

**THE MONROE TOWNSHIP WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the  
Monroe Township Water/Sewer District  
April 7, 2021

President Scott Vagedes called the meeting to order at 6:00pm and lead the members in the Pledge of Allegiance. Other members in attendance included Rob Voisard, and Dan Drexler. Administrator Marilyn Fennell was present. Absent were Jared Eales, Dave Eilerman, and Monroe Twp. Trustee Greg Seifring. There were no guests present.

Minutes from March 10, 2021 were reviewed and Mr. Drexler **moved to approve the minutes from March 10, 2021 as presented**. Mr. Vagedes seconded the motion. Motion passed 3-0.

**Comments from Public:** There were no guests present.

**Treasurer's Report:** Mr. Voisard had prepared Resolution 2021-04 to pay monthly expenses for March and one bill for February. The monthly expenses included billings from Tipp City- \$4,543.13, 2 from City of Troy - 1 for Feb, 1 for March- \$25.00 each, 2 DP&L bills for \$16.02 and \$16.08, Frontier- \$77.10, Mrs. Fennell- \$123.75, and the Miami County Sanitary- \$4,000 for a total of \$8,826.08. Income was \$12,131.71. Mr. Voisard said the County estimated some bills last month and those were corrected in this month's bills. Mr. Vagedes **moved to approve Resolution 2021-04 to pay March expenses**. Mr. Drexler seconded the motion. Motion passed 3-0.

Mr. Vagedes said he should have a purchase order next month for the treasurer to use.

**Old Business:** Mr. Vagedes proceeded with sanitary sewer and water receipts due from Miami County. It appears there will be \$37,040.01 received from Miami County per Nikki at Miami County. There was one of the apartments that was not billed correctly. She has gone back to 2018. Doug Evans is planning on sending one check in April. The April billing will reflect the correction. Tipp City bills for the total amount of water and sewer consumed/used based on the master meters. Now the goal is to compare the water to what the individual meters read and the sewer.

Mr. Vagedes said the existing sanitary sewers in the Kitrina area were left in place and were not sealed or repaired with the original project. It appears our I & I problem is coming from these sewers, and will be expensive to repair. It is still the Board's goal to transfer this system to Miami County, but we really don't know how the OWDA loan would transfer.

Mr. Voisard said it is difficult to compare the City vs the County bills as they are on different time frames. Mr. Vagedes thought the sewer is off from the water usage. There have been videos taken on the sewers but Mr. Vagedes has not seen them. It was suggested by the County that a surcharge be applied to the Kitrina properties that go into the old system. Mr.

Vagedes thought that would be difficult to do and unsure how to determine fairness in the charges.

With the money coming in from the County, Mr. Vagedes suggested to proceed with the radio meters. The county thought it would take up to 3 months for installation. They might have to order some. The installation is an attachment onto the current meter. Personnel cost is saved on the reading of the meters for the County. Mr. Vagedes said he wished to have the check in hand from Miami County and then authorize them to proceed with the radio meters.

There was no further Old Business to discuss.

**New Business:** Meeting Dates were discussed due to conflicts with member's schedules. The members decided to meet the 2<sup>nd</sup> Tuesday of May. They may continue with that change thru the summer. Mrs. Fennell said she would inform the Township secretary of the change.

The second item was a discussion on 995 Todd Ct. This property has never been billed since the inception of the District. The water and sewer was stubbed into the property, the sanitary was connected, but they stayed on their well. The owner recently applied to hook up the water and that is how it was discovered. The County further reviewed and found the three assessments were combined into one amount. Mr. Shields permitted the tap-in but did not charge the tap-in fee. Mr. Vagedes pointed out the fee to Mr. Evans. He asked if the District should back-bill the owner for the last 3 years. The minimum for water and sewer were \$30 each. He should owe approximately \$3,000. It is not exactly the homeowner's fault but the County said the homeowner knew he wasn't being charged and did not say anything.

Mr. Drexler said at the meeting he attended with Mr. Vagedes with Miami County, it appears that the homeowner has not been receiving a monthly bill and there were two other properties, 985 and 950 that have not been charged the tap-in fee in 2017. Mr. Voisard said that was in the first year, and by our regulations, no tap-in fee is to be charged if the owner connects to the District's water system in the first year. The \$1,000 tap-in fee is only required after a year the system was in operation. Mr. Voisard said they are connected per the billings. They are being billed a minimum water and sewer billing. They are not connected to the water. Mr. Vagedes said they should be charged the proper tap-in fees.

Mr. Vagedes said he would send a letter for the back fees that are due from 995 Todd Ct. There was fire protection and sewer service since December 2017. Mr. Drexler agreed that sewer fees are due, and Mr. Voisard agreed with that. The water was just recently tied into at this address.

**Board Comments:** Mr. Vagedes said he needed to put in writing a request to Miami County to consider taking over, owning, and maintaining the Country Estates East water and sewer system. The Miami County Engineer requested a proposal in writing if he was to consider this request. Miami County would gain these customers. Mr. Drexler asked what would be the charter be for this Board. Mr. Vagedes said it would be a vehicle to provide public water/sewer to existing plats in Monroe Township. There would be a district created, an engineering plan

created and then those district residents would vote to have the services built or not. The system would be built and that would be the charge for this Board. There are areas in the Township that Miami Co. has never approached for these services. Mr. Drexler said it appears that this Board has served Country Estates East and now it should be passed back to Miami County and then move forward to the next area. Mr. Vagedes said this volunteer board should not be responsible for future repairs to the system. Mr. Voisard said the Board needs to determine how the OWDA loan can be transferred. Mr. Vagedes asked Mr. Voisard to look into that. Mr. Vagedes said the water and sewer main lines are covered in the assessments but then there was a change order for service connections that Kinnison Excavating completed that were not included in the assessments as the loan was completed by then.

Mr. Voisard explained that, in round numbers, the Board receives \$60,000 twice a year in tax assessments but the loan is \$70,000, so we have a shortfall every 6 months. The way we make up the shortage is from the monthly bill charges.

Mr. Vagedes said his other question is does he approach the City about taking it over. The City might require annexation but they may not considering recent developments. Mr. Vagedes said the Board will continue to investigate this.

The next meeting will be **Tuesday, May 11 at 6:00 PM**. There were no further comments from the Board. Mr. Drexler **moved to adjourn the meeting** and Mr. Voisard seconded the motion. Motion passed 3-0. Meeting adjourned at 7:12pm.

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**President**

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**Secretary**