

THE MONROE TOWNSHIP WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the Monroe Township Water/Sewer District

November 15, 2022

Chairman Scott Vagedes called the meeting to order at 6:00 pm and led the members in the Pledge of Allegiance. Other members in attendance included Dan Drexler, Dave Eilerman and Rob Voisard. Jared Eales and Greg Siefring were absent. Marilyn Fennell, Administrator was present.

Minutes from October 11, 2022 were reviewed and Mr. Vagedes **moved to approve the minutes from October 11, 2022 as presented.** Mr. Drexler seconded the motion. Motion passed 3-0-1. Mr. Eilerman abstained due to his absence at that meeting.

Comments from Public: There were no guests present.

Treasurer's Report: Mr. Voisard had prepared prior to the meeting, Resolution 2022-14 to pay monthly expenses Included were bills for the City of Tipp City, D P & L, Frontier, Mrs. Fennell, Miami County Sanitary, Frontier, and Brookside Labs. The total for the billings was \$7,943.07. Revenue was \$13,523.34. Mr. Eilerman **moved to approve Resolution 2022-14 to pay expenses of \$7,943.07.** Mr. Drexler seconded the motion. Motion passed 4-0.

The Resolution for the Records and Retention policy has been prepared by Mr. Voisard. He said there is a schedule to follow and the Board agreed to review at the December meeting. This is for the Ohio History Program.

Mr. Vagedes said there will be a Tipp City water rate increase of 5% in 2022 and 2023. He asked Mr. Voisard to have a Resolution prepared for December to increase the rates and then that will be forwarded to Miami County.

Mr. Eilerman had requested a Purchase Order for safety equipment purchased thru the OTARMA program. A purchase order for \$511.50 had been prepared to cover the overage of the \$500 OTARMA grant. The funds were used to purchase 5 Safety Vests and 10 Traffic Cones which are on backorder. Mr. Eilerman **moved to accept the Purchase Order to accept the grant from OTARMA.** Mr. Vagedes seconded the motion. Motion passed 4-0.

Mr. Voisard asked about several Purchase Orders, Brookside, Frontier and AES that will be short and the Board members agreed that they needed to be increased.

Old Business: Mr. Vagedes stated a proposal has been submitted to Miami County Sanitary Engineering Dept. to take over the ownership, operation and maintenance of the Country Estates Water and Sewer District. It appears they are willing to do that with the conditions presented. They were interested in the amount needed to keep the Board intact to act as a consultant for any future water and sewer services. We hope it will happen sometime in the

first quarter of 2023. The Miami County Commissioners must give final approval. Trustee Seifring had attended the meeting with Mr. Vagedes.

New Business: Mr. Drexler had prepared a 2023 Budget and the Board members reviewed the different accounts. The members reviewed the accounts and the Proposed Income came to \$296,000 and the Expenditures \$274,800. Mr. Voisard will prepare a Resolution for the Budget for the next meeting.

Board Comments: Mr. Vagedes said Mr. Eales said he will be stepping down due to his inability to attend the meetings. A replacement will be considered at the next meeting. A meeting with an OTARMA representative will be scheduled for December 13, possibly before the scheduled Board meeting (6pm) at 5pm.

Mr. Eilerman wanted to recognize the efforts by Mr. Voisard in preparation of the audit report. Mr. Drexler also spent a good amount of time in his efforts.

Mr. Vagedes also wished to recognize Mr. Eales for his time on the Board particularly as he was a resident of the District.

The next meeting will be Tuesday, December 13, 2022 at 6:00 PM. There were no further comments from the Board. Mr. Eilerman **moved to adjourn the meeting** and Mr. Voisard seconded the motion. Motion passed 4-0. Meeting adjourned at 7:20pm.

President

Secretary