

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
August 11, 2014

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Bill Rodenberg, Rick Mains, James Flesher, Dale Voisard (excused) and David Dexter. Also present were Ron Thuma, representing the Monroe Township Trustee's along with John Albers representing Albers & Albers.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg.
2. **Approval of Minutes:** Rick Mains moved to approve the June 9th minutes with a second by James Flesher, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):**
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Current balance sheet was reviewed for the Board by William Rodenberg.
 - 5.1 Resolution 2014-022: Authorize payments to Albers & Albers in the amount of \$3,598.25 for legal service to the Board; Royal Crest Insurance for District insurance in the amount of \$1,353.00; Sands Decker for engineering service related to the Country Estates East project in the amount of \$3,178.50 and to the Auditor of State in the amount of \$574 – related to the State audit.

David Dexter moved to authorize payment of the invoices presented with a second by James Flesher, motion carried.
 - 5.2 Rick Mains provided the Board with an update on the State Audit, it should be completed within the next 30-day's. The Board will receive an official report.
 - 5.3 Resolution 2014-023: Rick Mains moved that 2-signatures be required on all checks, any two of the five Board members may sign the check; seconded by David Dexter, motion carried.

6. Unfinished Business:

6.1 Bill Rodenberg, Mark Cameron and Ron Thuma are scheduled to meet with the Miami County Engineer to discuss the existing sewer system and lift station within the Country Estates East District. Regardless of the outcome of these discussions Sands Decker will have direction to move the design forward.

6.2 Bill Rodenberg opened a discussion on the need for someone to manage the ongoing operations. John Albers indicated that board members could be utilized on a part time basis initially. As the District becomes operationally active, it will likely need to hire staff or contract management out. Under Ohio law, Board members might be involved on a daily or part time basis and be compensated for those efforts, if the Board enacted such by resolution. Any compensation could not begin until the Board members' next term begins.

John Albers indicated that he would provide guidance for developing; job descriptions, rate structure, establishment of reasonable compensation, etc.

6.3 The project checklist, previously provided will be reviewed at future meetings.

6.4 James Flesher, a member of the Easement Committee (Dale Voisard and James Flesher) asked for guidance on the workings of such a committee. John Albers will provide suggestions for the Board to establish the guidelines.

7. New Business:

7.1 The draft regulations provided by John Albers, at the July meeting were briefly discussed. As not everyone had reviewed them, it was determined that the members' should accomplish a review and be prepared to approve with or without modification at the November or December meeting.

8. Comments from Board Members. No additional comments were made by the members present.

9. Adjournment: David Dexter moved for adjournment with a second by Rick Mains, motion carried at 7:03 PM.

Attested:

David D. Dexter
Secretary