

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
July 11, 2016

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Board members present were; William Rodenberg (16), James Flesher (18), Dale Voisard (17), Rick Mains (16) (Absent) and David Dexter (18), Ron Thuma representing the Monroe Township Trustee's; Mark Cameron, representing Sand Decker LLC and John Albers (Excused), representing Albers & Albers were in attendance.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Dale Voisard moved to approve the June 13th minutes with a second by James Flesher, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):**
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Rick Mains was not present, therefore there was no report or payments processed.
6. **Unfinished Business:**
 - 6.1. William Rodenberg gave the secretary the OEPA sewer approval for scanning and record, passing the approved drawings onto Mark Cameron with Sands Decker, LLC.
 - 6.2. Mark Cameron reported on easements, 11 out of 23 have been received as of this meeting. Two easements are pending and expected shortly. Mr. Kuns on Todd Court wishes to discuss the trees within the proposed easement; replacement, protection or relocation.
 - 6.3. Some of the residents no longer have "hardwired" telephone service. This is making it more difficult to make contact. The easement committee will work on making face-to-face contact. It is critical to complete the easement process to allow the bidding process to proceed. There are options should critical easement not be obtained, but could result in redesign and cost increases.
 - 6.4. Mark Cameron provided an anticipated project schedule. This document will be posted to the website. The schedule is subject to adjustment based easement resolution and other potential impacts from other items.

6.5 The Board request that the successful contractor(s) provide site signage to provide contact information to the residents during construction process.

7. New Business:

8. Comments from Board Members: The Board discussed formation of the Assessment Board (AB). The AB is needed to evaluate requests, if any, from property owners over their project assessment. The AB consists of 3-members who live within the Township, but are not within the Water & Sewer District or related to property owners involved. The District Board members are seeking 4-names to make up the AB; 1 person will be an alternate.

9. Adjournment: David Dexter moved for adjournment with a second by James Flesher, motion carried at 6:55 PM.

Attested:

David Dexter,
Secretary