

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
June 11, 2012

Meeting Minutes

- 1. Call to Order, Attendance.** *Called to order at 6 PM, all members of the board were present.*
- 2. Read, Approve and Sign Minutes of Preceding Meeting (May 14, 2012).** *Motion made by WR, seconded by DV, all voted "yea."*
- 3. Comments From Members of the General Public (if any). N/A**
- 4. Reports of Officers and/or Committees (if any).**

Treasurer- William Rodenberg: All invoices are current.

Record Commission – William Rodenberg: Motion to approve the Records Retention Policy as drafted by David Dexter; second by Dale Vosiard, all voted "yea." Document was passed around and signed by all board members.

- 5. Special Orders (if any). N/A**
- 6. Unfinished Business.**

6.1. Discussion of redrafted Water Contract with Tipp City. *John Albers reported on Christy Butera, Tipp City Director of Utilities, indicated a couple of items to be worked out; paragraph 4.3 and tap fees. This will need to be passed by the City Manager and Council for the next round of negotiations. Rick Mains will follow-up with Christy and the City Manager to discuss such issues.*

6.2. Negotiating engineering contract with Sands Decker CPS. *Scott Sands and Mark Cameron were in attendance. John Albers reviewed the draft contract proposal for Country Estates East Subdivision engineering services. General discussion on Task Order costs for establishing budget on sewer, water and sewer/water. Discussed options about sewer; gravity, vacuum or pumped system. Dale Vosiard inquired about O&M (Operation & Maintenance) issues. Sands Decker distributed their fee schedule. John Albers indicated that typical design budget for planning and design would be in the range of \$300,000 with follow-up funding for*

construction and operation through bonds, local finance or OWDA

Tri-Cities would likely be the provider for sewer services – Tipp City, Vandalia and Huber Heights

6.2.1. Discussion of standard engineering agreement. *Motion to approve contract as amended made by David Dexter and seconded by William Rodenberg, all voted "yea." approved as amended resolution 2012-06*

John Albers disclosed that he has done legal work for Sands Decker on other occasions.

David Dexter disclosed that he has known Scott Sands for many years through professional organizations and has been contractually involved with Sands Decker in private sector work.

6.3. Discussion of planning loans/financing; local bank financing.

7. New Business. N/A

8. Comments From Board Members. *No comments.*

9. Motion to Adjourn. *Motion to adjourn at 7:00 PM made by David Dexter, second by Dale Voisard, all voted "yea."*

Attest:

David D. Dexter, NSPE, FASPE
Board Secretary