

MONROE TOWNSHIP WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees

March 12, 2012

Meeting Minutes

1. **Call to Order, Attendance:** *Called to order at 6 PM, all members of the board were present.*
2. **Read, Approve and Sign Minutes of Preceding Meeting (February 13, 2012):** *Motion made by JF, seconded by WR, all voted "yea."*
3. **Comments from members of the General Public (if any):** *No comments*
4. **Reports of Officers and/or Committees (if any)**
 - 4.1 Report by Rick Mains on meeting with Northern Area Water Authority (NAWA) regarding water contract – *RM and RT met with the City Manager and Christy Butera to discuss the draft contract. An open discussion of the draft contract followed RM's report. Generally, the discussion went well between the City and the District. However, the District's Board members have concerns about the length of the agreement.*
 - 4.1.1 Review memorandum from John Albers regarding concerns with draft water contract - *Ms. Christy Butera (Tipp City Director of Utilities) joined the meeting to explain the City's position and assure the District of a willingness to be flexible in reaching a final agreement. The Board asked counsel to further review and revise the contract draft to incorporate and expand on the Board's concerns. The draft will be further reviewed at the next meeting.*
5. **Special Orders (if any)**
6. **Unfinished Business**
 - 6.1 Insurance for Board of Trustees and District *WR moved to accepted GUI's insurance proposal in the amount of \$1.550/year, seconded by DD, all voted "yea."*
 - 6.2 Selection of bank depository *The Board discussed selection of a banking institution to handle the District's funds – Monroe Federal Savings & Loan*

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Association was the only institution out of three previously selected to indicate interest in serving the District. DD moved to accept the institution's 5-year agreement, seconded by JF, all voted "yea."

6.3 Funding from Township

- 6.3.1 Consider Amended Loan Reimbursement Agreement with Monroe Township - *Several of the District's Board members had minor concerns with the loan agreements terms. It was agreed to direct counsel to make these minor adjustments for presentation to the Monroe Township Trustee's. Ron Thuma, Monroe Township guest at the meeting, indicated that he would explain the District's concerns and present the suggested change to the Trustees'.*

6.4 Retaining engineering services

- 6.4.1 Review, rank RFQs received – *The District received three responses from its RFP (Request For Proposal); GGC Engineers, CESO and Sands Decker CPS, LLC. The members of the Board were directed to review the proposals for ranking. A ranking guide was provided by counsel and distributed to each Board member. RM indicated that he would invite a representative from each firm to attend the April meeting. This would allow members' of the Board to ask questions after hearing each firms' presentation. Each firm will be allowed an equal amount of time to present their qualifications.*

7. New Business

- 7.1 Compensation policy – *RM opened a discussion concerning potential compensation for future Board members. These comments were offered on the basis of the amount of time that members' must put forth on behalf of the District. Counsel offered input on policies that other Districts have implemented concerning a fair stipend for serving the public interest. Further research and discussion will follow at future meetings to develop a reasonable policy.*

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7.2 Public Records Policy – *Ron Thuma offered drafts for Board consideration. These drafts are based on those of the Monroe Township. The Board accepted the drafts for consideration.*

8. Comments from board members: *WR is concerned about the length of the contract between Tipp City and the District. All agreed that the district should push for a 20 to 25 year term that is renewable for at least 3-terms.*

9. Motion to adjourn: *By RW, second by DD, approved at 7:45*

Attest:

David D. Dexter, NSPE, FASPE
Board Secretary