



**Holly Township Library Board Agenda**  
**Regular Meeting - January 24, 2022 7:00 PM**

- **Roll Call**
- **Approval of December Regular Minutes and January Special Meeting Minutes** **3**
- **Election of Board Officers** **6**
- **Closed Session (per PA 267 of 1976, Sections 15.267 - 268)** **7**
- **Bills for Payment**
  - Consumers/Visa Statement** **8**
  - Invoices paid prior to Board Meeting** **11**
  - Bills for payment** **12**
- **Financial Statements**
  - Checking account register - November 2021** **13**
  - Monthly Budget Report** **16**
- **Director Report** **18**
- **Old Business**
  - Letter of Resignation From Adam Freese** **21**
  - Procedure to select a candidate for the Board Trustee Position** **22**
- **New Business**
  - Annual Review of Bylaws** **23**
- **Board Member and Public Comments**
- **Adjournment**

**Holly Township Library Board Agenda**  
**Regular Meeting - December 27, 7:00 PM**  
**Zoom Meeting: <https://us06web.zoom.us/j/89737467815>**

**Call to Order at 7:00 pm.**

**Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Treasurer A. Freese - absent  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee A. Alrey - here

**Staff/Guests**

Greg Hayes  
John Lauve  
Tina Russette

**Approval of Minutes of Previous Regular Meeting**

Proposed Motion: It was moved by Joe Mishler and seconded by Kristin Watt to accept the previous regular meeting minutes, with the exception that A.C.'s comment be added.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

**Bills for Payment:**

[See Pages 5-9]

Proposed Motion: It was moved by Joe Mishler and seconded by A.C. Alrey to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

**Financial Statements:**

[See Pages 8-14]

Proposed Motion: It was moved by Meghan Hill and seconded by Kristin Watt to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Director's Report:**

[See Page 16]

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to accept the quote from Stanley as presented for the front door.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Old Business**

### **New Business**

Proposed Motion: It was moved by April Brandon and seconded by A.C. Alrey to have a special meeting to discuss trustee replacement for Adam Freese.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Public Comment**

### **Board Member Reports**

### **Adjournment at 8:05 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by Meghan Hill to adjourn the meeting at 8:05 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

**Holly Township Library Board Agenda**  
**Special Meeting - January 3, 7:00 PM**  
**Zoom Meeting: <https://us06web.zoom.us/j/83959911031>**

**Call to Order at 7:00 pm.**

**Roll call**

President A. Brandon - here  
 Vice President J. Mishler - excused absence  
 Treasurer A. Freese - unexcused absence  
 Secretary M. Hill - here  
 Trustee K. Watt - here  
 Trustee A. Alrey - here

**Staff/Guests**

Greg Hayes

**Approval of Interim Treasurer**

Proposed Motion: It was moved by April Brandon and seconded by A.C. Alrey that Meghan Hill will be the interim treasurer until the February meeting until we can discuss it further because current treasurer Adam Freese has been absent.

Roll: President A. Brandon - aye • VP J. Mishler - absent • Treasurer A. Freese - unexcused absence

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

**Approval of Interim Treasurer**

Proposed Motion: It was moved by A.C. Alrey and seconded by Meghan Hill that we will add the following explanation that current treasurer Adam Freese has been absent to the previously approved motion.

Roll: President A. Brandon - aye • VP J. Mishler - absent • Treasurer A. Freese - unexcused absence

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

**Agenda Additions for next meeting:**

1. adjust any 10 absences between a 3 year period to be changed to “unexcused absences.”
2. What is an “unexcused absence.”

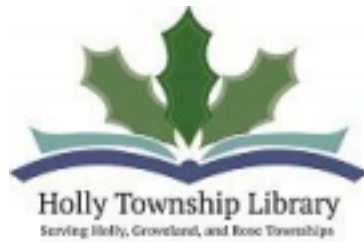
**Adjournment at 8:06 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by April Brandon to adjourn the meeting at 8:06 pm.

Roll: President A. Brandon - aye • VP J. Mishler - absent • Treasurer A. Freese - unexcused absence

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion



**Holly Township Library Board Agenda**  
**Regular Meeting - February 28, 2022 7:00 PM**

• Roll Call	
• Approval of January Regular Meeting Minutes	3
• Approval of January Closed Session Minutes (no enclosure)	
• Approval of Feb 7 Special Meeting Minutes	8
• Bills for Payment	
Visa Statement (paid prior to Board meeting)	10
Invoices for payment	13
• Financial Statements	
Checking account register - January 2022	14
Management Financial Report	15
• Director Report	21
Old Business	
Scheduling review of Bylaws, Policies, and Evaluation	24
New Business	
Impact of Dispensaries	25
Federal Holidays	26
• Board Member and Public Comments	
• Adjournment	



## Holly Township Library Board Agenda

Meeting - January 24, 7:00 PM

Zoom Meeting: <https://us06web.zoom.us/j/82724318925>

**Call to Order at 7:00 pm.**

### Roll call

President A. Brandon - here  
 Vice President J. Mishler - here  
 Treasurer A. Freese - unexcused absence  
 Secretary M. Hill - here  
 Trustee K. Watt - here  
 Trustee A. Alrey - here

### **Staff/Guests**

Greg Hayes

### **Approval of Minutes of Previous Regular Meeting**

Proposed Motion: It was moved by Joe Mishler and seconded by A.C. Alrey to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
 Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to accept the previous special meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
 Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Election of Board Officers:**

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to elect the officers as follows: April Brandon as President, Joe Mishler as Vice President and interim treasurer, and Meghan Hill as secretary.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

**Moving into Closed Session (per PA 267 of 1976, Sections 15.267 - 268):**

Proposed Motion: It was moved by A.C. Alrey and seconded by Kristin Watt to move into closed session.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

Proposed Motion: It was moved by April Brandon and seconded by Joe Mishler to include the Library Director in the closed meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

**Moving out of Closed Session (per PA 267 of 1976, Sections 15.267 - 268):**

Proposed Motion: It was moved by Joe Mishler and seconded by A.C. Alrey to end the closed session.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

Proposed Motion: It was moved by April Brandon and seconded by A.C. Alrey to take a 5 minute break.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye



\*Discussion

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler, based on the closed session discussion, to move forward without any further actions taken.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - Abstained • Trustee A. Alrey - aye

\*Discussion

## **Bills for Payment**

### **Consumers/Visa Statement**

[See Pages 8-10]

Proposed Motion: It was moved by Joe Mishler and seconded by A.C. Alrey to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Invoices paid prior to Board Meeting**

[See Pages 11]

Proposed Motion: It was moved by Kristin Watt and seconded by Joe Mishler to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Bills for Payment:**

[See Pages 12]

Proposed Motion: It was moved by April Brandon and seconded by Meghan Hill to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Financial Statements:**

[See Pages 13-16]

Proposed Motion: It was moved by Kristin Watt and seconded by A.C. Alrey to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Director's Report:**

[See Page 18-20]

Proposed Motion: It was moved by A.C. Alrey and seconded by Meghan Hill to support the director's decision with the designation of the computers.

Amendment from A.C. was given and then voted down to give 1 computer each to the VFW and American Legion.

Roll: President A. Brandon - aye • VP J. Mishler - abstained • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Old Business**

#### **Letter of Resignation From Adam Freese**

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to accept the resignation letter below of Adam Freese.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

To: The Holly Library Trustees

Re: Adam Freese's Resignation

I would like to thank the people of Oakland County whom it was my pleasure to serve. At this time I am unable to serve on the Holly Library Board of Trustees due to a personal conflict. It is with that, I must resign my position.

Effective January 6th, 2021 I, Adam Freese, resign from the Holly Library board of Trustees.

*Adam Freese*

### **Procedure to select a candidate for the Board Trustee Position**

Proposed Motion: It was moved by Meghan Hill and seconded by A.C. Alrey to announce the open trustee position to the public and require either a resume, a letter of intent, or cover letter to apply for this open position.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

Proposed Motion: It was moved by Meghan Hill and seconded by Kristin Watt to set a deadline as follows below:

Announcement: 1/25

Deadline to submit: 2/4

Special Meeting to appoint: 2/7

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Annual Review of Bylaws**

Proposed Motion: It was moved by A.C. Alrey and seconded by April Brandon to move the annual review of bylaws to the next regularly scheduled meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **New Business**

### **Public Comment**

## **Board Member Reports**

President April Brandon mentioned the seed library and requested that the board research and review this before the next regular meeting.

## **Adjournment at 9:29 pm.**

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to adjourn the meeting at 9:29 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

**Holly Township Library Board Agenda**  
**Special Meeting - February 7, 7:00 PM**  
**Zoom Meeting: <https://us06web.zoom.us/j/85033812775>**

**Call to Order at 7:00 pm.**

**Roll call**

President A. Brandon - here  
 Vice President J. Mishler - here  
 Secretary M. Hill - here  
 Trustee K. Watt - here  
 Trustee A. Alrey - here (online)

**Staff/Guests**

Greg Hayes  
 Jacob Crevier (online)  
 John Lauve  
 Natalie Nenadovich Bolyard

**Opportunities for Candidates to Speak:**

John Lauve  
 Jacob Crevier  
 Natalie Nenadovich Bolyard

**Questions and comments from Board**

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to appoint Natalie Nenadovich Bolyard sixth Trustee of the board.

Roll: President A. Brandon - aye • VP J. Mishler - aye •  
 Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - nay

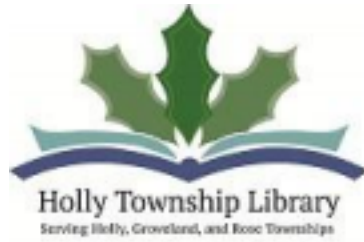
\*Discussion

**Board Member and Public Comment**

**Adjournment at 8:12 pm.**

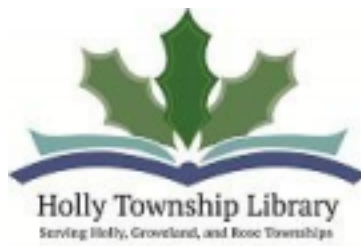
Proposed Motion: It was moved by Kristin Watt and seconded by Meghan Hill to adjourn the meeting at 8:12 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye



**Holly Township Library Board Agenda  
Regular Meeting - March 21, 2022 7:00 PM**

- **Roll Call**
- **Approval of February Meeting Minutes** **2**
- **Resignation of Board Member** **7**
- **Appointment of Board Member** **7**
- **Bills for Payment**
  - Visa Statement (Paid prior to Board Meeting)** **8**
  - Bills for payment** **10**
- **Financial Statements**
  - Management Financial Report** **11**
  - Checking account register - February 2022** **16**
- **Director Report** **22**
- Old Business**
  - Review of Bylaws (Appendix I)**
  - Director Evaluation** **26**
- New Business**
  - Signage and Postings** **27**
- **Board Member and Public Comments**
- **Adjournment**



## **Holly Township Library Board Agenda**

**Meeting - February 28, 7:00 PM**

**Zoom Meeting: <https://us06web.zoom.us/j/82724318925>**

**Call to Order at 7:00 pm.**

### **Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee A. Alrey - here  
Trustee N. Nenadovich - here

### **Staff/Guests**

Greg Hayes  
Tina Russette

### **Approval of January Regular Meeting Minutes**

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - abstained

\*Discussion

### **Approval of January Closed Session Meeting Minutes**

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to amend to the minute notes to say to “move into closed session to discuss possible disciplinary action.”

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt – abstained (as the disciplinary meeting regarded her actions) • Trustee A. Alrey - aye • Trustee N. Nenadovich – abstained (as she was not yet a board member)

\*Discussion



Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to accept the special meeting minutes with amendments above added.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich – abstained\*\*

\*\*April moves to change Natalie's vote because Natalie wasn't yet a board member.

### **Approval of February 7 Special Session Meeting Minutes**

Proposed Motion: It was moved by Kristin Watt and seconded by Joe Mishler to accept the previous special meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - abstained

\*Discussion

April moves to change Natalie's vote because Natalie wasn't yet a board member.

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to accept the previous special meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Joe Mishler and seconded by A.C. Alrey to end the closed session.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by April Brandon and seconded by A.C. Alrey to take a 5 minute break.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler, based on the closed session discussion, to move forward without any further actions taken.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

**Bills for Payment:**

[See Pages 12]

Proposed Motion: It was moved by Kristin and seconded by Joe to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

**Financial Statements:**

[See Pages 13-16]

Proposed Motion: It was moved by Joe and seconded by April to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

**Director's Report:**

[See Page 18-20]

Director Eval Next Month  
Policy Bylaw - after

## **Old Business**

### **Annual Review of Bylaws**

Proposed Motion: It was moved by A.C. Alrey and seconded by April Brandon to move the annual review of bylaws to the next regularly scheduled meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Meghan Hill and seconded by April Brandon to move

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

## **New Business**

Proposed Motion: It was moved by Meghan Hill and seconded by Joe Mishler to move to give the staff all of the 12 federal holiday on the list shown in the agenda, including Juneteenth.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - nay  
• Trustee N. Neno - aye

Proposed Motion: It was moved by Natalie N we as a library recognize columbus day as Indegijounous peopl's day. second by Kristin

Roll: President A. Brandon - aye • VP J. Mishler - abstained (Didn't feel he could vote on it) • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N.N - aye

\*Discussion

## **Public Comment**

## **Board Member Reports**

**A.C. Alrey gave his verbal resignation because he won't be able to attend meetings in person.**

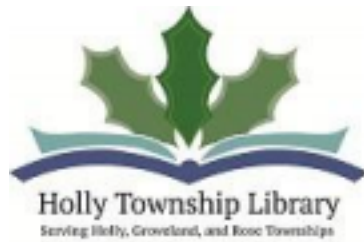
**Add decision for new board members for next meeting.**

**Adjournment at 8:34 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by to adjourn the meeting at 8:34 pm.

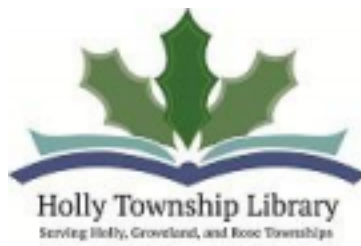
Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion



**Holly Township Library Board Agenda  
Regular Meeting - March 21, 2022 7:00 PM**

- **Roll Call**
- **Approval of February Meeting Minutes** **2**
- **Resignation of Board Member** **7**
- **Appointment of Board Member** **7**
- **Bills for Payment**
  - Visa Statement (Paid prior to Board Meeting)** **8**
  - Bills for payment** **10**
- **Financial Statements**
  - Management Financial Report** **11**
  - Checking account register - February 2022** **16**
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- Old Business**
  - Review of Bylaws (Appendix I)**
  - Director Evaluation** **26**
- New Business**
  - Signage and Postings** **27**
- **Board Member and Public Comments**
- **Adjournment**



## **Holly Township Library Board Agenda**

**Meeting - February 28, 7:00 PM**

**Zoom Meeting: <https://us06web.zoom.us/j/82724318925>**

**Call to Order at 7:00 pm.**

### **Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee A. Alrey - here  
Trustee N. Nenadovich - here

### **Staff/Guests**

Greg Hayes  
Tina Russette

### **Approval of January Regular Meeting Minutes**

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - abstained

\*Discussion

### **Approval of January Closed Session Meeting Minutes**

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to amend to the minute notes to say to “move into closed session to discuss possible disciplinary action.”

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt – abstained (as the disciplinary meeting regarded her actions) • Trustee A. Alrey - aye • Trustee N. Nenadovich – abstained (as she was not yet a board member)

\*Discussion

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to accept the special meeting minutes with amendments above added.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich – abstained\*\*

\*\*April moves to change Natalie's vote because Natalie wasn't yet a board member.

### **Approval of February 7 Special Session Meeting Minutes**

Proposed Motion: It was moved by Kristin Watt and seconded by Joe Mishler to accept the previous special meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - abstained

\*Discussion

April moves to change Natalie's vote because Natalie wasn't yet a board member.

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler to accept the previous special meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Joe Mishler and seconded by A.C. Alrey to end the closed session.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by April Brandon and seconded by A.C. Alrey to take a 5 minute break.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by A.C. Alrey and seconded by Joe Mishler, based on the closed session discussion, to move forward without any further actions taken.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

**Bills for Payment:**

[See Pages 12]

Proposed Motion: It was moved by Kristin and seconded by Joe to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

**Financial Statements:**

[See Pages 13-16]

Proposed Motion: It was moved by Joe and seconded by April to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

**Director's Report:**

[See Page 18-20]



Director Eval Next Month  
Policy Bylaw - after

## **Old Business**

### **Annual Review of Bylaws**

Proposed Motion: It was moved by A.C. Alrey and seconded by April Brandon to move the annual review of bylaws to the next regularly scheduled meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Meghan Hill and seconded by April Brandon to move

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

## **New Business**

Proposed Motion: It was moved by Meghan Hill and seconded by Joe Mishler to move to give the staff all of the 12 federal holiday on the list shown in the agenda, including Juneteenth.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - nay  
• Trustee N. Neno - aye

Proposed Motion: It was moved by Natalie N we as a library recognize columbus day as Indegijounous peopl's day. second by Kristin

Roll: President A. Brandon - aye • VP J. Mishler - abstained (Didn't feel he could vote on it) • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N.N - aye

\*Discussion

## **Public Comment**

## **Board Member Reports**

**A.C. Alrey gave his verbal resignation because he won't be able to attend meetings in person.**

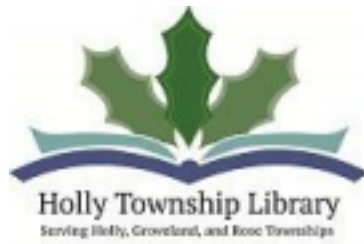
**Add decision for new board members for next meeting.**

**Adjournment at 8:34 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by to adjourn the meeting at 8:34 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Treasurer A. Freese - absent  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion



**Holly Township Library Board Agenda  
Regular Meeting - May 23, 2022 7:00 PM**

- **Roll Call**
- **Approval of March & April Meeting Minutes**
- **Bills for Payment**
  - Visa Statement (Paid prior to Board Meeting) 11**
  - Bills for payment 13**
- **Financial Statements**
  - Management Financial Report 14**
  - Checking (Expenses) account register - April 2022 21**
- **Director Report 22**
- **Old Business**
  - 2022 - 2023 Budget (Separate Packet)**
- **New Business**
  - Summer Reading 2022 Presentation**
  - Fines and Fees Discussion**
  - Design Discussion - Changing spaces in the Library**
- **Board Member and Public Comments**
- **Adjournment**

**Holly Township Library Board Agenda**  
**Meeting - March 21, 7:00 PM**  
**Zoom Meeting:**

**Call to Order at 7:00 pm.**

**Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee A. Alrey - here (online only)  
Trustee N. Nenadovich - here

**Staff/Guests**

Greg Hayes  
Tina Russette  
Shannon  
John  
Liz

**Approval of February Regular Meeting Minutes**

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - abstained

\*Discussion

**Bills for Payment:**

[See Pages 12]

Proposed Motion: It was moved by Kristin and seconded by Joe to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey -  
aye • Trustee N. Nenadovich - aye

\*Discussion

**Financial Statements:**

[See Pages 13-16]

Proposed Motion: It was moved by Joe and seconded by April to  
accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey -  
aye • Trustee N. Nenadovich - aye

\*Discussion

**Director's Report:**

[See Page 18-20]

Director Eval Next Month  
Policy Bylaw - after

**Old Business**

**Annual Review of Bylaws**

Proposed Motion: It was moved by A.C. Alrey and seconded  
by April Brandon to move the annual review of bylaws to the  
next regularly scheduled meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey -  
aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Meghan Hill and seconded by April Brandon to move

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N. Nenadovich - aye

\*Discussion

### **New Business**

Proposed Motion: It was moved by Meghan Hill and seconded by Joe Mishler to move to give the staff all of the 12 federal holidays on the list shown in the agenda, including Juneteenth.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - nay  
• Trustee N. Neno - aye

Proposed Motion: It was moved by Natalie N we as a library recognize columbus day as Indegiouous peopl's day. second by Kristin

Roll: President A. Brandon - aye • VP J. Mishler - abstained (Didn't feel he could vote on it) • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee A. Alrey - aye • Trustee N.N - aye

\*Discussion

### **Public Comment**

### **Board Member Reports**

**A.C. Alrey gave his verbal resignation because he won't**

**be able to attend meetings in person.**

**Adjournment at 8:34 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by to adjourn the meeting at 8:34 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
• Treasurer A. Freese - absent Secretary M. Hill - aye •  
Trustee K. Watt - aye • Trustee A. Alrey - aye

\*Discussion

### **Holly Township Library Board Agenda Special Meeting - April 11, 2022 7:00 PM**

**• Roll Call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee S. Cole - here  
Trustee N. Nenadovich -here

**Staff/Guests**

Greg Hayes  
Tina Russette

Informal Meeting 5 PM with Elissa Slotkin's office to discuss the Grant.

**Break:**

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to take a break before the beginning of the special meeting at 7 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to return from a break to begin special meeting at 7 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

- **Board Discussion - Community Survey**

- **Board Discussion - Community Grant**

Proposed Motion: It was moved by April Brandon and seconded by Mishler to leave it to Greg and the staff to review and organize the list for the grant application.

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

- **Board Member and Public Comments**

Proposed Motion: It was moved by Natalie Nenadovich and seconded by Shannon Cole to increase the grant amount from \$750,000 to \$1 million

Roll: President A. Brandon - aye • VP J. Mishler - aye  
Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

- **Adjournment**

Proposed Motion: It was moved by Kristin Watt and seconded by Natalie Nenadovich to adjourn the meeting at 7:38.

Roll: President A. Brandon - aye • VP J. Mishler - aye



Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

**Holly Township Library Board Agenda  
Budget Meeting - April 25, 6:30 PM**

**Call to Order at 6:30 pm.**

**Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - (via Zoom, not counted for attendance)  
Trustee K. Watt - here  
Trustee S. Cole - here  
Trustee N. Nenadovich - here

**Staff**

Greg Hayes  
Tina Russette  
Jessica Riddle

Discussion : It was recommended that the Director increase the budgeted amounts for ebooks and regular book purchases.

**Adjournment at 7:22 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by Joe to adjourn the meeting at 7:22 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye •  
Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N.N - aye

**Holly Township Library Board Agenda  
Regular Meeting - April 25, 7:00 PM**

**Call to Order at 7:40 pm.**

**Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - (via Zoom, not counted for attendance)  
Trustee K. Watt - here  
Trustee S. Cole - here  
Trustee N. Nenadovich - here

**Staff**

Greg Hayes  
Tina Russette  
Jessica Riddle

**Approval of March Regular and April Special Meeting Minutes**

Proposed Motion: It was moved by Kristin Watt and seconded by Joe Mishler to table the approval of the minutes until the May meeting.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye •

\*Discussion

**Bills for Payment: & Financial Statements**

[See Pages 7-14]

Proposed Motion: It was moved by Kristin and seconded by Joe to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye

Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Director's Report:**

[See Page 15-17]

Proposed Motion: Moved by Kristin, seconded by Natalie, create a Design subcommittee if the Library receives the grant and create a Strategic Planning subcommittee.

Roll: President A. Brandon - aye • VP J. Mishler - nay

Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

### **Old Business**

Board policies - No action taken

Review of Board Resolutions: President Brandon discussed the previous Board resolutions for the newer Board members.

### **New Business**


Proposed Motion: It was moved by April and seconded by Kristin to set the annual compensation for the Director at \$52,240.00

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - nay • Trustee N. N. - aye

Proposed Motion: It was moved by Kristin, seconded by Joe to approve the request of Dr. Jay Jubar as Holly representative to the MMLC with the request that he provide periodic reports back to the Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N.N - aye

Proposed Motion: It was moved by Natalie, seconded by Joe that all Holly Area School students be given library cards.



Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N.N - aye

\*Discussion

### **Public Comment**

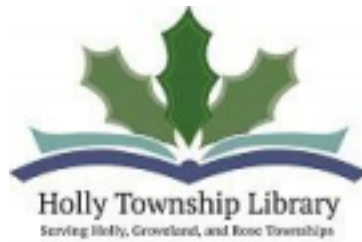
### **Board Member Reports**

### **Adjournment at 9:32 pm.**

Proposed Motion: It was moved by Kristin and seconded by Natalie to adjourn the meeting at 8:34 pm.

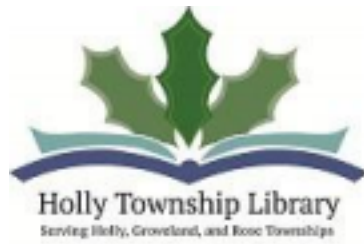
Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - absent • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N.N - aye

\*Discussion



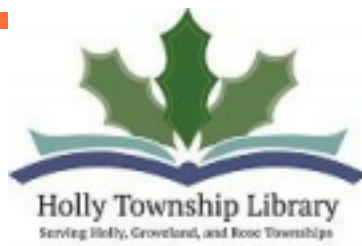
## Holly Township Library Board Agenda Regular Meeting - June 27, 2022 7:00 PM

- **Roll Call**
- **Approval of May Meeting Minutes**
- **Bills for Payment**
  - Visa Statement (Paid prior to Board Meeting) 2**
  - Bills for payment 5**
- **Financial Statements**
  - Management Financial Report (Separate Enclosure)**
- **Director Report 6**
- **Old Business 7**
  - Final Reading - Policies (Separate Enclosure)**
  - Design Subcommittee Formation**
- **New Business**
- **Board Member and Public Comments**
- **Adjournment**



**Holly Township Library Board Agenda  
Regular Meeting - July 25, 2022 7:00 PM**

- **Roll Call**
- **Approval of June Meeting Minutes** **2**
- **Bills for Payment**
  - Paid prior to Board Meeting** **5**
  - Bills for payment** **10**
- **Financial Statements**
  - Management Financial Report (Separate Enclosure)**
- **Director Report** **11**
- **Old Business**
- **New Business**
  - Fiscal year 2021 - 2022 Review** **14**
  - PA 24 of 1989 District Library Formation (Separate Enclosure)**
  - Recommendations from Design Subcommittee** **17**
- **Board Member and Public Comments**
- **Adjournment**



**Holly Township Library Board Agenda  
Regular Meeting - June 27, 2022 - 7:00 PM**

**Call to Order at 7:00 pm.**

**Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee S. Cole - here  
Trustee N. Nenadovich - here

**Staff/Guests**

Greg Hayes  
Jessica Riddle

**Approval of May Regular Meeting Minutes**

Proposed Motion: It was moved by Joe Mishler and seconded by Kristin Watt to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

**Bills for Payment:**

[See Pages 2-4]

Proposed Motion: It was moved by Joe Mishler and seconded by Meghan Hill to accept the Bills for Payment as presented.

Rescinded Motion: It was rescinded by Joe Mishler and rescinded by Meghan Hill to review the Bills for Payments as pages 2 and 3 were not legible.

Proposed Motion: It was moved by Joe Mishler and seconded by Meghan Hill to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Financial Statements:**

[See Page 5]

Proposed Motion: It was moved by Meghan Hill and seconded by Joe Mishler to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Director's Report:**

[See Page 6]

### **Old Business**

#### **Final Reading - Policies**

Proposed Motion: It was moved by April Brandon and seconded by Joe Mishler to approve the amended Holly Township Library Policy as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Proposed Motion: It was moved by April Brandon and seconded by Joe Mishler that after the trial period, that we address overdue fees and amnesty issues again next year in the review of the Library Policies.


Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

### **Design Subcommittee Formation**

Proposed Motion: It was moved by Shannon Cole and seconded by Joe Mishler that the board forms a subcommittee to design the interior of the library.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye





\*Discussion

**New Business**

**Public Comment**

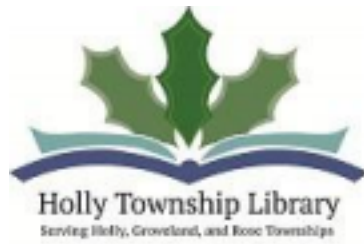
**Board Member Reports**

**Adjournment at 8:17 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by Meghan Hill to adjourn the meeting at 8:17 pm.

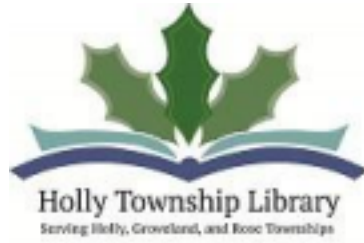
Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion



**Holly Township Library Board Agenda  
Regular Meeting - August 22, 2022 7:00 PM**

- **Roll Call**
- **Approval of July Meeting Minutes** **2**
- **Bills for Payment**
  - Bills paid prior to Board Meeting Visa Statement** **5**
  - Bills to pay** **8**
- **Financial Statements**
  - Management Financial Report (Separate Enclosure)**
- **Summer Reading Wrap Up Presentation**
- **Director Report** **9**
- **Old Business**
  - Dissolve Legacy Subcommittee (No enclosure)**
- **New Business**
  - Policy Manual - Changes to Sections on Personal Appearance and Media** **12**
  - Blue Cross Blue Shield Renewal** **14**
  - Discussion of Imagination Project** **16**
  - Appointment of authorized users for credit card** **18**
- **Board Member and Public Comments**
- **Adjournment**



## **Holly Township Library Board Agenda Regular Meeting - July 25, 2022 - 7:00 PM**

**Call to Order at 7:00 pm.**

### **Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee S. Cole - here  
Trustee N. Nenadovich - here

### **Staff/Guests**

Greg Hayes  
Jessica Riddle  
Tina Russett

### **Approval of June Regular Meeting Minutes**

Proposed Motion: It was moved by Joe Mishler and seconded by Kristin Watt to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Bills for Payment:**

[See Pages 5-10]

Proposed Motion: It was moved by Joe Mishler and seconded by Meghan Hill to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Financial Statements:**

[See Page Management Financial Report (Separate Enclosure)]

Proposed Motion: It was moved by Kristin Watt and seconded by Natalie Nenadovich to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Director's Report:**

[See Page 11]

### **Old Business**

### **New Business**

### **Fiscal year 2021 - 2022 Review 14**

### **PA 124 of 1989 District Library Formation**

Main Discussion Concerns:

Raising Costs and Fees as a district library, can the library be moved, board may be taken over by the municipalities, raising millage and rose and groveland contribution vs. district library, taxable vs. nontaxable,

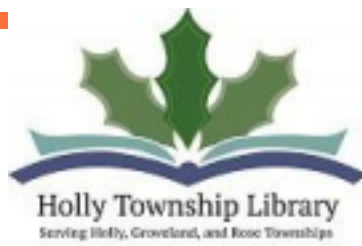
Tina's comments of TLN system:

TLN and MEL systems better options?

MILibrary - Springfield doesn't participate, but many other TLN libraries do participate in this. 3 book items. Our cooperative is not all public libraries, but TLN cooperative is all public libraries.

Proposed Motion: It was moved by Joe Mishler and seconded by Kristin Watt to enter into negotiations with Rose and Groveland Townships to increase their contributions to the Holly Township Library.

Motion has been rescinded by Joe Mishler and Kristin Watt per Shannon's discussion item: She would like to take the time to look into contracts and do more research before doing this.



Greg is to reach out to Rose and the most updated information and information in the next board packet.

Groveland Townships to get contracts and he will put this

To Do list needed for next board? How does the board negotiate the contract? Scanning and digitization. Institutional history is not there.

Proposed Motion: It was moved by April Brandon and seconded by Joe Mishler to form a subcommittee to preserve the continuity of the future board's board and director's responsibility, review paperwork on hand to create a better work-flow for the library and its future board members and directors.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Legacy Subcommittee - Joe Mishler, Kristin Watt, and Jessica Riddle  
8/15 - 6:30 pm

### **Recommendations from Design Subcommittee**

### **Public Comment**

### **Board Member Reports**

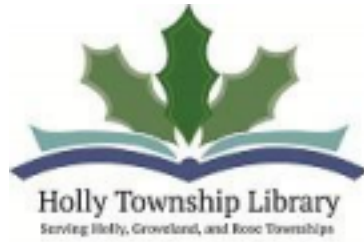
Terms and staggered terms - This is required by Michigan State law for township libraries.

### **Adjournment at 9:17 pm.**

Proposed Motion: It was moved by Kristin Watt and seconded by Meghan Hill to adjourn the meeting at 9:17 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion



**Holly Township Library Board Agenda  
Regular Meeting - September 26, 2022 7:00 PM**

- **Roll Call**
- **Approval of August Meeting Minutes** **2**
- **Bills for Payment** **6**
  - Visa Statement (Paid prior to Board Meeting)**
  - Bills for payment**
- **Financial Statements**
  - Management Financial Report (Separate Enclosure)**
- **Guest - Derrick Bushon, Director of the Holly Academy**
- **Guests - The Friends of the Holly Library**
- **Director Report** **12**
- **Old Business**
- **New Business**
  - Donation of Books from Balcony Row** **16**
  - Increasing Teen Book Budget** **17**
  - Credit Card Usage** **18**
  - Using funds from MBS Account** **19**
  - Library Memberships** **20**
  - Book Challenges** **21**
  - Policies on candidate and ballot endorsements** **29**
- **Board Member and Public Comments**
- **Adjournment**



## Holly Township Library Board Agenda Regular Meeting - August 22, 2022 - 7:00 PM

**Call to Order at 6:55 pm.**

### **Roll call**

President A. Brandon - here  
 Vice President J. Mishler - here  
 Secretary M. Hill - here  
 Trustee K. Watt - absent (excused)  
 Trustee S. Cole - absent (excused)  
 Trustee N. Nenadovich - here

### **Staff/Guests**

Greg Hayes  
 Jessica Riddle  
 Tina Russett  
 Debbie Hernan

### **Approval of July Regular Meeting Minutes**

Proposed Motion: It was moved by April Brandon and seconded by Meghan Hill to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion

### **Bills for Payment:**

[See Pages 5-8]

Proposed Motion: It was moved by Meghan Hill and seconded by Joe Mishler to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion

### **Financial Statements:**

[See Separate Enclosure]

Proposed Motion: It was moved by Joe Mishler and seconded by Meghan Hill to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion

Pending Start Date of the additional money for Rose and Groveland Townships:

Rose \$1681

Groveland \$1422

### **Summer Reading Wrap Up Presentation:**

### **Director's Report:**

[See Page 9-11]

### **Old Business**

### **Dissolve Legacy Subcommittee**

Proposed Motion: It was moved by April Brandon and seconded by Joe Mishler to dissolve the Legacy Subcommittee.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion

### **New Business**

### **Policy Manual - Changes to Sections on Personal Appearance and Media**



Proposed Motion: It was moved by Meghan Hill and seconded by April Brandon to approve changes to Sections on Personal Appearance and Media as is while also amending the sentence “Jeans and shorts may be worn if they are appropriate and tasteful.” The sentence “Staff are encouraged to use discretion with personal devices when working with the public” will be moved under Computer Use/Email/Social Media.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion

### **Blue Cross Blue Shield Renewal**

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to accept the director’s direction of the Blue Cross Blue Shield Renewal.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion

### **Discussion of Imagination Project**

Next Steps - Research, friends of the library involvement, funding, etc. Debbie is going to look into this a bit further.

### **Appointment of authorized users for credit card**

Proposed Motion: It was moved by April Brandon and seconded by Joe Mishler to have a signout sheet for the new credit card and Michelle’s name will be the only name on the card.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion

### **Public Comment**

### **Board Member Reports**

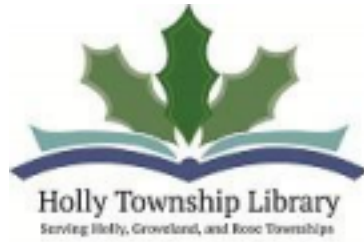
Reminder to look into the money that the dispensaries need to spend in the community.

**Adjournment at 8:11 pm.**

Proposed Motion: It was moved by Meghan Hill and seconded by Natalie Nenadovich to adjourn the meeting at 8:11 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - absent • Trustee S. Cole - absent • Trustee N. Nenadovich - aye

\*Discussion



**Holly Township Library Board Agenda**  
**Regular Meeting - October 24, 2022 7:00 PM**

- **Roll Call**
- **Approval of September Regular and Special Meeting Minutes** **2**
- **Bills for Payment**
  - Visa Statement/Bills Paid prior to Meeting** **8**
  - Bills for payment** **11**
- **Financial Statements**
  - Management Financial Report (Separate Enclosure)**
- **Presentation - Rethinking Libraries, LLC**
- **Director Report** **12**
- **Old Business**
  - Balcony Book Donation**
  - Comparison of Library Cooperatives)** **18**
- **New Business**
- **Board Member and Public Comments**
- **Adjournment**

**Holly Township Library Board Agenda  
Regular Meeting - September 26, 2022 - 7:00 PM**

**Call to Order at 7:01 pm.**

**Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee S. Cole - here  
Trustee N. Nenadovich - here

**Staff/Guests**

Greg Hayes  
Tina Russette  
Jessica Riddle  
Derrick Bushon  
Friends of the Library:  
Pat  
Del  
Lana

**Approval of August Regular Meeting Minutes**

Proposed Motion: It was moved by Joe Mishler and seconded by Natalie Nenadovich to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

**Bills for Payment:**

[See Pages 6-10]

Proposed Motion: It was moved by Joe Mishler and seconded by Kristin Watt to accept the Bills for Payment as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Financial Statements:**

[See Separate Enclosure]

Proposed Motion: It was moved by Meghan Hill and seconded by Kristin Watt to accept the financial statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

**Guest - Derrick Bushon, Director of the Holly Academy**

**Guests - The Friends of the Holly Library**

### **Director's Report:**

[See Page 12-15]

Proposed Motion: It was moved by April Brandon and seconded by Joe Mishler to move forward with the amnesty program as Ben and Greg see fit and the board will revisit with them in January with proper updates.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Old Business**

#### **New Business**

**Donation of Books from Balcony Row 16**

**Increasing Teen Book Budget 17**

**Using funds from MBS Account 19**

**Questions about the location?** Start by allocating funds to a professional consultancy. Details for the security and fire system updates.

Proposed Motion: It was moved by Joe Mishler and seconded by April Brandon to solicit bids to hire the relevant consultant to create a masterplan for the Library.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Joe Mishler and seconded by Kristin Watt to accept Greg's bid to approve the Security and Fire Alarms from the MBS Brokerage Account for \$11,313.83.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

\*Motion Rescinded and updated to include where the funds are coming from.

Proposed Motion: It was moved by Shannon Cole and seconded by Joe Mishler to give a one time influx of \$10,000 from the MBS brokerage account to establish the Teen Collection.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

### **Credit Card Usage 18**

Proposed Motion: It was moved by Kristin Watt and seconded by Joe Mishler to approve the credit card usage proposal given by Greg with the changes that the daily limit will be daily "physical purchase" limit and the daily purchase limit shall not exceed \$500.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

Proposed Motion: It was moved by Kristin Watt and seconded by April Brandon to take a 5 minute break.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

Meeting called back to order at 8:50 pm.

## **Library Memberships 20**

75 libraries in TLN cooperative

~50 in the shared system and this means you have the same software.

Brandon Library is part of TLN, but not part of the shared system and they take over the delivery system. We'd lose sharing with GDL, but those patrons can be guests.

Greg is going to put together a presentation to compare Mid-Michigan Cooperative and TLN.

Proposed Motion: It was moved by April Brandon and seconded by Kristin Watt to table the Membership Action Item until next meeting with Greg's Presentation.

Roll: President A. Brandon - aye • VP J. Mishler - no • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

## **Book Challenges 21**

### **Policies on candidate and ballot endorsements**

The library can give the public information, but we cannot endorse anything.

### **Public Comment**

The library staff can come to the friends for items that are needed. The Friends got a fridge and microwave.

Including more people involved in the design sub committee.

Proposed Motion: It was moved by Kristin Watt and seconded by Joe Mishler to go into closed session because the President of the Board was accused of being in violation of the Open Meetings Act.

Roll: President A. Brandon - aye • VP J. Mishler - no • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

### **Roll call after Closed Meeting**

President A. Brandon - here

Vice President J. Mishler - here

Secretary M. Hill - here

Trustee K. Watt - here

Trustee S. Cole - here

Trustee N. Nenadovich - here

Staff: Gregory Hayes

\*Discussion

Joe Mishler is Acting President

Proposed Motion: It was moved by Kristin Watt and seconded by Joe Mishler to return to public session.

Roll: President A. Brandon - aye • VP J. Mishler - no • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Return to public session at 10:00PM

Proposed Motion: It was moved by Joe Mishler and seconded by Shannon Cole to investigate the accusations of Crystal Proxmire against April Brandon for violations against the open meetings act.

Roll: President A. Brandon - abstain (Conflict of Interest) • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

Proposed Motion: It was moved by Kristin Watt and seconded by Natalie Nenadovich to schedule a special meeting, in closed session if requested, when Greg concludes his investigations.

Roll: President A. Brandon - abstain (Conflict of Interest) • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

\*Discussion

## **Board Member Reports**

### **Adjournment at 10:17 pm.**

Proposed Motion: It was moved by April Brandon and seconded by Natalie Nenadovich to adjourn the meeting at 10:17 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye



**Holly Township Library Board Agenda  
Special Meeting - September 29, 2022 - 5:00 PM**

**Call to Order at 5:00 pm.**

**Roll call**

President A. Brandon - here  
Vice President J. Mishler - here  
Secretary M. Hill - here  
Trustee K. Watt - here  
Trustee S. Cole - here  
Trustee N. Nenadovich - here

Proposed Motion: It was moved by Joe Mishler and seconded by Natalie Nenadovich to enter closed session per MCL Act 267, 15.268 Section 8(a). Time: 5:01PM

Return from Closed Session: 5:52PM

Proposed Motion: It was moved by Joe Mishler and seconded by S. Cole the following motion: "After having reviewed the Director's investigation report and in accordance with the two attorney opinions, no action is deemed necessary."

Roll: President A. Brandon - abstain (Conflict of Interest) • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye

**Adjournment at 5:47 pm.**

Proposed Motion: It was moved by April Brandon and seconded by Natalie Nenadovich to adjourn the meeting at 5:47 pm.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Trustee K. Watt - aye • Trustee S. Cole - aye • Trustee N. Nenadovich - aye