

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
February 13, 2017

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg (2020), James Flesher (2018), Dale Voisard (2017), Greg Siefring (2020) and David Dexter (2018). Also present were Ron Thuma representing the Monroe Township Trustee's and Mark Cameron representing Sands Decker.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Jim Flesher moved to approve the January 30th minutes with a second by Greg Siefring, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** There were approximately 29 residents for the District and one interested person from the Township at the meeting. The person from within the township requested information on the Assessment Equalization Board meeting, the resolution associated with that meeting will be posted on the website. The residents within the Country Estates East project discussed: the projected costs associated with the water & sewer systems and the current assessment budgeted value; Mr. Cameron described how the values were developed and explained that the values presented included the interest if placed onto the tax duplicate. One resident along Curtwood would like to connect into the county system being absorbed into the project. Mr. Cameron will look at this and meet with the property owner. Mr. Cameron discussed using the project contractor to install the owner's laterals for sewer and water. The contractor can connect to the property's sewer line, exterior of the building. The District is still working on the issue of septic abandonment with the Miami County Health Department. The project contractor can bring the water service up to the building; but cannot make final connection. The final connection must be made under a valid permit to a licensed plumbing contractor or the property Owner. Some discussion was made on keeping the existing well system. The property may continue to use the well for irrigation or other purposes; it may not be inter-connected with the new potable/public system. Mr. Cameron also discussed the contingency that is contained within the project loan and assessment budgets. It is required by the loan provider and will only be used if field conditions warrant issuing changes to the contract. Mr. Rodenberg and Mr. Cameron both thanked

those that made the effort to attend the meeting. It is with involvement by those within the Country Estates East that the Board and their project engineer can better understand their needs, desires and concerns.

4. Report of Officers and/or Committees (if any). N/A

6. Treasurer's Report: Greg Siefring reported on the outstanding invoices being held pending access to construction loan funds. No invoice will be paid until funding is available from OWDA (Ohio Water Development Authority). These funds should be available before the March meeting. The bank will charge a processing fee for each check in the amount of \$10.00 per check/electronic transfer. The Board discussed the pros and cons of this and determined that the fee was less costly than the effort needed for the treasurer to use the USPS (United States Postal Service) and time involved to administer the issuance of payments. Every effort will be made to minimize the number of transfers.

6.1 Resolution 2017-014: Authorization for payment to: Albers & Albers in the amount of \$55,642.92, Dunham & Associates in the amount of \$4,131.25 and Sands Decker CPS in the amount of \$34,870.13. David Dexter moved to authorize the Treasurer, Mr. Greg Siefring to make payment on these invoices, seconded by Dale Voisard with the motion approved by all Board members.

7. Unfinished Business:

- 7.1 Mark Cameron reported regarding OWDA request to combine the water & Sewer loans into a single loan. The loan application has been revised for William Rodenberg's signature.
- 7.2 Mark provided signed copies of contract between the District and the Contractor; one for Greg Siefring and another for the District's file.
- 7.3 There has been a request for sewer and water service to other properties along Shoop, Bill Rodenberg will look into the request.
- 7.4 Mark discussed the reseeding requirements related to the water and sewer services.
- 7.5 Mark confirmed that Addendum #3 addressed the material types for the water services; ¾" type "K" copper and 2" HDPE (High Density Poly Ethylene).
- 7.6 Mark discussed incidental work associated with property services. The Contractor's per foot cost does not include special efforts associated with driveways, sidewalks, landscape, etc. Costs associated with repair or replacements are outside of the contract. These items must be addressed by the property owner.
- 7.7 Mark indicates that the Contractor can complete abandonment of the septic tank in accordance with the requirements of the Miami County Health Department at a cost of \$1,500 per septic tank.

- 7.8 The City Manager, Tim Eggleston, has authorized the District's contractor to proceed with the work. The connection into the City system is to be plugged while Mr. Donnelly, City Engineer, completes a review of documents submitted in October 2016.set/discussion of water meter in street
- 7.9 Based on the meeting between Ron Thuma and Mr. Eggleston, the requirement for a second meter in "loop" connection into the City water system is not necessary or required.
- 7.10 Mr. Donnelly desired that the District obtain electric service for it system from the City. However, after discussions with Mr. Eggleston, the district will get its electrical needs from the Dayton Power & Light Company.

8. New Business: N/A

9. Comments from Board Members: N/A

10. Adjournment: David Dexter moved for adjournment with a second by Dale Voisard, motion carried at 7:41 PM.

Attested:

David Dexter,
Secretary