

MINUTES OF REGULAR MEETING OF
SAN LEON MUNICIPAL UTILITY DISTRICT

THE STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

The Board of Directors of the San Leon Municipal Utility District met in regular session, open to the public, on Wednesday, March 20, 2019, at 6:30 p.m. at the District's regular meeting place at the San Leon Volunteer Fire Department 337 12th Street, San Leon, Texas. Constituting a quorum, the following members of the Board were present, to-wit:

Joe Manchaca, President	Tyson Kennedy, Vice President
Kenneth Bishop, Treasurer	Kelly Neason, Asst. Secretary
Keith Gossett, Secretary	

Also present were Janice Hoffman, Office Manager, Andrew Miller, District Manager, Steve DonCarlos, District's Attorney, Hal Walker, District's Engineer, Perry Larvin and Avery Aanderud, Security.

Not Present: Ken Keller, Field Superintendent

Call Meeting to Order:

Meeting called to order at 6:30 pm.

Director's Report and Comments from District Residents:

J. Manchaca started the discussion regarding the upcoming Bond election on May 4, 2019; early voting starts April 22, 2019. There will be two town hall meeting April 9th and the 22nd, which will give a lot of the information regarding the Bond. The main reason for this is the wastewater treatment plant has reached its limits. The plant will be the first to utilize the Bond funds, once the bonds get voted in. There were discussions on the tax rate increase, voting and selling of the Bonds, the moratorium on commercial\multi connections developments, whether the Bond does or doesn't get voted in and TCEQ takes over the construction of the treatment plant, there was a request for open records (Public Information Act Request), will the Bond funds there for upgrades on the 2" lines to 6" to accommodate new growth and not having the resident responsible to pay the cost of the line upgrades. There were discussions regarding the fee for the San Leon Fire Department.

Approve the Minutes of the Regular Meeting for February 20, 2019:

Ken Bishop made the motion to approve the Minutes of the Regular Meeting for February 20, 2019, seconded by Kelly Neason. All in favor, motion carried unanimously.

Consider and Approve the Engineer's Report:

Hal Walker presented the Engineer's Report to the Board. WWTP Expansion Design; still working on the structural drawing. WWTP Generator; opened the bids on the 14th and there were four (4) bidders. There were discussions regarding the contractor's bid and the Board needs to decide if they want to have diesel or natural gas. WWTP Permit; TCEQ issued a letter called RTC (Response to Comment), which outlines the details of the application about the plant and Mr. Brandon's comments, they addressed the comments. Mr. Brandon has the option to contest it if he wants to. Ken Bishop made the motion to approve the Engineer's Report and to accept the lowest bid from McDonald Electric contractor for a diesel option generator with the supplemental, seconded by Tyson Kennedy. All in favor, motion carried unanimously.

Consider and Approve the Field Superintendent's Report:

J. Manchaca said that Ken Keller was not present at this meeting that if anyone had questions regarding the Field Superintendent's Report to contact him another day. Ken Bishop made the motion to approve the Field Superintendent's Report, seconded by Kelly Neason. All in favor, motion carried unanimously.

Consider and Approve Reimbursement Resolution from the 2017 Bond:

Tabled until next month.

Consider and Approve the Office Manager's Report:

Janice Hoffman presented the Office Manager's Report to the Board. Tyson Kennedy made the motion to approve the Office Manager's Report; seconded by Keith Gossett. All in favor, motion carried unanimously.

District Manager's Report:

GCWA are having their annual free chlorine disinfection March 25th through April 8th to clean out the lines and will be a slight odor, but is safe to drink and will be putting a Blackboard message to all of the residents. Met with Galveston County on election training; we are contracting with them, so they will be doing everything for the election. Met with Houston/Galveston Area Council and they had a clean waters initiative funding seminar; some of the funding didn't apply to the District because of the rates and cost associated with them, but will be meeting with Chris Lane to see if any might be feasible to help the District. Texas Living Water had a conservation symposium. The elevated storage tank; the contractor is continuing the work and the anticipated completion date is April 2019. Met with Hal Walk regarding the pre-bid meeting. Working with the insurance company regarding flood insurance due to hurricane Harvey. MOS Environmental came to the office to train on the iTrackers. Met with Chris Lane and Hal Walker on Bond preparations. Twenty (20) requests for service, thirteen (13) were available, seven (7) were quoted for line improvements. Working on public information act request. Outstanding receivables, one (1) account was collected this month. Town Hall will be on April 9th and April 22nd.

Discuss and Follow up on Outstanding Issues:

There were no outstanding issues.

Recess into Executive Session Pursuant to Section 551.071/551.072 and 551.074 of the Texas Government Code:

Recess into Executive Session at 8:03 p. m.


Return to Regular Session and Act on Matters Discussed in Executive Session:

Returned to Regular Session at 8:21 pm and acted on matters discussed in Executive Session. There was much discussion in Executive Session. Ken Bishop made the motion to approve the one (1) employee annual appraisal as discussed in Executive Session, seconded by Tyson Kennedy. All in favor, motion carried unanimously.

Adjourn Meeting:

Kelly Neason made the motion to adjourn the meeting at 8:22 pm, seconded by Keith Gossett. All in favor, motion carried unanimously.

Approved:



Joe Manchaca
President, Board of Directors

Attest:



Keith Gossett
Secretary, Board of Directors