

**THE MONROE TOWNSHIP**  
**WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the  
Monroe Township Water and Sewer District  
June 10, 2013

**Meeting Minutes**

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Rick Mains, Bill Rodenberg, Dale Voisard, James Flesher and David Dexter. Ron Thuma, representing the Monroe Township Trustee's and John Albers, representing Albers & Albers and Mark Cameron, representing Sands Decker were in attendance

- 1. Call to Order:** The meeting was called to order at 6:04 pm by Bill Rodenberg.
- 2. Approval of Minutes:** Rick Mains moved to approve the May 30th Minutes, as amended, James Flesher seconded – motion approved.
- 3. Comments from Members of the General Public (All guest are requested to sign the Register):** M. Whitby, M. Little
- 4. Treasurer's Report:** Treasurer, Rick Mains updated the Board on its current financial condition.
  - 4.1** Aging Report: No report.
  - 4.2** Current cash position: Unchanged from the last meeting
  - 4.3** Current debt obligations and planned financing: Unchanged from the last meeting.
  - 4.4** GUA insurance coverage and correction of previous invoicing: Rick has contacted the agent, however the company has been slow to respond. Rick will continue to follow up.
- 5. Unfinished Business:**
  - 5.1.** Planning discussion in preparation for a July Public meeting:
    - 5.1.1** Review and discuss draft meeting agenda for the public meeting provided by John: The Board and its consultants will continue to develop the presentation for the public meeting to present the water & sewer projects.

**5.1.2** The Board also discussed potential supporting attendees that might aid in explaining the benefits provided by the project to the citizens within the district. Jillian Rhoades, Miami County Sanitary Engineer was one of the people being considered; others will be included as the planning progresses.

**5.1.3** The Board discussed administrative costs associated with the district. Given the limited size of the project and district, administrative and maintenance will likely be contracted out to minimize costs. It is preferred to contract for both water and sewer under a single agreement.

Mark Cameron will be working with Tipp City to determine potential rates associated with administration and maintenance rates; as a possible contract to the District.

Rick Mains will work on a potential letter to the residents of the District to inform them of the project and its potential schedule.

**5.2.** Sewer Contract with Tipp City: Discussion by Rick Mains on sewer contract; John Albers to review draft sewer contract and edit for presentation to Tipp City. The draft is intended to be in-line with the terms contained in the water contract.

**6. Adjournment:** Motion made by David Dexter, second by Rick Mains; motion approved; adjourned at 7:30 PM.

Attested:

David D. Dexter, NSPE, FASPE  
Secretary