

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
January 26, 2015

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg, Rick Mains, James Flesher, Dale Voisard and David Dexter. Also present was Ron Thuma representing the Monroe Township Trustee's and Mark Cameron representing Sands Decker.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Jim Flesher moved to approve the December 8th minutes with a second by Dale Voisard, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Mike Whitby requested that the website be updated about the current status of the project.
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Rick Mains provided the Board with a current balance sheet and discussed its contents.
 - 5.1 Resolution 2015-001: Rick Mains presented the following invoices for payment: Albers & Albers \$2,617.75 and Sands Decker \$12,424.50 in the amounts listed – David Dexter moved to approve the treasurer's report and authorize payment of the presented invoices with a second by Jim Flesher, resolution approved.
6. **Unfinished Business:**
 - 6.1 Bill Rodenberg discussed the proposal between the District and Miami County. Any action was tabled to allow Mark Cameron with Sands Decker an opportunity to review the proposal and provide feedback. Previous discussions with Miami County had involved their involvement in the removal of the old lift station. The current draft from Miami County does not address the lift station or transfer of the easements to the District. lift station. As Miami County will benefit by turning the County sewer system

over to the District, it is felt that the County should cover the cost of removal for the lift station. And it will be necessary for Miami County to transfer the utility easements to the District. This is necessary to allow the District operational use of the utility easements. Additionally, the property on which the lift station is located, per Miami County's original agreement, must be transferred back to the developer of that area. The District believes that Miami County should be responsible for the cost of easement transfer and returning the property back to the developer.

Bill Rodenberg also stated that Miami County has no interest in being the District's operational entity for billing and maintenance of the District's systems.

- 6.2 Mark Cameron reviewed the current status of the design, resenting draft documents that showed both sewer and water. The design will be presented for review by Tipp City's engineer, Ms. Christy Butera. Once Ms. Butera indicates the City's concurrence with the design, it will be submitted to the Ohio EPA (OEPA) for review and issuance of a permit to install. Sands Decker has made or attempted to make contact with the follow OEPA personnel: Jeff Davidson – Manager, Water division, Tya Darden – Staff Agent, Water Division and Geoffrey (Geoff) Holmes – Staff Agent, Waste Water Division in anticipation of the OEPA submittal. Sands Decker had hoped to meet with the OEPA in advance of the official submittal to give a face-to-face overview. However, Mr. Davidson did not believe this to be necessary.

Mark Cameron also discussed what, if any, testing the District would be responsible to provide for OEPA approval. As the District has entered into contracts with Tipp City to provide public water and Tri-Cities to provide sewer service through their Publicly Operated Treatment Works (POTW) the thought is that the District's requirements have been met. However, the District will need to get specific direction from the OEPA.

Sands Decker will be providing separate sets of documents for the water and sewer projects. While the documents will show both sewer and water on each set, the water will be highlighted with the sewer in background on the water set and the sewer highlighted with the water in background on the sewer set. This will allow for separate bidding with an option for contractors to submit a combined bid. In this way the District has the opportunity to select the lowest and best contractor(s) for performing construction services; water, sewer or combined water/sewer.

Mark Cameron discussed an option to minimize the potential depth of the sewer main. However, this would involve the use of grinder type sewage pumps on 5-properties. The Board indicated they would consider such an option only if there were to be significant long term savings to the project

and the District's operations. It was felt that the use of sewage pumps could be a concern for those properties involved as well as future on-going maintenance costs. Additionally, it would have to be determined as to who owned the sewage lift pump systems; the District or the property Owner. If the District accepted responsibility there would be a need to obtain a permanent utility easement for the lift station as well as on-going electrical costs and maintenance/replacement of pumps. If the sewage lift station belonged to the property Owner there would be additional cost to that property Owner, as they would need to provide electrical power, pay for the lift station and be responsible for on-going maintenance/replacement costs. The District will need to consider the what, if any, cost this would have to the overall project as well as how it could impact individual property Owners'.

Mark Cameron also provided a draft document indication the areas in which the Easement Committee will need to meet with property Owners' to obtain utility easements as well as temporary construction easements. There are only a few areas in which a permanent utility easement will be needed, as most of the work is already within utility easements. The temporary construction easements are being sought only to aid in the construction of the projects and minimize costs associated with said construction. Sands Decker will forward a set of marked up drawing to the Easement Committee through Dave Dexter (3-set were plotted and turned over to the committee).

- 6.3 Resolution 2015-002: David Dexter moved and James Flesher seconded that the Board member remain in their current positions for 2015; Bill Rodenberg – Chair; Dale Voisard – Vice-Chair, Rick Mains – Treasurer, David Dexter – Secretary and James Flesher – Member. The motion was approved.

7. New Business: N/A

8. Comments from Board Members: N/A

9. Adjournment: David Dexter moved for adjournment with a second by Rick Mains, motion carried at 7:45 PM.

Attested:

David Dexter,
Secretary