

**THE MONROE TOWNSHIP**  
**WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the  
Monroe Township Water and Sewer District  
October 14, 2013

**Meeting Minutes**

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Bill Rodenberg, Rick Mains (excused), James Flesher and David Dexter; Dale Voisard. Ron Thuma, representing the Monroe Township Trustee's; John Albers, representing Albers & Albers and Mark Cameron representing Sands Decker were in attendance.

- 1. Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg.
- 2. Approval of Minutes:** Rick Mains moved to approve the September Minutes, Dale Voisard seconded – motion approved.
- 3. Comments from Members of the General Public (All guest are requested to sign the Register):**
  - Request for September Meeting Minutes, will be sent via email
  - Discussion about meeting notice requirements, John Albers responded about requirements for; regular, special and emergency meetings. Generally meetings are posted on the meeting place door. This may be supplemented by website notices, notice on the local public cable channel and/or local newspapers. Special meetings are less restrictive requiring only 48-hour notice, post like any other meeting and emergency meeting require 24-hour notice.
  - How will condominiums be considered; single property or per unit. This decision will require a better understanding of any agreement the condo association and owners have in-place as well as how the plumbing is installed; single connection point or individual unit.
  - If the "No vote = approval" and the Board changes that policy; how will the received ballots be addressed.
  - Concern about backflow requirements for sewer systems.
  - Question about sewer charges if the user does not connect to the water system.
  - Questions about sewer rate if you do not have both sewer and water.
- 4. Treasurer's Report:** Rick Mains the Board with a treasurer's report, presented two invoices for payment: David Dexter moved and Dale Voisard seconded, approved.

## 5. New Business

- John Albers spoke regarding the board requirements for public meetings, cost estimates, vote, determine interest, finance, electorate,
- Rick Mains moved and Dale Voisard seconded a motion made by William Rodenberg to remove the "non-vote = approval" from the ballot: approved - 4 vote in favor, 1 abstention.
- Bob Archer with the local cable channel and Dr. English work to establish a website for the district. William Rodenberg explained the website and agreed to place the citizen letter and revised ballot on the website.
- William Rodenberg and others from the Board will contact the condominiums within the District. The Board needs to determine how these condominiums are operated; condo association or individual ownership. If it is a condominium association; then there should be a single vote by the association. However, if the each unit is independent and not tied to a condo association agreement; then each owner should get a vote.
- The Board will move for an emergency meeting, once they have researched the condo association agreements.
- Service lines (John Albers) adding that cost to the tax duplicate to assess to that Owner's property/ problem in determining amount to borrow for project costs distribute by amount Mark discuss issues with allowing the public contractor to do private work easement issues, county allowed the residents to put the cost on their tax dup Motion made by DV – develop a policy to offer the service costs into the tax JF passed
- Tap-in fees to tap into Tipp system no tap fee to the owner for the individual fee it is part of the
  - Rick presented his list of costs
  - Ron spoke on time line

## 6. Unfinished Business:

7. **Adjournment:** David Dexter moved, Bill Rodenberg seconded; motion approved with adjournment at 7:40 PM.

Attested:

David D. Dexter, NSPE, FASPE  
Secretary