

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
March 11, 2013

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Rick Mains (Rick could not attend the full meeting), Bill Rodenberg, Dale Voisard and James Flesher; David Dexter was excused. Ron Thuma, representing the Monroe Township Trustee's and John Albers, representing Albers & Albers and Mark Cameron, representing Sands Decker were in attendance.

1. **Call to Order:** The meeting was called to order by Dale Voisard at 6.00 P.M.
2. **Approval of Minutes:** James Flesher moved to approve, seconded by Rick Mains – motion approved.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Spry (Request for meeting minutes) and Whitby
4. **Reports of Officers and/or Committees:** No reports.
5. **Special Orders (if any)** None
6. **Treasurer's Report:** Bill Rodenberg presented the two invoices; Sands Decker in the amount of \$1,522.50 and Albers & Albers in the amount of \$3,727.75. As the District's balance with interest is currently at \$401.39.

Bill Rodenberg moved to table payment until the District obtains additional funds, seconded by Rick Mains – motion approved.

7. **Unfinished Business:**

- 7.1. Mark Cameron, representing Sands Decker, provided an update to the project estimate. Research indicates that there are 46 – apartments within the project, assumed to be 2-bedroom. This was followed by a general discussion on EPA flow guidelines and how apartments compare to single family homes. EPA flow guidelines are used by engineers' for design purposes. The information aids in the design and sizing of water and

sewer systems. John Albers provided insight into the courts' view related to the flow guides. The discussions were to assist in determining assessments for single family homes verses apartments. Flow guides are used as an aid in the development of water distribution and sanitary collection systems related to utility projects. The Health Department uses a similar approach in reviewing and approving septic & leach systems. The Health Department's approach is generally based more around the number of bedrooms served. While the EPA's flow guide uses a single family equivalence number. Both provide reasonable guidance for design purposes.

A general discussion followed regarding the scope of the District's project; sewer only, water only or a combined project of sewer & water. Based on the current estimate, no significant savings would result from doing separate sewer and water projects verses a combined project. The general feeling seems to be that a combined project needs to be presented at the public meeting. Discussion followed as to what would be appropriate and necessary for such a public meeting and how to prepare for such a meeting.

- 7.2** Sewer Contract with Tipp City: The City is still working on development of a draft contract. The Board will suggest that Rick Mains again contact Christy Butera in an effort to advance the draft.

8. New Business. None

9. Board Member Comments. None

10. Adjournment: James Flesher moved for adjournment; seconded by William Rodenberg – motion approved. The meeting was adjourned at 7:08 P.M.

Attested:

David D. Dexter
Secretary