

THE MONROE TOWNSHIP **WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
December 11, 2017

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Board members present were William Rodenberg (2020), James Flesher (2018), Dale Voisard (2017), Greg Siefring (2020) and David Dexter (2018). Also present were Ron Thuma representing the Monroe Township Trustee's, and Mark Cameron representing Sands Decker CPS, LLC.

1. **Call to Order:** The meeting was called to order at 6:00 pm by William Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** James Flesher moved to approve the November 13th Meeting Minutes with a second by Dale Voisard, motion approved by all Board members.
3. **Comments from Members of the General Public (All guest are requested to sign the Register):** There was discussion concerning when minimum billing for the utilities would begin; Mr. Rodenberg explained that the public system is now available for connection. As the District must begin paying Tipp City, minimum billing would begin as of December 1st. There were question about permit requirements and who to contact for those permits; information will be posted to the website within the next couple of days.
4. **Report of Officers and/or Committees (if any).** N/A
5. **Treasurer's Report:** Greg Siefring provided a draft resolution for approval to authorize Ohio Water Development Authority (OWDA) fund payments to listed firms: Albers & Albers - \$416.25; Sands Decker CPS - \$16,774.00 for a total of \$17,190.25
 - 5.1 Resolution 2017-031: Motion made by David Dexter to approve the resolution and authorize payment, seconded by Dale Voisard, motion approved by all Board members.
6. **Unfinished Business:**
 - 6.1 Mark Cameron reported on Construction Progress Meeting Number 10.

- 6.1.1 The project status: installation of the public water & sewer is now complete with the exception of the removal of the existing Miami County Sanitary Engineer's lift station. That removal is scheduled for Tuesday as the tie over between the new District system and existing sewer system occurred on Monday.
- 6.1.2 Record Drawings will be complete by December 15, 2017 for distribution to the District for record.
- 6.1.3 Temporary road restoration has been made. The Township has roadway restoration and resurfacing scheduled for 2018.
- 6.1.4 The time between now and the Township's efforts will allow for any possible settling of the trench work.
- 6.1.5 Final seeding and restoration will be complete by May 31, 2018 or before; depending on weather conditions.
- 6.1.6 The contractor will now proceed with the Contract Alternates; installation of the "private" lateral for those who selected the voluntary assessment option.

7. New Business:

- 7.1 Resolution 2017-032: David Dexter moved to accept the District's "Water and Sewer Use Regulations and User Charge Manual" as presented, seconded by Dale Voisard, motion approved by all Board members. The document will be posted to the website.
- 7.2 In order to allow for ongoing operations, the treasurer will establish "open" purchase orders for the following services: emergency repair services through the Miami County Sanitary Engineer's Maintenance and Operations agreement; Brookside Laboratory for copper and lead testing of the "public" water system, for an amount not to exceed \$2,500 per year; Ohio Environmental specimen testing for TTHM (Total trihalomethanes) and HAAs (Haloacetic acids), for an amount not to exceed \$1,000 per year; and the City of Troy for monthly bacteria test at \$325 per month.
- 7.3 Bill Rodenberg is working with Monroe Township to establish a pass-through telephone number for the District. This will allow for the District to have a point of contact for its customers. District or Township staff will be able to answer the phone; collecting the information from the customer and passing it along to the appropriate person or entity to handle the issue. Frontier Communications will provide the service at \$25/month.

- 8. **Comments from Board Members:** The District Board thanked Dale Voisard for his past service; as he is stepping away from the Board on December 31, 2017. The Board also thanked Sand Decker CPS, Mark Cameron and his staff for

their efforts and assistance to the Board. While some final clean-up remains, Mark will no longer need to attend District meetings.

- 9. Adjournment:** David Dexter moved for adjournment with a second by Dale Voisard, motion carried at 7:10 PM.

Attested:

David Dexter,
Secretary