
Uniform Expense	$10,000.00	$833.33	$728.36	$965.38	$1,133.58										$2,827.32	$942.44
Street Lights Exp	$75,000.00	$6,250.00	$5,827.32	$5,780.67	$5,724.62										$17,332.61	$5,777.54
Sec/Locks @ Entryways	$8,000.00	$666.67	$0.00	$100.00	$200.00										$300.00	$100.00
Waste Disposal	$615,000.00	$51,250.00	$50,142.50	$49,587.99	$50,423.17										$150,153.66	$50,051.22
Utilities	$100,000.00	$8,333.33	$8,827.68	$9,527.64	$8,777.30										$27,132.62	$9,044.21
TCEQ Permit	$15,000.00	$1,250.00	$0.00	$0.00	$0.00										$0.00	$0.00
Water Assess. Fee	$12,000.00	$1,000.00	$0.00	$0.00	$0.00										$0.00	$0.00
Lawn Service	$15,000.00	$1,250.00	$1,300.00	$0.00	$2,700.00										$4,000.00	$1,333.33
VFD Expense	$275,000.00	$22,916.67	$22,848.00	$21,816.00	$29,850.00										$74,514.00	$24,838.00
GCWA-Note Pymt	$0.00	$0.00	$0.00	$0.00	$0.00										$0.00	$0.00
GCWA - Dist Sys - Cap-North	$22,000.00	$1,833.33	$1,894.78	$1,894.78	$1,894.78										$5,684.34	$1,894.78
GCWA - Dist Sys - Cap-Byshr	$16,000.00	$1,333.33	$1,285.54	$1,285.54	$1,285.54										$3,856.62	$1,285.54
GCWA-Capital Charge	$125,000.00	$10,416.67	$9,598.42	$9,598.42	$9,598.42										$28,795.26	$9,598.42
GCWA - Raw Wtr Charge	$205,000.00	$17,083.33	$17,250.16	$17,250.16	$17,250.16										$51,750.48	$17,250.16
GCWA-Operating Budget	$160,000.00	$13,333.33	$13,545.27	$13,545.27	$13,545.27										$40,635.81	$13,545.27
GCWA-Excess Water	$0.00	$0.00	$0.00	$0.00	$0.00										$0.00	$0.00
GCWA-Line Repairs	$0.00	$0.00	$0.00	$0.00	$0.00										$0.00	$0.00
Total Expenses	**$4,487,300.00**	**$373,941.67**	**$416,940.94**	**$366,044.09**	**$419,134.71**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$1,202,119.74**	**$400,706.58**
Net Income	**$2,500.00**	**$208.33**	**-$59,097.74**	**$9,091.89**	**-$80,279.05**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**-$130,284.90**	**-$10,857.08**