

THE MONROE TOWNSHIP WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water/Sewer District
September 9, 2020

Chairman Scott Vagedes called the meeting to order at 6:00pm and lead the members in the Pledge of Allegiance. Other members in attendance included Dave Eilerman and Rob Voisard. Administrator Marilyn Fennell was present. Mr. Vagedes announced that Dan Drexler had been appointed by the Monroe Twp. Trustees the previous evening to fulfill an open position. Mr. Drexler was unable to attend this evening's meeting.

Minutes from August 12, 2020 were reviewed and Mr. Eilerman **moved to approve the minutes from August 12, 2020 as presented.** Mr. Voisard seconded the motion. Motion passed 3-0.

Comments from Public: There were no guests present.

Treasurer's Report: Mr. Voisard reported there had been a mix-up with the mail and the Tipp City Utility bill had been delivered to the wrong mailbox and he did not receive it until September 8. He has contacted the City and there should not be a late charge. He has also signed up for e-mail notification of the Utility bill. It was discussed to send it to the WS Board e-mail and then Mrs. Fennell can forward it to Mr. Voisard. The County was also late with their billing and he had been in contact with them.

Mr. Voisard had prepared Resolution 2020-12 to pay monthly expenses of \$9,174.00 for August. Income was \$11,434. Mr. Vagedes **moved to approve Resolution 2020-12 to pay August expenses.** Mr. Eilerman seconded the motion. Mr. Vagedes called for the vote, motion passed 3-0.

The breakdown of the utility bill was reviewed and it appeared several properties were rather high in their usage which could be due to lawn watering and filling of pools. A summer-sewage credit is being applied. There have been no complaints.

Mr. Voisard had made some adjustments on the draft Budget for 2021. Mr. Vagedes thought a vote would be appropriate next month. He stated that in a discussion with Jeff Shields at Miami County, that new radio-controlled meters are needed to be installed at a cost of \$160 each for 86 meters (\$13,760). This allows the meters to be read by someone driving by. This will cost approximately \$14,000. This is an expense that the Board was not prepared for this year. Mr. Vagedes added he would still like to start paying back the debt to the Township with a \$2,000 payment. Mr. Eilerman said he would be in favor of that.

Mr. Voisard said he tries to keep \$40,000-\$50,000 reserve in the account. In order to cover the new meters and the increased rates from the City, it would take an 8% rate increase to the property owners. The Board thought that was a big jump. Mr. Vagedes thought the Board needed to give this further consideration before making any changes. There would be no audit

fees for this coming year so Mr. Vagedes said it needed to be left as a line item but it could be shown as \$0 for 2021. Mr. Vagedes said he also has not heard from the attorneys and there should be a bill from them.

Mr. Vagedes said the Board should look over this and give further discussion at October's meeting. Mr. Voisard added that the property that owed monies to the District has been sold and the County Auditor is working on getting the owed funds to the Water/Sewer District.

Old Business: Mr. Vagedes said there is a required OEPA-DROP form-license to operate and it has a \$176.00 fee and that is due before the end of the year. DROP stands for Drinking Water Online Portal. Mr. Vagedes asked Mr. Voisard to create a spread sheet that would list the gallons of water and sewer total plus the monies received for water and sewer. Mr. Eilerman suggested an Excel total be added at the bottom of the County report.

Mr. Eilerman reported that the Board's Audit report was posted as of August 27, 2020.

Mr. Eilerman then reported OTARMA had sent a MORE Grant application. This can be used for COVID-19 crisis supplies, PPE, safety supplies (disinfectants, sanitizers,) and Solvents for cleaning surfaces up to \$500. The Board agreed that there was no need for this grant as the Township office supplies anything needed for the meeting room, etc. He added that this Board was welcomed by OTARMA in their last newsletter.

Mr. Eilerman said he would contact Mr. Rennick regarding the Tax ID number, a discussion from the August meeting.

New Business: Mr. Vagedes stated again the replacement meters that were discussed earlier was the only New item that he had to discuss.

Board Comments: Mr. Vagedes the Posey property had been given a 9-month stay to hook up and if they have not taken care of this by the end of September the County should start the process of constructing the sewer connection and assess the property. Mr. Voisard came up with information from a real estate website that stated the Seller would pay the connection fees upon sale of the property and that there was a Sale Pending on the property.

Mr. Vagedes said he had also sent a letter to Albers and Albers and he has not heard back from them.

Mr. Eilerman asked if there was any further word from Jerry Borchers on the Kitrina apartment development. Mr. Vagedes said the last he heard was that Mr. Borchers had requested the matter be tabled at the Miami County Planning meeting.

The next meeting will be **Wednesday, October 14, 2020 at 6:00 PM**. There were no further comments from the Board. Mr. Eilerman moved to adjourn the meeting and Mr. Voisard seconded the motion. Motion passed 3-0. Meeting adjourned at 7:04 pm.

President

Secretary