

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board

December 10, 2012

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were Rick Mains, Bill Rodenberg, Dale Voisard, David Dexter and James Flesher. Ron Thuma, representing the Monroe Township Trustee's; John Albers, representing Albers & Albers; and Mark Cameron representing Sands Decker were in attendance.

1. Call to Order: The meeting was called to order by Rick Mains at 6:00 p.m.

2. Approval of Minutes from the Preceding Meeting.

Minutes of the meeting of November 12, 2012 were read: James Flesher moved to approve, seconded by David Dexter; Approved.

3. Comments; Members of the General Public (All guest are requested to sign the Register): Gary Howard, Bob Spry, Mason Whitey, Mike Whitey, Andy Wisecup, Noel McGinnes – Initially the public had not questions; but did towards the end of the meeting. Mr. Spry asked About the ORC section covering the district. John Albers responded, Section 6119. Additionally, there was a question as to how the district was formed. John Albers responded that the district was formed out of public meeting held by the Monroe Township Trustees'. Based on the meeting in which many, 40+, members of the district voiced concern about the quality and quantity of their sewer and water needs in the area of the district.

4. Reports of Officers and/or Committees: Rick Mains offered comments associate with city and county meetings discussed below.

5. Treasurer's Report: Bill Rodenberg provided a report.

5.1 Account Payables:

- Albers and Albers, November \$481.00 - David Dexter moved to approve, seconded by Dale Voisard; motion approved.
- Sands Decker \$3220.00 – James Flesher moved to approve, seconded by Rick Mains; motion approved.

6. Unfinished Business.

- 6.1 Water Contract with Tipp City:** Rick Mains reported that the contract between Tipp City has been approved and signed by the City; David Dexter moved to approve, seconded by Dale Voisard; contract approved.
- 6.2 Sewer Contract with Tipp City:** Tipp City's Christy Butera does not currently have a contract ready for review at this time. However, Tipp City is interested in providing the service.
- 6.3 Sands Decker Reports:** Mark Cameron reported on the preliminary engineering estimates. Sands Decker will be updating the estimate based on recent meetings, Monday December 12 in the afternoon, with Tipp City and their requirements. Tipp City has agreed to place the water service in the grass area verse the roadway pavement. The water meters are to be located within the structure verses exterior meter boxes. A revised estimate will be provided; based on the meeting, the estimate should be decreased; reflecting a cost saving for pavement restoration. Water services will likely be directionally bored under the roadway; however sewer will likely to be open cut. Sands Decker is to determine the most appropriate routing of the utilities, based on available record documents and discussions with the City. The apartment complex in the area is currently served and a sanitary forced main. This will likely be changed to a gravity system as part of the project.

Mark discussed potential funding options, see attached.

- 6.3.1 Report on meeting with Jillian Rhoades, Miami County Sanitary Engineer:** Rick Mains and William Rodenberg met with the Ms. Rhoades to discuss the potential for county sewer services. Miami County is interested in working with the District should that be a viable option.
- 6.3.2 Report on meeting between John Albers and Mark Cameron:** Bill Rodenberg and Rick Mains traveled to Columbus; meeting with both John Albers and Mark Cameron to work through the details of the project and potential sources of funding. The meeting went well, helping guide the Board in its efforts to advance the public's needs within the District.
- 6.4 Checklist for Assessment Projects:** John Albers distributed a checklist addressing utility assessment type project. John Albers discussions the contents of the checklist and how they impacted the District's needs relative to funding and cost recovery for the planned project.

The checklist covers the process for public works assessment project; addressing both legal procedures to be followed by practical recommendations to address the public's need for involvement.

- 6.5 Planning Loan:** Open discussion on obtaining funding for project planning; Monroe Federal Savings and Loan or other potential sources.

Sand Decker's preliminary estimate will be a critical document in advancing the funding process through planning loan process.

Ron Thuma discussed the importance of planning before seeking funding.

7. New Business:

- 7.1 2013 Budget:** Discuss the proposed budget for the next fiscal year, see attached budget.

7.1.1 Budget Appropriations Resolution: Motion made by David Dexter, seconded by Dale Voisard; approved (Resolution 2012-11).

- 7.2 Election of Officers for 2013:** James Flesher moved, seconded by David Dexter that the officers' continue in their current position for 2013; approved.

2013 District Board:

President – Richard Mains, Sr.
 Vice-President – Dale Voisard
 Treasurer – William Rodenberg
 Secretary – David Dexter
 Member – James Flesher

James Flesher and David Dexter agreed to continue to serve on the Board; subject to Monroe Township Trustees' approval. Ron Thuma indicated that the Trustees' would approve the resolution at their next meeting.

- 8. Board Member Comments:** Bill Rodenberg suggested the need for additional working session to continue the process with City/County contracts. The district will address the meeting schedule at its January 2013 Board meeting.

Bill Rodenberg suggested providing public updates through the township's website. Ron Thuma indicated that this would be an acceptable method of informing District citizens.

General discussion followed on the idea of working with the City/County for billing and maintenance service of the District's system.

The District will be holding discussions with the Miami County Health Department, as they have oversight of the existing well and septic systems.

Ron Thuma provided comment on the efforts of both Rick Mains and Bill Rodenberg in meeting with the City and County to advance the District's system.

9. **Motion to Adjourn:** Meeting adjourned at 7:10 PM; motion by David Dexter, second by Jim Flesher; approved.

Attested:

David D. Dexter, NSPE, FASPE
Secretary