

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
February 18, 2013

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Rick Mains (only for the first part 6:35), Bill Rodenberg, Dale Voisard, David Dexter and James Flesher. Ron Thuma, representing the Monroe Township Trustee's and John Albers, representing Albers & Albers and Sands Decker's Mark Cameron were in attendance.

1. **Call to Order:** The meeting was called to order by Dale Voisard at 6 P.M.
2. **Approval of Minutes:** Bill Rodenberg moved to approve, seconded by James Flesher– motion approved.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Request for meeting minutes from Bob Spry and Mike Whitby; sent via email later that evening.
4. **Reports of Officers and/or Committees:** None
5. **Special Orders (if any)**
6. **Treasurer's Report:** Bill Rodenberg presented invoices and indicated a balance available after payments of \$401.34
 - 6.1 Presentation of invoices for December:
 - Albers & Albers \$1,840.75 - James Flesher moved for payment; seconded by David Dexter; approved for payment.
 - Sands Decker \$2,800 – David Dexter moved for payment; seconded by Dale Voisard; approved for payment.
7. **Unfinished Business:**

- 7.1.** Mark Cameron, representing Sands Decker, reviewed and updated the preliminary engineering estimate (copy in the file). The estimate was discussed amongst the Board. The estimate provided a breakdown between sewer, water and projection of assessment scenarios for each
- 7.2** Sewer Contract with Tipp City: Waiting on a draft from the City.
- 7.3** Discussion of next steps in the planning process: John Albers provided discussions, suggestions and recommendations regarding how to proceed with the planning process.
- Based on the assessment information, which will be updated by Mark Cameron, the Board needs to decide internally what projects, if any, they support. In other words, determine whether a majority of Board members support water only, sewer only, or a joint water and sewer project.
 - Decide how to approach determining the level of public support for the project(s) upon which the Board has determined to proceed. Understand that Board does not have to receive any particular level of public support in order to proceed with project(s). That is a matter of discretion on the Board's part. A well prepared public meeting with notice to the residents is considered the best way of garnering public support. One approach could be to have such a public meeting and then, after such meeting, send out questionnaires to the residents to determine whether they support the project(s). Understand that if you set a particular goal, such as a majority must support the project before you proceed, such a goal may be difficult to achieve. Also the Board needs to understand that if such a questionnaire is sent out, some people will assume that a majority of residents must support the project(s) for it to proceed. Frankly, quite often, a majority does not support public works project(s), though, very often, in my experience, they are very happy with the project(s) once completed. In any event, this matter needs to be considered very carefully.
 - The Board will need to proceed with the planning loan. Otherwise, the Board will not have sufficient funding available to continue with the planning process, including preparing for the public meeting.
 - Some of the items which you will need to prepare for the public meeting are as follows:
 - Costs, including assessment information for the project(s)
 - Logistical and timing information regarding planning and construction of the project(s)
 - Rate information, including a review of likely rates

- Information regarding tap fees or other charges levied by Tipp City
- Information regarding septic system and well water failures and problems within the subdivision
- Information regarding eligibility for grants for the project(s)
- Information regarding insurance savings, if any, due to the availability of fire protection.
- Information regarding property values to support assessments

8. New Business. None

9. Board Member Comments. None

10. Adjournment: David Dexter moved for adjournment; seconded by James Flesher – motion approved. The meeting was adjourned at 7:12 P.M.

Attested:

David D. Dexter, NSPE, FASPE
Secretary