

THE MONROE TOWNSHIP WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water & Sewer District
November 18, 2021

President Scott Vagedes called the meeting to order at 5:15pm and lead the members in the Pledge of Allegiance. Other members in attendance included Dave Eilerman, Dan Drexler and Rob Voisard (arrived a bit later). Administrator Marilyn Fennell was present. Absent were Jared Eales and Monroe Twp. Trustee Greg Siefring. Guest: Orlan Ketrow, 620 Kitrina was in attendance.

Minutes from October 12, 2021 were reviewed and Mr. Eilerman **moved to approve the minutes of October 12, 2021 as presented.** Mr. Vagedes seconded the motion. Motion passed 2-0-1. Mr. Drexler abstained due to his absence at the October meeting.

Comments from Public: Mr. Ketrow was present to discuss any increase in the water or sewer rates. He was representing the Kitrina Condos. Mr. Vagedes said that is on the agenda to discuss this evening.

Treasurer's Report: Mr. Voisard was not in attendance yet, therefore Mr. Vagedes moved onto Old Business.

Old Business: The radio/wireless meters have still not been delivered to Miami County. Per Jeff Shields, they do not have enough meters, they received a few and it is unknown when the meters will be received. It may be mid-2022 before they are available. There are over 400 ordered. (Mr. Voisard arrived and Mr. Vagedes gave him time to get his reports.) There was no further Old Business to discuss.

New Business:

County Maintenance: There was no update on that.

South Side of Shoop Road connection: Mr. Vagedes said someone had inquired about a possible connection a number of months ago. Mr. Shields said he was notified regarding a representative for someone from Cincinnati that had made an inquiry. This was for 65 acres east of I-75, south of Shoop Rd. As-builts were forwarded by the County and other information and no further word has been received.

Covid Funds: Mr. Vagedes spoke to Mr. English and suggested they could be used for the Kitrina Drive sewer improvements, but there was no further word on that matter.

OTARMA Monies: Mr. Eilerman purchased 3 types of traffic cones for shared use by the Township and any work needing to be done for the water/sewer district. They have been purchased and the paperwork filed electronically with OTARMA.

Treasurer's Report: Mr. Voisard had provided his report and Resolution 2021-12, for expenses of \$8,959.18. Income was \$13,244.10. Mr. Drexler **moved to approve Resolution 2021-12,** Mr. Eilerman seconded the motion. Motion passed 4-0.

The monthly billing from Tipp City was \$4,746.13. Mr. Voisard said he needs to increase the Purchase Order as it was only done for 6 months.

Mr. Voisard made a point that the Tipp City water rate will increase 5% in January 2022. The current minimum rate is \$43.45 and will increase to \$45.62. Per 1000 gallons the rate will increase from \$6.04 to \$6.35. There is to be no increase in the sanitary sewer rate. This 5% water increase should be passed onto the property owners.

Mr. Vagedes added there has been excess sewer flows due to inflow and infiltration due to the old system in Kitrina that the Board has paid an extra \$1,000 to \$2,000 a month during wet weather months.

The Board agreed to the increase to the water rate at the same 5% increase that the City of Tipp City is charging the MTWSD, 4-0. The sewer rate will remain the same.

Mr. Ketrow is one of the owners of the Kitrina Condo Association (620-640 Kitrina) and the building has only one meter, so he divides the total charge by the number of owners. He was in attendance to ask about any increases in water or sewer rates so he could explain to the owners. Mr. Voisard said the City had said the increase would be 5% for 2022 and 2023.

Mr. Voisard had prepared Resolution 2021-13 for the increase in the water rate. Mr. Vagedes moved to approve said Resolution. Mr. Drexler seconded the motion. **Motion 2021-13 passed 4-0 to increase the water rate for 2022.**

The next item of business was a review of the Budget for 2022. Mr. Drexler had prepared charts of the 2021 expenses and the historic Annual Budgets from 2018 thru 2021.

There was much discussion on the different line items. In discussion on the Township Loan Repayment, the Board will need an invoice from the Township and it was discussed to start with a \$4,000 payment.

The City is raising their rate for Water which the Board addressed earlier. There is to be no increase in Sewer rates at this time. Tipp City has been working with the District at resolving the Inflow/Infiltration sewer issue in the Kitrina area. They found some manholes in the lawn area along Kitrina with vent holes and those manholes have been sealed with I and I disks. A flow meter was set near Kitrina and Curtwood to further monitor the apparent problem.

Discussion continued and all agreed that the final budget should have a cash balance of approximately \$50,000. There was discussion as to whether there will be a State Audit this coming year. (See the Historic Annual Budgets Sheet for details.) The Board will have a Resolution to vote on at the December meeting for the 2022 Budget.

Board Comments: There were no further comments from the Board.

The next meeting will be **December 14, 2021 at 6:00 PM**. Mrs. Fennell stated she would not be in attendance for the December meeting. There were no further comments from the Board. Mr. Voisard **moved to adjourn the meeting** and Mr. Eilerman seconded the motion. Motion passed 4-0. Meeting adjourned at 7:00pm.

President

Secretary