

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
March 13, 2017

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg (2020), James Flesher (2018), Dale Voisard (2017), Greg Siefring (2020) and David Dexter (2018). Also present were Ron Thuma representing the Monroe Township Trustee's and Mark Cameron representing Sands Decker.

1. **Call to Order:** The meeting was called to order at 6:01 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Jim Flesher moved to approve the February 13th minutes with a second by Dale Voisard, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** It was reported that the Contractor has damaged or broken an invisible dog fence 855 Todd Court; the dog got out. Sands Decker will discuss with the Contractor. It was also reported that traffic control and access needs further attention. Some residents and a school bus encountered a blocked road. The Contractor sometimes needs to temporarily block a road; but will allow residents and school buses to pass by moving equipment in a timely manner. Sands Decker will discuss with the Contractor.
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Greg Siefring reported that the annual financial (Hinkle) report had been completed and submitted. The District received notice from HD Supply, that they are furnishing materials to the Contractor on behalf of the Project. The Board signed checks for Sands Decker, the court reporter and for Albers & Albers. The District will need to develop a budget for 2017, as it now has funds for construction/operations.
 - 5.1 **Resolution 2017-015:** David Dexter moved to authorize processing and payment of the Contractor's payment in the amount of \$156,570.20 with a second by James Flesher; motion carried by all. Greg Siefring will proceed to process the check for signature upon receipt of funds from OWDA.

- 5.2 Greg Siefring offered invoices for payment that had not been received in time to prepare appropriate vouchers; the Board tabled any discussion on those items until the April meeting.

6. Unfinished Business:

- 6.1 Albers & Albers provided confidential information to the Board regarding a challenge to the Assessment Equalization Board's actions.
- 6.2 Mark Cameron with Sands Deck reported on the O&M (Operation and Maintenance) process. The Board will need to have procedures in-place by the time the project is complete. The Board will need to solicit proposals for a 3rd party to handle the day-to-day operations of the District.
- 6.3 Mark Cameron reported on the 1st construction meeting; among those in attendance were representatives from the Miami County Board of Health, Ron Thuma, representing the Monroe Township Trustees, Sands Decker, and the Contractor.
- 6.4 Mark Cameron reported that 12% of the calendar days have been expended on the project. Weather conditions have been having an impact on construction progress; however, the project remains on schedule.
- 6.5 Mark Cameron reported that a resident had inquired about connecting to the existing sewer line to the back of their property. This line, as it turned out, is the existing forced main associated with the old Miami County system. This line will be abandoned once the new system becomes operational. Once this was explained, the resident and contractor worked out the appropriate lateral location.
- 6.6 Mark Cameron discussed the Contractor's offer to provide sewer connection services into the line between the house and the septic tank. The Contractor will make; the connection, removal and disposal of the tank's contents, collapse the tank and fill it in, obtain the necessary permits and inspections and backfill the trench for a fee of \$1,500. Settling and final restoration of the yard will be the property owner's responsibility. This fee can be paid directly to the Contractor or become a voluntary assessment to the tax duplicate.
- 6.7 The Board discussed ongoing O&M associated with the old Miami County system. It is anticipated that the County will continue those efforts until it is finally connected into the District's system. Once the inter-connection occurs; it may be possible to allow effected property owners to connect into that portion of the system.

6.8 Mark Cameron reported on the latest exchange with Tipp City's Manager, Mr. Eggleston. The City Engineer pointed out 7 items that require response. The Board reviewed the draft response; authorizing Sands Decker, CPS to send the response to Mr. Eggleston. This ongoing back and forth is not anticipated to impact the project's completion.

8. Adjournment: David Dexter moved for adjournment with a second by Dale Voisard, motion carried at 7:09 PM.

Attested:

David Dexter,
Secretary