

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
June 13, 2016

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Board members present were; William Rodenberg (16), James Flesher (18)(Excused), Dale Voisard (17), Rick Mains (16) and David Dexter (18), Ron Thuma representing the Monroe Township Trustee's; Mark Cameron (Excused), representing Sand Decker LLC and John Albers (Excused), representing Albers & Albers were in attendance.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Rick Mains moved to approve the May 9th minutes with a second by Dale Voisard, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):**
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Rick Mains reported on the current status of the District's accounts and distributed current transactions by account and balance sheets.
 - 5.1. Resolution 2016-007: The following invoices were submitted for payment: Sands Decker LLC \$8,422.75 and Albers & Albers \$4,151.25 in the amounts listed – David Dexter moved to approve the treasurer's report and authorize payment of the presented invoice with a second by William Rodenberg, resolution approved.
6. **Unfinished Business:**
 - 6.1. William Rodenberg reported on behalf or Mark Cameron for Sands Decker LLC reported that the District has received seven signed property easements as of this meeting. Additional easements are necessary to complete the routing of the utilities. The District's Easement Committee, along with Sands Decker, will be scheduling face-to-face meeting with the remaining property owners' involved to complete the easement acquisition process. According to Mark Cameron, the Kuns' property on Todd Court may require special efforts to assure protection or replacement of existing trees. This may be part of the easement discussions.
 - 6.2. The District will need to establish an Assessment Settlement Board to address, if any, challenges to the projected property assessments associated with the project. These assessments will not be established until after the project bids have been received.

- 6.3 The Assessment Settlement Board will consist of three members and one alternate. The Board members may not be part of the Country Estates East Project or members of the Water & Sewer District Board. The Water & Sewer District Board members will begin the process of seeking potential individuals to serve on the Assessment Settlement Board.
- 6.4 Sands Decker, LLC has received OEPA (Ohio Environmental Protection Agency) approval of the water & sewer documents, clearing one of the milestones to allow the District to advertise for contractor proposals.
- 6.5 Resolution 2016-008: David Dexter moved to authorize Sands Decker, LLC to advertise for contractor bids upon receipt of the OEPA "Approved" documents and completion of the easement process, seconded by Rick Mains, motion carried.

7. New Business: N/A

8. Comments from Board Members: The Board discussed project planning and construction financing, lead William Rodenberg and Rick Mains. The property assessments will be based on the total project costs; establishment of the Water & Sewer District, project planning and development and the final construction contract award.

- 8.1 William Rodenberg reported on his discussions with Miami County Public Health's Gerry Tipton, RS. The discussions involve Health District property owner requirements once the water and sewer systems have been completed and ready to accept property connections; permit fees, abandonment of septic systems and abandonment of wells or conversion to an independent irrigation source.
- 8.2 David Dexter will arrange a meeting with Miami County Public Health, so that the District can develop and post a "Fact Sheet" for the residents and property Owners'. The District desires to assist in the resident and property Owners' understanding of the utility connection process and any State or County requirements, outside of the District's control.

9. Adjournment: David Dexter moved for adjournment with a second by Dale Voisard, motion carried at 6:38 PM.

Attested:

David Dexter,
Secretary