

Holly Township Library Board Agenda Regular Meeting - January 22, 2024 7:00 PM

- **Roll Call**
- **Approval of December Meeting Minutes** 2
- **Public Comments - Agenda and Non Agenda Items**
 Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.
Election of Officers 2024 (no enclosure)
Bills for Payment

Bills to pay 6
- **Financial Statements**

Ramp 7
Checking account register -December 2023 8
- **Director & President Report** 11
- **Old Business:**
 - **Friends Agreement** 14
 - **Video Camera System** 17
 - **Strategic Plan** 24
- **New Business**

2024 Library Calendar 25
Discussion - Village to City (No enclosure)
- **Board Member and Public Comments Adjournment - Non agenda items only ****

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

**Holly Township Library Board Agenda
Regular Meeting - December 18, 2023 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Treasurer N. Nenadovich - here
Trustee K. Watt - here
Trustee S. Cole - here

Staff/Guests

Greg Hayes
Jessica Riddle
Tina Russette
Angela Wallace
Ben Spencer

Approval of November Regular Meeting Minutes

[See Pages 2-5]

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Public Comments - Agenda Items only Public comments are limited to the subject matter as shown above.
Persons addressing the Board should state their name and address and direct their comments to the President.
Comments are limited to 4 minutes

Bills for Payment/Financial Statements:

[See Pages 6-10]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Director Report

[See Page 11-14]

Old Business

[See Pages 15]

Scheduling of Friends Memo Sub-committee Meeting

New Business

[See Page 16-17]

Staff and Board Training Information

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to approve the training suggested by the director, to be mandatory.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Purchase of new camera system

Rescinded Motion: It was moved by J. Mishler and seconded by K. Watt to approve the bid for the new camera system.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

Motion rescinded by J. Mishler and second rescinded by K. Watt

Proposed Motion: It was moved by J. Mishler and seconded by M. Hill to consider other bids for the new camera system, and include itemized quotes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

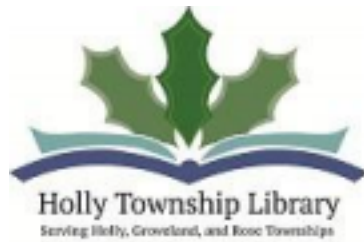
*Discussion

● **Board Member and Public Comments Adjournment - Non agenda items only** **

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

Adjournment at 7:23pm.

Proposed Motion: There is no further business and the meeting is adjourned at 7:23pm.



Holly Township Library Board Agenda Regular Meeting - January 26, 2024 7:00 PM

- **Roll Call**

- **Approval of November Meeting Minutes** **2**

- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

- **Presentation - Library Design**

- **Bills for Payment**

Bills to pay **6**

Financial Statements

Ramp **7**

Checking account register -November 2023 **9**

- **Director & President Report** **10**

- **Old Business:**

- **Friends Agreement**
- **Video Camera System**
- **Strategic Plan**
- **2024 Library Calendar**

- **New Business**

- 1. Appointment of Library Attorney**
- 2. Discuss employee and director reviews by external audit companies.**
- 3. Hire external HR**

- **Board Member and Public Comments Adjournment - Non agenda items only ****

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Holly Township Library Board Agenda

Next Board Meeting - February 24 , 2024 7:00PM

Regular Meeting - January 30, 2024 - 7:00 PM

Call to Order at 7:03 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Treasurer N. Nenadovich - here
Trustee K. Watt - excused absence
Trustee S. Cole - here

Staff/Guests

Greg Hayes
Jessica Riddle
Adrienne Koln
Ben Spencer

Approval of Absences and Tardies

Proposed Motion: It was moved by A. Brandon and seconded by S. Cole to excuse trustee K. Watt's absence and J. Mishler being approximately 15 minutes late.

Roll: President A. Brandon - aye • VP J. Mishler - absent (for this vote) • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Approval of December Regular Meeting Minutes

[See Pages 2-4]

Proposed Motion: It was moved by N. Nenadovich and seconded by S. Cole to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - absent (for this vote) • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Public Comments - Agenda Items only Public comments are limited to the subject matter as shown above.

Persons addressing the Board should state their name and address and direct their comments to the President.
Comments are limited to 4 minutes

Election of Officers 2024 (no enclosure)

[See Pages 5]

Proposed Motion: It was moved by A. Brandon and seconded by N. Nenadovich to move the election of officers to after old business.

Roll: President A. Brandon - aye • VP J. Mishler - absent (for this vote) • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Bills for Payment/Financial Statements:

[See Pages 6-10]

Proposed Motion: It was moved by M. Hill and seconded by S. Cole to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - absent (for this vote) • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Director Report

[See Page 11-13]

Proposed Motion: It was moved by A. Brandon and seconded by S. Cole, that by the framework laid out that the director should begin gathering bids for architectural remodeling or repurposing of the library.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Old Business

[See Pages 14-18]

Friends Agreement 14

Proposed Motion: It was moved by M. Hill and seconded by S. Cole that the “Memorandum of Understanding” be sent to the Friends of the Library for review with the following change to line item number 4 under “The Friends Agree” section to say **“The Friends agree to reduce their collection by 50% to be reassessed in January 2025”** to replace ~~“That the library is willing to offer them 600 square feet in the basement year round.”~~

Roll: President A. Brandon - aye • VP J. Mishler - nay • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

*Discussion

Video Camera System 17

*Note: The director is going to ask EPS for an updated quote to include 10 cameras and the service agreement to more closely match our needs and the quote given by Sonitrol.

Strategic Plan

New Business

[See Page 19-20]

Election of Officers 2024 (no enclosure)

[See Pages 5]

Proposed Motion: It was moved by N. Nenadovich and seconded by S. Cole to elect April Brandon as President of the Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

Proposed Motion: It was moved by S. Cole and seconded by J. Mishler to elect N. Nenadovich as Treasurer of the Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

Proposed Motion: It was moved by M. Hill and seconded by A. Brandon to elect J. Mishler as Vice President of the Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

Proposed Motion: It was moved by S. Cole and seconded by J. Mishler to elect M. Hill as Secretary of the Board.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - absent • Trustee S. Cole - aye

2024 Library Calendar

*Note: Corrections or Adjustments to be made: Board meeting on May: 5/20, Board Meeting on June 6/24 (highlight issue), Boarding Meeting on July 7/22 (highlight issue), and Library Closed on 12/31

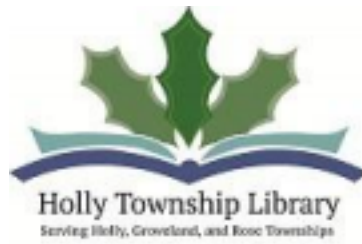
Discussion - Village to City (No enclosure)

• Board Member and Public Comments Adjournment - Non agenda items only **

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

Adjournment at 8:22 pm.

Proposed Motion: There is no further business and the meeting is adjourned at 8:22 pm.



**Holly Township Library Board Agenda
Regular Meeting - March 25, 2024 7:00 PM**

- **Roll Call**
- **Approval of February Meeting Minutes**
- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

- **Presentation - Dan Whisler**
- **Bills for Payment**

Bills to pay	5
Ramp	6
Checking account register -Feb 2024	7

- **Director & President Report** 9/15
- **Old Business:**
 - **Friends Agreement** 18
- **New Business** 21
 - Set meeting time for Budget Review**

- **Board Member and Public Comments Adjournment - Non agenda items only ****

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

**Holly Township Library Board Agenda
Regular Meeting - February 26, 2024 - 7:00 PM**

Call to Order at 7:03 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Treasurer N. Nenadovich - here
Trustee K. Watt - here
Trustee S. Cole - here

Staff/Guests

Greg Hayes
Jessica Riddle
Tina Russette
Kyle Haning
Pat Fenning

Approval of January Regular Meeting Minutes

[See Pages 2-5]

Proposed Motion: It was moved by S. Cole and seconded by N. Nenadovich to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Public Comments - Agenda Items only Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes

Presentation - Library Design

Bills for Payment/Financial Statements:

[See Pages 7-8]

Proposed Motion: It was moved by K. Watt and seconded by N. Nenadovich to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Director Report

[See Page 9-13]

Old Business

[See Pages 14-18]

Friends Agreement [15-17]

Video Camera System [18-21]

Proposed Motion: It was moved by K. Watt and seconded by S. Cole to accept the quote from Sonitrol in the total amount of \$10,098 for video surveillance with a monthly payment of \$121.00 for 3 years.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Library Calendar 2024

Proposed Motion: It was moved by M. Hill and seconded by K. Watt to accept the Library Calendar for 2024 with the following corrections: Board meeting on May: 5/20, Board Meeting on June 6/24 (highlight issue), Boarding Meeting on July 7/22 (highlight issue), and Library Closed on 12/31.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Roll call return from 5 min break:

Roll: President A. Brandon - here • VP J. Mishler - here • Secretary M. Hill - here • Treasurer N. Nenadovich - here • Trustee K. Watt - here • Trustee S. Cole - here

New Business

[See Page 23-25]

Proposed Motion: It was moved by K. Watt and seconded by N. Nenadovich to approve retaining a library attorney for the 2024-2025 fiscal year as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Discuss employee and director reviews by external audit companies

Hire external HR

Proposed Motion: It was moved by N. Nenadovich and seconded by K. Watt to hire an external HR firm to be available to the library for HR and employee matters.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

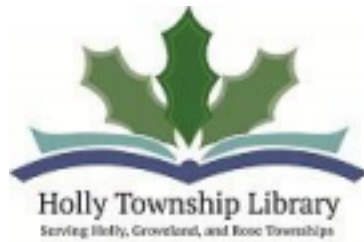
*Discussion

• Board Member and Public Comments Adjournment - Non agenda items only **

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Adjournment at 8:52 pm.

Proposed Motion: There is no further business and the meeting is adjourned at 8:52 pm.



**Holly Township Library Board Agenda
Regular Meeting - April 22, 2024 7:00 PM**

- **Roll Call**
- **Approval of March Meeting Minutes**
- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

- **Presentation (Zoom)- Steven Schneemann, MCD**
- **Presentation (in person) - Vince Iafano**
- **Bills for Payment**
- **Presentation (Zoom) - Amanda Spendlove, Foster Swift (approx 8:15PM)**

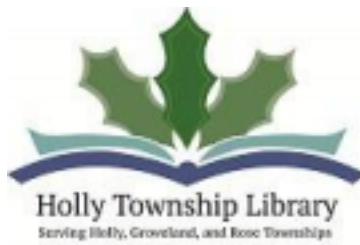
Bills to pay

Ramp

Checking account register -March 2024

- **Director & President Report**
- **Old Business:**
- **New Business**
- **Board Member and Public Comments Adjournment - Non agenda items only ****

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.**



**Holly Township Library Board Agenda
Regular Meeting - March 25, 2024 - 7:00 PM**

Call to Order at 7:10 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - excused absence
Secretary M. Hill - here
Treasurer N. Nenadovich - here
Trustee K. Watt - here
Trustee S. Cole - excused absence

Staff/Guests

Greg Hayes
Dan Whisler

Absences

Proposed Motion: It was moved by A. Brandon and seconded by K. Watt to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - excused absence • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - excused absence

Approval of February Regular Meeting Minutes

[See Pages 2-4]

Proposed Motion: It was moved by K. Watt and seconded by N. Nenadovich to accept the previous regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - excused absence • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - excused absence

*Discussion

Public Comments - Agenda Items only Public comments are limited to the subject matter as shown above.
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Comments are limited to 4 minutes

Presentation - Dan Whisler

5 minute recess - return at 8:41 pm

Roll call to bring the meeting back to order after a 5 minute break session at 8:41 pm.

Roll: President A. Brandon - aye • VP J. Mishler - excused absence • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - excused absence

Bills for Payment/Financial Statements:

[See Pages 7-8]

Proposed Motion: It was moved by K. Watt and seconded by N. Nenadovich to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - excused absence • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - excused absence

*Discussion

Director Report

[See Page 8-17]

Old Business

[See Pages 18]

Friends Agreement

Proposed Motion: It was moved by K. Watt and seconded by M. Hill to accept the Memorandum of Understanding as presented.

Roll: President A. Brandon - aye • VP J. Mishler - excused absence • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - excused absence

New Business

[See Pages 21]

Budget Review Meeting

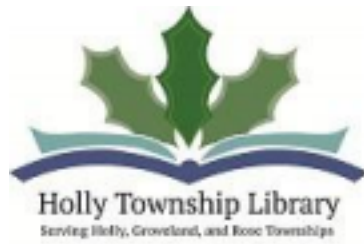
The budget review meeting will be on 4/22 at 6:30 pm before the regularly scheduled meeting.

• Board Member and Public Comments Adjournment - Non agenda items only **

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

Adjournment at 9:20 pm.

Proposed Motion: There is no further business and the meeting is adjourned at 9:20 pm.



**Holly Township Library Board Agenda
Regular Meeting - May 20, 2024 7:00 PM**

- **Roll Call**
- **Approval of Agenda** **2**
- **Approval of April meeting minutes**
- **Approval of May Special meeting minutes**
- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.
- Bills to pay** **7**
- Ramp** **8**
- Checking account register -April 2024** **9**
- **Director & President Report** **12**
- **Old Business:**
 -
- **New Business**
- Ballot question 2025 - millage for library** **15**
- Master plan creation - RFP** **17**
- **Board Member and Public Comments Adjournment - Non agenda items only ****

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.**

**Holly Township Library Board Agenda
Special Meeting - April 22, 2024 6:30 PM**

Call to Order at 6:30 pm.

Roll Call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Trustee K. Watt - here
Trustee S. Cole - here
Trustee N. Nenadovich - here

Staff/Guests

Greg Hayes
Tina Russette
Jessica Riddle

Board Member and Public Comments

Presentation - Draft 2024 - 2025 Budget

Informal Notes:

- The security cameras should be allocated to the 23-24 budget
- The continuing education line should be \$2,500 instead of \$1,000
- The Friends want to provide more money for the summer reading program, so the numbers will need to be updated once those numbers are decided.

Board Member and Public Comments Adjournment - Non agenda items only **

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.**

Adjournment at pm.

Proposed Motion: There is no further business and the meeting is adjourned at pm.

**Holly Township Library Board Agenda
Regular Meeting - April 22, 2024 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Trustee K. Watt - here
Trustee S. Cole - here
Trustee N. Nenadovich - here

Staff/Guests

Greg Hayes
Tina Russette
Jessica Riddle
Steven Schneemann, MCD
Dianne Schurg
Vince Iafano
Anne S, Foster Swift

Approval of March Regular Meeting Minutes

[See Pages 2-4]

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the previous regular meeting minutes.

Rescinded

Proposed Motion: It was moved by J. Mishler and seconded by K. Watt to accept the previous regular meeting minutes with the correction of the meeting minutes to be March.

Rescinded

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the previous regular meeting minutes with the correction of the meeting agenda to say “March” instead of “November.”

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

Public Comments - Agenda Items and Non Agenda Items - Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes

Presentation (in person) - Vince lafano

Vince was not able to attend the meeting. He did the new village offices. There are numerous places around Holly that he has built.

Bills for Payment/Financial Statements:

[See Pages 6-10]

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Director & President Report

[See Page 11-13]

Presentation (Zoom) - Steven Schneemann & Dianne Shurg, MCD

They work with Library Design for furniture.

5 minute recess - return at 8:11 pm

Roll call to bring the meeting back to order after a 5 minute break session at 8:11 pm.

Roll: President A. Brandon - here • VP J. Mishler - here • Secretary M. Hill - here • Treasurer N. Nenadovich - here • Trustee K. Watt - here • Trustee S. Cole - here

Presentation (Zoom) - Anne S, Foster Swift (approx 8:15 PM)

Add discussion for adding a mileage to the November Ballot to next month’s agenda.

Add a special meeting 5/11/2024 @ 9 am to discuss getting a mileage on the ballot.

Old Business

New Business

- **Board Member and Public Comments Adjournment - Non agenda items only ****

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

Adjournment at 9:18 pm

Proposed Motion: There is no further business and the meeting is adjourned at 9:18 pm.

Holly Township Library Board Agenda Special Meeting - May 11, 2024 9:00 am

Call to Order at 9:00 am.

Roll Call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Trustee K. Watt - here
Trustee S. Cole - here
Trustee N. Nenadovich - here

Staff/Guests

Greg Hayes

Approval of Agenda

Approved motion Joe and second Kristin

Board Member and Public Comments Adjournment - Non agenda items only **

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.**

Presentation - Library Director “Funding Opportunities and Data”

Tuesday, July 30, 2024		Deadline for petitions to place county or local ballot question on the November ballot to be filed with the applicable local or county clerk.	168.646a
Tuesday, July 30, 2024		Deadline to publish notice of election. One notice required.	168.653a

Board Discussion - Approving Millage Request

Board Discussion - Contracting Attorney to write Ballot Language

Board Discussion - District Library formation

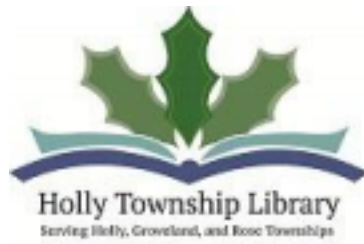
Board Member and Public Comments Adjournment - Non agenda items only **

“At a special meeting, members can discuss only the business that was stated in the notification (which is referred to as the call to the meeting). If some emergency business is transacted for which no notice was given, the organization must ratify that business at a regular meeting or at another special meeting.” (Robert's Rules of Order)

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.**

Adjournment at 10:19 am.

Proposed Motion: There is no further business and the meeting is adjourned at 10:19 am.



**Holly Township Library Board Agenda
Regular Meeting - June 24, 2024 7:00 PM**

- **Roll Call**
- **Approval of Agenda**
- **Approval of May meeting minutes**
- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

- **Bills for Payment**

Bills to pay

Ramp

Checking account register - May 2024

- **Director & President Report**

- **Old Business:**

○

- **New Business**

Budget Adjustments 23/24 budget

- **Board Member and Public Comments Adjournment - Non agenda items only ****

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

**Holly Township Library Board Agenda
Regular Meeting - May 20, 2024 - 7:00 PM**

Call to Order at 7:00 pm.

Roll call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - excused absence
Trustee K. Watt - excused absence
Trustee S. Cole - here
Trustee N. Nenadovich - here

Staff/Guests

Greg Hayes
Tina Russett

Absences

Proposed Motion: It was moved by A. Brandon and seconded by J. Mishler to accept the following absences for tonight's board meeting: Meghan Hill, Kristin Watt.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - excused absence • Treasurer N. Nenadovich - aye • Trustee K. Watt - excused absence • Trustee S. Cole - aye

Approval of Agenda

Proposed Motion: It was moved by J. Mishler and seconded by S. Cole to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - excused absence • Treasurer N. Nenadovich - aye • Trustee K. Watt - excused absence • Trustee S. Cole - aye

*Discussion

Approval of April Meeting Minutes

Proposed Motion: It was moved by N. Nenadovich and seconded by J. Mishler to accept the previous April regular meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - excused absence • Treasurer N. Nenadovich - aye • Trustee K. Watt - excused absence • Trustee S. Cole - aye

*Discussion

Approval of May Special Meeting Minutes

Proposed Motion: It was moved by N. Nenadovich and seconded by J. Mishler to accept the previous May Special meeting minutes.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - excused absence • Treasurer N. Nenadovich - aye • Trustee K. Watt - excused absence • Trustee S. Cole - aye

*Discussion

Public Comments - Agenda and Non Agenda Items

Vince Ifano 202 College Street, Holly, would like to out a bid in for library remodeling,, Robert Donahue - contractor with Vince

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

Bills for Payment/Financial Statements:

Proposed Motion: It was moved by J. Mishler and seconded by N. Nenadovich to accept the Bills for Payment and Financial Statements as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - excused absence • Treasurer N. Nenadovich - aye • Trustee K. Watt - excused absence • Trustee S. Cole - aye

*Discussion

Director & President Report

Old Business on August ballot

New Business

Proposed Motion: Moved by Mishler, 2nd by Cole ask ask for 2 mills for 5 years on the May 2025 ballot

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - excused absence • Treasurer N. Nenadovich - aye • Trustee K. Watt - excused absence • Trustee S. Cole - aye

Master plan creation - RFP

Proposed Motion: It was moved by N. Nenadovich and seconded by J. Mishler to accept the Release for RFP to bid sites that best fit our vibe

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - excused absence • Treasurer N. Nenadovich - aye • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

• Board Member and Public Comments Adjournment - Non agenda items only **

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

Adjournment at 8:01 pm

There is no further business and the meeting is adjourned at 8:01 pm.

Director Report - June 2024

We kicked off our Summer Reading Program with a great event - the Professor. We had more than 120 adults and kids for the show. Our climbing wall event was postponed due to the weather. It will happen on our Board meeting day. We also have a booth at the Holly Pride event this year.

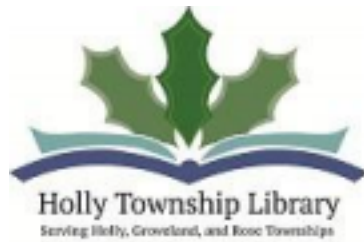
Rose Township worked their budget and will be able to raise their service fee to \$2.00/resident. Groveland discussed a raise at the June Board meeting - I have not heard from them yet. This will generate approx.\$11,824, an increase of about \$4000

This meeting we will make budget adjustments to balance out the fiscal year.

I asked our attorney to start working on the ballot language and documents for a 2 mill 5 year proposal. I also asked her to schedule it for the first available election date in 2025, but not to have a special election that we would have to finance.

I asked, and received, \$4000.00 from the Friends for Summer Reading programs.

I inquired at the County Treasurer's office about the statues of our Penal fines. Their preliminary estimate is \$36,000 arriving towards the end of July.



**Holly Township Library Board Agenda
Regular Meeting - July 22, 2024 7:00 PM**

- **Roll Call**
- **Approval of Agenda**
- **Approval of June regular and special meeting minutes** **2**
- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.
- **Financials**
 - Bills to pay** **4**
 - Ramp** **5**
 - Checking account register - June 2024** **7**
 - Management Report** **10**
- **Director & President Report** **13**
- **Old Business:**
 - 2024/2-25 Budget (Separate packet)**
 - Creation of Finance Committee** **16**
 - Discussion: Building improvements from Library Design** **18**
- **New Business**
 - Discussion of partnerships with local businesses for financial support** **19**
- **Board Member and Public Comments Adjournment - Non agenda items only ****

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President.. Comments are limited to 4 minutes.**

**Holly Township Library Board Agenda
Special Meeting - July 8, 2024 6:00 pm**

Call to Order at 6:00 pm.

Roll Call

President A. Brandon - here
Vice President J. Mishler - here
Secretary M. Hill - here
Treasurer N. Nenadovich - absent
Trustee K. Watt - here
Trustee S. Cole - here

Staff/Guests

Greg Hayes
Tina Russette

Absences

Proposed Motion: It was moved by J. Mishler and seconded by JK. Watt to accept the following absences for tonight's board meeting: Natalie Nenadovich.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - excused absence • Trustee K. Watt - aye • Trustee S. Cole - aye

Approval of Agenda

Proposed Motion: It was moved by K. Watt and seconded by J. Mishler to accept the agenda as presented.

Roll: President A. Brandon - aye • VP J. Mishler - aye • Secretary M. Hill - aye • Treasurer N. Nenadovich - excused absence • Trustee K. Watt - aye • Trustee S. Cole - aye

*Discussion

Creation of a Financial Committee needs to be added to the July Regular Meeting Agenda.
Solicit bids for cleaning and grounds maintenance.

Board Member and Public Comments Adjournment - Non agenda items only **

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.**



2022/2023 Budget Reconciliation 2

Email from Accounting Firm 2

2024/2025 Budget Proposal 4

Proposed By-Law Revision

Employee Evaluations will be held in a closed session meeting. Employee Evaluations due from the Director 8/1/2024 and they will be reviewed after the regular August meeting.

September's regular meeting will also have a closed session to review the director's evaluations.

Add library design to the next agenda for the July Regular Meeting.

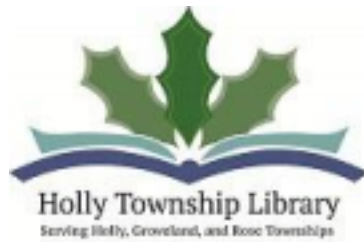
Board Member and Public Comments Adjournment - Non agenda items only **

"At a special meeting, members can discuss only the business that was stated in the notification (which is referred to as the call to the meeting). If some emergency business is transacted for which no notice was given, the organization must ratify that business at a regular meeting or at another special meeting." (Robert's Rules of Order)

** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

Adjournment at 8:04 pm.

Proposed Motion: There is no further business and the meeting is adjourned at 8:04 pm.



**Holly Township Library Board Agenda
Special Meeting - August 13, 2024 6:00 PM**

No motion or resolution shall be voted upon at a special board meeting which is not included on the agenda distributed to board members prior to the meeting unless the motion or resolution is endorsed in writing by three or more trustees. No motion or resolution which is included on the agenda can be removed unless the removal is endorsed in writing by five or more trustees.

- **Roll Call**
- **Approval of Agenda**
- **Public Comments - Agenda and Non Agenda Items**

Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President. Comments are limited to 4 minutes.

- **New Business - Approval of Language for Millage, November Ballot**

- **Board Member and Public Comments**
- **Adjournment**

**** Public comments are limited to the subject matter as shown above. Persons addressing the Board should state their name and address and direct their comments to the President.. Comments are limited to 4 minutes.**

RESOLUTION TO APPROVE LIBRARY BALLOT
LANGUAGE PROPOSAL

At a meeting of the Library Board of the Holly Township Library (“Library Board”),
Oakland County, Michigan, held at the Library on August 13, 2024 at 12:00 p.m.

PRESENT: Brandon, Watt, Cole, Nenadovich

ABSENT: Hill, Mishler

The following Resolution was offered by ____Nenadovich_____
and seconded by ____Watt_____.

WHEREAS, the Holly Township Library (“Library”) is a township library organized under
1877 PA 164 (“PA 164”) serving the residents of Holly Township (“Township”); and

WHEREAS, as required by Section 10c of Act 164, the Library Board may determine
by resolution that, if a previously authorized millage was approved for a specific number of
years, the millage should be renewed and may determine if additional funding is necessary; and

WHEREAS, the Library Board desires to ask voters for .31 mill of new additional
millage for a period of two (2) years; and

WHEREAS, the Library Board has determined that placing the millage request on the
ballot at the November 5, 2024 election is in the best interest of the health, safety and welfare of
the Township residents; and

WHEREAS, the question of approving the millage, beginning with the 2024 levy, shall
be placed on the ballot at the election occurring on November 5, 2024.

THEREFORE, the Library Board of the Holly Township Library, Oakland County,
Michigan, resolves as follows:

EXHIBIT A

LIBRARY MILLAGE PROPOSAL

Shall the tax limitation on all taxable property within Holly Township, Oakland County, Michigan, be increased and the Township be authorized to levy annually a new additional millage in an amount not to exceed .31 mill (\$0.31 on each \$1,000 of taxable value) for two (2) years, 2024 and 2025 inclusive, to provide funds for operating, maintaining, and equipping the Holly Township Library and for all other library purposes authorized by law, including capital improvements? The estimate of the revenue the Township will collect in the first year of levy (2024) if the millage is approved and levied by the Township is approximately \$147,000. By law, revenue from this millage will be disbursed to the Holly Township Library.

Yes ☐

No ☐

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