

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
March 14, 2016

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Board members present were; William Rodenberg (16), James Flesher (18), Dale Voisard (17), Rick Mains (16) (Excused) and David Dexter (18), Ron Thuma representing the Monroe Township Trustee's; Mark Cameron, representing Sand Decker LLC and John Albers, representing Albers & Albers were in attendance.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** James Flesher moved to approve the February 8th minutes with a second by Dale Voisard, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** 4 visitors Realtor (Jerry Stichter for the Gibson's) discussed assessment amount for the purpose of selling the home and reality of where the lines should run and associated costs
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Rick Mains was not present, reported by Bill Rodenberg that no current balance sheet was available
 - 5.1. Resolution 2016-003: Bill Rodenberg advised that Rick Mains had prepared the following invoices for payment: Albers & Albers \$1,017.50 and Sands Decker LLC \$3,810.00 in the amounts listed – David Dexter moved to approve the treasurer's report and authorize payment of the presented invoice with a second by Dale Voisard, resolution approved.
6. **Unfinished Business:**
 - 6.1. Mark Cameron with Sands Decker LLC reported that Tipp City continues to be slow in reviewing the documents. Additionally, Mr. Donnelly has interjected new comments that were not previously provided. Most of these additional comments are minor without any real impact on the project or just misinterpretations of the documents by the reviewer.

Tipp City has insisted that the District's water system support their desire to create a loop to their overall water system. In order to accomplish that desire the District's system must be metered at both points of tie-in to the Tipp City system with meters that can read flow in both direction and totalize the District's usage.

Tipp City's desire for the loop system created some confusion with Mr. Donnelly's desire to isolate the District's system through backflow prevention. After some discussion with his staff and Sands Decker, the backflow preventers were eliminated, as they would block flow except in a single direction thus blocking the desired loop. As the bi-directional metering is a Tipp City request, they will provide the meters. Tipp City is looking into the meter selection. The type of meter may allow a reduction in the meter pit size.

It is hoped that the revised documents get back to Tipp City by March 21, 2016. Upon agreement with Tipp City, the documents will be submitted to the OEPA. Hopefully, this can occur within the next two weeks.

There was a general discussion about assessments, usage rates, requirements to connect etc. These are items that will need to be addressed once the documents are ready for the project to precede.

John Albers with Albers & Albers spoke about the assessment process. He will have an updated process checklist for the April meeting. The assessment process will involve issuing estimated assessment values to all users. The property owners' will be given time to review and object, if appropriate to the proposed assessments. The assessments will be sent via certified mail to the listed property owner. If no contact can be established within 45-days, notice will be published in accordance with Ohio law. The assessment must be commensurate with the value being conferred to the property by the project.

Sand Decker, LLC. And Albers & Albers will work together on developing the easements necessary for installation of the project.

- 7. New Business:** None
- 8. Comments from Board Members:** None
- 9. Adjournment:** David Dexter moved for adjournment with a second by James Flesher, motion carried at 6:54 PM.

Attested:

David Dexter,
Secretary