

## THE MONROE TOWNSHIP WATER AND SEWER DISTRICT

December 12, 2023

Chairman Scott Vagedes called the meeting to order at 7:02 pm and led the members in the Pledge of Allegiance. Other members in attendance included Rob Voisard, Dan Drexler and Dave Eilerman. Marilyn Fennell, Administrator was present.

Minutes from November 15, 2023 prepared by Dave Eilerman were reviewed and Mr. Drexler **moved to approve the minutes from November 15 2023 as presented.** Mr. Voisard seconded the motion. Motion passed 4-0.

**Comments from Public:** There were no guests present.

**Treasurer's Report:** Mr. Voisard had prepared Resolution 2023-11 to pay monthly expenses. Mr. Voisard said they were the usual monthly bills plus the License to Operate and Payment #11 to OWDA. Mr. Vagedes noted that the sewer usage was 40,000 gallons more than the water usage, which he noted was not bad.

Mr. Vagedes **moved to approve Resolution 2023-11 to pay the monthly expenses.** Mr. Eilerman seconded the motion. Motion passed 4-0.

Mr. Voisard noted he had received a check from OTARMA for \$287.03 for rebate on our liability insurance. Mr. Eilerman noted they could also receive \$500 for safety equipment/supplies if needed.

**Old Business:** Mr. Vagedes noted on Country Estates Ownership and Maintenance Proposal with the City of Tipp City; it was to be on the December 4<sup>th</sup> agenda but the City Manager thought it would be better to have the new Council members involved. It will be addressed after the first of Year 2024.

An update on the Kitrina Drive: Mr. Vagedes had contacted Eric Mack (City) and they agreed to scope out the sub-main on north side of Kitrina, and the drawing was received today. It appears to be a buried manhole in the middle of the driveway. The 4-family unit to the east drains to the west, which is bucking a 1% grade in the road. The sub-main is north of the sanitary main in Kitrina, but connected to a lateral, which could mean that it may be a private matter, but it does serve 6 individually owned units. And it may be a 6" submain.

Mr. Vagedes said he has contacted 2 companies for estimates for repair. Due to the time of year, this repair may not occur until the Spring. An estimate by Mr. Vagedes said it could be \$10,000-\$15,000 to repair.

**New Business:** Mr. Eilerman said he has been pursuing items that could be purchased with OTARMA monies. He has found a fire-proof cabinet for \$150. The budget is \$500.

There does not appear to be any other safety equipment needed.

There was discussion on the 2024 Budget. Mr. Drexler had prepared the Historic Annual Budget report and a proposed 2024 Budget. (See attached) Mr. Drexler gave some explanations for the projected Expenditures. On Expenditures, it was agreed to up the Accountant expenses to \$3,000 and the State Auditor to \$7,000. Mr. Drexler will make the adjustments for the January budget approval.

Mr. Voisard will create the 2024 Budget to be approved in January.

**Board Comments:** Board terms expiring at end of December are Mr. Vagedes and Mr. Voisard. They are continuing at this time. There were no further comments.

The January meeting, will be Wednesday, January 10, 6pm. Mr. Eilerman **moved to adjourn the meeting** and Mr. Voisard seconded the motion. Motion passed 4-0. Meeting adjourned at 8:06 pm.

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**President**

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**Secretary**