

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
June 8, 2015

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg, James Flesher, Dale Voisard, Rick Mains (Excused) and David Dexter. Also present was Ron Thuma representing the Monroe Township Trustee's, and Mark Cameron with Sands Decker and John Albers representing Albers & Albers.

- 1. Call to Order:** The meeting was called to order at 6:01 pm by Bill Rodenberg followed by the pledge of allegiance.
- 2. Approval of Minutes:** James Flesher moved to approve the May 11th minutes with a second by Dale Voisard, motion carried.
- 3. Comments from Members of the General Public (All guest are requested to sign the Register):** No comments were presented or questions asked by those in attendance.
- 4. Report of Officers and/or Committees (if any).** N/A
- 5. Treasurer's Report:** William Rodenberg spoke on behalf of Rick Mains, providing an updated balance sheet along with a Profit & Lose Statement.
 - 5.1 Resolution 2015-009: William Rodenberg presented the following invoices for payment: Albers & Albers \$3,581.97, CORD \$150.00 and Sands Decker \$4,900.00 in the amounts listed – David Dexter moved to approve the treasurer's report and authorize payment of the presented invoices with a second by Dale Voisard, resolution approved.
- 6. Unfinished Business:**
 - 6.1 Mark Cameron: He has been working with Tipp City – answering questions and documenting responses partly because of the vacancy created when Christy Butera, Director of Utilities left for another position. Mark continues to work with Tim Eagleton (City Manager), John Donnelly (City Engineer), Mo Eichmann (Acting Director of Utilities) discussing the use of polymer piping verses ductile iron pipe (DIP). Tipp City's current standards only recognize DIP. Mark is sharing information on the polymer materials

and will continue to work with the City to resolve the issue.

Mark, Ron and several of the Board members discussed a property at the corner of Evanston and Kirkwood. The vacant lot has been purchased and the new owner is in the process of building on the lot. This property will be completed before the current project is complete and ready to accept property connections. The Owner has requested services from Tipp City. At this time that appears to be the best option for that property Owner. This begs the question, will this property be part of the District or remain part of the City system, once the District begins operations of this project.

- 6.2 The District is seeking an Accounting firm to handle its official financial records. The District has obtained cost data from one firm; Lightner & Stickel CPA's of Troy, Ohio. The board will seek at least another proposal to assure the District obtains qualified services at a reasonable cost. The Board hopes to have an accounting firm within the next couple of months. This allows the Board's Treasurer to act as the supervisor without involving his personal business, donating time and effort. The Board believes it is in the best interest of the District to keep its members separated from any potential or perceived conflict of interest.
 - 6.3 Albers & Albers has prepared informal depictions and legal descriptions of the various easements for discussions with the residents involved. These along with appropriate official documents will be used by the Easement Committee and Sands Decker representative, Mark Cameron will be used to obtain residents' consent. The official documents must be notarized, Mark Cameron is a notary. There are currently four residents that have indicated they will not grant the requested easements. While this is their right, it will require revisions to the routing of the utilities and likely impact project costs. Where easements are not granted the systems will need to be routed out into the roadway to go around that property. The District is hopeful that all necessary easements can be obtained at the same time the documents are under review by the OEPA, Tipp City, Township Trustees and Miami County. Once the project has been approved, The District will advertise the project and seek financing.
 - 6.3 Miami County has approved the transfer of the existing sanitary system, within the District boundaries, to the District. The official documents are awaiting signature.
7. **New Business:** None presented
 8. **Comments from Board Members:** None offered
 9. **Adjournment:** David Dexter moved for adjournment with a second by Jim Flesher, motion carried at 6:38 PM.

2015-06

Attested:

David Dexter,
Secretary