

THE MONROE TOWNSHIP
WATER AND SEWER DISTRICT

Regular Meeting of the Board of Trustees of the
Monroe Township Water and Sewer District
December 12, 2016

Meeting Minutes

A regular meeting of the District was held pursuant to call, upon proper notice to the public, at the Monroe Township Offices. Trustees present were William Rodenberg, Rick Mains*, James Flesher, Dale Voisard and David Dexter. Also present were Ron Thuma representing the Monroe Township Trustee's, Mark Cameron representing Sands Decker and John Albers representing Albers & Albers Law.

*Mr. Mains has indicated that he will be stepping down from the Board as of December 31, 2016. The Board wishes to acknowledge his services and dedication during the development of the Country Estates East project. Also, Mr. Mains recused himself from participating in votes during the meeting, as he lives within the District and wishes not to show any conflict of interest in voting on District resolutions or being part of the discussion of those resolutions.

1. **Call to Order:** The meeting was called to order at 6:00 pm by Bill Rodenberg followed by the pledge of allegiance.
2. **Approval of Minutes:** Jim Flesher moved to approve the November 14th minutes with a second by Dale Voisard, motion carried. Rick Mains abstained as a resident of the District.
3. **Summary of Country Estates East Water and Sewer Line Projects:** Mark Cameron and John Albers provided a handout of a slide presentation of the current, will be posted to the District's website as part of these minutes. Mark took questions on EPA guidelines for design, discussion on water line size to multiple units buildings
4. **Comments from Members of the General Public (All guest are requested to sign the Register):** Mark Cameron with Sands Decker, fielded questions from those attendance; concerning Ohio Environmental Protection Agency (OEPA) guidelines. These guidelines are mandated and as such the District is obligated to follow them. Additionally, the service line sizes to the multi-family buildings' was discussed; 2" as shown on the Construction Documents.
5. **Report of Officers and/or Committees (if any).** NA

6. Treasurer's Report: Rick Mains provided current financial information to the Board in the form of a current balance report. Mr. Mains will be stepping down as of December 31, 2016. He has agreed to continue providing the Board with current financial reports until a new financial officer has been appointed.

7. Unfinished Business:

7.1 John Albers presented the following resolutions for the Board's action:

Resolution 2016-019: Authorizing William Rodenberg to apply for, accept and enter into a cooperative agreement for construction of Country Estates East waterline project between the Monroe Township Water and Sewer District and the Ohio Water Development Authority and declaring an emergency. David Dexter moved to authorize the resolution with a second by James Flesher; motion carried unanimously – Rick Mains abstained.

Resolution 2016-020: Authorizing William Rodenberg to apply for, accept and enter into a cooperative agreement for construction of Country Estates East sewerline project between the Monroe Township Water and Sewer District and the Ohio Water Development Authority and declaring an emergency. David Dexter moved to authorize the resolution with a second by James Flesher; motion carried unanimously – Rick Mains abstained.

Resolution 2016-021: David Dexter moved to establish an assessment equalization Board, as required by O.R.C. 6119.49, in the event that any property owner objects to the amount of the estimated assessment for the Country Estates East Waterline and Sewerline Projects; seconded by Dale Voisard , motion carried unanimously – Rick Mains abstained.

The Assessment Equalization Board members are: Scott Vagedes, Bob Archer and Stan Evans

Resolution 2016-022: William Rodenberg moved to accept a proposal from the Dunham company, Inc. to complete the assessment valuation report for the Country Estates East Sewerline and Waterline Projects with a second by Dale Voisard; motion carried unanimously – Rick Mains abstained.

Resolution 2016-023: David Dexter moved that the District Board of Trustees hereby approves the Deposit, Fee and Charge Schedules with a second by James Flesher; motion carried unanimously – Rick Mains abstained.

8. New Business:

8.1 Rick Mains, December 12, 2016, will be his last official meeting. While he will no longer be serving on the District Board; his firm R. J. Mains & Associates, Inc. offers to maintain the District's accounting records at a rate of \$225.00 per month. The Board thanked Mr. Mains for the offer; but respectfully declined at this time as the Board seeks a replacement for its Financial Officer. The Board will be seeking outside accounting services in the future, as funds become available.

9. Comments from Board Members: N/A

10. Adjournment: David Dexter moved for adjournment with a second by Jim Flesher, motion carried at 8:46 PM.

Attested:

David Dexter,
Secretary