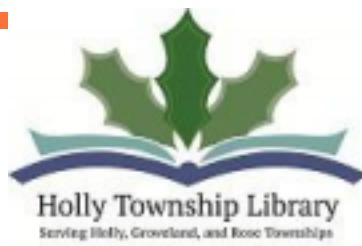


**Holly Township Library Board Agenda
Regular Meeting - January 23, 2023 7:00 PM**

- **Roll Call**
- **Approval of December Regular Meeting Minutes** **2**
- **Approval of January Special Meeting Minutes** **5**
- **Election of Officers for 2023** **7**
- **Financial Reports**
 - Visa Statement (Paid prior to Board Meeting)** **8**
 - Bills for payment** **10**
 - Investment Statements** **11**
- **Public Comments - Agenda and Non Agenda Items Only**
- **President Report & Director Report** **14**
- **Old Business**
 - Selection of Strategic Plan Vendor** **17**
- **New Business**
 - Presentation - c2ae Library Design**
- **Public Comments - Agenda Items Only**
- **Board Member Comments**
- **Adjournment**



**Holly Township Library Board Agenda
Regular Meeting - December 19, 2022 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - Present
Vice President J. Mishler - Present
Secretary M. Hill - Present
Trustee K. Watt - Present
Trustee S. Cole - Present
Trustee N. Nenadovich - Present

Staff/Guests

Greg Hayes
Tina Russette
Benjamin Spencer

Approval of October Regular Meeting Minutes

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Bills for Payment:

[See Pages 8]

Proposed Motion: It was moved by M. Hill and seconded by J. Mishler to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Financial Statements:

[See Separate Enclosure]

Proposed Motion: It was moved by A. Brandon and seconded by J. Mishler to send a thank you to The Friends of the Library for their continued financial and social support.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Public Comments - Agenda and Non Agenda Items Only

President Report

[See Page]

Director's Report:

[See Page 8]

Proposed Motion: It was moved by J. Mishler and seconded by A. Brandon to hold a special meeting for bids from Strategic Planning consultation vendors.

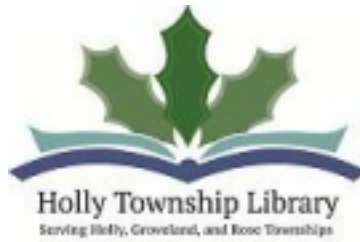
Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

(Extensive discussion regarding the prospect of merging our space with that of the Township Offices, or another municipal building. Additionally, prioritization between improving/expanding existing buildings, or moving to/constructing a new building.)

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to have the Design Subcommittee ascertain whether we should focus on our existing building or moving to a new building in our impending meetings with Strategic Planning Firms.

Roll: President A. Brandon - Nay • VP J. Mishler - Aye • Secretary M. Hill - Nay • Trustee K. Watt - Nay • Trustee S. Cole - Nay • Trustee N. Nenadovich - Nay



Old Business

New Business

Attorney Discussion

(Discussion on possible actions by the board relating to Oakland County Times Article, etc.)

Social Media Policy

Suggested that library staff update the library's website to make our social media policies more immediately accessible and visible.

2023 Board Meetings and Public Calendar

Proposed Motion: It was moved by M. Hill and seconded by K. Watt to accept the calendar as is, but update it to change Columbus Day to Indigenous Peoples day.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Public Comments - Agenda Items Only

Board Member Reports

Adjournment at 8:15pm.

Proposed Motion: It was moved by K. Watt and seconded by S. Cole to adjourn the meeting at 8:15pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Special Meeting - January 11, 2023 - 5:30 PM

Call to Order at 5:30 pm.

Roll call

President A. Brandon - Present
Vice President J. Mishler - Present
Secretary M. Hill - Present
Trustee K. Watt - Present
Trustee S. Cole - Present
Trustee N. Nenadovich - Present

Staff/Guests

Greg Hayes
Tina Russette

Meeting with FastForward

Amanda Standerfer

Helping Libraries build capacity to serve the community.

They do have some surveys and data information to help us decide if we should stay in the building or move. However, they don't go too in depth in what is needed in the building. They are building momentum to make the decision.

If the first phase was staff-led, then we would be able to pick and choose what options we wanted them to support with or have them lead.

If we choose to do anything if staff-led with the surveys, then we would just need to work with them on the learning report to make sure we get the right data.

Meeting with Ivy Group

Oxford and Northville working with Ivy?

Julia Prince and Sarah Hamfeldt from Ivy Group and Anders Dahlgren (Library Planning Associates) for the space assessment. Ivy is more nationwide than other options.

The space assessment would give us space needs now and projected. They will recommend whether or not a space is even capable of meeting our needs.

They rely on experts for code, which would inevitably come up.

Focus groups are "Community Workshops" in the space assessment.

Meeting with ReThinking Libraries

Rob Cullin, Janet Nelson, Randy Maxey

Lake Orion and Redford Experience

Focus on Public Libraries, strategic and facility planning.

The same people that are gathering the data are analyzing and adjusting the data. They don't subcontract people.

Facility, technology, etc. they have different categories of work they are able to support with.



They don't have a fixed methodology, they want to tailor their process to our needs.

Work Plans - They give us a tailored tool and then they will support us as needed. This process can repeat each year and that is included in the fixed price fee.

They will give a base survey that they set up, then they send it to us for review, then they will adjust the survey with us. They provide suggestions and best practices for marketing and distribution. They also monitor the result and will adjust accordingly. They will give us collectors (a link for each website to see where people are finding the link) to use and that will help them support us better. Usually 7 collectors are given, but we can have as many as needed. QR code and a physical collector will be given as well.

Public Comments - Agenda and Non Agenda Items Only

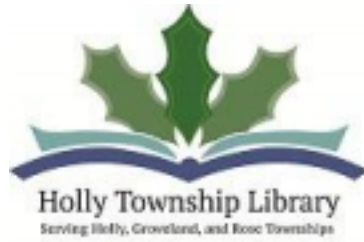
Board Member Reports

The director is going to request references from libraries and he will then provide them to the board in his weekly director's report.

Adjournment at 7:27 pm.

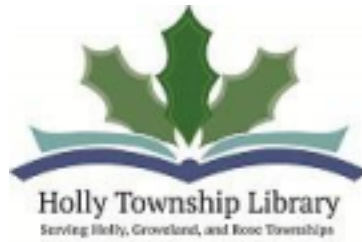
Proposed Motion: It was moved by A. Brandon and seconded by K. Watt to adjourn the meeting at 7:27 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye



**Holly Township Library Board Agenda
Regular Meeting - February 27, 2023 7:00 PM**

- **Roll Call**
- **Approval of January Regular Meeting Minutes** 2
- **Financial Reports** 6
 - Visa Statement (Paid prior to Board Meeting)**
 - Bills for payment**
 - Financial Report**
- **Public Comments - Agenda and Non Agenda Items Only**
- **Presentation - MMLC**
- **President Report & Director Report** 16
- **Old Business**
 - Selection of dates for Board workshops, retreat** 19
 - Update on Business Credit Card**
- **New Business**
- **Public Comments - Agenda Items Only**
- **Board Member Comments**
- **Adjournment**



**Holly Township Library Board Agenda
Regular Meeting - January 23, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - Present
Vice President J. Mishler - Present
Secretary M. Hill - Excused Absence
Trustee K. Watt - Present
Trustee S. Cole - Present
Trustee N. Nenadovich - Present

Staff/Guests

Greg Hayes
Jessica Riddle
Tina Russette

Approval of December Regular Meeting Minutes

Proposed Motion: It was moved by J. Mishler and seconded by N. Nenadovich to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Approval of January Special Meeting Minutes

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the previous special meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Election of Officers for 2023

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to continue to have April Brandon as president of the Library Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Proposed Motion: It was moved by A. Brandon and seconded by S. Cole to continue to have Joseph Mishler as vice president of the Library Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Proposed Motion: It was moved by A. Brandon and seconded by J. Mishler to continue to have Meghan Hill as Secretary of the Library Board as long as she does not object.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Proposed Motion: It was moved by A. Brandon and seconded by J. Mishler to nominate Kristen Watt to be Treasurer of the Library Board.

(Motion Rescinded)

Proposed Motion: It was moved by Shannon Cole and seconded by J. Mishler to nominate Natalie Nenadovich as Treasurer of the Library Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Bills for Payment:

[See Pages 8-11]

Proposed Motion: It was moved by and seconded by to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Financial Statements:

[See Separate Enclosure]

Proposed Motion: It was moved by N. Nenadovich and seconded by J. Mishler to pay the Visa bill as it stands and take steps to deactivate State Bank credit card under previous director’s name, and activate the new credit card under the Library’s line of credit.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Public Comments - Agenda and Non Agenda Items Only

TEMPLATE IF NEEDED: Proposed Motion: It was moved by and seconded by to .

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

President Report

[See Page 14]

Director's Report:

[See Page 14]

Old Business

Selection of Strategic Plan Vendor

Proposed Motion: It was moved by A. Brandon and seconded by K. Watt to accept the bid from FastForward Libraries LLC.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

New Business

Presentation - c2ae Library Design

Public Comments - Agenda Items Only

Board Member Reports

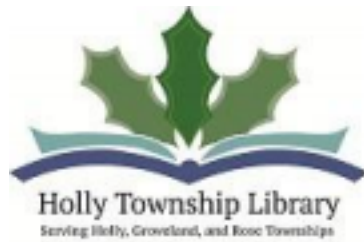
Proposed Motion: It was moved by J. Mishler and seconded by N. Nenadovich to cover the expense of the process for any staff member to become a notary public.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Adjournment at pm.

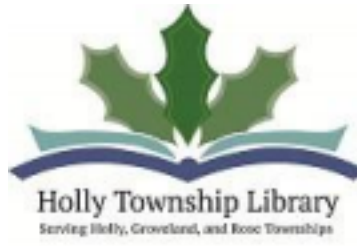
Proposed Motion: It was moved by A. Brandon and seconded by N. Nenadovich to adjourn the meeting at 8:15pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

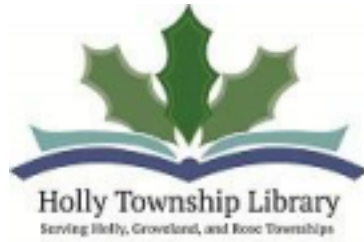


**Holly Township Library Board Agenda
Special Meeting - April 25, 2022 6:30 PM**

- **Roll Call**
- **Board Discussion -Proposed 2023-2024 Budget**
- **Board Member and Public Comments**
- **Adjournment**



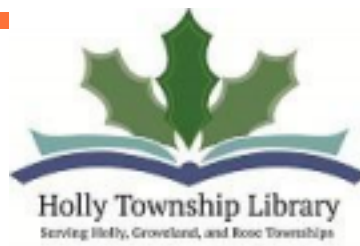
Holly Township Library
Serving Holly, Groveland, and Rose Townships



**Holly Township Library Board Agenda
Regular Meeting - May 22, 2023 7:00 PM**

- **Roll Call**
- **Approval of March Meeting Minutes** **2**
- **Bills for Payment**
 - Bills for payment** **4**
- **Financial Statements**
 - Visa Statement/Ramp Statement** **6**
 - Bills to pay** **7**
 - Checking account register - April 2022** **8**
- **Presentation - TLN Library Consortium** **9**
- **President / Director Report** **10**

- Old Business 23/2024 Budget** **17**
- New Business**
- **Board Member and Public Comments**
- **Adjournment**



Holly Township Library Board Agenda
Regular Meeting - March 27, 2023 - 7:00 PM

Call to Order at 7:00 pm.

Roll call

President A. Brandon - Present
 Vice President J. Mishler - Present
 Secretary M. Hill - Present
 Trustee K. Watt - Present
 Trustee S. Cole - Absent
 Trustee N. Nenadovich - Present

Staff/Guests

Benjamin Spencer
 Greg Hayes
 Jessica Riddle
 Tina Russette

Approval of February Regular Meeting Minutes

Proposed Motion: It was moved by K. Watt and seconded by N. Nenadovich to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Bills for Payment:

[See Pages]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Financial Statements:

[See Separate Enclosure]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Public Comments - Agenda and Non Agenda Items Only

Presentation of Thank You to Teen Services Manager Jessica Riddle for assistance with Holly Elementary Read In Program

Proposed Motion: It was moved by J. Mishler to cover the fee for Jessica to speak at the Chamber of Commerce Event.

*Motion Rescinded: Falls under daily runnings and is within the Director's budget.

President Report

[See Page]

Director Report:

[See Page]

Old Business

New Business

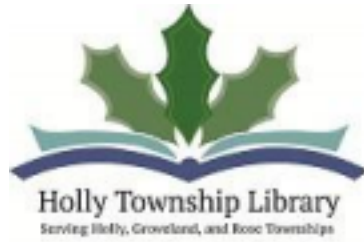
Public Comments - Agenda Items Only

Board Member Comments

Adjournment at 7:19pm.

Proposed Motion: It was moved by K. Watt and seconded by M. Hill to adjourn the meeting at 7:19pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye



**Holly Township Library Board Agenda
Regular Meeting - June 26, 2023 7:00 PM**

- **Roll Call**
- **Approval of May Meeting Minutes** **2**

- **Bills for Payment**
 - Bills to pay** **5**

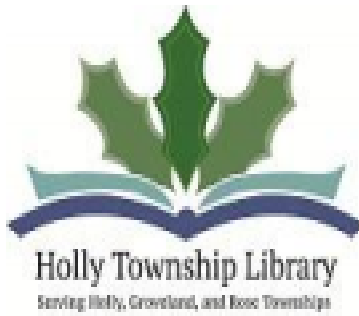
- **Financial Statements**
 - Consumers** **6**
 - Visa Statement** **7**
 - Ramp** **8**
 - MBS Statement** **9**

 - Checking account register - March 2022** **10**

- **Director & President Report** **11**

- **Old Business**
- **New Business**
 - Changing Date of August Board Meeting** **12**

- **Board Member and Public Comments**



- **Adjournment**

**Holly Township Library Board Agenda
Regular Meeting - May 22, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - Here
Vice President J. Mishler - Here
Secretary M. Hill - Here
Treasurer N. Nenadovich - Here
Trustee K. Watt - Here
Trustee S. Cole - Here

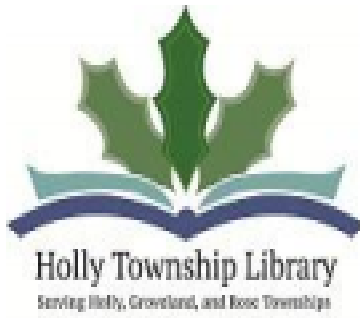
Staff/Guests

Benjamin Spencer
Greg Hayes
Jessica Riddle
Tina Russette
Pat Feeney

Approval of April Regular Meeting Minutes

[See Pages 2-3]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the previous regular meeting minutes.



Roll: President A. Brandon - aye
Hill - aye • Trustee K. Watt - aye
Nenadovich - aye

• VP J. Mishler - aye • Secretary M.
• Trustee S. Cole - aye • Trustee N.

*Discussion

Bills for Payment/Financial Statements:

[See Page 4-9]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

*Discussion

Presentation - TLN Library Consortium

(Brief Recess, called back to order at 8:04 pm)

President/Director Report:

[See Pages 11-16]

Old Business

2023/2024 Budget

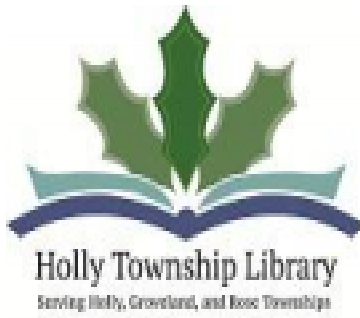
Rescinded Motion: It was moved by K. Watt and seconded by A. Brandon to accept the budget as presented with the amendment to increase the Summer Reading Budget to \$10,000.

Proposed Motion: It was moved by K. Watt and seconded by A. Brandon to accept the budget as presented with the amendment to increase the Summer Reading Program budget by \$10,000, to be pulled from the Salary line item in the budget in order to ensure that it is balanced.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

New Business

Public Comments - Agenda Items Only



Board Member Comments

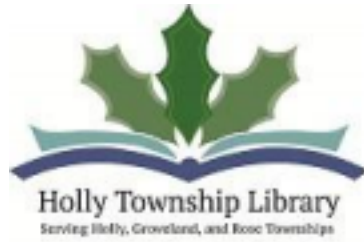
Discussion regarding public timeline, etc.

survey and Strategic Planning

Adjournment at 8:32pm.

Proposed Motion: It was moved by K. Watt and seconded by N. Nenadovich to adjourn the meeting at 8:32 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye



**Holly Township Library Board Agenda
Regular Meeting - July 24, 2023 7:00 PM**

- **Roll Call**
- **Approval of May Meeting Minutes** **2**

- **Bills for Payment**
- **Bills to pay** **4**

- **Financial Statements**
- **Ramp** **5**
- **Ellis Trust Statement** **6**
- **Checking account register - June 2023** **7**

- **Director & President Report** **8**

- **Old Business**
- **New Business** **9**
- **Per Diem Payment Date**

- **Board Member and Public Comments**

- **Adjournment**

**Holly Township Library Board Agenda
Regular Meeting - June 26, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - Here
Vice President J. Mishler - Here
Secretary M. Hill - Here
Treasurer N. Nenadovich - Here
Trustee K. Watt - Here
Trustee S. Cole - Here

Staff/Guests

Greg Hayes
Jessica Riddle
Angela Wallace
Joanna Barnes

Approval of May Regular Meeting Minutes

[See Pages 2-4]

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Bills for Payment/Financial Statements:

[See Page 5-10]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

President/Director Report:

[See Pages 11-13]

Old Business

New Business

Changing Date of August Board Meeting

[See Page 14]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to change the regular board meeting to August 21st at 7 pm and the board retreat meeting will be held on August 28th at 6 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

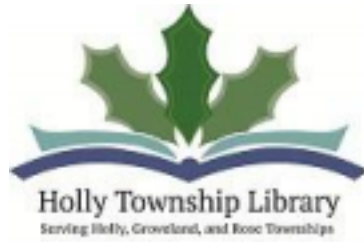
Public Comments - Agenda Items Only

Board Member Comments

Adjournment at 7:57 pm.

Proposed Motion: It was moved by A. Brandon and seconded by K. Watt to adjourn the meeting at 7:57 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye



**Holly Township Library Board Agenda
Regular Meeting - August 21, 2023 7:00 PM**

- **Roll Call**
- **Approval of July Meeting Minutes**
- **Bills for Payment**
 - Bills to pay**
- **Financial Statements**
 - Visa Statement**
 - Ramp**
 - Checking account register - July 2023**
- **Presentation - George Kullis**
- **Director & President Report**
- **Old Business - Per Diem Payments**
- **New Business - Board meetings on Youtube**
- **Board Member and Public Comments Adjournment**

**Holly Township Library Board Agenda
Regular Meeting - July 24, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - Here
Vice President J. Mishler - Here
Secretary M. Hill - Here
Treasurer N. Nenadovich - Here
Trustee K. Watt - Here
Trustee S. Cole - Here

Staff/Guests

Greg Hayes
Jessica Riddle
Tina Russette
Pat Feeney

Approval of June Regular Meeting Minutes

[See Pages 2-3]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Bills for Payment/Financial Statements:

[See Page 4-10]

Proposed Motion: It was moved by M. Hill and seconded by K. Watt to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Trustee Nenadovich asked for GL to be added to MML Liability and Property Pool line item and for the credit card statements.

Groveland Township's payment is late.

Co-op grant was received after June 30th and Greg, the treasurer, and the accountants will need to discuss how to handle this reconciliation.

President/Director Report:

[See Pages 11-13]

Old Business

New Business

Per Diem Payment Date

Proposed Motion: It was moved by A. Brandon and seconded by M. Hill to table the new business item of Payment Date for Board Per Diem to confirm with the attorney if we're allowed to have a closed session to discuss.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion


Public Comments - Agenda Items Only

Comment about broadcasting the board meetings in the future. The director is going to look into the legality of this and get us an answer by the next meeting.

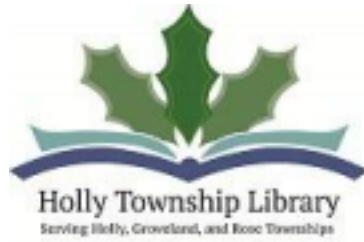
Board Member Comments

Adjournment at 8pm.

Proposed Motion: It was moved by K. Watt and seconded by M. Hill to adjourn the meeting at 8pm.

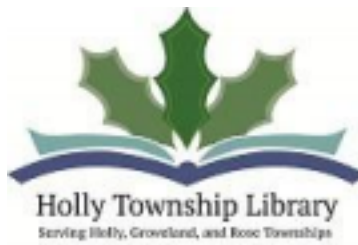


Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye



**Holly Township Library Board Agenda
Regular Meeting - October 23, 2023 7:00 PM**

- **Roll Call**
- **Approval of August Meeting Minutes**
- **Bills for Payment**
 - Bills to pay**
- **Financial Statements**
 - Ramp**
 - Checking account register -August 2023**
- **Presentation - Summer Reading Wrap-Up**
- **Director & President Report**
- **Old Business**
- **New Business -**
 - Expanding the food pantry**
 - Vet Resource Center - Shared use of Meeting Room**
- **Board Member and Public Comments Adjournment**



**Holly Township Library Board Agenda
Regular Meeting - August 21, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - Here
Vice President J. Mishler - Here
Secretary M. Hill - Here
Treasurer N. Nenadovich - Absent - Excused
Trustee K. Watt - Here
Trustee S. Cole - Here

Staff/Guests

Greg Hayes
Jessica Riddle
Tina Russette
Sherlynn Everly
Jim Clark
Angela Wallace

Proposed Motion: It was moved by K. Watt and seconded by S. Cole that Trustee N. Nenadovich be excused from the meeting due to health reasons.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Approval of July Regular Meeting Minutes

[See Pages 2-4]

Proposed Motion: It was moved by K. Watt and seconded by S. Cole to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Bills for Payment/Financial Statements:

[See Page 4-11]

Proposed Motion: It was moved by J. Mishler and seconded by M. Hill to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

President/Director Report:

[See Pages 12-14]

Presentation from George Kullis - Mr. Kullis won't be here to give his presentation.

Old Business

Per Diem Payments

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the Revision to the Board Policy for Per Diem Payments as presented.

Roll: President A. Brandon - Nay • VP J. Mishler - Nay • Secretary M. Hill - Nay • Treasurer N. Nenadovich - absent • Trustee K. Watt - Nay • Trustee S. Cole - Nay

*Discussion

Motion Failed

Motion Rescinded by S. Cole and K. Watt Proposed Motion : It was moved by S. Cole and seconded by K. Watt to table this policy change until the treasurer is here.

*Discussion

New Business

Board meetings on Youtube

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to direct the Director to spend up to \$600 to allow for the board meetings to be recorded and put on the website or Youtube as the staff feels best.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

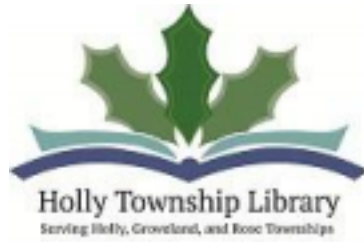
Board Member Comments

Public Comments - Agenda Items Only

Adjournment at 8:02 pm.

Proposed Motion: It was moved by A. Brandon and seconded by M. Hill to adjourn the meeting at 8:02 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - aye • Trustee S. Cole - aye



**Holly Township Library Board Agenda
Regular Meeting - October 23, 2023 7:00 PM**

• Roll Call	
• Approval of August Meeting Minutes	2
• Bills for Payment	4
• Financial Statements	
Ramp	5
Checking account register -August 2023	7
• Presentation - Strategic Plan w/Amanda via Zoom	9
• Director & President Report	17
• Old Business	
• New Business -	
Expanding the food pantry - Jessica	18
Use of Meeting Room by Veterans Resource Center - Gregory Hayes	19
No Smoking Policy - Beth	20
• Board Member and Public Comments Adjournment	

Holly Township Library Board Minutes
Regular Meeting - September 25, 2023 - 7:00 PM

Call to Order at 7:01 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Treasurer N. Nenadovich - absent
Trustee K. Watt - absent
Trustee S. Cole - here

Staff/Guests

Greg Hayes
Ben Spencer
Jessica Riddle
Debbie Hernan
Angela Wallace

Proposed Motion: It was moved by J. Mishler and seconded by S. Cole that Trustee N. Nenadovich and trustee K. Watt be excused from the meeting tonight.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Approval of August Regular Meeting Minutes

[See Pages 2-4]

Proposed Motion: It was moved by J. Mishler and seconded by S. Cole to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Bills for Payment/Financial Statements:

[See Page 5-10]

Proposed Motion: It was moved by S. Cole and seconded by J. Mishler to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - absent • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Presentation - Summer Reading Wrap-Up

President/Director Report:

[See Pages 11-13]

Old Business

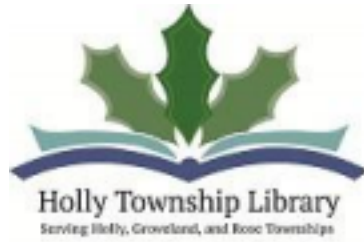
New Business

Board Member Comments

Public Comments - Agenda Items Only

Adjournment at 7:29 pm

Proposed Motion: There is no further business and the meeting is adjourned at 7:29 pm.



**Holly Township Library Board Agenda
Regular Meeting - November 27, 2023 7:00 PM**

- **Roll Call**
- **Approval of October Meeting Minutes**
- **Public Comments - Agenda Items Only ****
- **Bills for Payment**
 - Bills to pay**
- **Financial Statements**
 - Ramp**
 - Checking account register -September 2023**
- **Presentation - George Kullis**
- **Director & President Report**
- **Old Business: Smoking Policy (tabled from October meeting)**
- **Old Business - Food Pantry**
- **New Business - Agreement with Friends of the Library**

- **Board Member and Public Comments Adjournment - Non agenda items only ****

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.**

**Holly Township Library Board Agenda
Regular Meeting - October 23, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Treasurer N. Nenadovich - here
Trustee K. Watt - here
Trustee S. Cole - here

Staff/Guests

Greg Hayes
Jessica Riddle
Beth
Dave V.

Approval of September Regular Meeting Minutes

[See Pages 2-3]

Proposed Motion: It was moved by K. Watt and seconded by M. Hill to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Bills for Payment/Financial Statements:

[See Page 4-7]

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Presentation - Strategic Plan w/ Amanda via Zoom

President/Director Report

[See Page 16]

Old Business

New Business

Expanding the Food Pantry - Jessica

Final decision, Jessica will look into getting the stairs out of the storage closet and furniture solutions that will benefit both the staff for the food pantry and the Friends.

Use of Meeting Room by Veterans Resource Center - Gregory Hayes

Proposed Motion: It was moved by A. Brandon and seconded by S. Cole to accept the reservation of a meeting room for the Veterans Resource Center by the Service Officer(s) for a renewable 90 day period which the Service Officer(s) can terminate at will.

Roll: President A. Brandon - aye • VP J. Mishler - Abstain • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Motion was corrected and the second was retracted and resubmitted by S. Cole

*Discussion

Proposed Motion: It was moved by A. Brandon and seconded by K. Watt to allow Vice President Joe Mishler to abstain from the previous vote because it is a conflict of interest.

Roll: President A. Brandon - aye • VP J. Mishler - Abstain • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

No Smoking Policy - Beth

Proposed Motion: It was moved by J. Mishler and seconded by N. Nenadovich to accept the proposal to expand the no smoking policy to the entire library campus.

*Discussion

Proposed Motion: It was moved by A. Brandon and seconded by S. Cole to table this consideration of expanding the no smoking policy until our November meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

We need to look into the legality of a library issuing a campus-wide no smoking policy before the next board meeting.

Board Member Comments

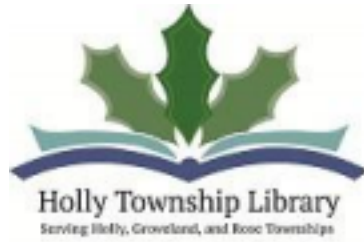
Public Comments - Agenda Items Only

Beth - Importance of the Friend's Bookspace

Dave - Legality of the food pantry & health department, contact schools for grief counseling, believes we should be able to ban smoking without any legal issues.

Adjournment at 9:19 pm.

Proposed Motion: There is no further business and the meeting is adjourned at 9:19 pm.



**Holly Township Library Board Agenda
Regular Meeting - December 18, 2023 7:00 PM**

- **Roll Call**
- **Approval of November Meeting Minutes** **2**
- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.
- **Bills for Payment**
 - Bills to pay** **6**
- **Financial Statements**
 - Ramp** **7**
 - Checking account register -November 2023** **9**
- **Director & President Report** **10**
- **Old Business: Scheduling of Friends Memo Sub-committee Meeting** **14**
- **New Business**
 - Staff and Board Training Information** **15**
 - Purchase of new camera system** **16**
- **Board Member and Public Comments Adjournment - Non agenda items only ****

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

**Holly Township Library Board Agenda
Regular Meeting - November 27, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Treasurer N. Nenadovich - here
Trustee K. Watt - here
Trustee S. Cole - here

Staff/Guests

Greg Hayes
Jessica Riddle
Tina Russette
Angela Wallace
Beth Vultaggio
Dave V.
Judith S.
Ashley Z.
Jama (Sp?)
Heather Melton

Approval of October Regular Meeting Minutes

[See Pages 2-4]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Public Comments - Agenda Items only Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes

Judith - Concerns about the food pantry. Concerns about cleanliness and accessibility to the basement. Expiration dates.

Ashley - Gave statistics on income and how much food insecurity is in the community. Expiration dates are arbitrary, they don't mean anything. "Nourish her daughter's mind and her body."

Beth - Expiration dates and taking them off the shelves.

J - When they put the food on the shelves, they are within the date. She and Greg were attacked because of the expiration dates.

Heather - Ability for parents to get food during story time to feel less embarrassed, that is important. Food stamps don't cover things like tampons, soap, pet food, etc.

Angela - The food from the photo was from Tuesday and it's all gone now. Expiration dates are made to make you buy more food. Some people do not feel comfortable going to a police station, so then they are able to come here to the Library instead.

Jessica - This is our duty to the community. Instead of putting up roadblocks to the pantry, help solve the problem. Approximately 20% of people in the community have food insecurity. We're figuring out how to make it work.

Bills for Payment/Financial Statements:

[See Pages 5-10]

Proposed Motion: It was moved by J. Mishler and seconded by N. Nenadovich to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Presentation - George Kullis - Did not attend

Director Report

[See Page 11]

Old Business

[See Pages 12-13]

Smoking Policy (tabled from October meeting)

Proposed Motion: It was moved by J. Mishler and seconded by N. Nenadovich to accept the proposal to expand the no smoking policy to the entire library campus.

*Discussion

Proposed Motion: It was moved by A. Brandon and seconded by S. Cole to table this consideration of expanding the no smoking policy until our November meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

***Withdrawn proposal from J. Mishler and withdrawn second from N. Nenadovich.

Proposed Motion: It was moved by J. Mishler and seconded by M. Hill to create a formal policy along the lines of what the Director has provided such as the Director's recommendation on page 13.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

Food Pantry

The board decided this falls under daily runnings. Potential for an elevator to be put in so that people can access the basement.

New Business

[See Page 14]

Agreement with Friends of the Library

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the Agreement with the Friends of the Library as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

***K. Watt rescinds the motion and J. Mishler rescinds the second.

Committee proposal for Friends of the Library and Friends subcommittee. Staff & Board: Director, President, VP, Jessica Riddle. The director will reach out to the Friend's to find out who would like to join the Friends and work out a time that they can meet.

Public Comments - Agenda Items Only

Board Member Comments



Adjournment at 8:22 pm.

Proposed Motion: There is no further business and the meeting is adjourned at 8:22 pm.