

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
April 10, 2017

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg (2020), James Flesher (2018), Dale Voisard (2017), Greg Siefring (2020) and David Dexter (2018). Also present were Ron Thuma representing the Monroe Township Trustees, Sean McCarter representing Albers & Albers, Attorneys at Law and Mark Cameron representing Sands Decker CPS, LLC.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Dale Voisard moved to approve the March 13th minutes with a second by Greg Siefring, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Mr. Spry requested an introduction Sean McCarter the representative from Albers & Albers. Mr. Spry was interested in any pending court matters and when a trial date might be set. He was advised that there are no pending legal proceedings before the courts and hence no scheduled court dates. Mr. Spry next wanted to know why Tipp City insisted on the use of Ductile Iron Pipe (DIP) as the material for the public water mains. He was advised to contact the Tipp City, as that was a question they would need to address. The District involvement consists of complying with the requirements contained in the contract between the District and Tipp City.
4. **Report of Officers and/or Committees (if any).** There were no reports pending. The Board moved into executive session at 6:20 PM to discuss contractual and legal matters. The Board returned from executive session at 7:27 PM.
5. **Treasurer's Report:** Greg Siefring provided a draft resolution for approving Ohio Water Development Authority (OWDA) fund payments to listed firms.
 - 5.1 Resolution 2017-016: David Dexter moved to accept an amended resolution with a second by James Flesher. The amendment to the resolution was the removal of invoices presented by R. J. Mains and

Associates in the amounts of \$730.00 and \$735.00 as these amounts did not match with the agreed upon amounts approved by the Board in January. R. J. Mains and Associates may resubmit an adjusted invoice, based on the January 2017 agreement of \$250.00/month for accounting services (3-months = \$750.00), for consideration in a future billing cycle. All Board members voted to approve the resolution with the exception of Mr. Rodenberg who voted against the resolution as modified. The resolution passed authorizing payment as follows: Albers & Albers - \$5,443.75, Mobley Reporting - \$1,350.00 and Sands Decker CPS - \$12,748.88.

6. Unfinished Business:

- 6.1 Mark Cameron reported on the second project meeting with the contractor. The project has used 21% of the scheduled days. The project team had received a call from the Ohio Environmental Protection Agency concerning erosion control on Curtwood. Based on discussions, the issue had developed from an unusually intense rain event. The erosion control measure in-place (per the contract documents and approved plans) caused water to backup in the area. The Township temporarily removed some of the erosion control measures to allow the water to flow from the area. Residents on Burnside have voiced concerns about roadway surface conditions within the construction area. These will be monitored and addressed as needed.
- 6.2 Mark Cameron presented Kinnison's, the contractor, pay request to Greg Siefring for processing.
- 6.3 Mark Cameron discussed the draft of the Request For Proposal (RFP) to provide Operational & Maintenance (O&M) service for the District's day-to-day operations. David Dexter moved, second by James Flesher to authorize Sands Decker CPS to solicit proposals.
- 6.4 Mark Cameron needs Albers & Albers to develop and issue a voluntary assessment form for use by residents desiring to place services work into their assessment value.

7. New Business: N/A

8. Comments from Board Members: N/A

- 9. Adjournment:** David Dexter moved for adjournment with a second by Dale Voisard, motion carried at 826 PM.

Attested:

David Dexter,
Secretary