

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Special Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
January 30, 2017

Meeting Minutes

A special meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg (2020), James Flesher (2018), Dale Voisard (2017), Greg Siefring (2020) and David Dexter (2018). Also present were Mark Cameron representing Sands Decker and John Albers representing Albers & Albers Law.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** James Flesher moved to approve the January 9th minutes with a second by Dale Voisard, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Mr. Spry asked about meeting minutes from the Assessment Equalization Board (AEB) meeting. Mr. Albers informed Mr. Spry that meeting minutes are taken during such a meeting. A court reporter is present to record the discussions and activities of the AEB. The court reporter's information will be transcribed and made available to anyone interested at the cost of the transcript. Mr. Spry may request such a transcript from the court reporter, if desired. There was discussion by a resident of Country Estates East on possible impact to the sale of their property within the District. She was concerned about the estimated assessment versus the sale price. It was explained that as a property owner they had the options of paying the assessment in full or adding the assessment to the property's duplicate; payable over 30-years. This is typical and is an owner's decision. Another resident was questioned the value of the estimated assessment and the variation from the preliminary estimates during the first public meeting. Mr. Cameron explained that change in Tipp City's engineer resulted in demands to use certain materials not originally intended for use within the project. Additionally, some residents chose not to grant utility easements; resulting in more utility work within the public right-of-way. The resulting change did impact the project's associated costs.
4. **Report of Officers and/or Committees (if any).** NA

- 5. Treasurer's Report:** Greg Siefring reported that the District has several outstanding invoices pending. These, by mutual agreement, will be held pending receipt of the construction loan from the Ohio Water Development Authority (OWDA). Therefore, the invoices will be held until mid to late February.

Greg Siefring signed the Legal and Fiscal Officer Statement required by OWDA.

6. Unfinished Business:

- 6.1 Mark Cameron provided the Board with the notice of award; which will allow the contractor to proceed with construction. He also provided the Board with the Notice of Commencement for the Public Improvement.

The Board discussed the merits and costs associated with using the services of Sands Decker CPS, LLC. These costs are on an as needed, hourly basis. After some discussion the Board agreed that such services served the residents' needs and the use of third party inspection was appropriate.

Mark Cameron also indicated that each resident will be provided with wooden stakes with which to mark the location for the contractor to bring the water & sewer service into their property. Additional information on the project will be included with the stakes to assist the residents with a better understanding of the work and how these services get connected.

- 6.2 John Albers reported that OWDA has decided to consolidate the water & sewer loans, approved at last month's District meeting, into a single loan at January's interest rate.

Albers & Albers prepared several resolutions for Board action:

- A. Resolution 2017-09: Water Resource Revenue Note Modification Agreement – David Dexter moved to issue the Authorizing Note Modification with Monroe Federal Saving & Loan (Planning Loan) with a 2nd by James Flesher, all approved the motion.
- B. Resolution 2017-10: Intent to proceed with improvements under R.C. 6119.51 with the construction of a waterline system in the Country Estates waterline improvement area – David Dexter moved to authorize the Board to proceed with the water project with a 2nd by James Flesher, all approved the motion.
- C. Resolution 2017-11: Intent to proceed with improvements under R.C. 6119.51 with the construction of a sewer line system in the Country Estates sewer improvement area – David Dexter moved to authorize the Board to proceed with the sewer project with a 2nd by Greg Siefring, all approved the motion.

- D. Resolution 2017-12: Approval of the Equalization Board Report – David Dexter moved with a 2nd by Dale Voisard to accept the Recommendation of the Equalization Board, all approved the motion.
- E. Resolution 2017-13: Acknowledgement of receipt contractor bids by the Board and authorize William Rodenberg, Board President, to execute all necessary contracts and related documents along with the issuance of a Notice to Proceed to Kinnison Excavating, Inc. – David Dexter moved with a 2nd by William Rodenberg, all approved the motion.

7. New Business: N/A

8. Comments from Board Members: N/A

9. Adjournment: David Dexter moved for adjournment with a second by James Flesher, motion carried at 7:40 PM.

Attested:

David Dexter,
Secretary