

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
April 14, 2014

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Bill Rodenberg, Rick Mains (Excused), James Flesher, Dale Voisard (Excused) and David Dexter; Ron Thuma (Excused) Philip Cox, representing the Monroe Township Trustees and Mark Cameron with Sands Decker were in attendance.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg.
2. **Approval of Minutes:** Bill Rodenberg moved to approve the February 10th minutes with a second by James Flesher, motion carried (No meeting was held in March).
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Bob Sprey inquired about the water agreement. It will be posted to the website.
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Treasurer, Rick Mains, submitted a report showing the District's current financial condition. David Dexter moved to accept the report; seconded by Jim Flesher, motion carried.
 - 5.1 Resolution 2014-003: Albers & Albers invoice for professional services in the amount of \$1,433.75 - David Dexter moved to approve; second by James Flesher, motion carried.
 - 5.2 Resolution 2014-004: Frost Brown Todd (Bond Counsel for Monroe Federal Savings & Loan) invoice (as adjusted) for professional services in the amount of \$2,500.00 – David Dexter moved to approve; second by James Flesher, motion carried.
 - 5.3 Resolution 2014-005: Sands Decker invoice for professional services in the amount of \$7,027.50 – David Dexter moved to approve; second by James Flesher, motion carried.

- 5.4 Resolution 2014-006: Albers & Albers invoice for professional services in the amount of \$231.25 – David Dexter moved to approve; second by James Flesher, motion carried.

6. Unfinished Business:

- 6.1 Mark Cameron, Sands Decker CPS Consulting, advised:
- The District service area has been over flown by M. A. N. Mapping Services, Inc.
 - Some of the ground controls were obliterated during the winter. Sands Decker will have their survey crew out to manually shoot the photo identifiable points; providing the necessary information to the mapping company. M. A. N. Mapping will use this information to establish horizontal and vertical control points for within the District's topography.
 - Ohio Utilities Protection Service (OUPS) has been contacted to locate and mark existing utilities throughout the project area. This will allow the survey crews to incorporate them into the mapping.
 - OUPS will accomplish their work in phases. They expect this to take about a week, weather and schedule permitting.
 - M. A. N. Mapping anticipates completion of their work in early May.
 - Sands Decker will then incorporate the work into their documents to aid in developing the design documents.
 - Sands Decker anticipates a preliminary design of the sewer and water systems within the project area by early June.
 - The preliminary design will be submitted to the Board for review and concept approval.
- 6.2 Bill Rodenberg reported sewer contract discussions have been on-going with Tipp City; Christy Butera (Director of Utilities) continues to work on mirroring the water contract language. It was reported that the marked-up agreement with the City appears to in-fact mirror the water contract language. However, no one has a "clean" copy of the contract. It is hoped that this will be available at the May meeting for Board action.
- 6.3 Bill Rodenberg continues to work on Liability Insurance for Public Entities'. The current carrier insists on providing property coverage; which is not necessary for the District's current needs. Bill is currently working with Favorite Insurance on locating another carrier. Favorite has located a possible carrier that could save the District about a \$1,000 in premium costs.

7. New Business: N/A

8. Comments from Board Members. N/A

9. **Adjournment:** David Dexter moved for adjournment; Jim Flesher seconded, motion carried at 6:42 PM.

Attested:

David Dexter
Secretary