

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
October 12, 2015

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg, James Flesher, Dale Voisard (Excused), Rick Mains and David Dexter. Ron Thuma representing the Monroe Township Trustee's was in attendance.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** James Flesher moved to approve the September 16th minutes with a second by Rick Mains, motion carried.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** Bob asked about Todd Court to confirm it is part of the District. Brief discussion on how fire usage would be handled from a billing perspective and how it might impact the District, details to be worked out.
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Rick Mains provided an updated Balance Sheet and Profit & Lose Statement.
 - 5.1 Resolution 2015-013: Rick Mains presented the following invoices for payment: Albers & Albers \$1,026.75, David Dexter reimbursement for Tipp City Engineering regulations \$5.00 and Sands Decker \$5,970.00 in the amounts listed – David Dexter moved to approve the treasurer's report and authorize payment of the presented invoices with a second by James Flesher, resolution approved.
 - 5.2 Signed check approved in September for District insurance coverage.
6. **Unfinished Business:**
 - 6.1. Bill Rodenberg: Reported the earlier meeting with Tipp City, attended by; Ron Thuma, Bill Rodenberg, John Albers and Mark Cameron as representatives for the District with City Manager Tim Eggleston, Janice Bates – Executive Secretary and John Donnelly – City Engineer

representing Tipp City. The following points were discussed:

- The City expects to see metered tie-in at; Evanston and Curtwood, east end of Burnside and on Todd Court. There is an existing easement (Lots 17 & 18) that was designated for inter-connecting the public water systems. As the property Owner has encroached on that easement Tipp City will allow the use of polymer water main material to avoid open cut excavation through the properties, minimizing disturbance on that site.
- Easements, as appropriate and necessary, will be obtained for the utilities and meter pits.
- Tipp City understands that the District will own and control the utilities within the District.
- The District will service the utility systems related to the project. This will likely be accomplished through outsourced vendors, contracted to the District.
- Tipp City will do all bacterial testing for the whole water distribution system.
- The District will assure that the sewers have been cleaned and flushed with manholes appropriately day lighted to grade.
- The District is responsible for submitting the project to the OEPA; Tipp City will assist if needed.
- The District's Engineer of Record will be responsible for inspection services during the construction phase.
- The water tap will be on the Tipp City line at Evanston and Curtwood, not to the feeder main.
- The District will assure appropriate backflow protection is incorporated in to each service tap.
- Tim Eggleston hopes to have everything worked out by October 23rd.

6.2 Rick Mains reported no update on search for outside accounting firm. He hopes to have something by the next regular meeting.

7. New Business: N/A

8. Comments from Board Members: None

9. Adjournment: David Dexter moved for adjournment with a second by James Flesher, motion carried at 6:31 PM.

Attested:

David Dexter,
Secretary