

**THE MONROE TOWNSHIP**  
**WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the  
Monroe Township Water and Sewer District  
August 12, 2013

**Meeting Minutes**

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Bill Rodenberg, Rick Mains, James Flesher and David Dexter; Dale Voisard was excused. Ron Thuma, representing the Monroe Township Trustee's; John Albers, representing Albers & Albers and Mark Cameron representing Sands Decker were in attendance.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg.
2. **Approval of Minutes:** Bill Rodenberg moved to approve the July 8th Minutes, David Dexter seconded – motion approved.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Mike Whitby and Bob Spry; request for meeting minutes and date for the Country Estates East public meeting.
4. **Treasurer's Report:** Rick Mains provided the Board with an update on account balance, payments due and aging report.
  - 4.1 Insurance update: GUA will not take any action on correcting the policy until the payment of \$2,546.00 is received. The Board authorized payment; but will follow up with request for refund against the unnecessary property and equipment coverage. David Dexter moved to authorize payment and then seek adjustment for unnecessary coverage, second by Rick Mains; the motion was approved.

John Albers reported that the premium for similar township districts is approximately \$800 for liability only coverage.
  - 4.2 Requests for payments were presented for: Albers & Albers; Sands Decker and the Coalition of Regional Districts. David Dexter motioned for approval of the payments, seconded by James Flesher; motion approved. Check requests were signed and checks issued.

## 5. Unfinished Business:

**5.1.** Sewer Contract with Tipp City: Bill Rodenberg reported on county Health Departments involvement sanitary systems; septic and public sewers. Replacement septic systems, when authorized, generally cost in the area of \$20,000. Bill also met with Christy Butera, Tipp City engineer, to discuss the possibility of Tipp City contracting with the District for billing and maintenance services. Mark spoke with her about district and consultants share info through emails. Draft of sewer contract was discussed. City is hesitating on annexation Mains to represent to City the sewer contract

**5.2** The tentative date for a public meeting with the Country Estates East property owners is September 26, 2031 at 7 PM. It will be advertised; Troy paper, KAI TV, Monroe Township website. Letter through the USPS and hand delivered notices.

**5.3** The Board will solicit direction from the property owner's of the district. Each owner will be given the opportunity to accept or reject the proposed utility development. This will be accomplished by acknowledgement at the meeting or postage card response within 7-days of the meeting. Failure to return the postcard or sign at the meeting will be considered acceptance of the project. The Board will consider a simple majority of the property owner's as authorization to proceed with the project.

Bill Rodenberg moved that a ballot be prepared and presented to the property owners (buildable lots), subject to a 7-day response; second by David Dexter – motion was approved.

**5.4** The Board desires to provide the District with a means for the residents to contact the Board. Therefore, for the foreseeable future, an email address will be established. [Monroewatersewer@aol.com](mailto:Monroewatersewer@aol.com) will be used for that line of communication, until such time that the Board establishes a website and/or other means of communicating with the District.

**5.5** Provided that the residents approve the project, the Board will need to promptly begin the process of developing and addressing administrative structures for the construction and post construction services.

**5.6** Bill Rodenberg reviewed the draft outline for the public meeting, assigning the various sections to appropriate members of the Board and its consultants/advisors.

**5.7** President Bill Rodenberg addressed potential conflict of interest concerns

with treasurer Rick Mains, a resident of Country Estates. Mr. Mains will abstain from voting on the project for the Country Estates area, in which he resides.

**5.8** Mark Cameron, Sands Decker, discussed the concern for protection and saving trees that might be within the path of the water or sewer lines. Tipp City's construction guidelines provide some direction for consideration.

**6. Adjournment:** David Dexter moved, second by Bill Rodenberg; motion approved with adjournment at 7:28 PM.

Attested:

David D. Dexter, NSPE, FASPE  
Secretary