

THE MONROE TOWNSHIP **WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
January 9, 2012

Meeting Minutes

- 1. Call to Order, Attendance:** Called to order at 6 PM, all members of the board were present.
- 2. Read, Approve and Sign Minutes of Preceding Meeting(s) (if any):**
First meeting of the Board, no prior meeting minutes to approve.
- 3. Comments From Members of the General Public (if any):** No members of the general public attended the meeting.
- 4. Reports of Officers and/or Committees (if any):** First meeting of the Board, no reports.
- 5. Special Orders (if any):** Monroe Township Trustee's have appointed Ron Thuma as their 2012 representative/observer to the Board.
- 6. Unfinished Business (if any):** N/A
- 7. New Business:**
 - 7.1. Adoption of By-Laws: Motion made by David Dexter, seconded by Rick Mains, all voted "yea"; **Resolution 2012-01.**
 - 7.2. Election of Officers: Motion made by Rick Mains and seconded by Dale Voisard, all voted "yea"; **Resolution 2012-02.**
 - 7.1.1. President - Rick Mains
 - 7.1.2. Vice President - Dale Voisard
 - 7.1.3. Secretary - David Dexter
 - 7.1.4. Treasurer - Bill Rodenberg
 - 7.3. Resolution establishing and providing for notice of meetings of the Board of Trustees: Motion made by David Dexter, seconded by James Flesher, all voted "yea"; **Resolution 2012-03.**
 - 7.4. Insurance for the Board of Trustees and District: Board discussed seeking

three insurance quotes. Attorney J. Albers had obtained a quote from Governmental Underwriters of America, Inc. for consideration (copy attached). Treasurer, William Rodenberg will seek additional quotations from local insurance agencies. The insurance will provide standard coverage for; property, crime, liability and automobile as appropriate for a water & sewer board.

- 7.5. Funding from Township; selection of bank depository: A Loan Reimbursement Agreement is being developed by J. Albers for consideration at the next Board meeting.

Attorney J. Albers provided a proposal from Balestra, Harr & Scherer Consulting for consideration as the Board's accountant.

Treasurer, William Rodenberg will seek offers from local banks to establish account(s) for the Board.

7.5.1. Future funding for planning and construction projects. The Board, with the assistance of Attorney J. Albers, will begin the process of developing the necessary documentation to seek funding for project planning for water and possible sewer within the District. The Ohio Water Development Authority (OWDA) will be the first likely source of funding.

- 7.6. Water contract with Northern Area Water Authority (NAWA) and sewer contract with Tri-Cities North Regional Wastewater Authority (TCA). Township Trustee Ron Thuma will seek to schedule a meeting between representatives of NAWA and the Monroe Township Water & Sewer Board (Mr. R. Mains and Mr. Dale Voisard) for the purpose of concluding negotiations on a public water source for the District.
- 7.7. Retaining legal counsel, accounting and bookkeeping services. Moved by Rick Mains, seconded by William Rosenberg, all voted "yea"; **Resolution 2012-04.** The board will continue to use the services of Albers and Albers, Attorneys at Law. A Resolution will be developed for consideration at the next meeting. The rate will be \$185/hour with travel time covered, one-way
- 7.8. Retaining engineering services: Services for engineering services will be considered at the appropriate time, as funding and planning develop. Attorney J. Albers provided a draft example of an RFP for such services.
- 7.9. Obtaining tax exempt status for state and federal purposes, federal ID number: The Board will allow Mr. Mains to proceed with obtaining a federal identification number for the district and begin the process for obtaining the appropriate tax exempt status from Ohio and the Federal

Government.

- 8. Comments From Board Members.** No comments made at this meeting
- 9. Motion to Adjourn.** Motion by Rick Mains, seconded by David Dexter to adjourn at 7:20 PM, all voted aye.

Attest:

David D. Dexter, NSPE, ASPE
Board Secretary