

THE MONROE TOWNSHIP WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
March 11, 2019

President Scott Vagedes called the meeting to order at 6:14 pm and lead the members in the Pledge of Allegiance. Members in attendance also included Greg Siefring, Dave Eilerman and Rob Voisard. Monroe Twp. Trustee Ron Thuma and Administrator Marilyn Fennell were present.

There were no guests in attendance.

Minutes of the February 11, 2019 meeting were reviewed. Mr. Eilerman moved to approve the minutes as presented. Mr. Voisard seconded the motion. Motion passed 4-0.

Comments from Public: There were no comments.

Treasurer's Report: Mr. Siefring offered Resolution 2019-04 to pay current bills in relation to the Country Estates Water/Sewer Line project. Invoices total approximately \$5,082.44. Revenue for this month for water and sewer totaled \$8,658.06. Mr. Vagedes **moved to approve Resolution 2019-04 to pay invoices due**, Mr. Voisard seconded the motion. Motion passed 4-0.

Old Business: Mr. Vagedes and Mr. Siefring met with the County. The County has not been charging the correct Equivalent Family Residential Unit amounts for the apartments. Those are being corrected. Instead of just 1 building with 4 apartments being charged for 3 ESFUs, (Equivalent Single Family Units), they were only being charged for one. Mr. Siefring said the County should have been charging for 109.5 ESFUs and were only collecting from 89.5 ESFUs. There will be a new rate structure with the correct amount with the April billings. Mr. Vagedes added that the City of Tipp City is increasing the water rate for the next 5 years. The County rate has been adjusted after that was reviewed by the County. This Board will not go back and charge for the Units not charged.

Mr. Siefring said there are 10 properties that are affected. A letter is being sent to those property owners stating that due to an audit it has been determined that the buildings have been undercharged since December 2017. As of April 1, 2019 each apartment unit will be charged .75 per apartment unit plus the usage. The problem being an incorrect formula determining the rate for single-family units. Those letters will go out after the passage of the Resolution. Mr. Vagedes asked what the amount of the shortage was. Mr. Siefring said around \$25,000.

The Board agreed that there should not be a collection of the past shortages. After a collection of one year, this shortage was more apparent. The residential homes were being billed correctly.

Mr. Vagedes said a 2-line message should be on the billing for the April 1 increase by City. He said the bills going out at end of March are due by April 14. The rate increase will be reflected in the billing due in May.

Mr. Vagedes said the lack of well meters was also brought up to the County. There is a minimum usage amount charged by the County. There are some properties using the sanitary with no meter on their wells. There are 15 properties not connected and 2 have well meters according to County records. Mr. Thuma asked if Miami County should be verifying that all properties are metered correctly. Mr. Vagedes said he asked Doug to do so. The other item Mr. Vagedes said if you go down Curtwood, there are two homes that have their meters read by Tipp City. This needs to be verified and the County said we are owed monies on those since our District is paying for the water/sewer. The County was to get back to the Twp. District.

Mr. Vagedes hoped that all questions would be cleared up by April 1. The revised rate structure Resolution should take care of the issue. He will be sending the wording to the County to be added to the billings. Mr. Vagedes felt the County would be correcting all of the billings.

Mr. Siefring said there is one property owner that has not connected to the sanitary sewer system. According to State Law, they have 18 months to connect after it becomes available to them. This individual has until June 30, 2019 to connect. A letter stating that the violation will be reported to Miami County. An assessment can be placed on the taxes after the County receives a Resolution from this Board. The County Board of Health will be the enforcer. There are a few properties that are not paying their water/sewer bills and the Board will need to pass a Resolution for assessing these collections.

Mr. Eilerman asked about the County sewer increase that was advertised and Mr. Vagedes had been informed that the new rate did not apply to this sewer district.

Mr. Siefring said there was a bullet point in the Fact Sheet that had been deleted from the website and it needs to be reposted. Trustee English should be notified to authorize that. Since Mrs. Fennell does not have a scanner, Mr. Siefring will take care of the matter.

The Board then reviewed Resolution 2019-13 to amend the rates as of April 1, 2019. Mr. Eilerman moved for its adoption and Mr. Voisard seconded the motion. Motion passed 4-0.

The Posey property notification was discussed some more. The Fact Sheet/Website will be updated and Mr. Siefring will take care of the matter.

New Business: Mr. Thuma provided a copy of the revised agreement between the City and the Township. Mr. Siefring will send to the other members. There was no further word regarding any new projects with the City. The Agreement will need to be reviewed by this Board.

Final Comments: There being no further business, Mr. Siefring moved to adjourn the meeting and Mr. Voisard seconded the motion. Meeting adjourned at 7:35pm.

President

Acting Secretary