

**THE MONROE TOWNSHIP**  
**WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the  
Monroe Township Water and Sewer District  
September 12, 2016  
**Meeting Minutes**

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg, Rick Mains, James Flesher and Dale Voisard; David Dexter was excused. Also present were Ron Thuma representing the Monroe Township Trustee's, Mark Cameron representing Sands Decker and John Albers representing Albers and Albers.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Jim Flesher moved to approve the August 8th minutes with a second by Rick Mains, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** There were three guests present, they had no comments.
4. **Report of Officers and/or Committees (if any).**
5. **Treasurer's Report:** Rick Mains provided the Board with a current balance sheet and discussed its contents.
  - 5.1 Resolution 2016-010: Rick Mains presented the following invoices for payment: Albers & Albers \$1,017.50, Sands Decker \$4,083.40, Gary and Julie Kuns for tree damage or replacement within requested easement \$7,500.00 and Ohio State Auditors fee of \$574.00 in the amounts listed. James Flesher moved to accept the report and authorize payment; seconded by William Rodenberg, motion carried.
6. **Unfinished Business:**
  - 6.1 Mark Cameron with Sands Decker CPS Consulting provided the Board with a status update on the project. As a result of easement issues, the routing of some sewer and water mains had to be accomplished. The Ohio E.P.A required a resubmission of the construction sanitary sewer plans, requiring an additional \$200.00 fee for the review. The Ohio E.P.A. water division requested only a courtesy copy of the plans with no further review or fee.

- 6.2 Mr. Cameron presented a sample of a 4'x4' sign that will be placed at three locations within the construction area; giving information on who to contact regarding questions or problems during the construction phase.
- 6.3 Mr. Cameron provided the Board with a review of the engineering fees to date; indicating that the fees are still within budget. The plans are now ready to be advertised for bidding. The projects will be bid separately; sanitary sewer or water or as a combined bid for both sanitary sewer and water.
- 6.4 Mr. Cameron will be sending the Board members a schedule that outlines the dates covering the bidding cycle, until award of contracts.
- 6.5 Mr. Albers with Albers and Albers reviewed the checklist for assessment projects concerning procedural matters and legal requirements once the project has been bid and a contractor selected.
- 6.6 Resolution 2016-011: William Rodenberg moved to have Resolution 2016-008 be repelled and replaced, authorizing Sands Decker, LLC to advertize for contractor bids with the approval of the construction documents from the OEPA, seconded by Jim Flesher, motion carried.

**7. New Business:**

**8. Comments from Board Members:** N/A

**9. Adjournment:** Dale Voisard moved for adjournment with a second by Jim Flesher, motion carried at 7:15 PM.

Attested:

Dale Voisard,  
Acting Secretary