

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
February 13, 2012

Meeting Minutes

- 1. Call to Order, Attendance.** *Called to order at 6 PM, all members of the board were present, except for Dale Voisard (excused).*
- 2. Read, Approve and Sign Minutes of Preceding Meeting (January 9, 2012).** *Motion made by BR JF, seconded by, all voted "yea."*
- 3. Comments From Members of the General Public (if any).** *Bob Sfery (5830 Worley Rd.), Forrest & Janet Jones (5264 Worley Rd.) were in attendance.*
- 4. Reports of Officers and/or Committees (if any).** N/A
- 5. Special Orders (if any).** N/A
- 6. Unfinished Business.**
 - 6.1. Insurance for Board of Trustees and District. *Bill Rodenberg has researched Favorite Insurance and Kuhlman & Dickerson Insurance in addition to the information provided by attorney Albers on GUA (Government Underwriters of America, Inc.). Bill will check on the cost of additional cover to report at the next meeting.*
 - 6.2. Selection of bank depository. *Notice seeking banking services will be issued on 2/16 with responses due on 3/1. This will be an agenda item for the March meeting*
 - 6.3. Funding from Township.
 - 6.3.1. Consider Loan Reimbursement Agreement with Monroe Township. Attorney Albers described the Townships proposed terms, after some discussion attorney Albers' will develop the resolution for the March meeting. *The members discussed the terms of the loan agreement between the district and the trustees. Attorney Albers will complete the draft for action at the March meeting.*

- 6.4. Review proposed Water Contract from Northern Area Water Authority (NAWA). The board discussed the terms of a proposed contract
 - 6.4.1. Set meeting date with NAWA (Township Trustee Thuma). *Ron Thuma and Rick Mains will be meeting with NAWA on February 16, 2012 to discuss a possible agreement for water services between NAWA and MTWSD (Monroe Township Water & sewer District). Report on the meeting and discussions will be made at the March meeting.*
- 6.5. Resolution related to legal services. *Resolution No. 2012-04 Signed by the members present, Dale Voisard will sign be obtained before the next meeting.*
- 6.6. Retaining engineering services.
 - 6.6.1. Review Request for Qualifications. *Advertise through Dodge Reports with response by 3/9 @ 5 PM to the Monroe Township offices at 4 East Main St., Tipp City, Ohio 45371. The notice was sent through Dodge Reports ('dodge_reocmw@mcgraw-hill.com') on February 15, 2012; copy of publication requested.*
- 6.7. Federal I.D. number, tax exempt status. *Rick Mains has obtained a federal EIN (Employer Identification Number) for the district; 45-4306763. Mr. Mains also investigated the nonprofit status of the district. The district is a 501c1, no specific paperwork or number is required of a district.*

7. New Business.

- 7.1. *Review timeline and sequence to achieve Country Estates Water Project. (Review also Albers and Albers Assessment Checklist). The Board discussed and reviewed the timeline presented by John Albers; no action required at this time.*
- 7.2. Coalition of Ohio Regional Districts (CORD) membership. *The Board discussed the benefits of membership, free for the first year. The current dues rate is \$150.00 per year. Motion made by Rick Mains to join CORD, seconded by David Dexter, all voted "yea."*

8. Comments From Board Members. *Ron Thuma suggested that the Board establish a policy on Public Records; will be placed on the March agenda.*

9. Motion to Adjourn. *Motion made by Bill Rodenberg, seconded by David Dexter, all voted "yea." Adjourned at 7:55 PM.*

02-2012