

THE MONROE TOWNSHIP WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the Monroe Township Water/Sewer District

October 11, 2022

Chairman Scott Vagedes called the meeting to order at 5:00 pm and led the members in the Pledge of Allegiance. Other members in attendance included Dan Drexler and Rob Voisard. Dave Eilerman, Jared Eales and Greg Siefring were absent. Marilyn Fennell, Administrator was present.

Minutes from September 12, 2022 were reviewed and Mr. Voisard **moved to approve the minutes from September 12, 2022 as presented.** Mr. Vagedes seconded the motion. Motion passed 2-0-1. Mr. Drexler abstained due to his absence at that meeting.

Comments from Public: There were no guests present.

Treasurer's Report: Mr. Voisard had prepared prior to the meeting, Resolution 2022-13 to pay monthly expenses of \$11,368.91. Included were bills for the City of Tipp City, City of Troy, DP & L, Frontier, Mrs. Fennell, Miami County, 2 payments to Monroe Twp, and the last payment of the year to the State of Ohio for this year's audit. The revenue was \$13,303.88. Mr. Vagedes **moved to approve Resolution 2022-13 to pay expenses of \$11,368.91.** Mr. Drexler seconded the motion. Motion passed 3-0.

The State Audit Review – Mr. Vagedes reviewed the Audit. He wanted Mr. Voisard to be sure to make payments within the fiscal year.

Old Business: Mr. Vagedes said a proposal has been presented to Miami County. Mr. Vagedes said he spoke to a Rachel (Miami County) that has been assigned to put a report together for the County Commissioners. She has asked for some more records. Mr. Vagedes said he would like to meet with Mr. Huelskamp before the report goes to the Commissioners. The Board wishes to pay off the debt to Monroe Twp. Trustees. Mr. Voisard said he has forwarded some paid bills to Rachel for her report.

Mr. Drexler asked about the amount of the loan to Monroe Twp. and if there are the funds to pay that debt. Mr. Voisard said there are sufficient funds.

The 2021 OEPA Drinking Water Metrics inventory was submitted 10/10/2022 by Mr. Vagedes.

New Business: Mr. Vagedes says a Resolution needs to be prepared by Mr. Voisard for the Records Retention Policy in accordance with Ohio Revised Code #149.43 (B)(2), that states "In Accordance with Ohio Revised Code, the Monroe Twp Water and Sewer District hereby adopts a Public Records Retention Policy so stated in the Ohio Revised Code and a schedule". Mr. Vagedes shared a copy with Mr. Voisard so he can prepare said Resolution. Mr. Vagedes said it needs to be sent to the Ohio Historical Archives when prepared. Mr. Voisard said he will work on that.

Board Comments: Mr. Vagedes said Mr. Eales and Mr. Eilerman’s terms are up December 31, 2022. They will be notified to determine their interest to serve. Mr. Vagedes said he appreciates having a resident of the District to serve on the Board but has concerns that Mr. Eales has not been able to attend meetings. Mr. Vagedes sent e-mails to the members to determine their interest in serving on the Board.

The next meeting will be Tuesday, November 15, 2022 at 6:00 PM. There were no further comments from the Board. Mr. Drexler **moved to adjourn the meeting** and Mr. Voisard seconded the motion. Motion passed 3-0. Meeting adjourned at 5:31pm.

President

Secretary