

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
July 10, 2017

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Board members present were William Rodenberg (2020), James Flesher (2018), Dale Voisard (2017), Greg Siefring (2020) and David Dexter (2018). Also present were Ron Thuma representing the Monroe Township Trustee's, John Albers representing Albers & Albers and Mark Cameron representing Sands Decker CPS, LLC.

1. **Call to Order:** The meeting was called to order at 6:00 pm by William Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Dale Voisard moved to approve the June 12th minutes with a second by James Flesher, motion approved by all.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Questions were discussed, regarding backflow requirement, information can be found on the District website. Billing rates have not been established as of this date. There will be a minimum billing, once a resident connects to the system or 6-months after the service is available for connection. Ron Thuma discussed replacement of plugged storm line, a concern to a resident.
4. **Report of Officers and/or Committees (if any).**
5. **Treasurer's Report:** Greg Siefring provided a draft resolution for approval to authorize Ohio Water Development Authority (OWDA) fund payments to listed firms: Albers & Albers - \$4,826.25; Sands Decker CPS - \$21,248.00, and Kinnison Excavating - \$334,419.08 for a total of \$360,493.33.
 - 5.1 Resolution 2017-019: Motion made by David Dexter to approve the resolution and authorize payment, seconded by James Flesher, motion approved by all present.
6. **Unfinished Business:**
 - 6.1 Mark Cameron reported on the construction meeting number 5. The scheduled date of Contract Completion is 12/03/17. As of this meeting,

50% of the contract is complete (Based on dollar amount of the work installed) with 146-days remaining to completion. The contractor had been off-site as they waited for inspections and materials. They will be back on site this week. The contractor was reminded of the need to keep the site clean, road conditions maintained, and erosion control. Discussed the use of Sensus composite water meter acceptability; still working on reading sensor type with Tipp City Engineering. Discussed the pavement thickness requirements to maintain the road between the completion of the project and the time when Monroe Townships resurfacing takes place. It is proposed that the trench and road repairs consist of 5" of 301 bituminous aggregate base. Discussed the water and sewer service installation for the residents' entering into property agreements and the voluntary assessment process. All sewer laterals will be 4" in diameter, except where a 1% slope is required. Services requiring a 1% slope or less will be 6" diameter.

- 6.2 Mark discussed the 4" verse 6" sewer laterals that serve on the residents' property between the property line and connection to the home's sewer piping. He indicated that the Ohio EPA suggested using 6" diameter piping if the slope of the pipe is 1% or less. This condition creates less of a wetted surface within the sewer pipe along with a minimal water depth. As the Ohio EPA has no jurisdiction over the sewer piping with a residential property; their comments are considered and rejected. Installation of the sewer laterals will be based on sound engineering practice.
- 6.3 Mark reported on the follow up with Miami County's Sanitary Engineer concerning the use of their services in the Operation and Maintenance of the District's systems. Miami County is offering a flat fee service. However, as this is a new system, projected maintenance issue should be years out. Winelco was the second bidder. Their proposal is more of an ala carte, allowing the District to pick the service needed to better control costs. As Miami County is a known entity to the District and Winelco is not; the Board asked Ron Thuma and Bill Rodenberg to attend a Miami County Commission meeting to potential negotiate other terms to the current offer. As Winelco is located in West Chester, Ohio; the Board requested that David Dexter drop in to meet their staff and discuss their offer.
- 6.4 John Albers with Albers & Albers discussed the voluntary assessment process, based on a previously provided written document. As the project is moving along quickly, it is important that this effort moves quickly as well. John discuss the logistics of moving forward: contractor meeting with each interested resident (Sands Decker and Albers & Albers have been maintaining a list of those residents that have request this service)(write up provided previously) to locate and measure the services; providing the resident with the necessary documentation for completion; collecting the documentation and returning to Sands Decker and Albers &

Albers so that the legal effort can be completed; and providing a District prepared handout indicating the location and time for signing the prepared document under Notary Seal. Ron Thuma offered the Township's tent to be set-up within the neighborhood for the location of signing. Ron Thuma and Bill Rodenberg will work together to establish the date and location. The term of the voluntary assessment will be 30-years.

- 6.5 John Albers advised the Board that a final assessment resolution will need to be passed by September to meet Miami County Auditor requirements, placing assessments on the property's tax duplicate. Sands Decker and Albers & Albers will be developing the final projected project costs to establish the assessment values.

7. New Business: Executive Session to discuss pending legal matters.

- 7.1 James Flesher made a motion to move into executive session with a second by David Dexter; each member of the Board was poled and moved to enter executive session at 7:00 PM.
- 7.2 James Flesher made a motion to move out of executive session with a second by David Dexter; each member of the Board was poled and move to exit executive session at 7:28 PM.

8. Comments from Board Members: N/A

- 9. Adjournment:** James Flesher moved for adjournment with a second by David Dexter, motion carried at 7:40 PM.

Attested:

David Dexter,
Secretary